

**ISANTI COUNTY**  
**FEE SCHEDULE**  
**EFFECTIVE JANUARY 1, 2022**  
*Adopted 12/15/2021*

NOTE: All fees and related information are subject to change without notice. Certain fees are established by state statute and provided in this schedule for informational purposes only. Requests for data may incur additional fees pursuant to the Minnesota Government Data Practices Act.

FEE DESCRIPTION	AMOUNT	NOTES / OTHER INFORMATION
<b>ADMINISTRATOR</b>		
Economic Development Abatement Application	\$3,000	
Photocopies	\$0.25	Per page
Fax	\$1.00	Per page
<b>ATTORNEY</b>		
Photocopies	\$0.25	Per page
CD	\$10.00	
DVD	\$10.00	
<b>FINANCE AND PROPERTY SERVICES</b>		
<b>General Fees:</b>		
Photocopies	\$0.25	
Election Administration Fee	\$100.00	Spring township elections only
Electronic Reports	\$15.00	
Mailing Labels	\$2.00	Per page; \$15.00 minimum
Notary Fee	\$1.00	Per document notarized
NSF Check Charge	\$30.00	
Staff Time	\$22.50 to \$66.00	Per hour; rate varies depending on nature of task and staff level required to complete task.
<b>Licenses/Permits/Passport Fees:</b>		
Auctioneer License	\$20.00	
Fireworks Permit	\$50.00	
<b>Liquor Licenses:</b>		
Off Sale Intoxicating Liquor	\$500.00	Prorated on monthly basis in initial year
On Sale Intoxicating Liquor	\$2,000.00	Prorated on monthly basis in initial year
On Sale Intoxicating Liquor - Investigation Fee	\$200.00	Non-refundable; required for all initial license applications or
Sunday On Sale Intoxicating Liquor	\$200.00	Prorated on monthly basis in initial year
On Sale Intoxicating Liquor Club	\$300 to \$2,000	Based on number of members per state statute up to \$2,000; prorated on monthly basis in initial year.
Temporary Intoxicating Liquor	\$75.00	
Wine	\$200.00	Prorated on monthly basis in initial year
Temporary Wine	\$75.00	
Off Sale 3.2 Malt Liquor	\$75.00	Prorated on monthly basis in initial year
On Sale 3.2 Malt Liquor	\$75.00	Prorated on monthly basis in initial year
Temporary 3.2 Malt Liquor	\$20.00	
Brew Pub Off Sale	\$200.00	Prorated on monthly basis in initial year
Small Brewer Off Sale	\$200.00	Prorated on monthly basis in initial year
Brewer Taproom On Sale	\$300.00	Prorated on monthly basis in initial year
Consumption & Display Permit (Bottle Club)	\$100.00	Additional fee above State of Minnesota fee
Microdistillery On Sale Cocktail Room	\$300.00	Prorated on monthly basis in initial year
Microdistillery Off Sale	\$200.00	Prorated on monthly basis in initial year
Culinary Class Limited On Sale	\$100.00	Prorated on monthly basis in initial year
Late Fee – Application and Payment (renewals only)	\$50.00	Required if application and other required documentation not
Passport Photo	\$16.00	Includes Minnesota sales tax
Precious Metal License	\$50.00	
Tobacco License	\$150.00	
Transient Merchant License	\$150.00	
<b>Financial Data Fees:</b>		
Auditor Certificate – Bond	\$175.00	

