

**REGULAR MEETING OF THE ISANTI COUNTY BOARD OF COMMISSIONERS**

Wednesday, September 19, 2018, at 9:00 a.m. – Government Center Boardroom

Members Present: Chairperson Dave Oslund; Commissioners Mike Warring, Greg Anderson, Terry Turnquist, and Susan Morris  
Members Absent: None  
Others Present: K VanHooser, S Walek Hooper, C Struss, B Richmond, J Greeley, M Bennett, K Gilly, K Lakeberg, P Messer, M Jensen, B Wendorf, T Bergloff; (Reporter: M Bieninger)

00o Chairperson Oslund called the meeting to order and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. There was no Public Comment.

18/09-18 Motion by Morris, seconded by Turnquist, to approve the September 19, 2018, County Board Agenda with the following additions and deletions: the deletion of A.6. Approve Contract with CTC for Pre Design and Consulting Work; the addition of A.9. Approve 2019 Medica Health Plans (Medicare Advantage and Medica Group Advantage Solution) Group Contract for Retiree Insurance; the addition of A.10. Terminate Contract with Cooperative Network Services (CNS); the addition of C.3. Schedule Truth and Taxation Meeting; and the addition of F.1 Approve Contract with CTC for Pre-Design and Consulting Work. Motion carried unanimously.

18/09-19 Motion by Turnquist, seconded by Anderson, to approve the September 5, 2018, County Board Meeting Minutes. Motion carried unanimously.

18/09-20 Motion by Morris, seconded by Warring, to approve the following Personnel Action Items: to ratify the hire of Kayla Klingbeil, part time Deputy Sheriff, effective September 19, 2018; to ratify Courtney Godeen, Welfare Fraud Investigator, from Investigator Trainee to Welfare Fraud Investigator Probationary Status, effective September 1, 2018; to approve the regular full time status of Cortney Finnerty, Deputy Auditor I, effective September 19, 2018; and to accept the resignation of full time Sheriff Deputy, Alex Schlangen, effective September 14, 2018. Motion carried unanimously.

18/09-21 Motion by Warring, seconded by Turnquist, to approve the following: PUBLIC EMPLOYEES RETIREMENT ASSOCIATION PEACE OFFICER DECLARATION WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and WHEREAS, Minnesota Statutes 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire Plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below. BE IT RESOLVED that Isanti County hereby declares that the position of Deputy Sheriff, currently held by Andrew Sammis, meets all of the following Police and Fire Plan membership requirements: 1. Said position requires a license by the Minnesota peace officer standards training board under sections 626.84 to 626.863 and this employee is so licensed; 2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state; 3. Said position charges this employee with the prevention and detection of crime; 4. Said position gives this employee the full power of arrest, and 5. Said position is assigned to a designated police or sheriff's department. BE IT FURTHER RESOLVED that this governing body hereby requests that the named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision. Motion carried unanimously.

18/09-22 Motion by Anderson, seconded by Morris, to approve the following: PUBLIC EMPLOYEES RETIREMENT ASSOCIATION PEACE OFFICER DECLARATION WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and WHEREAS, Minnesota Statutes 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire Plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below. BE IT RESOLVED that Isanti County hereby declares that the position of Deputy Sheriff, currently held by Kayla Klingbeil, meets all of the following Police and Fire Plan membership requirements: 1. Said position requires a license by the Minnesota peace officer standards training board under sections 626.84 to 626.863 and this employee is so licensed; 2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state; 3. Said position charges this employee with the prevention and detection of crime; 4. Said position gives this employee the full power of arrest, and 5. Said position is assigned to a designated police or sheriff's department. BE IT FURTHER RESOLVED that this governing body hereby requests that the named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision. Motion carried unanimously.

