



Mission:
Working Together to Deliver Quality Services that are Valued by the Community, Today and Tomorrow
Vision:
A modern community where all are treated as neighbors

Regular Meeting of the Isanti County Board of Commissioners
Wednesday, October 21, 2020, 9:00 a.m.
Government Center Board Room

Members Present: Chairperson Greg Anderson; Commissioners Susan Morris, Dave Oslund, Terry Turnquist, and Mike Warring
Members Absent: None
Others Present: L Giese, J Edblad, T Marttila, J Benting, P Messer, T Bergloff, C Struss
(Reporter: R Kytonen)

00o Chairperson Anderson called the meeting to order and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. There was no public comment.

20/10-22 Motion by Morris, seconded by Turnquist, to approve the October 21, 2020, County Board Agenda with the addition of A-5 - Approve Annual Plan Agreement with Public Safety Department. Motion carried unanimously.

20/10-23 Motion by Oslund, seconded by Warring, to approve the October 7, 2020, County Board Meeting Minutes. Motion carried unanimously

20/10-24 Motion by Turnquist, seconded by Oslund, to approve the following Personnel Action Items: to approve the regular part time status of Brandon McGinity, Corrections Officer, effective May 28, 2020; to approve the regular full time status of Mitze Husby, Social Worker, effective November 1, 2020; to approve the regular full time status of Jaylene Johnson, Social Worker, effective November 1, 2020; to approve the regular full time status of Shelby Swanson, Social Worker, effective November 1, 2020; to approve the regular full time status of Karen Smith, Office Support Specialist, November 14, 2020; to approve the regular full time status of Jordan Buggert, Social Worker, effective November 29, 2020; to accept the resignation of John Keeling, Seasonal Highway Laborer, effective October 2, 2020; to accept the resignation of Madeline Altendorf, Seasonal Highway Laborer, effective October 9, 2020; to accept the resignation of Kyle Sibley, full time Systems Support Specialist I, effective October 9, 2020; to accept the termination of Andrew Hughes, full time Custodian, effective October 16, 2020; to accept the resignation of Courtney Olson, full time Social Worker, effective October 28, 2020; and to accept the retirement/resignation of Lynn Johnson, Eligibility Worker, effective January 5, 2020. Motion carried unanimously.

20/10-25 Motion by Turnquist, seconded by Morris, to approve the Memorandum of Understanding with the City of Braham Police Department for paying pro rata share of costs associated with the LETG Record Management System. Motion carried unanimously.

20/10-26 Motion by Morris, seconded by Warring, to approve the Annual Plan Agreement with the Public Safety Department. Motion carried unanimously.

20/10-27 Motion by Oslund, seconded by Warring, to approve the following Utility Permits: Permit No. 20-10-44: Connexus Energy – underground power line on CR 51, from 375’ south of CSAH 8 and

south 185'; and Permit No. 20-10-45: Connexus Energy – underground power line on CR59, from 277th avenue and west 110'. Motion carried unanimously.

20/10-28 Motion by Turnquist, seconded by Oslund, to approve the following claims and warrants:

Advanced Correct. Healthcare	\$13,419.84	M-R Sign Company	\$7,188.50
Boyer Trucks	\$7,858.22	Metro. Mechanical Contractors	\$26,007.81
Bud's Auto Body	\$5,020.85	Nac Mechanical	\$164,538.21
East Central Regional Library	\$15,078.03	Soldo Consulting	\$11,944.15
Erickson Engineering Co LLC	\$13,749.00	The Masters Touch	\$9,430.00
Identisys	\$7,463.00	Total Claims & Warrants	\$281,697.61

Motion carried unanimously.

20/10-29 Motion by Turnquist, seconded by Oslund to award the 2020-2021 Snow Plow bid to Birch Inc. (bids on file). Motion carried unanimously.

O0o Penny Messer, Director of Family Services, presented the agency's monthly financial report to the Board.

20/10-30 Motion by Turnquist, seconded by Warring, to approve the following write offs over \$5,000.00: Client Number 4778-44 in the amount of \$7,919.22; Client Number 4680-15 in the amount of \$14,171.71; Client Number 4046-57 in the amount of \$13,656.14; Client Number 103767-01 in the amount of \$54,299.51; and Vendor Number 14245 in the amount of \$37,795.89. Motion carried unanimously.

20/10-31 Motion by Warring, seconded by Oslund, to approve the Cooperative Agreement with Metropolitan County Consortium for the coordination of administrative services for nonemergency medical transportation. Motion carried unanimously.