Auditor Verification	\$75.00	
Comprehensive Annual Financial Report	\$20.00	Per hard copy; no charge for electronic copy
<b>Property Tax/Land Records Fees:</b>		
Assessment Data	\$0.03	Per record
Confession of Judgment	\$100.00	
Delinquent Administrative Fee	\$30.00	
Delinquent Tax List – Monthly PDF	\$15.00	
Escrow Accounts (Electronic):		
Full File	\$75.00	
Payment File	\$0.20	Per parcel
Forfeited Tax Repurchase Fee	\$100.00	
Forfeited Tax Auditor Fee	\$0.50	
Special Assessment Fee:		
Initial Year	\$5.00	Per parcel
Each Additional Year	\$1.00	Per parcel
Special Assessment Search	\$5.00	Per parcel
TIF District Setup Fee	\$200.00	
TIF District Administrative Fee (Annual)	\$5.00	Per parcel
<b>GIS</b>		
<b>Beacon Subscription:</b>		
Daily	\$10.00	
Monthly	\$35.00	
Yearly	\$300.00	
<b>Paper Copy of Maps with Aerial Imagery:</b>		
8½ x 11 Size	\$1.00	No charge to property owner or government
11 x 17 Size	\$8.00	No charge to property owner or government
<b>Digital Aerial Imagery:</b>		
Entire County	\$2,000.00	Base Price for Year Flown. Each year after flown, price shall
Mailing Lists	\$25.00	
<b>HEALTH AND HUMAN SERVICES</b>		
Photocopies	\$0.25	Per side
Faxes	\$0.25	Per page
Adoption Fees – Background Check	\$45.00	
Adult Foster Care License:		
Initial License for Community Residential/Corporate Setting	\$500.00	
Re-Licensure for Community Residential/Corporate Setting	\$500.00	
Fire Marshal Inspection Fee for all foster care homes and daycare	\$50.00	Cashier's Check, Money Order, or Business Check if
Licensed Child Care	\$50.00	Home visit; one year license
Child Care Orientation Binder	\$45.00	
Re-Licensed Child Care	\$100.00	Home visit; two year license
Estate Recovery	Variable	All date-of-death assets remaining after allowable funeral
Detox Fees	Variable	Based on poverty guidelines; contact department at 763-689-
Child Out-of-Home Placements	Variable	All income attributable to child plus parental fees based on
Income Withholding Only Services Type Cases	\$15.00	Per month
Social Welfare Rep Payee Fees	\$48.00	
Car Seat Training:		
General Public, MA	Variable	Per client; bill health plans only
General Public, Non-MA	\$15.00	Suggested donation; by appointment only
Immunizations:		
MA Clients/No Insurance Coverage	\$20.00	Health plan will be billed or suggested donation
Developmental Screening Fee	Variable	See sliding fee scale at end of this document
Dental Varnish Fee	Variable	See sliding fee scale at end of this document
Water Test Kits	Variable	See sliding fee scale at end of this document
<b>HIGHWAY</b>		
Access Permit	\$500.00	

Mailbox Support	\$80.00	
<b>MAINTENANCE</b>		
Cleaning of Office Space Leased from County	\$28.00	Per hour
Maintenance of Office Space Leased from County	\$35.00	Per hour
<b>PARKS</b>		
Picnic Shelter Reservation	\$50.00	Per 4 hour period
<b>PROBATION</b>		
Photocopies	\$0.25	Per page
<b>CORRECTIONAL FEES</b>		
Adult Msd/Gross Msd Supervision	\$165.00	Per year (\$13.75 per month)
Adult Stay of Adjudication	\$100.00	Per year
Adult Conditional Release Supervision	\$165.00	Per year (\$13.75 a month)
Adult Gross Misdemeanor Transfer In	\$50.00	Per year
Adult Gross Misdemeanor Transfer In – Subsequent Years	\$165.00	Per year
Adult Gross Misdemeanor Transfer Out	\$75.00	If more than three months of supervision
Juvenile Diversion Supervision	\$25.00	
Juvenile Supervision	\$40.00	
<b>MONITORING PROGRAM</b>		
Adult REAM/HEM/GPS Monitoring	\$15.00	Per day
Adult REAM/HEM/GPS Monitoring Grant Eligible	\$7.50	Per day
Upfront Costs	\$210.00	Per two weeks
Upfront Costs Grant Eligible	\$105.00	Per two weeks
Juvenile HEM Hook-up	\$25.00	
<b>ASSESSMENTS AND SCREENINGS</b>		
Bail Evaluation	\$30.00	Per bail completed
Urinalysis - Pretrial/ Probation	\$15.00	Adult positive/negative test
Urinalysis - Pretrial/ Probation	\$15.00	Juvenile Positive Test
Urinalysis - Pretrial/ Probation	\$30.00	Confirmation If Offender Denies
<b>PROGRAMS</b>		
Adult COG Program	\$150.00	Plus \$25.00 to reschedule
Juvenile COG Program	\$75.00	Plus \$25.00 to reschedule
Juvenile Positive Change Program	\$25.00	Plus \$10.00 to reschedule
Juvenile Diversion Payable – 1 <sup>st</sup> Offense	\$25.00	
Juvenile Diversion Payable – 2 <sup>nd</sup> Offense	\$50.00	
Juvenile Diversion Payable – 3 <sup>rd</sup> Offense	\$75.00	
NOTE: All offenders who can show proof that they cannot pay because they are receiving assistance through a county, state, or federal assistance program will be screened by probation based on their ability to pay. If fees cannot be paid, appropriate fees can be worked off through community work service. Unpaid fees that are not waived or worked off by way of Community Work Service will be sent to Revenue Recapture.		
<b>RECORDER</b>		
Copies of Documents	\$1.00	Per page (Deeds are provided at no charge to landowners)
Mailed Documents	\$5.00	
Certified Copy of Document	\$10.00	
Reduced size or digital copy of plat	\$5.00	
Full size copy of plat	\$10.00	
Copies made with KIP printer	\$5.00	
Land Shark Usage (with contract):		
Initial Setup	\$50.00	
Monthly Fee	\$50.00	Per month; plus \$0.25 per image viewed
Land Shark Usage (per use basis, via credit card)		
Access Fee	\$7.00	Per session, includes \$2 service charge to CC company; plus
Add funds to escrow CC convenience fee	\$10.00	
Purchase plat through Land Shark	\$5.00	Plus Access Fee charges
Bulk Purchase of Images (with contract)		
Initial Setup	\$100.00	
Monthly Fee	\$500.00	
ArcaSearch Usage (by Subscription)	\$10.00	Daily

