



**Mission:**  
Working Together to Deliver Quality Services that are Valued by the Community, Today and Tomorrow  
**Vision:**  
A modern community where all are treated as neighbors

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**Regular Meeting of the Isanti County Board of Commissioners**  
**Tuesday, October 4, 2022, at 9:00 a.m.**  
**Government Center Board Room**

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Members Present: Chairperson Terry Turnquist; Commissioners Dave Oslund, Mike Warring, Greg Anderson, and Susan Morris  
Members Absent: None  
Others Present: Julia Lines, Jeff Edblad, Chris Caulk, Chad Struss, Justin Bergerson, Barry Wendorf, Travis Marttila, Trina Bergloff  
(Reporter: B Stickles and N Hallman)

O0o Chairperson Turnquist called the meeting to order and led the assembly in the Pledge of Allegiance.

O0o Public Comment Session. No public comment was made.

22/10-01 Motion by Morris, seconded by Anderson, to approve the October 4, 2022, County Board Agenda. Motion carried unanimously.

22/10-02 Motion by Oslund, seconded by Warring, to approve the September 20, 2022, County Board Meeting Minutes. Motion carried unanimously.

22/10-03 Motion by Warring, seconded by Morris, to approve the following Personnel Committee Meeting item: change to have the Central Services Division merge into an Administrative Services Division, resulting in a reclassification of the Facilities Manager, current GIS Specialist to GIS Manager, and advertising for an IT Manager in lieu of the Central Services Division Leader position. Motion carried unanimously.

22/10-04 Motion by Morris, seconded by Turnquist, to approve the Renewal of Benefits Contracts for 2023. Motion carried unanimously.

22/10-05 Motion by Oslund, seconded by Morris, to approve the following PERSONNEL ACTION ITEMS: Approve the internal promotion of Emily Meister, WIC Nutritionist, to full-time Health and Safety Coordinator, effective October 17, 2022. Approve the internal FTE status change of Matthew Marrin, part-time Corrections Officer, to full-time Corrections Officer, effective October 19, 2022. Approve the internal transfer of Cody Goodhart, full-time Heavy Equipment Mechanic, to full-time Heavy Equipment Operator, effective October 6, 2022. Approve the regular full-time status of Joseph Meemken, Senior Assistant County Highway Engineer, effective October 18, 2022. Approve the regular full-time status of Roxanne Trevino, Legal Administrative Assistant, effective October 19, 2022. Accept the resignation of Seasonal Highway Laborer, Joseph Utschinski, effective August 18, 2022. Accept the resignation of Daniel Fletcher, full-time Corrections Officer, effective October 16, 2022. Motion carried unanimously.

O0o Commissioners provided various committee reports.

22/10-06 Motion by Oslund, seconded by Anderson, to approve the following utility permits: Permit No. 22-10-54 Lumen - Buried communication service line that will run from an existing lumen pedestal at 1108' north of the intersection of 352nd Ave NE and CR 33 to service address 35321 Hasting St NE. Permit

No. 22-10-55 Xcel Energy -Buried Natural Gas line that will run along CSAH 5 from the intersection of CSAH 5 and MN TH 47 to the intersection of CSAH 5 and CSAH 10. Permit No. 22-10-56 Lumen - Buried communication service line that will run from an existing lumen pedestal at 32150 Cedar Crest Trail to service address 32262 Cedar Crest Trail. Permit No. 22-10-57 East Central Energy - Buried power line that will run from 1200' from the intersection of CSAH 9 and Jordell St to 1335' from the intersection of CSAH 9 and Jordell St. Permit No. 22-10-58 Centerpoint Energy – Plastic natural gas main that will run from 1800' WCL of Highway 65 NE to the Grandy Community Center Pavilion at 2749 County Road 6 NE. Permit No. 22-10-59 – Lumen – Buried Service line that will run from an existing Lumen pedestal located near 3988 Stark Rd NE to 4050 Stark Rd NE. Permit No. 22-10-60 – East Central Energy – Underground Power line that will run from existing pole 890' south of the intersection of CSAH 18 and 285th Ave NE, east to west across CSAH 18. Motion carried unanimously.