20/10-32 Motion by Morris, seconded by Turnquist, to approve the following contracts: Contract between Isanti County Family Services acting as fiscal host for the Adult Mental Health Initiative and Residential Services Inc; Contract between Isanti County Family Services and Lighthouse Child and Family Services; Contract amendment with Department of Human Services Respite Grant for Respite Care Services; Host County Contract for Behavioral health Services, Cambridge Medical Center – Allina Health Services; Contract between Isanti County Family Services and Allina Cambridge Medical Center for Day Treatment Services; and Contract between Isanti County Family Services and Teen Focus Recovery Center. Motion carried unanimously.

O0o The Board was advised that the number of Income Maintenance cases as shown by the MAXIS system as of September 30, 2020, was 2,246.

20/10-33 On motion by Mike Warring and seconded by Dave Oslund: 1) Approval was given for all public assistance and social service actions, public assistance and social service expenditures, and social welfare expenditures as listed on the agenda of this meeting and as detailed in supporting documents maintained in the Family Services Department and 2) Payment of the following Family Services Department claims for Public Assistance, Administration, and Social Services was approved:

Anoka Metro RTC-412/(1)	\$15,356.00	Nexus-Mille Lacs Fam Healing	\$11,658.79
Canvas Health	\$49,003.51	Rise Incorporated	\$31,045.00
Department of Human Svcs	\$10,193.75	Therapeutic Svcs Agency	\$6,754.17
Isanti County Auditor Treasurer	\$26,976.00	Village Ranch	\$5,832.03
Isanti County Family Services	\$5,558.34	Wells Fargo	\$5,225.88
Kanabec Co Family Services	\$23,394.50	Auditors	\$405,231.78
		Total Family Services Vouchers	\$596,229.75

Motion carried unanimously.

20/10-34 Motion by Turnquist, seconded by Oslund, to approve the Lease Agreement #LMIS010450 with the Minnesota Department of Natural Resources for the installation of the CD3 unit located at Spectacle Lake, and authorize Trina Bergloff, Zoning Administrator, to sign. Motion carried unanimously.

20/10-35 Motion Morris, seconded by Warring, to approve the annual software fee up to \$1,200.00 for the CD3 pump out, to be paid by AIS funds. Motion carried unanimously.

PLANNING COMMISSION ACTIONS

20/10-36 Motion by Turnquist, seconded by Warring, to approve the request of Scott and Christine Hedberg, 4000 Highway 95 NE, Cambridge, MN 55008, to present a preliminary plat of Domino Ridge 2. Legal description is Lot 1 Block 1 Domino Ridge of Section 35, Range 36, Township 23, Cambridge Township, with the following condition: 1. This preliminary plat must not move forward for final plat approval until the driveway access for Lot 1 has been verified and approved. Motion carried unanimously.

20/10-37 Motion by Oslund, seconded by Warring, to approve the request of Dennis Sjodin, 4018 Stark Road NE, Cambridge, MN 55008, to present a preliminary plat of Dennis's Acres. Legal description is Pt. of the SE ¼ of the NE ¼ and the NE ¼ of the SE ¼ of Section 26, Township 36, Range 23, Cambridge Township, with the following conditions: 1. Lots 1 and 2 would be required to share an entrance on the adjoining lot line. 2. The existing entrances on Lot 1 and 2 would be removed, and a shared entrance would need to be constructed on the adjoining lot line. 3. The existing entrance for Lot 3 would remain, and a new entrance would be allowed for Lot 4. 4. All new entrances and easements would need to be constructed prior to the recording of the plat. 5. Access permits would be required from the Isanti County Highway Department. 6. The existing farm entrances and culverts must be removed at the time the new driveway accesses are constructed per the County Engineer's letter. Motion carried unanimously.

20/10-38 Motion by Oslund, seconded by Morris, to approve the request of Eric Lindberg, 2178 Cool Stream Circle, Eagan, MN 55122, to present a preliminary plat of Timber Shores First Addition. Legal description is Lots 1 & 2 Block 1 Timber Shores of Section 36, Township 35, Range 25, Spencer Brook Township, with the following condition: 1. The 66' access easement on Lot 4 to access Lot 3 must be recorded when the final plat is recorded. Motion carried unanimously.

00o At this time a Public Hearing was held to amend the Isanti County Zoning Ordinance as it relates to Slaughterhouses. Lindsey Giese, Deputy County Administrator, read the following published Public Notice into the record: NOTICE IS HEREBY GIVEN that the Isanti County Board of Commissioners will hold a public hearing on Wednesday, October 21, 2020, at 9:30 a.m. in the County Board Room of the Isanti County Government Center, 555 18th Avenue Southwest, Cambridge, Minnesota, 55008, to amend the Isanti County Zoning Ordinance, Section 2, Definitions, Subdivision 2 and Section 6, Agriculture/Residential District, Subdivision 4, Interim Uses for a slaughterhouse. A full copy of this proposed ordinance can be viewed on the county website @ <http://www.co.isanti.mn.us> and/or the County Auditor's Office. By order of the Isanti County Board of Commissioners this 16th day of September, 2020. There was no public comment or written comment received.

