

**ISANTI COUNTY
FEE SCHEDULE
AS OF JANUARY 1, 2018**

NOTE: All fees and related information are subject to change without notice. Certain fees are established by state statute and provided in this schedule for informational purposes only. Requests for data may incur additional fees pursuant to the Minnesota Government Data Practices Act.

FEE DESCRIPTION		AMOUNT	NOTES/OTHER INFORMATION	
ADMINISTRATOR				
Photocopies		\$0.25	Per page	
Fax		\$1.00	Per page	
GIS				
Beacon Subscription:				
Daily		\$10.00		
Monthly		\$35.00		
Yearly		\$300.00		
Paper Copy of Maps with Aerial Imagery:				
8½ x 11 Size		\$1.00	No charge to property owner or government	
11 x 17 Size		\$8.00	No charge to property owner or government	
Digital Aerial Imagery:				
	Base Price/ Year Flown (2017)	2018 Rate		
Entire County		\$2,000.00	\$1,800.00	Each year after flown, price shall drop \$200*
Township		\$250.00	\$225.00	Each year after flown, price shall drop \$25*
Cities:				
Cambridge		\$250.00	\$225.00	Each year after flown, price shall drop \$25*
Isanti		\$250.00	\$225.00	Each year after flown, price shall drop \$25*
Braham		\$150.00	\$135.00	Each year after flown, price shall drop \$15*
Section			\$25.00	
*Only newest aerial available for distribution, cost of external hard drive or USB included in purchase price.				
Shapefile Data:				
Parcel Data		\$300.00	Entire County; or \$.10 per parcel or feature, 100 parcel minimum	
Address Points/Centerline		\$300.00	Entire County; For public safety needs only, proof required; No charge for public safety entities in Isanti County.	
Additional Shapefiles (lakes, townships, sections, etc)		\$50.00	Entire County	
Mailing Lists		\$25.00		
NOTE: If purchasing digital copies of GIS data, a form must be completed that requires a signature from both the purchaser and the Assessor/GIS staff. The form specifies that the information purchased will not be reproduced or sold. Payment is required prior to receiving the digital information.				
ATTORNEY				
Photocopies		\$0.25	Per page	
CD		\$10.00		
DVD		\$10.00		
AUDITOR -TREASURER				
General Fees:				
Photocopies:				
Letter Size		\$0.25	Each	
Legal Size		\$0.25	Each	

Ledger Size	\$1.00	Each
Faxes	\$1.00	Per page
Election Administration Fee	\$100.00	Spring township elections only
Electronic Reports	\$15.00	
Mailing Labels	\$2.00	Per page; \$15.00 minimum
Notary Fee	\$1.00	Per document notarized
NSF Check Charge	\$30.00	
Staff Time	\$25.00 to \$40.00	Per hour; rate varies depending on nature of task and staff level required to complete task.
Licenses/Permits/Passport Fees:		
Auctioneer License	\$20.00	
Fireworks Permit	\$50.00	
3.2 Malt Liquor License:		
Off Sale	\$75.00	
On Sale	\$75.00	
Temporary	\$20.00	Valid for one to three days
Late Fee – Application and Payment	\$20.00	
Liquor License:		
Off Sale	\$500.00	
On Sale	\$2,000.00	
Sunday Liquor	\$200.00	
Wine	\$200.00	
Temporary	\$75.00	
Consumption & Display Permit (Bottle Club)	\$100.00	
Microdistillery On Sale Cocktail Room	\$300.00	
Microdistillery Off Sale	\$200.00	
Late Fee – Application and Payment	\$50.00	
Passport Photo	\$16.00	Includes Minnesota sales tax
Precious Metal License	\$50.00	
Transient Merchant License	\$150.00	
Financial Data Fees:		
Auditor Certificate – Bond	\$175.00	
Auditor Verification	\$75.00	
Comprehensive Annual Financial Report	\$20.00	Per hard copy; no charge for electronic copy
Property Tax/Land Records Fees:		
Confession of Judgment	\$100.00	
Delinquent Administrative Fee	\$30.00	
Delinquent Tax List – Monthly PDF	\$15.00	
Escrow Accounts (Electronic):		
Full File	\$75.00	
Payment File	\$0.20	Per parcel
Forfeited Tax Repurchase Fee	\$100.00	
Forfeited Tax Auditor Fee	\$0.50	
Special Assessment Fee:		
Initial Year	\$5.00	Per parcel
Each Additional Year	\$1.00	Per parcel
Special Assessment Search	\$5.00	Per parcel
TIF District Setup Fee	\$200.00	
TIF District Administrative Fee (Annual)	\$5.00	Per parcel
EMERGENCY MANAGEMENT		
ID Badge	\$10.00	
FAMILY SERVICES		
Photocopies	\$0.25	Per side