22/10-07 Motion by Anderson, seconded by Warring, to approve the following Claims and Warrants:

Advanced Correctional Healthcare	\$27,551.66	Kris Engineering Inc	\$32,533.02
Blaine Brothers Inc	\$5,601.70	Metro Sales Inc	\$6,010.00
Contech Engineered Solutions LLC	\$22,457.50	MN Native Landscapes Inc	\$8,366.00
Diesel Rocker Inc	\$15,213.32	MnCCC Lockbox	\$11,702.00
Erickson Engineering Co Llc	\$31,861.49	Motorola Solutions Inc	\$10,990.00
ESRI INC	\$38,800.00	Regents of University of Minnesota	\$6,000.00
Fairview Pharmacy Services	\$23,128.05	Sir Lines-A-Lot LLC	\$157,522.12
Federated Co-Ops Inc	\$14,081.25	Tritech Software Systems	\$78,562.62
Hansen Surveying	\$9,459.00	WaterGuards LLC	\$9,840.00
Herness Construction	\$9,050.00		
Total Claims and Warrants			\$518,729.73

Motion carried unanimously.

00o Central Minnesota Jobs and Training Services Annual Report

22/10-08 Motion by Morris, seconded by Oslund, to approve and award the 2022-2023 season snowplow bid to DW Companies LLC. Motion carried unanimously.

22/10-09 Motion by Oslund, seconded by Anderson, to finalize the contract agreement with NearMap for aerial imagery and location services in the amount of \$267,000.00. Motion carried unanimously.

22/10-10 Motion by Morris, seconded by Anderson, to approve the Comprehensive Plan Contact with SRF Consulting Group (on file). Motion carried unanimously.

22/10-11 Motion by Oslund, seconded by Warring, to approve the Zoning Office File Digitization Contract with ISC in the amount of \$60,300.00 (on file). Motion carried unanimously.

22/10-12 Motion by Morris, seconded by Anderson, to approve the FY23 WBIF Grant Work Plan and an amendment to the Lower St. Croix Comprehensive Watershed Management Plan to add Valley Creek and Kelle’s Creek as priority water bodies (on file). Motion carried unanimously.

22/10-13 Motion by Anderson, seconded by Warring, to approve the purchase of a repeater system for added fire paging upgrade on the Isanti water tower, and the City of Isanti approved a CUP for the installation of said equipment in the amount of \$14,831.44 using ARPA funds. Motion carried unanimously.

22/10-14 Motion by Turnquist, seconded by Oslund, to approve the purchase of an updated x-ray style bag scanner for front door security use in the amount of \$26,690.00 using APRA funds. Motion carried unanimously.

22/10-15 Motion by Morris, seconded by Warring, to approve the Lumen bid for a new 911 CPE call taking system and software in the amount of \$241,753.62 using ARPA funds. Motion carried unanimously.

22/10-16 Motion by Warring, seconded by Morris, to approve the following: RESOLUTION TO ABOLISH CHANGE FUNDS; WHEREAS, the Isanti County Board of Commissioners approved a \$3,000 change fund for the Auditor-Treasurer department to operate a cash machine on November 5, 2008; and WHEREAS, the Isanti County Board of Commissioners approved a \$300 change fund for the Sheriff to operate the jail canteen on December 28, 2010; and WHEREAS, the \$3,000 change fund to operate the cash machine and the \$300 change fund for the Sheriff jail canteen operation are no longer necessary for county operations; NOW, THEREFORE BE IT RESOLVED, the Isanti County Board of Commissioners hereby abolishes the \$3,000 change fund. Motion carried unanimously.

