



**Mission:**  
 Working Together to Deliver Quality Services that are Valued by the Community, Today and Tomorrow  
**Vision:**  
 A modern community where all are treated as neighbors

**Regular Meeting of the Isanti County Board of Commissioners**  
**Tuesday, October 18, 2022, at 9:00 a.m.**  
**Government Center Board Room**

Members Present: Chairperson Terry Turnquist; Commissioners Mike Warring, Greg Anderson, and Susan Morris  
 Members Absent: Dave Oslund  
 Others Present: Julia Lines, Jeff Edblad, Lisa Lovering, Chad Struss, Penny Messer, Jamie High, Holly Nelson, Evan Moline  
 (Reporter: B Stickles and N Hallman)

00o Chairperson Turnquist called the meeting to order and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. Public comment was made.

22/10-21 Motion by Morris, seconded by Warring, to approve the October 18, 2022, County Board Agenda. Motion carried unanimously.

22/10-22 Motion by Warring, seconded by Anderson to approve the October 4, 2022, County Board Meeting Minutes, and to amend the following September 20, 2022, Board Meeting minutes: 22/09-45 Motion by Turnquist, seconded by Oslund, to approve to adopt the proposed 2023 Property Tax Levy. Motion carried. Opposed: Morris. Motion carried unanimously.

22/10-23 Motion by Morris, seconded by Anderson, to approve the following Personnel Committee Meeting item: approve to post for a Temporary Probation Agent, to be hired and not exceed 67 working days, due to a leave of absence from a regular employee. Motion carried unanimously.

22/10-24 Motion by Anderson, seconded by Warring, to approve the following PERSONNEL ACTION ITEMS: Approve the internal promotion of Samantha Van De Walker, full-time Office Support Specialist, to full-time Child Support Enforcement Aide, effective October 20, 2022. Approve the regular full-time status of Emily Goodhart, Sheriff Administrative Assistant III – Child Passenger Safety, effective October 21, 2022. Approve the regular full-time status of Christina Kollman, Social Worker, effective November 9, 2022. Approve the regular full-time status of Mary Holada, Social Services Supervisor, November 9, 2022. Approve the regular full-time status of Courtney Sedgwick, Social Worker, effective November 11, 2022. Accept the resignation of David Matchinsky, full-time Deputy Sheriff, effective October 14, 2022. Ratify the hire of the following non-benefit eligible Election Judges effective October 6, 2022: Barbara Prince, Diane Franke, Diane Gunion, Marisa Gertz, and Leilani Dick. Ratify the hire of Susan Kriha, temporary, non-benefit eligible Administrative Assistant I – Elections Staff, effective October 17, 2022. Approve the Separation Agreement with Deputy David Matchinsky. Motion carried unanimously.

22/10-25 Motion by Anderson, seconded by Morris, to approve the following Claims and Warrants:

Astrophysics Inc	\$26,690.00	Midwest Protection Agency Inc	\$5,875.00
BI Incorporated	\$5,262.00	Nac Mechanical	\$6,848.60
Bond Trust Services Corp, Ref: 329470	\$257,800.00	Nice Healthcare	\$17,648.58
Bond Trust Services Corp: Ref 74965-P.t	\$475.00	Regents of University of Minnesota	\$29,862.25
Commissioner of Finance	\$13,669.50	SeaChange	\$14,998.13

Connexus Energy	\$196,828.70	The Masters Touch LLC	\$10,575.00
Erickson Engineering Co Lie	\$29,103.58		
Total Claims and Warrants:			\$615.636.34

Motion carried unanimously.

22/10-26 Motion by Turnquist, seconded by Warring, to approve the following utility permits: Permit No. 22-10-61 Connexus Energy - Reconstruct entire pole line including distribution lines and secondary connections between the intersection of TH 47 and CSAH 5 and Lily ST NW.; Permit No. 22-10-62 Connexus Energy - Reconstruct entire pole line including distribution lines and secondary connections between the intersection of CSAH 5 and Lily ST NW to Lake Francis; Permit No. 22-10-63 Connexus Energy - Reconstruct entire pole line including distribution lines and secondary connections along CSAH 5 from Dahlia ST NW east to Raven ST NW; Permit No. 22-10-64 Connexus Energy - Reconstruct entire pole line including distribution lines and secondary connections along CSAH 5 from Raven ST NW east to Flamingo ST NW; Permit No. 22-10-65 Connexus Energy - Reconstruct entire pole line including distribution lines and secondary connections along CR 52 from CSAH 5 to pole south of CSAH 5 and East side of CR 52; Permit No. 22-10-66 Connexus Energy - Reconstruct entire pole line including distribution lines and secondary connections along CR 42 from CSAH 5 to pole south of CSAH 5 and East side of CR 42. Motion carried unanimously.

22/10-27 Motion by Morris, seconded by Warring, to approve the reimbursement for uniform allowance purchase made on June 2022, in the amount of \$90.00. Motion carried unanimously.