Faxes	\$0.25	Per page
Late Fee Service Charge	\$80.00	
Adoption Fees – Background Check	\$45.00	
Adult Foster Care License:		
Initial License for Corporate Homes	\$500.00	
Re-Licensure for Corporate Homes	\$500.00	
Initial License for Community Residential Setting	\$500.00	
Re-Licensure for Community Residential Setting	\$500.00	
Fire Marshal Inspection Fee for all foster care homes and daycare where applicable	\$50.00	Cashier's Check or Money Order
Licensed Child Care	\$50.00	Home visit; one year license
Re-Licensed Child Care	\$100.00	Home visit; two year license
Licensed Child Care Background Study Fee	\$100.00	
License Child Care Background Study Fee – Off Year	\$100.00	
Legal Non-Licensed Child Care – Background Study Fee	\$100.00	Unless under poverty guidelines
Administrative Probate Costs	Variable	Based on reimbursed costs; contact department at 763-689-1711 for amounts
Detox Fees	Variable	Based on poverty guidelines; contact department at 763-689-1711 for amounts
Juvenile Placements	Variable	Based on State Fee Schedule and approved by the County Board.
Income Withholding Only Services Type Cases	\$15.00	Per month
Social Welfare Rep Payee Fees	\$42.00	
HIGHWAY		
Driveway Permit	\$200.00	
MAINTENANCE		
Cleaning of Office Space Leased from County	\$25.00	Per hour
PARKS		
Picnic Shelter Reservation	\$50.00	Per day
PROBATION		
Photocopies	\$.25	Per page
CORRECTIONAL FEES		
Adult Msd/Gross Msd Supervision	\$165.00	Per year (\$13.75 per month)
Adult Stay of Adjudication	\$100.00	Per year
Adult Conditional Release Supervision	\$165.00	Per year (\$13.75 a month)
Adult Gross Misdemeanor Transfer In – First Year	\$50.00	Per year
Adult Gross Misdemeanor Transfer In – Subsequent Years	\$165.00	Per year
Adult Gross Misdemeanor Transfer Out	\$75.00	If more than three months of supervision
Juvenile Diversion Supervision	\$25.00	
Juvenile Supervision	\$40.00	
MONITORING PROGRAM		
Adult REAM/HEM/GPS Monitoring	\$15.00	Per day
Adult REAM/HEM/GPS Monitoring Grant Eligible	\$7.50	Per day
Upfront Costs	\$210.00	Per two weeks
Upfront Costs Grant Eligible	\$105.00	Per two weeks
Juvenile HEM Hook-up	\$25.00	
ASSESSMENTS AND SCREENINGS		
Bail Evaluation	\$30.00	Per bail completed
Chemical Use Screening	\$100.00	Per Screening
Chemical Use Screening	\$25.00	If referred out for further assessment
Urinalysis - Pretrial/ Probation	\$15.00	Adult positive/negative test

