

**ISANTI COUNTY
FEE SCHEDULE
AS OF JANUARY 1, 2021**

NOTE: All fees and related information are subject to change without notice. Certain fees are established by state statute and provided in this schedule for informational purposes only. Requests for data may incur additional fees pursuant to the Minnesota Government Data Practices Act.

| FEE DESCRIPTION | AMOUNT | NOTES/OTHER INFORMATION |
|--|--------------------|--|
| ADMINISTRATOR | | |
| Economic Development Abatement Application | \$3,000 | |
| Photocopies | \$0.25 | Per page |
| Fax | \$1.00 | Per page |
| GIS | | |
| Beacon Subscription: | | |
| Daily | \$10.00 | |
| Monthly | \$35.00 | |
| Yearly | \$300.00 | |
| Paper Copy of Maps with Aerial Imagery: | | |
| 8½ x 11 Size | \$1.00 | No charge to property owner or government |
| 11 x 17 Size | \$8.00 | No charge to property owner or government |
| Digital Aerial Imagery: | | |
| Entire County | \$2,000.00 | Base Price for Year Flown. Each year after flown, price shall drop \$200* |
| Mailing Lists | \$25.00 | |
| ATTORNEY | | |
| Photocopies | \$0.25 | Per page |
| CD | \$10.00 | |
| DVD | \$10.00 | |
| AUDITOR -TREASURER | | |
| General Fees: | | |
| Photocopies: | | |
| Letter Size | \$0.25 | Each |
| Legal Size | \$0.25 | Each |
| Ledger Size | \$1.00 | Each |
| Faxes | \$1.00 | Per page |
| Election Administration Fee | \$100.00 | Spring township elections only |
| Electronic Reports | \$15.00 | |
| Mailing Labels | \$2.00 | Per page; \$15.00 minimum |
| Notary Fee | \$1.00 | Per document notarized |
| NSF Check Charge | \$30.00 | |
| Staff Time | \$25.00 to \$40.00 | Per hour; rate varies depending on nature of task and staff level required to complete task. |
| Licenses/Permits/Passport Fees: | | |
| Auctioneer License | \$20.00 | |
| Fireworks Permit | \$50.00 | |
| 3.2 Malt Liquor License: | | |
| Off Sale | \$75.00 | |
| On Sale | \$75.00 | |
| Temporary | \$20.00 | Valid for one to three days |

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| Late Fee – Application and Payment | \$20.00 | |
| Liquor License: | | |
| Off Sale | \$500.00 | |
| On Sale | \$2,000.00 | |
| Sunday Liquor | \$200.00 | |
| Wine | \$200.00 | |
| Temporary | \$75.00 | |
| Consumption & Display Permit (Bottle Club) | \$100.00 | |
| Microdistillery On Sale Cocktail Room | \$300.00 | |
| Microdistillery Off Sale | \$200.00 | |
| Late Fee – Application and Payment | \$50.00 | |
| Passport Photo | \$16.00 | Includes Minnesota sales tax |
| Precious Metal License | \$50.00 | |
| Transient Merchant License | \$150.00 | |
| | | |
| Financial Data Fees: | | |
| Auditor Certificate – Bond | \$175.00 | |
| Auditor Verification | \$75.00 | |
| Comprehensive Annual Financial Report | \$20.00 | Per hard copy; no charge for electronic copy |
| | | |
| Property Tax/Land Records Fees: | | |
| Confession of Judgment | \$100.00 | |
| Delinquent Administrative Fee | \$30.00 | |
| Delinquent Tax List – Monthly PDF | \$15.00 | |
| Escrow Accounts (Electronic): | | |
| Full File | \$75.00 | |
| Payment File | \$0.20 | Per parcel |
| Forfeited Tax Repurchase Fee | \$100.00 | |
| Forfeited Tax Auditor Fee | \$0.50 | |
| Special Assessment Fee: | | |
| Initial Year | \$5.00 | Per parcel |
| Each Additional Year | \$1.00 | Per parcel |
| Special Assessment Search | \$5.00 | Per parcel |
| TIF District Setup Fee | \$200.00 | |
| TIF District Administrative Fee (Annual) | \$5.00 | Per parcel |
| | | |
| EMERGENCY MANAGEMENT | | |
| ID Badge | \$10.00 | |
| | | |
| FAMILY SERVICES | | |
| Photocopies | \$0.25 | Per side |
| Faxes | \$0.25 | Per page |
| Adoption Fees – Background Check | \$45.00 | |
| Adult Foster Care License: | | |
| Initial License for Corporate Homes | \$500.00 | |
| Re-Licensure for Corporate Homes | \$500.00 | |
| Initial License for Community Residential Setting | \$500.00 | |
| Re-Licensure for Community Residential Setting | \$500.00 | |
| Fire Marshal Inspection Fee for all foster care homes and daycare where applicable | \$50.00 | Cashier's Check, Money Order, or Business Check if Corporate Provider |
| Licensed Child Care | \$50.00 | Home visit; one year license |
| Child Care Orientation Binder | \$45.00 | |
| Re-Licensed Child Care | \$100.00 | Home visit; two year license |
| Estate Recovery | Variable | All date-of-death assets remaining after allowable funeral expenses and allowable administrative costs, up to the amount of services provided to county burial, Medical |