18/09-23 Motion by Oslund, seconded by Turnquist, to approve the following utility permits: Permit No. 18-09-36: CenturyLink, an underground communication line on CR 31, to serve 2858 369<sup>th</sup> Ave; Permit No. 18-09-37: Xcel Energy, an underground gas service along CSAH 5, to serve 8924 Co. Rd. 5; and Permit No. 18-09-38: Midcontinent Communications, an underground communication line along CR 70 to serve residence at 3445 Vine Street. Motion carried unanimously.

18/09-24 Motion by Turnquist, seconded by Oslund, to approve the following claims and warrants:

BroMax Contracting LLC	\$245,501.73	Holiday Station Stores	\$6,633.49
Cambridge Medical Center	\$5,050.80	MN State Auditor	\$18,743.69
Chisago County Treasurer	\$15,823.96	Office of MN IT Services	\$5,002.11
Civic Plus	\$45,788.00	Schafer Building Maintenance	\$9,502.65
Economic Development Services	\$8,213.52	Stanford Township	\$29,833.00
Total Claims and Warrants			\$390,092.95

Motion carried unanimously.

18/09-25 Motion by Morris, seconded by Anderson, to approve the 2019 Medica over 65 Retiree Health Plans (Medicare Advantage and Medica Group Advantage Solution) Group Contract. Motion carried unanimously.

18/09-26 Motion by Turnquist, seconded by Anderson, to approve the termination of the contract between Isanti County and Cooperative Network Services (CNS). Motion carried unanimously.

18/09-27 Motion by Morris, seconded by Turnquist, to approve the following: RESOLUTION OF ACCEPTANCE OF DONATIONS TO ISANTI COUNTY. WHEREAS, it is the policy of Isanti County that gifts and donations to the County shall be accepted by the Board of Commissioners; WHEREAS, various departments and programs within Isanti County have received gifts and donations during the month of August 2018 as follows: Veteran Services for Veteran in Need: Red Hat Society - \$300.00. NOW THEREFORE BE IT RESOLVED, that the Isanti County Board of Commissioners hereby formally accepts these gifts and donations. Motion carried unanimously.

18/09-28 Motion by Warring, seconded by Anderson, to ratify the contract between Minnesota Counties Computer Cooperative (MnCCC) and Trimin Systems, Inc. for IFSpi maintenance and support for the years 2019-2021. Motion carried unanimously.

O0o Chad Struss, Brianna Richmond, Jackie Greeley, Megan Bennett and Kelsey Gilly of the Auditor-Treasurer Office gave a presentation on Driver's License Services and Real ID.

18/09-29 Motion by Warring, seconded by Turnquist, to approve the 2019 Preliminary Budget as follows:

**2019 PRELIMINARY BUDGET  
SUMMARY BY FUND - AS OF 9/19/2018**

	<u>EXPENSES</u>	<u>REVENUES</u>	<u>FUND BALANCE USED</u>	<u>COUNTY PROGRAM AID</u>	<u>NET LEVY</u>
General Fund	\$23,201,743	\$7,493,434	\$ (172,486)	\$1,647,294	\$14,233,501
Road & Bridge Fund	8,579,838	6,249,009	200,000	220,918	1,909,911
Human Services Fund	14,241,797	9,424,983	-	499,611	4,317,203
Debt Service Fund	1,231,651	-	(69,856)	-	1,301,507
<b>Total</b>	<b><u>\$47,255,029</u></b>	<b><u>\$23,167,426</u></b>	<b><u>\$(42,342)</u></b>	<b><u>\$2,367,823</u></b>	<b><u>\$21,762,122</u></b>
<b>Total Revenue and Other Financing Sources</b>					<b><u>\$47,255,029</u></b>

Motion carried unanimously.