Urinalysis - Pretrial/ Probation	\$15.00	Juvenile Positive Test
Urinalysis - Pretrial/ Probation	\$30.00	Confirmation If Offender Denies
Domestic Abuse Screening	\$25.00	Per screening
PROGRAMS		
Adult COG Program	\$150.00	Plus \$25.00 to reschedule
Juvenile COG Program	\$75.00	Plus \$25.00 to reschedule
Juvenile Positive Change Program	\$25.00	Plus \$10.00 to reschedule
Juvenile Diversion Payable – 1 st Offense	\$25.00	
Juvenile Diversion Payable – 2 nd Offense	\$50.00	
Juvenile Diversion Payable – 3 rd Offense	\$75.00	
NOTE: All offenders who can show proof that they cannot pay because they are receiving assistance through a county, state, or federal assistance program will be screened by probation based on their ability to pay. If fees cannot be paid, appropriate fees can be worked off through community work service. Unpaid fees that are not waived or worked off by way of Community Work Service will be sent to Revenue Recapture.		
PUBLIC HEALTH		
Car Seat Training:		
General Public, MA	Variable	Per client; bill health plans only
General Public, Non-MA	\$15.00	Suggested donation; by appointment only
Immunizations:		
MA Clients	\$17.50	Health plan will be billed
Clients Without Insurance Coverage	\$10.00	Per shot; suggested donation
Tobacco License – Annual Renewal	\$150.00	Per establishment; non-prorated and non-transferable
Developmental Screening Fee	Variable	See sliding fee scale at end of this document
Dental Varnish Fee	Variable	See sliding fee scale at end of this document
Child and Teen Clinic Fee	Variable	See sliding fee scale at end of this document
Water Test Kits	Variable	See sliding fee scale at end of this document
RECORDER		
Copies of Documents	\$1.00	Per page
Mailing of Documents	\$5.00	Minimum charge; plus \$2.00 postage payable in advance
Emailing of Documents	\$15.00	
Reduced size copy of plats	\$5.00	Per sheet
LandShark Usage:		
Initial Setup	\$50.00	
Monthly Fee	\$50.00	Per month; plus \$0.25 per image viewed
State or Federal Tax Lien Search	\$20.00	
Vital Statistics:		
Ordination/Credential Filing	\$20.00	
Reissue Marriage License & Certificate	\$20.00	
Marriage License – Consent for Minor to Marry	\$20.00	
Marriage License – Amendment to Application for License	\$20.00	
Certified Copy of Notary Commission	\$10.00	
NOTE: Most fees for recording documents are set by state statute and not included above. Please see the department's section of the website or contact the department at 763-689-1191 for these statutory recording charges.		
SHERIFF		
Jail		
Booking	\$20.00	
Fingerprinting	\$20.00	
Huber	\$20.00	Per day
Preliminary Breath Screening Test	\$6.00	
Prisoner Boarding – Out of County	\$55.00	Per inmate; per day
Nurse/Doctor Visit	\$10.00	

Administrative Fee for Medication	\$10.00	
Mantoux Testing Fee	\$15.00	
RSI Baseline Urinalysis	\$50.00	
Urinalysis	\$20.00	
Civil Unit		
Service Fee	\$70.00	Per person; includes mileage and three attempts
Service - Each Additional Attempt at Same Address	\$25.00	
Mileage	\$0.60	Per mile
Writs of Recovery and Unlawful Detainers – Post	\$70.00	
Service Fee – One Person	\$70.00	
Commission on Executions	5.00%	Based on gross amount seized, collected, or stipulated by the parties or any settlement occurring after the Sheriff's office has taken any action on the Writ of Execution or Sheriff's levy
Execution Levy Preparation Fee	\$15.00	
Execution Service and General Demand	\$70.00	Per person; includes document preparation costs and three attempts
Execution Service – Each Additional Attempt at Same Address	\$25.00	
Legal “Not Found” Affidavits	\$70.00	Per person
Redemptions – Recorded Fee Owner	\$250.00	
Redemptions – All Others (Lien Holders, Judgment Holders, Intent to Redeem)	\$250.00	
Record Redemption Documents (Lien Holders, Judgment Holders, Intent to Redeem)	\$100.00	
Non-Sheriff Redemption	\$20.00	
Posting of Notices	\$70.00	
Mortgage Foreclosure Sales	\$70.00	
Judgment and Decree Sales	\$70.00	
Execution Sales	\$70.00	
Uniform Commercial Code Filing	\$70.00	
Other Sheriff's Sales/Liens	\$70.00	
Replevins, Attachments, or Seizures	\$75.00	Plus deputy time if more than one hour
Evictions	\$180.00	Three hours or less; additional fee if more than three hours
Replacement Certificate of Service – Lost or Damaged	\$10.00	
Deputy Time	\$70.00	Per hour; 3 hour minimum
Records Unit		
9-1-1 Voice Audio Copy (retention time is 1 year)	\$5.00	
Research Time to create copy (after first ½ hour)	\$25.00	Per hour
9-1-1 Typed Transcripts	\$25.00	Per hour
CD/DVD/Digital Squad DVD	\$20.00	
Photograph Reproduction / CD	\$20.00	
Reports	\$1.00	4 Pages; \$.25 each additional page
Reports for Commercial Use	\$1.00	2 Pages; \$.50 each additional page
Query Reports	\$5.00	
Adoption and Oversea Letters	\$5.00	Per person
Background Check	\$5.00	Per person
Daily Incident Report (email)	\$240.00	Billed annually; must be prepaid
Vehicle Storage	\$20.00	Per Day; Does not pertain to any forfeiture vehicles or evidence vehicles
NSF Check	\$30.00	
NOTE: All civil process fees for service requests must be paid in advance. All fees are non-refundable.		
NOTE: Requests for action/documents with 24 hours (if feasible to accomplish request), fee is doubled.		