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| | | Assistance, and Alternative Care recipients. On the Isanti County Website see County Board allowable funeral expenses, DHS-7273 and DHS-5186 under Departments>Family Services>Fiscal and Collections |
| Detox Fees | Variable | Based on poverty guidelines; contact department at 763-689-1711 for amounts |
| Child Out-of-Home Placements | Variable | All income attributable to child plus parental fees based on State Fee Schedule and approved by the County Board. On the Isanti County Website see DHS-2977 for Important Notice and Parental Fee Worksheet under Departments>Family Services>Fiscal and Collections. |
| Income Withholding Only Services Type Cases | \$15.00 | Per month |
| Social Welfare Rep Payee Fees | \$45.00 | |
| HIGHWAY | | |
| Driveway Permit | \$200.00 | |
| MAINTENANCE | | |
| Cleaning of Office Space Leased from County | \$28.00 | Per hour |
| Maintenance of Office Space Leased from County | \$35.00 | Per hour |
| PARKS | | |
| Picnic Shelter Reservation | \$50.00 | Per 4 hour period |
| PROBATION | | |
| Photocopies | \$.25 | Per page |
| CORRECTIONAL FEES | | |
| Adult Msd/Gross Msd Supervision | \$165.00 | Per year (\$13.75 per month) |
| Adult Stay of Adjudication | \$100.00 | Per year |
| Adult Conditional Release Supervision | \$165.00 | Per year (\$13.75 a month) |
| Adult Gross Misdemeanor Transfer In | \$50.00 | Per year |
| Adult Gross Misdemeanor Transfer In – Subsequent Years | \$165.00 | Per year |
| Adult Gross Misdemeanor Transfer Out | \$75.00 | If more than three months of supervision |
| Juvenile Diversion Supervision | \$25.00 | |
| Juvenile Supervision | \$40.00 | |
| MONITORING PROGRAM | | |
| Adult REAM/HEM/GPS Monitoring | \$15.00 | Per day |
| Adult REAM/HEM/GPS Monitoring Grant Eligible | \$7.50 | Per day |
| Upfront Costs | \$210.00 | Per two weeks |
| Upfront Costs Grant Eligible | \$105.00 | Per two weeks |
| Juvenile HEM Hook-up | \$25.00 | |
| ASSESSMENTS AND SCREENINGS | | |
| Bail Evaluation | \$30.00 | Per bail completed |
| Urinalysis - Pretrial/ Probation | \$15.00 | Adult positive/negative test |
| Urinalysis - Pretrial/ Probation | \$15.00 | Juvenile Positive Test |
| Urinalysis - Pretrial/ Probation | \$30.00 | Confirmation If Offender Denies |
| PROGRAMS | | |
| Adult COG Program | \$150.00 | Plus \$25.00 to reschedule |
| Juvenile COG Program | \$75.00 | Plus \$25.00 to reschedule |
| Juvenile Positive Change Program | \$25.00 | Plus \$10.00 to reschedule |
| Juvenile Diversion Payable – 1 st Offense | \$25.00 | |
| Juvenile Diversion Payable – 2 nd Offense | \$50.00 | |
| Juvenile Diversion Payable – 3 rd Offense | \$75.00 | |

NOTE: All offenders who can show proof that they cannot pay because they are receiving assistance through a county, state, or federal assistance program will be screened by probation based on their ability to pay. If fees cannot be paid, appropriate fees can be worked off through community work service. Unpaid fees that are not waived or worked off by way of Community Work Service will be sent to Revenue Recapture.

