



Mission:
 Working Together to Deliver Quality Services that are Valued by the Community, Today and Tomorrow

Vision:
 A modern community where all are treated as neighbors

Drainage Authority Minutes

November 15, 2022, at 10:20 a.m. – Board Room

I. Call to Order (Motion)

MOTION CARRIED
 RESULT: Drainage Authority Meeting called to order (10:20 AM)
 MOVED: Greg Anderson

- Attendance

Attendee Name	Title
Greg Anderson	District 1 (Chair)
Dave Oslund	District 2
Terry Turnquist	District 3 (Vice Chair)
Mike Warring	District 4
Susan Morris	District 5
Julia Lines	County Administrator
Barry Wendorf	Environmental Services Division Leader
Chad Struss	Chief Financial Officer/County Auditor-Treasurer
Joe Willaert	Drainage Ditch Inspector
Nate Kirkwold	GIS Specialist
Tiffany Determan	District Manager Isanti SWCD

II. Approve the November 15, 2022, Drainage Authority Agenda (Motion)

- Willaert added additional items to the November 1, 2022, Drainage Authority Agenda.
 - VIII. CD 17 – New Culvert at 357th St. and CD 10, 17, and JD 4 – Beaver Control
 - IX. Final Inspection for private crossing 22-002 (Sager)

MOTION CARRIED
 RESULT: November 15, 2022, Drainage Authority Agenda approved
 MOVED: Terry Turnquist
 SECONDED: Susan Morris

III. Approve the Minutes of the November 1, 2022, Drainage Authority Meeting (Motion)

MOTION CARRIED
 RESULT: November 1, 2022, Drainage Authority Meeting Minutes approved
 MOVED: Terry Turnquist
 SECONDED: Dave Oslund



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IV. Redetermination of benefits (CD 16)

- Review/ approve notification to benefiting landowners
 - Landowner meeting for CD 16 ROB scheduled on December 13, 2022, at 1:00 pm and 7:00 pm.
 - Revise letter: times/ names/ dates
 - Revise brochure: font/ decrease border/ grammar
- Isanti County Staff Viewer(s) Recommendations
 - Willaert recommends H2Over Viewers for CD 16 ROB.
 1. By reference, they are identified as “the best:
 2. Quote, \$21,094 pre the 5,300-acre watershed
 3. Quality deliverables, GIS maps
 4. Area, worked in local counties like Isanti County
 5. Workability: great team to match demographic of CD 16 watershed.
 - The Drainage Authority made a motion to use H2Over Viewers if it is the resolution of board after the landowner meeting. (Motion)

MOTION CARRIED

RESULT: H2Over Viewers selected for Redetermination of Benefits process for CD 16

MOVED: Terry Turnquist

SECONDED: Susan Morris

- Morris discussed selecting them for all future ROB’s. Willaert mentioned keep them honest by bidding each project.
- Additional Viewer(s) information

V. Ditch Balance Sheet Review

- ~~Propose~~ Review special assessments for 2023
 - Auditors’ office to break down payment based on parcel notification with invoice.
 - Minimum amount to send notification/ bill statement.
- ~~Propose ditch assessments for 2024 tax statements~~

VI. Ditch Modernization Plan Status Update

- Records Modernization
- Mapping
- Inspection
- Civic Engagement



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VII. Request for bi-monthly Drainage Authority Meeting

- Drainage Authority suggest that this be an agenda topic for January 2023 meeting.
- Schedule next Drainage Authority meeting for December 20, 2022, following the Regular County Board meeting (Motion)

MOTION CARRIED

RESULT: Next Drainage Authority meeting scheduled for December 20, 2022

MOVED: Terry Turnquist

SECONDED: Susan Morris

VIII. Ditch Updates

- CD 17 – New Culvert at 357th St.
 - Request new culvert at 357th St. crossing CD 17 be assessed to the drainage system; cost back to the benefitting landowners, per MN Statutes 103E.701 Subd. 4 (Motion)

MOTION CARRIED

RESULT: Culvert at 357th St. crossing CD 17 will be assessed to the drainage system.

MOVED: Susan Morris

SECONDED: Mike Warring

- CD 10, 17, and JD 4 – Beaver Control

IX. Other Business

- Drainage DB
- Renke Noonan Law – Retainer 2023
 - Proposal for December 20, 2022, Drainage Authority Meeting
- Isanti County Drainage Policy
 - After review from County Attorney Jeff Edblad, he recommends that language be added under 14) DRAINAGE AUTHORITY MEETINGS to reflect that the meetings are subject to the Open Meeting Law as set out in Chapter 13D of the Minnesota Statutes.
 - Add Ditch Modernization Plan; suggested by Greg Anderson
 - Add as-built crossing policy; suggested by Susan Morris
- Private Crossing Application Fee – Recording fee (\$46.00) +
 - Add to fee schedule \$75.00
- Final Inspection for private crossing 22-002 (Sager)
 - Issue Notice of Violation and void clause prepared with issued permit for private crossing. (Motion)
 - Willaert will include in the notice a 6-month timeline to complete, request for notice of completion, final inspection, and erosion blankets/ staked.
 - If notice of violation is not corrected, Isanti County will hire contractors to may repairs and cost will be assessed to the landowner.

MOTION CARRIED

RESULT: Willaert will prepare and issue a Notice of Violation

MOVED: Dave Oslund

SECONDED: Mike Warring



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X. Review Next Steps/Action Items for Next Meeting TBD

- December 2022 meeting
 - Scheduled next Drainage Authority meeting for December 20, 2022, following the Regular County Board meeting.

XI. Adjourn (Motion)

MOTION CARRIED

RESULT: Drainage Authority Meeting adjourned (11:40 PM)

MOVED: Terry Turnquist

SECONDED: Susan Morris

Notes:

- Willaert will attend AMC Conference on December 5, 2022 in place of Commissioner Mike Warring