	\$30.00	Monthly
	\$300.00	Yearly
<b>Vital Statistics</b>		
Ordination/Credential Filing	\$20.00	
Application for Marriage License	\$115.00	\$40.00 with required documentation pertaining to marriage
Reissue Marriage License & Certificate	\$20.00	
Marriage License – Amendment to Application for License	\$20.00	
Certified Marriage Certificate	\$9.00	
Marriage Ceremony	\$50.00	
Certified Birth Certificate	\$26.00	\$19.00 each additional of the same certificate
Death Certificate	\$13.00	\$6.00 each additional of the same certificate
Death Certificate Amendment	\$40.00	
Notary Commission Registration	\$20.00	
Certified Copy of Notary Commission	\$10.00	
NOTE: Most fees for recording documents are set by state statute and not included above. Please see the department's section of the website or contact the department at 763-689-1191 for these statutory recording charges.		
<b>SHERIFF</b>		
<b>Jail</b>		
Booking	\$20.00	
Fingerprinting	\$20.00	
Huber	\$20.00	Per day
Preliminary Breath Screening Test	\$6.00	
Prisoner Boarding – Out of County	\$75.00	Per inmate; per day
Nurse/Doctor Visit	\$10.00	
Administrative Fee for Medication	\$10.00	
Mantoux Testing Fee	\$15.00	
RSI Baseline Urinalysis	\$50.00	
Urinalysis	\$20.00	
<b>Civil Unit</b>		
Basic Service Fee	\$70.00	Per person
Conduct Off Site Sale (Sales held at location other than Sheriff's Office Lobby)	\$90.00	Per Certificate of Sale
Conduct Sale (Sheriff's Office Lobby; Mortgage Foreclosure Sale; Execution Sale; Lien Sale, etc.)	\$70.00	Per Certificate of Sale
Deputy Hourly Rate	\$80.00	Per hour; 3 hour minimum
Eviction Summons (Court date must be 14 days or more out)	\$70.00	Per person
Handling/Prep (Paper service cancelled before file is sent out)	\$35.00	
Notice of Intent to Redeem	\$100.00	
Orders for Harassment	No Charge	
Orders for Protection	No Charge	
Posting of Notices (3 Public Locations)	\$70.00	
Redemption on Real Estate	\$250.00	Cash or money order; no personal checks
Replevin Order (Or other court ordered seizure of property)	\$240.00	Up to 3 hours; Additional deputy charge if time exceeds 3 hours
Storage Fee (Seized and held pursuant to WRIT or Order)	\$100.00	Per month
Writ of Execution (Bank Levy)	\$85.00	Must include separate \$15.00 check made payable to the bank
Writ of Execution (Commission)	5%	Of Amount Collected
Writ of Execution (Demand)	\$85.00	
Writ of Execution (Personal Property) Deposit fee as appropriate for object/location of the Levy including charge for deputy time/hour	\$600.00	Deposit; may vary depending on property being seized
Writ of Execution (Till Levy)	\$200.00	Deposit; Service fees are \$75 for each tap
Writ of Execution (Wage Levy)	\$85.00	Must include separate \$15.00 check made payable to the employer
Writ of Recovery of Premises/Order to Vacate		
1 <sup>st</sup> -Posting of Writ	\$70.00	
2 <sup>nd</sup> -Eviction/Lock-out	\$240.00	Per 1 <sup>st</sup> 3 hours;