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| PUBLIC HEALTH | | |
| Car Seat Training: | | |
| General Public, MA | Variable | Per client; bill health plans only |
| General Public, Non-MA | \$15.00 | Suggested donation; by appointment only |
| Immunizations: | | |
| MA Clients | \$17.50 | Health plan will be billed |
| Clients Without Insurance Coverage | \$10.00 | Per shot; suggested donation |
| Tobacco License – Annual Renewal | \$150.00 | Per establishment; non-prorated and non-transferable |
| Developmental Screening Fee | Variable | See sliding fee scale at end of this document |
| Dental Varnish Fee | Variable | See sliding fee scale at end of this document |
| Child and Teen Clinic Fee | Variable | See sliding fee scale at end of this document |
| Water Test Kits | Variable | See sliding fee scale at end of this document |
| RECORDER | | |
| Copies of Documents | \$1.00 | Per page (no charge if landowner of deeded property) |
| Mailed Documents | \$5.00 | |
| Certified Copy of Document | \$10.00 | |
| Reduced size or digital copy of plat | \$5.00 | |
| Full size copy of plat | \$10.00 | |
| Land Shark Usage (with contract): | | |
| Initial Setup | \$50.00 | |
| Monthly Fee | \$50.00 | Per month; plus \$0.25 per image viewed |
| Land Shark Usage (per use basis, via credit card) | | |
| Access Fee | \$7.00 | Per session, includes \$2 service charge to CC company; plus \$.25 per image viewed |
| Add funds to escrow CC convenience fee | \$5.00 | |
| Purchase plat through Land Shark | \$5.00 | Plus Access Fee charges |
| Bulk Purchase of Images (with contract) | | |
| Initial Setup | \$100.00 | |
| Monthly Fee | \$500.00 | |
| Vital Statistics | | |
| Ordination/Credential Filing | \$20.00 | |
| Application for Marriage License | \$115.00 | \$40.00 with required documentation pertaining to marriage education |
| Reissue Marriage License & Certificate | \$20.00 | |
| Marriage License – Amendment to Application for License | \$20.00 | |
| Certified Marriage Certificate | \$9.00 | |
| Marriage Ceremony | \$50.00 | |
| Certified Birth Certificate | \$26.00 | \$19.00 each additional of the same certificate |
| Death Certificate | \$13.00 | \$6.00 each additional of the same certificate |
| Death Certificate Amendment | \$40.00 | |
| Notary Commission Registration | \$20.00 | |
| Certified Copy of Notary Commission | \$10.00 | |
| NOTE: Most fees for recording documents are set by state statute and not included above. Please see the department's section of the website or contact the department at 763-689-1191 for these statutory recording charges. | | |
| SHERIFF | | |
| Jail | | |
| Booking | \$20.00 | |