22/10-28 Motion by Morris, seconded by Anderson, to approve ACCEPTANCE OF DONATIONS TO ISANTI COUNTY WHEREAS, it is the policy of Isanti County that gifts and donations to the County shall be accepted by the Board of Commissioners; WHEREAS, various departments and programs within Isanti County have received gifts and donations during the month of September 2022 as follows: Sheriff Department for K9 Program: Tammie Heintz for \$2.00; Sheriff Department for Deputy Equipment: TEAM Foundation for \$14,964.00; Sheriff Department for Explorers Program: Northstar Recycling LLC for \$332.00; Environmental Services Division for Park Bench: Beverly Anderson for \$600.00; Environmental Services for Springvale Park Disc Golf: Daniel Schnabel for \$700.00; Environmental Services Division for Park Benches and Trees: Richard Sundberg for \$1,200.00. Motion carried unanimously.

22/10-29 Motion by Anderson, seconded by Warring, to approve the bid from UHL to install data cabling at the Highway Department in the amount of for \$22,231.00 using ARPA funds. Motion carried unanimously.

22/10-30 Motion by Morris, seconded by Anderson, to approve the quote from CircuitWorks for the purchase of UPS devices for the Sheriff's Department in the amount of \$10,530.00 using ARPA funds. Motion carried unanimously.

00o Penny Messer, Health and Human Services Division Leader, introduced Jamie High, Veterans Services Officer, to the County Board of Commissioners.

22/10-31 Motion by Morris, seconded by Anderson, to approve and ratify the renewal of the Community Health Services Administrator. Motion carried unanimously.

22/10-32 Motion by Morris, seconded by Anderson, to set a public hearing regarding the interim ordinance placing a moratorium on the sale of hemp derived THC food and beverages within the county of Isanti to be held on November 15, 2022, at 9:30 a.m. in the Board Room of the Isanti County Government Center, 555 18th Avenue SW, Cambridge, MN 55008. Motion carried unanimously.

22/10-33 On motion by Mike Warring and seconded by Greg Anderson: 1) Approval was given for all public assistance and social service actions, public assistance and social service expenditures, and social welfare expenditures as listed on the agenda of this meeting and as detailed in supporting documents maintained in the Family Services Department and 2) Payment of the following Family Services Department claims for Public Assistance, Administration, and Social Services was approved:

Canvas Health	\$35,502.24	Manes for Change	\$5,937.20
Country Services, Inc.	\$8,400.00	North Homes Children & Family	\$7,763.95
Department of Human Services	\$22,934.54	Resource Training & Solutions	\$13,034.75
Isanti County Auditor-Treasurer	\$26,976.00	Rise Incorporated	\$85,397.25
Isanti County Family Services	\$5,558.34	Therapeutic Services Agency Inc	\$7,394.17
Kanabec Co Family Services Agency	\$23,798.40	Volunteers of America	\$8,359.46
Little Sand Group Homes	\$17,169.00	Wellness in the Woods Inc	\$6,500.60
Auditors	\$25,061.87		
Total Family Services Vouchers:	\$299,787.77		

Motion carried unanimously.

00o At this time, a Public Hearing was held for the Notice of Intention to Amend Ordinance Isanti County Board of Commissioners. The following is for record: NOTICE IS HEREBY GIVEN that the Isanti County Board of Commissioners will hold a public hearing on October 18, 2022, at 9:30 a.m. in the County Board Room of the Isanti County Government Center, 555 18th Av. SW, Cambridge, MN, 55008 for the purpose of discussing and hearing comments on proposed amendments to Ordinance No. 86/7-1a AN ORDINANCE REGULATING THE ISSUANCE OF LICENSES FOR INTOXICATING LIQUORS AND 3.2 PERCENT MALT LIQUORS IN THE UNINCORPORATED AREAS OF ISANTI COUNTY; PROVIDING STANDARDS FOR THE ISSUANCE OF SAID LICENSES AND ESTABLISHING FEES THEREFORE; PROVIDING FOR REGULATION OF THE OPERATION OF LICENSES PREMISES AND PROVIDING PENALTIES FOR VIOLATION THEREOF as amended. Public comment was made. No written comment was received.

22/10-34 Motion by Morris, seconded by Warring, to approve closing Public Hearing (9:39 a.m.). Motion carried unanimously.