	\$80.00	Per each additional hour
Small Claims: MN – papers must be served 10 days before court date		
Notice of Motion and Motion for Hearing on Contempt: MN – papers must be served 14 days before court date		
Order to Show Cause: MN - Must be served five days before court date		
Note: Service Fees include Mileage		
Note: Prepayment of all fees required prior to service		
<b>Gun Permits</b>		
New	\$100.00	
Renewal before expiration	\$75.00	
Renewal within 30 days after expiration	\$85.00	
Replacement/ Personal Data change	\$10.00	
<b>Records Unit</b>		
9-1-1 Voice Audio CD	\$10.00	*Retention time is 1 year
9-1-1 Research Time to create copy	\$25.00	Per hour
9-1-1 Typed Transcripts	\$25.00	Per hour; Pre-payment required
CD (Audio/Photos) & Body Worn Camera Photos	\$10.00	Per CD; Pre-payment required
Digital Squad Video DVD	\$20.00	Per DVD; Pre-payment required
Query Reports	\$5.00	
Records Under 19 Pages	FREE	
Records 20 to 39 Pages	\$5.00	
Records 40 to 59 Pages	\$10.00	
Records 60 to 79 Pages	\$15.00	
Records 80 to 99 Pages	\$20.00	
Records 100 and More Pages	\$25.00	Plus \$25 per hour
Clearance Letters	\$5.00	Per person
Background Check	\$5.00	Per person
Jail Summary	\$1.00	Per 10 Pages
Daily Incident Report (email)	\$2.00	Per day
	\$50.00	Per month
Firearm Storage	\$1.00	Per day per firearm (once available for release)
Impounded Vehicle/Trailer	\$20.00	Per day (after owner is notified to pick up)
Dangerous Dog Registration	\$500.00	Per year per Dog
<b>ZONING</b>		
Variance	\$500.00	
Conditional Use Permit	\$500.00	Plus postage for mailings beyond ¼ mile
Conditional Use Permit – Gravel Pit	\$500.00	
Interim Use Permit	\$375.00	Plus postage for mailings beyond ¼ mile
Amendment	\$500.00	
Rezoning	\$500.00	
Preliminary Plat	\$500.00	
Re-Submittal of Preliminary Plat	\$100.00	
Final Plat	\$100.00	
Final Plat Check Fee	\$300.00	Plus \$30.00 per lot; plus re-check fee of \$150.00 if needed
<b>Sewage Treatment System Permits:</b>		
Septic Tank or Holding Tank Permit	\$150.00	
Residential Septic System Permit	\$300.00	
Additional Drain Field to an Existing Drain Field (Compliant)	\$150.00	
Large Commercial and Community System	\$500.00	
Performance System	\$250.00	
Performance System – Operating Permit	\$50.00	
Performance System – Annual Operating Renewal Permit	\$10.00	
Septic Repair Permit	\$50.00	
Re-Inspection Fee	\$45.00	After required inspection
Building Permit	Variable	Based on valuation as determined by 1997 Uniform Building
Plan Review Fee	Variable	65% of building permit fee