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|---|-----------|--|
| Fingerprinting | \$20.00 | |
| Huber | \$20.00 | Per day |
| Preliminary Breath Screening Test | \$6.00 | |
| Prisoner Boarding – Out of County | \$60.00 | Per inmate; per day |
| Nurse/Doctor Visit | \$10.00 | |
| Administrative Fee for Medication | \$10.00 | |
| Mantoux Testing Fee | \$15.00 | |
| RSI Baseline Urinalysis | \$50.00 | |
| Urinalysis | \$20.00 | |
| Civil Unit | | |
| Basic Service Fee | \$70.00 | Per person |
| Conduct Off Site Sale (Sales held at location other than Sheriff's Office Lobby) | \$90.00 | Per Certificate of Sale |
| Conduct Sale (Sheriff's Office Lobby; Mortgage Foreclosure Sale; Execution Sale; Lien Sale, etc.) | \$70.00 | Per Certificate of Sale |
| Deputy Hourly Rate | \$80.00 | Per hour; 3 hour minimum |
| Eviction Summons (Court date must be 14 days or more out) | \$70.00 | Per person |
| Handling/Prep (Paper service cancelled before file is sent out) | \$35.00 | |
| Notice of Intent to Redeem | \$100.00 | |
| Orders for Harassment | No Charge | |
| Orders for Protection | No Charge | |
| Posting of Notices (3 Public Locations) | \$70.00 | |
| Redemption on Real Estate | \$250.00 | Cash or money order; no personal checks |
| Replevin Order (Or other court ordered seizure of property) | \$240.00 | Up to 3 hours; Additional deputy charge if time exceeds 3 hours |
| Storage Fee (Seized and held pursuant to WRIT or Order) | \$100.00 | Per month |
| Writ of Execution (Bank Levy) | \$85.00 | Must include separate \$15.00 check made payable to the bank |
| Writ of Execution (Commission) | 5% | Of Amount Collected |
| Writ of Execution (Demand) | \$85.00 | |
| Writ of Execution (Personal Property) Deposit fee as appropriate for object/location of the Levy including charge for deputy time/hour | \$600.00 | Deposit; may vary depending on property being seized |
| Writ of Execution (Till Levy) | \$200.00 | Deposit; Service fees are \$75 for each tap |
| Writ of Execution (Wage Levy) | \$85.00 | Must include separate \$15.00 check made payable to the employer |
| Writ of Recovery of Premises/Order to Vacate | | |
| 1 st -Posting of Writ | \$70.00 | |
| 2 nd -Eviction/Lock-out | \$240.00 | Per 1 st 3 hours; |
| | \$80.00 | Per each additional hour |
| | | |
| Small Claims | | |
| MN – papers must be served 10 days before court date | | |
| <u>Notice of Motion and Motion for Hearing on Contempt</u> | | |
| MN – papers must be served 14 days before court date | | |
| <u>Order to Show Cause MN</u> | | |
| Must be served five days before court date | | |
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| NOTE: Service Fees include Mileage | | |
| NOTE: Prepayment of all fees required prior to service | | |
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| Gun Permits | | |
| New | \$100.00 | |
| Renewal before expiration | \$75.00 | |
| Renewal within 30 days after expiration | \$85.00 | |
| Replacement/ Personal Data change | \$10.00 | |
| Records Unit | | |
| 9-1-1 Voice Audio CD (retention time is 1 year) | \$10.00 | |
| 9-1-1 Research Time to create copy | \$25.00 | Per hour |
| 9-1-1 Typed Transcripts (\$25.00 pre-payment required) | \$25.00 | Per hour |
| CD (Audio/Photos) & Body Worn Camera Photos (Pre-Payment Required) | \$10.00 | Per CD |
| Digital Squad Video DVD (Pre-payment Required) | 20.00 | Per DVD |
| Reports (any report per Chapter 13.03; includes State Accident Reports, non-commercial use) | \$.25 | Per page |
| Query Reports | \$5.00 | |
| Reports for Commercial Use | \$.50 | Per page |
| Clearance Letters | \$5.00 | Per person |
| Background Check | \$5.00 | Per person |
| Jail Summary | \$1.00 | Per 10 Pages |
| Daily Incident Report (email) | \$2.00 | Per day |
| | \$50.00 | Per month |
| Firearm Storage | \$1.00 | Per day per firearm (once available for release) |
| Impounded Vehicle/Trailer | \$20.00 | Per day (after owner is notified to pick up) |
| Dangerous Dog Registration | \$500.00 | Per year per Dog |
| TRANSIT (HEARTLAND EXPRESS) | | |
| Bus Fare: | | |
| Senior Dining Bus | No charge | Suggested donation of \$0.75 each way |
| In-City Senior Fare | \$0.75 | Per one-way ride; 65 years and older |
| City Fare | \$1.50 | Per one-way ride |
| Corridor Fare | \$2.00 | Per one-way ride |
| Border Zone | \$3.50 | Per one-way ride |
| ZONING | | |
| Variance | \$500.00 | |
| Conditional Use Permit | \$500.00 | Plus postage for mailings beyond ¼ mile |
| Conditional Use Permit – Gravel Pit | \$500.00 | |
| Interim Use Permit | \$375.00 | Plus postage for mailings beyond ¼ mile |
| Amendment | \$500.00 | |
| Rezoning | \$500.00 | |
| Preliminary Plat | \$500.00 | |
| Re-Submittal of Preliminary Plat | \$100.00 | |
| Final Plat | \$100.00 | |
| Final Plat Check Fee | \$300.00 | Plus \$30.00 per lot; plus re-check fee of \$150.00 if needed after the second review |
| Sewage Treatment System Permits: | | |
| Septic Tank or Holding Tank Permit | \$150.00 | |
| Residential Septic System Permit | \$300.00 | |
| Additional Drain Field to an Existing (Compliant) Drain Field | \$150.00 | |
| Large Commercial and Community System | \$500.00 | |
| Performance System | \$250.00 | |
| Performance System – Operating Permit | \$50.00 | |
| Performance System – Annual Operating Renewal Permit | \$10.00 | |
| Septic Repair Permit | \$50.00 | |
| Re-Inspection Fee | \$45.00 | After required inspection |