22/10-17 Motion by Anderson, seconded by Oslund, to approve the following: A RESOLUTION RECOMMENDING CANCELLATION OF FORFEITURE; WHEREAS, the property identified as parcel number 11.027.0800 in the Isanti County property tax system and described as follows: Commencing at the Northeast Corner of the Southeast Quarter of the Northeast Quarter (SE/4) of NE/4) of Section Twenty-Seven (27), Township Thirty-Seven (37), Range Twenty-Three (23); thence West along the 1/16th line a distance of 18 ½ rods, more or less, to the Easterly side of the Great Northern Railway Right-of-Way, thence Southwesterly along the Easterly side of said Great Northern Railway Right-of- Way to a point 16 rods South and 20 ½ rods, more or less, West from the East Section line of said Section 27; thence East a distance of 20 ½ Rods, more or less , to said Section line; thence North along said Section line a distance of 16 Rods to the point of beginning was included on a Certificate of Forfeiture executed on June 16, 2022 and recorded on June 20, 2022; and WHEREAS, the delinquent taxes due on the property were paid on June 14, 2022; and WHEREAS, the property should not have been included on the Certificate of Forfeiture executed on June 16, 2022 because the county records showed no outstanding taxes due on the parcel as of that date; and WHEREAS, the Isanti County Board of Commissioners and Isanti County Auditor-Treasurer desire to remedy this administrative error and cancel the forfeiture of the property; and WHEREAS, Minnesota Statutes § 279.34 allows the county auditor to file an application for cancellation of the forfeiture with the Commissioner of Revenue; and WHEREAS, the Isanti County Auditor-Treasurer has filed an application for cancellation of the forfeiture for parcel number 11.027.0800; and WHEREAS, Minnesota Statutes § 279.34 requires the county board of commissioners to review and make a recommendation on the application for cancellation of the forfeiture; NOW THEREFORE BE IT RESOLVED, the Isanti County Board of Commissioners hereby recommends granting the cancellation of forfeiture for parcel number 11.027.0800. Adopted by the Isanti County Board of Commissioners this 4<sup>th</sup> day of October 2022. Motion carried unanimously.

22/10-18 Motion by Morris, seconded by Oslund, to approve the following: RESOLUTION CERTIFYING A SPECIAL ASSESSMENT ON PARCEL 16.146.0010 FOR TAXES PAYABLE IN 2023 WHEREAS, the Isanti County Board of Commissioners approved an agreement with the Saint Paul Port Authority (the "SPPA") on November 7, 2018 designating the SPPA to implement and administer the Property Assessed Clean Energy ("PACE") improvement financing on behalf of the County, and providing for the imposition of special assessments pursuant to Minnesota Statutes Sections 216C.435 and 216C.436 and Chapter 429 and as needed in connection with that program; and WHEREAS, the Isanti County Board of Commissioners adopted a resolution on February 20, 2019 to extend a special assessment plus interest on parcel 16.146.0010 in the total amount of \$789,668 over a 20 year term beginning in 2020 as part of the PACE program; and WHEREAS, the Saint Paul Port Authority later provided the final interest rate of

7.23% and the amortization schedule for the PACE improvement financing related to parcel 16.146.0010; and WHEREAS, the amortization schedule requires an annual assessment amount of \$75,586 beginning in 2020; NOW, THEREFORE BE IT RESOLVED, the Isanti County Board of Commissioners hereby certifies a special assessment in the amount of \$75,586 on parcel 16.146.0010 (409 Main Street East, Isanti MN, 55040) owned by Isanti Hotel Partners LLC to be placed on the property tax lists of the county for taxes payable in 2023. Motion carried unanimously.

22/10-19 Motion by Turnquist, seconded by Warring, to approve the following: RESOLUTION CERTIFYING A SPECIAL ASSESSMENT ON PARCEL 02.111.0020 FOR TAXES PAYABLE IN 2023 WHEREAS, the Isanti County Board of Commissioners approved an agreement with the Saint Paul Port Authority (the "SPPA") on November 7, 2018 designating the SPPA to implement and administer the Property Assessed Clean Energy ("PACE") improvement financing on behalf of the County, and providing for the imposition of special assessments pursuant to Minnesota Statutes Sections 216C.435 and 216C.436 and Chapter 429 and as needed in connection with that program; and WHEREAS, the Isanti County Board of Commissioners adopted a resolution on August 18, 2021 to extend a special assessment plus interest on parcel 02.111.0020 in the total amount of \$49,380 over a 10 year term beginning in 2022 as part of the PACE program; and WHEREAS, the Saint Paul Port Authority provided an interest rate of 4.25% to calculate an amortization schedule for the PACE improvement financing related to parcel 02.111.0020; and WHEREAS, the amortization schedule requires an annual assessment amount of \$6,164.11 beginning in 2022; NOW, THEREFORE BE IT RESOLVED, the Isanti County Board of Commissioners hereby certifies a special assessment in the amount of \$6,164.11 on parcel 02.111.0020 owned by Tilted Cedars Holdings LLC to be placed on the property tax lists of the county for taxes payable in 2023. Motion carried unanimously.

22/10-20 Motion by Morris, seconded by Oslund, to adjourn (9:58a.m.). Motion carried unanimously.

Julia Lines, County Administrator

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Terry Turnquist, County Board Chairperson

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By: Colleen Anderson, Administrative Assistant II