20/10-39 Motion by Morris, seconded by Oslund, to close the Public Hearing (9:37 a.m.). Motion carried unanimously.

20/10-40 Motion by Turnquist, seconded by Warring, to approve the following amendment to the Zoning Ordinance, Section 4 Rules and Definitions, Subdivision 2. Definitions - Slaughterhouse. A building establishment in which animals are slaughtered, eviscerated, or dressed for human food. Section 6

Agriculture District. Subdivision 4. Interim Uses #18. Slaughterhouse. a. Owner/operator must reside on the premises and have homestead status. b. Minimum lot size of ten acres. c. Slaughtering of livestock including the harvested waste must take place indoors inside a closed building and the harvested waste must be properly composted onsite or offsite disposal via a licensed rendering company. d. Must adhere to licensure requirements from the Minnesota Department of Agriculture and US Department of Agriculture. e. The facility must obtain/maintain all necessary federal, state and county licenses and approvals and comply with all state and federal health and safety regulations. f. Animal holding areas must be compliant with Minnesota Pollution Control regulations. Motion carried unanimously.

PLANNING COMMISSION ACTIONS (CONTINUED)

20/10-41 Motion by Turnquist, seconded by Oslund, to approve the request of Britney Lilly, 1483 401st Avenue NW, Stanchfield, MN 55080, for an interim use permit for a kennel. Legal description is the E ½ of the NW ¼ of the SW ¼ of the NW ¼ & the W ¼ of the NE ¼ of the SW ¼ of the NW ¼ of Section 14, Township 37, Range 24, Maple Ridge Township, with the following conditions: 1. Minimum lot size shall be five acres. 2. Maximum of 20 dogs on the property at any given time. 3. Occasional and unannounced visits from the Isanti County Zoning Office. (There is not a local contact for the Humane Society at this time per the Isanti County Sheriff's Department). 4. A yearly visit from a Veterinarian and an annual letter submitted to Isanti County Zoning Office from the visit. 5. Hours of operation will be Monday – Sunday by appointment only 10:00 a.m. to 6:00 p.m. 6. Must comply with the Minnesota Animal Welfare Statutes, and all State and Federal licenses or operational permits. 7. Each adult animal shall be provided with a minimum fenced enclosure equal to 36 square feet per animal. 8. Must have proper drainage. 9. Must provide onsite parking. 10. Indoor facilities must have adequate heating, ventilation, and lighting. 11. This Interim Use Permit will cease once Ms. Lilly vacates / sells the property and/or if she no longer has dogs for one consecutive year. 12. Per the site and building layout submitted with this application being the kennel area in the basement of the single family dwelling there is no separate out buildings used for a kennel at this time and an amendment to this interim use permit would need to be granted. Findings: 1. There is currently nine dogs on the property that have been existing on the property with no objections from the closest neighboring properties so the interim use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the immediate vicinity. 2. There has been no complaints from the closest neighboring properties so the establishment of the interim use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area. 3. The dogs will be housed in the dwelling with dedicated outside areas and walking areas on the property so that adequate utilities, access roads, drainage and other necessary facilities have been or are being provided. 4. There will be provided onsite parking so that adequate measures have been or will be taken to provide sufficient off street parking and loading space to serve the proposed use. 5. The animal waste is picked up daily and will be hauled off site so that adequate measures have been or will be taken to prevent or control offensive odors, fumes, dust, noise and vibration so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will results. Motion carried unanimously.

20/10-42 Motion by Turnquist, seconded by Oslund, to set a Public Hearing to amend the Zoning Ordinance, Section 6, Agriculture/Residential District, Subdivision 2, Permitted Uses as it relates to the last remaining building right being able to exceed the three acre maximum lot size, on Wednesday, November 18, 2020, at 9:30 a.m. in the Board Room of the Isanti County Government Center, 555 18th Avenue SW, Cambridge, MN 55008. Motion carried unanimously.

20/10-43 Motion by Oslund, seconded by Warring, to approve the revised Isanti County Purchasing and Disbursement Policy, section 3.29 Purchases Under Federal Grants. Motion carried unanimously.