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| Building Permit | Variable | Based on valuation as determined by 1997 Uniform Building Code fee schedule; contact department at 763-689-5165 for specific amount |
| Plan Review Fee | Variable | 65% of building permit fee |
| New House Park Fee | \$600.00 | |
| Miscellaneous Permit | \$71.00 | Furnace, stove, water heater, air conditioner, re-roofing, re-siding, and pool |
| In Ground Pool | \$169.38 | |
| Zoning Ordinance | \$9.00 | |
| Zoning Maps | \$3.50 | |
| Subdivision Ordinance | \$3.00 | |
| Comprehensive Plan | \$10.00 | |
| Isanti County Plat Manual | \$6.00 | |
| Notary Fee | \$1.00 | |
| Move-In House Inspection Fee – Out of County | \$42.00 | Per hour; plus mileage |
| Demolition Permit – Houses and Commercial | \$100.00 | |
| Agricultural Building Permit Administrative Fee | \$100.00 | |
| Wetland Permits: | | |
| Wetland Agriculture Activity | No Fee | Maintaining existing drainage ditches, drain tile, etc. |
| Wetland Permit (After-the-Fact) | \$500.00 | Effective October 1, 2019 |
| Wetland Permit: | | |
| Less Than One Acre Total Impacted | \$100.00 | |
| More Than One Acre Total Impacted | \$250.00 | |
| Wetland Replacement Plan | \$250.00 | |
| Wetland Banking | \$250.00 | |
| Exemptions/No Loss Determination | \$100.00 | |
| Site Visits | \$42.00 | Per hour; minimum one hour |
| Grading and Filling Permit | \$150.00 | |
| Environmental Assessment Worksheet (EAW) and Environmental Impact Statement (EIS) | Variable | The developer is to pay all costs of preparation and review including hourly rate of staff (with benefits), postage and copies |

PUBLIC HEALTH

DEVELOPMENTAL SCREENING SLIDING FEE SCALE

| Family Size | Client Monthly Income Levels | | | | |
|----------------|------------------------------|-------------------|-------------------|-------------------|-------------------|
| | Poverty | 185% of Poverty | 200% of Poverty | 225% of Poverty | 250% of Poverty |
| 1 | < \$1041 | \$1,042 - \$1,926 | \$1,927 - \$2,082 | \$2,083 - \$2,342 | \$2,343 - \$2,603 |
| 2 | < \$1,409 | \$1,410 - \$2,607 | \$2,608 - \$2,818 | \$2,819 - \$3,170 | \$3,171 - \$3,523 |
| 3 | < \$1,778 | \$1,779 - \$3,289 | \$3,290 - \$3,556 | \$3,557 - \$4,001 | \$4,002 - \$4,445 |
| 4 | < \$2,146 | \$2,147 - \$3,970 | \$3,971 - \$4,292 | \$4,293 - \$4,829 | \$4,830 - \$5,365 |
| 5 | < \$2,514 | \$2,515 - \$4,651 | \$4,652 - \$5,028 | \$5,029 - \$5,657 | \$5,658 - \$6,285 |
| 6 | < \$2,883 | \$2,884 - \$5,334 | \$5,335 - \$5,766 | \$5,767 - \$6,487 | \$6,488 - \$7,208 |
| 7 | < \$3,251 | \$3,252 - \$6,014 | \$6,015 - \$6,502 | \$6,503 - \$7,315 | \$7,316 - \$8,128 |
| 8 | < \$3,619 | \$3,620 - \$6,695 | \$6,696 - \$7,238 | \$7,239 - \$8,143 | \$8,144 - \$9,048 |
| Client Pays... | \$10.00 | \$20.00 | \$30.00 | \$50.00 | \$50.00 |