TRANSIT (HEARTLAND EXPRESS)		
Bus Fare:		
Senior Dining Bus	No charge	Suggested donation of \$0.75 each way
In-City Senior Fare	\$0.75	Per one-way ride; 65 years and older
City Fare	\$1.50	Per one-way ride
Corridor Fare	\$2.00	Per one-way ride
Border Zone	\$3.50	Per one-way ride
ZONING		
Variance	\$500.00	
Conditional Use Permit	\$500.00	Plus postage for mailings beyond ¼ mile
Conditional Use Permit – Gravel Pit	\$500.00	
Interim Use Permit	\$375.00	Plus postage for mailings beyond ¼ mile
Amendment	\$500.00	
Rezoning	\$500.00	
Preliminary Plat	\$500.00	
Re-Submittal of Preliminary Plat	\$100.00	
Final Plat	\$100.00	
Final Plat Check Fee	\$200.00	Plus \$20.00 per lot; plus re-check fee of \$150.00 if needed after the second review
Sewage Treatment System Permits:		
Septic Tank or Holding Tank Permit	\$150.00	
Residential Septic System Permit	\$300.00	
Additional Drain Field to an Existing (Compliant) Drain Field	\$150.00	
Large Commercial and Community System	\$500.00	
Performance System	\$250.00	
Performance System – Operating Permit	\$50.00	
Performance System – Annual Operating Renewal Permit	\$10.00	
Septic Repair Permit	\$50.00	
Re-Inspection Fee	\$45.00	After required inspection
Building Permit	Variable	Based on valuation as determined by 1997 Uniform Building Code fee schedule; contact department at 763-689-5165 for specific amount
Plan Review Fee	Variable	65% of building permit fee
New House Park Fee	\$600.00	
Miscellaneous Permit	\$71.00	Furnace, stove, water heater, air conditioner, re-roofing, re-siding, and pool
In Ground Pool	\$169.38	
Zoning Ordinance	\$9.00	
Zoning Maps	\$3.50	
Subdivision Ordinance	\$3.00	
Comprehensive Plan	\$10.00	
Isanti County Plat Manual	\$6.00	
Notary Fee	\$1.00	
Move-In House Inspection Fee – Out of County	\$42.00	Plus \$0.50 per mile
Demolition Permit – Houses and Commercial	\$100.00	
Agricultural Building Permit Administrative Fee	\$100.00	
Wetland Permit:		
Less Than One Acre Total Impacted	\$100.00	
More Than One Acre Total Impacted	\$250.00	
Wetland Replacement Plan	\$250.00	
Wetland Banking	\$250.00	
Exemptions/No Loss Determination	\$100.00	

Site Visits	\$42.00	Per hour; minimum one hour
Grading and Filing Permit	\$150.00	
Environmental Assessment Worksheet (EAW) and Environmental Impact Statement (EIS)	Variable	The developer is to pay all costs of preparation and review including hourly rate of staff (with benefits), postage and copies