22/10-35 Motion by Morris, seconded by Warring, to approve the following: PUBLIC HEARING NOTICE OF INTENTION TO AMEND ORDINANCE ISANTI COUNTY BOARD OF COMMISSIONERS NOTICE IS HEREBY GIVEN that the Isanti County Board of Commissioners will hold a public hearing on October 18, 2022, at 9:30 a.m. in the County Board Room of the Isanti County Government Center, 555 18<sup>th</sup> Av. SW, Cambridge, MN, 55008 for the purpose of discussing and hearing comments on proposed amendments to Ordinance No. 86/7-1a AN ORDINANCE REGULATING THE ISSUANCE OF LICENSES FOR INTOXICATING LIQUORS AND 3.2 PERCENT MALT LIQUORS IN THE UNINCORPORATED AREAS OF ISANTI COUNTY; PROVIDING STANDARDS FOR THE ISSUANCE OF SAID LICENSES AND ESTABLISHING FEES THEREFORE; PROVIDING FOR REGULATION OF THE OPERATION OF LICENSES PREMISES AND PROVIDING PENALTIES FOR VIOLATION THEREOF as amended .The proposed amendments replace the entire existing language and sections of the ordinance with the following: SECTION 1. ADOPTION OF STATE LAW BY REFERENCE The provisions of Minnesota Statutes Chapter 340A, as they may be amended from time to time, with reference to the definition of terms, conditions of operation, restrictions on consumption, provisions relating to sales, hours of sale, and all other matters pertaining to the retail sale, distribution, and consumption of intoxicating liquor and 3.2 percent malt liquor are hereby adopted by reference and made a part of this Ordinance as if set out in full. The Isanti County Board of Commissioners intends that all future amendments to Minnesota Statutes Chapter 340A are hereby adopted by reference or referenced as if they had been in existence at the time this Ordinance is adopted. SECTION 2. LICENSE PERIOD The Isanti County Board of Commissioners issues each license for a maximum period of one year. All licenses,

except temporary licenses, shall expire on June 30 of each year unless ordinance or statute provide another date for a particular license type. Temporary licenses expire according to their terms. SECTION 3. LICENSE FEES The Isanti County Board of Commissioners hereby sets fees for liquor licenses as listed in the most recent county fee schedule adopted by the Isanti County Board of Commissioners. The Isanti County Board of Commissioners prorates fees for new liquor licenses, except temporary licenses, on a monthly basis during the initial license period. The license fee shall apply for a month if the license is valid for any part of the month. The Isanti County Board of Commissioners may refund a prorated portion of liquor license fees as authorized by Minnesota Statutes § 340A.408, subd. 5. The prorated portion shall be determined on a monthly basis and no refund shall be provided for a month if the license is valid for any part of the month. The Isanti County Board of Commissioners shall charge a non-refundable investigation fee for an initial on-sale liquor license application or an application to transfer an existing on-sale liquor license to a new licensee or legal entity. The investigation fee is not prorated and is charged in addition to the license fee. The Isanti County Board of Commissioners sets the amount of the investigation fee at the amount listed in the most recent county fee scheduled adopted by the Isanti County Board of Commissioners. A full copy of the proposed ordinance amendment is available on the Isanti County website at <http://www.co.isanti.mn.us> or in the Isanti County Auditor-Treasurer's office during normal business hours. The Isanti County Board of Commissioners encourages all interested parties to attend the public hearing and provide oral or written comments on the ordinance amendments. An interested party unable to attend the public hearing may submit written comments on the ordinance amendments to the Isanti County Auditor-Treasurer at 555 18<sup>th</sup> Avenue SW, Cambridge, MN 55008 prior to the hearing. By order of the Isanti County Board of Commissioners this 6<sup>th</sup> day of September, 2022. Motion carried unanimously.

22/10-36 Motion by Turnquist, seconded by Warring, to send item #1 of the Planning Commission Recommendations from 10.13.2022 (on file) back to Planning Commission for further discussion. Motion carried unanimously.

22/10-37 Motion by Morris, seconded by Anderson, to approve the request for a conditional use permit for a free standing on premise business sign with the following conditions: 1. This is for a 4'.1" x 8.'3" free standing on premise sign. 2. Must obtain all necessary building permits. 3. Must meet all applicable setbacks. 4. No flashing lights and must meet MnDOT lighted sign standards. 5. The location of the sign to be as indicated per the submitted site plan. 6. The overall height of the sign not to exceed 15'. Findings: 1. The request is for a sign and it is in a commercial area so the conditional use will not be injurious to the use and enjoyment of the other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the immediate vicinity. 2. The area where the sign will be located is general business/industrial so that the establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area. 3. This is for a sign so it is not applicable that adequate utilities, access road, drainage and other necessary facilities have been or are being provided. 4. This is for a sign so it is not applicable that adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use. 5. It was listed in the conditions stating No flashing lights and must meet MnDOT lighted sign standards so adequate measures have been or will be taken to prevent or control offensive odors, fumes, dust, noise and vibration so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. Motion carried unanimously.

22/10-38 Motion by Morris, seconded by Warring, to approve the contract with Evergreen Recycling in the amount of \$8,900.00 to remove material from the Puchtel property. Motion carried unanimously.

22/10-39 Motion by Morris, seconded by Turnquist, to adjourn (10:15a.m.). Motion carried unanimously.

Julia Lines, County Administrator

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Terry Turnquist, County Board Chairperson

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By: Colleen Anderson, Administrative Assistant II