New House Park Fee	\$600.00	
Miscellaneous Permit	\$71.00	Furnace, stove, water heater, air conditioner, re-roofing, re-
In Ground Pool	\$169.38	
Zoning Ordinance	\$9.00	
Zoning Maps	\$3.50	
Subdivision Ordinance	\$3.00	
Comprehensive Plan	\$10.00	
Isanti County Plat Manual	\$6.00	
Notary Fee	\$1.00	
Move-In House Inspection Fee – Out of County	\$42.00	Per hour; plus mileage
Demolition Permit – Houses and Commercial	\$100.00	
Agricultural Building Permit Administrative Fee	\$100.00	
<b>Wetland Permits:</b>		
Wetland Agriculture Activity	No Fee	Maintaining existing drainage ditches, drain tile, etc.
Wetland Permit (After-the-Fact)	\$500.00	Effective October 1, 2019
Wetland Permit:		
Less Than One Acre Total Impacted	\$100.00	
More Than One Acre Total Impacted	\$250.00	
Wetland Replacement Plan	\$250.00	
Wetland Banking	\$250.00	
Exemptions/No Loss Determination	\$100.00	
Site Visits	\$42.00	Per hour; minimum one hour
Grading and Filling Permit	\$150.00	
Environmental Assessment Worksheet (EAW) and Environmental	Variable	The developer is to pay all costs of preparation and review

**HEALTH AND HUMAN SERVICES**

**DEVELOPMENTAL SCREENING SLIDING FEE SCALE**

Family Size	Client Monthly Income Levels				
	Poverty	185% of Poverty	200% of Poverty	225% of Poverty	250% of Poverty
1	< \$1,041	\$1,042 - \$1,926	\$1,927 - \$2,082	\$2,083 - \$2,342	\$2,343 - \$2,603
2	< \$1,409	\$1,410 - \$2,607	\$2,608 - \$2,818	\$2,819 - \$3,170	\$3,171 - \$3,523
3	< \$1,778	\$1,779 - \$3,289	\$3,290 - \$3,556	\$3,557 - \$4,001	\$4,002 - \$4,445
4	< \$2,146	\$2,147 - \$3,970	\$3,971 - \$4,292	\$4,293 - \$4,829	\$4,830 - \$5,365
5	< \$2,514	\$2,515 - \$4,651	\$4,652 - \$5,028	\$5,029 - \$5,657	\$5,658 - \$6,285
6	< \$2,883	\$2,884 - \$5,334	\$5,335 - \$5,766	\$5,767 - \$6,487	\$6,488 - \$7,208
7	< \$3,251	\$3,252 - \$6,014	\$6,015 - \$6,502	\$6,503 - \$7,315	\$7,316 - \$8,128
8	< \$3,619	\$3,620 - \$6,695	\$6,696 - \$7,238	\$7,239 - \$8,143	\$8,144 - \$9,048
Client Pays	\$10.00	\$20.00	\$30.00	\$50.00	\$50.00
Clients with incomes greater than 250% of poverty guidelines will be charged 100% of the fee -- \$50.00					

**HEALTH AND HUMAN SERVICES**

**DENTAL VARNISH SLIDING FEE SCALE**

Family Size	Client Monthly Income Levels				
	Poverty	185% of Poverty	200% of Poverty	225% of Poverty	250% of Poverty
1	< \$1,041	\$1,042 - \$1,926	\$1,927 - \$2,082	\$2,083 - \$2,342	\$2,343 - \$2,603
2	< \$1,409	\$1,410 - \$2,607	\$2,608 - \$2,818	\$2,819 - \$3,170	\$3,171 - \$3,523
3	< \$1,778	\$1,779 - \$3,289	\$3,290 - \$3,556	\$3,557 - \$4,001	\$4,002 - \$4,445
4	< \$2,146	\$2,147 - \$3,970	\$3,971 - \$4,292	\$4,293 - \$4,829	\$4,830 - \$5,365
5	< \$2,514	\$2,515 - \$4,651	\$4,652 - \$5,028	\$5,029 - \$5,657	\$5,658 - \$6,285
6	< \$2,883	\$2,884 - \$5,334	\$5,335 - \$5,766	\$5,767 - \$6,487	\$6,488 - \$7,208
7	< \$3,251	\$3,252 - \$6,014	\$6,015 - \$6,502	\$6,503 - \$7,315	\$7,316 - \$8,128
8	< \$3,619	\$3,620 - \$6,695	\$6,696 - \$7,238	\$7,239 - \$8,143	\$8,144 - \$9,048
Client Pays	\$10.00	\$10.00	\$10.00	\$10.00	\$25.00
Clients with incomes greater than 250% of poverty guidelines will be charged 100% of the fee -- \$25.00					