PUBLIC HEALTH

DEVELOPMENTAL SCREENING SLIDING FEE SCALE

Client Monthly Income Levels					
Family Size	Poverty	185% of Poverty	200% of Poverty	225% of Poverty	250% of Poverty
1	< \$990	\$991 - \$1,832	\$1,833 - \$1,980	\$1,981 - \$2,228	\$2,229 - \$2,475
2	< \$1,335	\$1,336 - \$2,470	\$2,471 - \$2,670	\$2,671 - \$3,004	\$3,005 - \$3,338
3	< \$1,680	\$1,681 - \$3,108	\$3,109 - \$3,360	\$3,361 - \$3,780	\$3,781 - \$4,200
4	< \$2,025	\$2,026 - \$3,746	\$3,747 - \$4,050	\$4,051 - \$4,556	\$4,557 - \$5,063
5	< \$2,370	\$2,371 - \$4,385	\$4,386 - \$4,740	\$4,741 - \$5,333	\$5,334 - \$5,925
6	< \$2,715	\$2,716 - \$5,023	\$5,024 - \$5,430	\$5,431 - \$6,109	\$6,110 - \$6,788
7	< \$3,061	\$3,062 - \$5,663	\$5,664 - \$6,122	\$6,123 - \$6,887	\$6,888 - \$7,653
8	< \$3,408	\$3,409 - \$6,305	\$6,306 - \$6,816	\$6,817 - \$7,668	\$7,669 - \$8,520
Client Pays...	\$10.00	\$20.00	\$30.00	\$50.00	\$50.00

Clients with incomes greater than 250% of poverty guidelines will be charged 100% of the fee -- \$50.00

PUBLIC HEALTH

DENTAL VARNISH SLIDING FEE SCALE

Client Monthly Income Levels					
Family Size	Poverty	185% of Poverty	200% of Poverty	225% of Poverty	250% of Poverty
1	< \$990	\$991 - \$1,832	\$1,833 - \$1,980	\$1,981 - \$2,228	\$2,229 - \$2,475
2	< \$1,335	\$1,336 - \$2,470	\$2,471 - \$2,670	\$2,671 - \$3,004	\$3,005 - \$3,338
3	< \$1,680	\$1,681 - \$3,108	\$3,109 - \$3,360	\$3,361 - \$3,780	\$3,781 - \$4,200
4	< \$2,025	\$2,026 - \$3,746	\$3,747 - \$4,050	\$4,051 - \$4,556	\$4,557 - \$5,063
5	< \$2,370	\$2,371 - \$4,385	\$4,386 - \$4,740	\$4,741 - \$5,333	\$5,334 - \$5,925
6	< \$2,715	\$2,716 - \$5,023	\$5,024 - \$5,430	\$5,431 - \$6,109	\$6,110 - \$6,788
7	< \$3,061	\$3,062 - \$5,663	\$5,664 - \$6,122	\$6,123 - \$6,887	\$6,888 - \$7,653
8	< \$3,408	\$3,409 - \$6,305	\$6,306 - \$6,816	\$6,817 - \$7,668	\$7,669 - \$8,520
Client Pays...	\$10.00	\$10.00	\$10.00	\$10.00	\$25.00

Clients with incomes greater than 250% of poverty guidelines will be charged 100% of the fee -- \$25.00

PUBLIC HEALTH

CHILD & TEEN CLINIC SLIDING FEE SCALE

Client Monthly Income Levels					
Family Size	Poverty	185% of Poverty	200% of Poverty	225% of Poverty	250% of Poverty
1	< \$990	\$991 - \$1,832	\$1,833 - \$1,980	\$1,981 - \$2,228	\$2,229 - \$2,475
2	< \$1,335	\$1,336 - \$2,470	\$2,471 - \$2,670	\$2,671 - \$3,004	\$3,005 - \$3,338
3	< \$1,680	\$1,681 - \$3,108	\$3,109 - \$3,360	\$3,361 - \$3,780	\$3,781 - \$4,200
4	< \$2,025	\$2,026 - \$3,746	\$3,747 - \$4,050	\$4,051 - \$4,556	\$4,557 - \$5,063
5	< \$2,370	\$2,371 - \$4,385	\$4,386 - \$4,740	\$4,741 - \$5,333	\$5,334 - \$5,925
6	< \$2,715	\$2,716 - \$5,023	\$5,024 - \$5,430	\$5,431 - \$6,109	\$6,110 - \$6,788
7	< \$3,061	\$3,062 - \$5,663	\$5,664 - \$6,122	\$6,123 - \$6,887	\$6,888 - \$7,653
8	< \$3,408	\$3,409 - \$6,305	\$6,306 - \$6,816	\$6,817 - \$7,668	\$7,669 - \$8,520
Client Pays...	\$10.00	\$20.00	\$50.00	\$115.00	\$170.00

Clients with incomes greater than 250% of poverty guidelines will be charged 100% of the fee -- \$335.00