Clients with incomes greater than 250% of poverty guidelines will be charged 100% of the fee -- \$50.00

PUBLIC HEALTH

DENTAL VARNISH SLIDING FEE SCALE

| Family Size | Client Monthly Income Levels | | | | |
|-------------|------------------------------|-------------------|-------------------|-------------------|-------------------|
| | Poverty | 185% of Poverty | 200% of Poverty | 225% of Poverty | 250% of Poverty |
| 1 | < \$1041 | \$1,042 - \$1,926 | \$1,927 - \$2,082 | \$2,083 - \$2,342 | \$2,343 - \$2,603 |
| 2 | < \$1,409 | \$1,410 - \$2,607 | \$2,608 - \$2,818 | \$2,819 - \$3,170 | \$3,171 - \$3,523 |
| 3 | < \$1,778 | \$1,779 - \$3,289 | \$3,290 - \$3,556 | \$3,557 - \$4,001 | \$4,002 - \$4,445 |
| 4 | < \$2,146 | \$2,147 - \$3,970 | \$3,971 - \$4,292 | \$4,293 - \$4,829 | \$4,830 - \$5,365 |
| 5 | < \$2,514 | \$2,515 - \$4,651 | \$4,652 - \$5,028 | \$5,029 - \$5,657 | \$5,658 - \$6,285 |
| 6 | < \$2,883 | \$2,884 - \$5,334 | \$5,335 - \$5,766 | \$5,767 - \$6,487 | \$6,488 - \$7,208 |

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|--|-----------|-------------------|-------------------|-------------------|-------------------|
| 7 | < \$3,251 | \$3,252 - \$6,014 | \$6,015 - \$6,502 | \$6,503 - \$7,315 | \$7,316 - \$8,128 |
| 8 | < \$3,619 | \$3,620 - \$6,695 | \$6,696 - \$7,238 | \$7,239 - \$8,143 | \$8,144 - \$9,048 |
| Client Pays... | \$10.00 | \$10.00 | \$10.00 | \$10.00 | \$25.00 |
| Clients with incomes greater than 250% of poverty guidelines will be charged 100% of the fee -- \$25.00 | | | | | |
| PUBLIC HEALTH | | | | | |
| CHILD & TEEN CLINIC SLIDING FEE SCALE | | | | | |
| Client Monthly Income Levels | | | | | |
| Family Size | Poverty | 185% of Poverty | 200% of Poverty | 225% of Poverty | 250% of Poverty |
| 1 | < \$1,041 | \$1,042 - \$1,926 | \$1,927 - \$2,082 | \$2,083 - \$2,342 | \$2,343 - \$2,603 |
| 2 | < \$1,409 | \$1,410 - \$2,607 | \$2,608 - \$2,818 | \$2,819 - \$3,170 | \$3,171 - \$3,523 |
| 3 | < \$1,778 | \$1,779 - \$3,289 | \$3,290 - \$3,556 | \$3,557 - \$4,001 | \$4,002 - \$4,445 |
| 4 | < \$2,146 | \$2,147 - \$3,970 | \$3,971 - \$4,292 | \$4,293 - \$4,829 | \$4,830 - \$5,365 |
| 5 | < \$2,514 | \$2,515 - \$4,651 | \$4,652 - \$5,028 | \$5,029 - \$5,657 | \$5,658 - \$6,285 |
| 6 | < \$2,883 | \$2,884 - \$5,334 | \$5,335 - \$5,766 | \$5,767 - \$6,487 | \$6,488 - \$7,208 |
| 7 | < \$3,251 | \$3,252 - \$6,014 | \$6,015 - \$6,502 | \$6,503 - \$7,315 | \$7,316 - \$8,128 |
| 8 | < \$3,619 | \$3,620 - \$6,695 | \$6,696 - \$7,238 | \$7,239 - \$8,143 | \$8,144 - \$9,048 |
| Client Pays... | \$10.00 | \$20.00 | \$50.00 | \$115.00 | \$170.00 |
| Clients with incomes greater than 250% of poverty guidelines will be charged 100% of the fee -- \$335.00 | | | | | |