20/10-44 Motion by Oslund, seconded by Warring, to approve the following resolution: ACCEPTANCE OF DONATIONS. WHEREAS, is it the policy of Isanti County that gifts and donations to the County shall be accepted by the Board of Commissioners; WHEREAS, various departments and programs within Isanti County have received gifts and donations during the month of September 2020 as follows: Sheriff Department for Explorer Program: Northstar Recycling LLC - \$413.20; Public Health Department for WIC Program: Grams, Cheryl - \$50.00; Parks Department for Medallion Hunt: Cambridge Family Dental - \$50.00; and Parks Department for Single Track Trails: Boy Scout Troop 511 – St. Francis - \$2,751.07. NOW THEREFORE BE IT RESOLVED, that the Isanti County Board of Commissioners hereby formally accepts these gifts and donations. Motion carried unanimously.

20/10-45 Motion by Morris, seconded by Turnquist, to approve the following resolution: A RESOLUTION APPROVING ACCEPTANCE OF 2020 CARES ACT GRANT FUNDS AND ALLOCATION OF GRANT FUNDS TO MUNICIPALITIES. WHEREAS, the COVID-19 pandemic requires additional efforts and costs to make the election process safe, sanitary, and effective; and WHEREAS, the Office of the Minnesota Secretary of State solicited grant applications from counties for grant funding pursuant to Minnesota Laws 2020, chapter 77, section 4 and the federal CARES Act to offset the increased election costs related to the COVID-19 pandemic; and WHEREAS, Isanti County received a grant from the Office of the Minnesota Secretary of State in the amount of \$32,936.36 for this purpose; and WHEREAS, the Office of the Minnesota Secretary of State provided a default allocation for the distribution of the \$32,936.36 in grant funds between Isanti County and its municipalities; NOW, THEREFORE BE IT RESOLVED, the Isanti County Board of Commissioners hereby accepts the county’s allocation of grant funds in the amount of \$14,840.96 as determined by the Office of the Minnesota Secretary of State; and BE IT FURTHER RESOLVED, the Isanti County Board of Commissioners approved the allocation of the remaining grant funds to the municipalities in accordance with the Office of the Minnesota Secretary of State’s default allocation formula as follows:

Municipality	Amount	Municipality	Amount
Athens	\$951.73	Spencer Brook	\$877.75
Bradford	1,349.17	Springvale	837.21
Cambridge Township	1,106.38	Stanchfield	717.15
Dalbo	589.89	Stanford	1,058.49
Isanti Township	1,051.99	Wyanett	934.10
Maple Ridge	610.37	Braham	1,131.31
North Branch	916.61	Cambridge City	3,047.06
Oxford	672.85	Isanti City	2,243.34

Motion carried unanimously.

20/10-46 Motion by Turnquist, seconded by Warring, to approve the following resolution: RESOLUTION CERTIFYING A SPECIAL ASSESSMENT ON PARCEL 16.146.0010 FOR TAXES PAYABLE IN 2021. WHEREAS, the Isanti County Board of Commissioners approved an agreement with the Saint Paul Port Authority (the “SPPA”) on November 7, 2018, designating the SPPA to implement and administer the Property Assessed Clean Energy (“PACE”) improvement financing on behalf of the County, and providing for the imposition of special assessments pursuant to Minnesota Statutes Section 216C.435 and 216C.436 and Chapter 429 and as needed in connection with that program; and WHEREAS, the Isanti County Board of Commissioners adopted a resolution on February 20, 2019, to extend a special assessment plus interest on parcel 16.146.0010 in the total amount of \$789,668.00 over a 20 year term beginning in 2020 as part of the PACE program; and WHEREAS, the Saint Paul Port Authority later provided the final interest rate of 7.23% and the amortization schedule for the PACE improvement financing related to parcel 16.146.0010; and WHEREAS, the amortization schedule require an annual assessment amount of \$75,586.00 beginning in 2020; NOW, THEREFORE BE IT RESOLVED, the Isanti County Board of Commissioners hereby certifies a special assessment in the amount of \$75,586.00 on parcel 16.146.0010

(409 Main Street East, Isanti, MN 55040) owned by the Isanti Hotel Partners LLC to be placed on the property tax lists of the county for taxes payable in 2021. Motion carried unanimously.

20/10-47 Motion by Turnquist, seconded by Morris, to move into closed session (10:14 a.m.). Motion carried unanimously.

O0o At this time, the County Board moved to a closed session for Labor Negotiations in accordance with State Statute 13D.03.

20/10-48 Motion by Turnquist, seconded by Warring, to move out of closed session (10:39 a.m.). Motion carried unanimously.

20/10-49 Motion by Warring, seconded by Oslund, to reject the tentative agreement with AFSCME-Attorney, and approve the tentative agreements for AFSCME-Probation and LELS 209. Motion carried unanimously.

20/10-50 Motion by Turnquist, seconded by Oslund, to adjourn (11:05 a.m.). Motion carried unanimously.

Lindsey Giese, Deputy County Administrator

Greg Anderson, County Board Chairperson

By: Sharon Katka, Human Resources Generalist