18/09-30 Motion by Turnquist, seconded by Warring, to approve the 2019 Preliminary Levy as follows:

**PRELIMINARY 2018 LEVY  
BREAKDOWN BY FUND - AS OF 9/19/2018**

	<u>GROSS LEVY</u>	<u>LESS: COUNTY PROGRAM AID</u>	<u>NET LEVY</u>
General Fund	\$ 15,454,168	\$ (1,647,294)	\$ 13,806,874
East Central Regional Library	426,627	-	426,627
<b>Total General Fund</b>	<b>15,880,795</b>	<b>(1,647,294)</b>	<b>14,233,501</b>
Road & Bridge Fund	2,130,829	(220,918)	1,909,911
Human Services Fund	4,816,814	(499,611)	4,317,203
G.O. Capital Note Series 2010	140,118	-	140,118
G.O. Jail Refunding Series 2012A	399,525	-	399,525
G.O. Cap. Imp. Series 2016A	98,635	-	98,635
G.O. Cap.Imp Refunding, Series 2016B	374,058	-	374,058
G.O. Cap Imp, Series 2017A - CIP Portion	151,568	-	151,568
G.O. Cap Imp, Series 2017A - Capital Equipment	137,603	-	137,603
<b>Total</b>	<b><u>\$24,129,945</u></b>	<b><u>\$(2,367,823)</u></b>	<b><u>\$21,762,122</u></b>

Motion carried unanimously.

18/09-31 Motion by Morris, seconded by Oslund, to approve the Lake Improvement District Proposed Levy and Special Assessments for 2019 as follows: Green Lake Improvement District tax levy in the amount of \$21,500.00 on properties within the district; Blue Lake Improvement District for special assessment of \$250.00 per property owner; Fannie Lake Improvement District for special assessment of

\$200.00 per property owner; Lake Francis Improvement District for special assessment of \$290.00 per property owner; Long Lake Improvement District for special assessment of \$200.00 per property owner; Skogman Lake Improvement District for special assessment of \$150.00 per property owner. Motion carried unanimously.

18/09-32 Motion by Turnquist, seconded by Anderson, to schedule the Truth and Taxation Meeting on Tuesday, December 4, 2018, at 6:00 p.m. at the Richard G Hardy Performing Arts Center located at 430 8<sup>th</sup> Avenue NW, Cambridge, MN. Motion carried unanimously.

O0o Mark Jensen, Fiscal Supervisor of Family Services, reviewed the monthly financial report.

O0o Penny Messer, Director of Family Services, reviewed current caseload statistics.

O0o The Board was advised that the number of Income Maintenance cases as shown by the MAXIS system as of August 31, 2018, was 2218.

18/09-33 On motion by Mike Warring and seconded by Terry Turnquist: 1) Approval was given for all public assistance and social service actions, public assistance and social service expenditures, and social welfare expenditures as listed on the agenda of this meeting and as detailed in supporting documents maintained in the Family Services Department and 2) Payment of the following Family Services Department claims for Public Assistance, Administration, and Social Services was approved:

Aurora Plains Academy	\$11,381.34	Mille Lacs Acad.-Ship/Safari	\$1,479.16
Brown County Evaluation Ctr	\$8,451.64	Minnesota Girls Academy	\$18,476.00
Clinicare Corporation	\$9,420.90	North Homes Children & F.S.	\$17,250.69
Department of Human Services	\$46,299.30	Prairie Lakes Det. Cntr.- Sec.	\$5,725.00
Forest Ridge Youth Svcs- Comp Res	\$5,166.46	Prairie Lakes Det. Cntr.- Res.	\$25,916.00
Gerard Academy	\$9,178.79	Resource Training & Solution	\$6,221.53
Isanti County Auditor-Treasurer	\$26,976.00	Rise Incorporated	\$43,710.51
Isanti County Family Services	\$88,521.28	US Postal Service (Hasler)	\$6,000.00
Kanabec Co. Family Services Agency	\$24,327.61	Village Ranch, Inc	\$5,689.74
Lakes and Pines Cac Inc	\$273.65	Volunteers of America	\$6,155.36
Lighthouse Child and Family Services	\$6,510.18	Woodland Hills Resid. Trmt.	\$16,327.20
Mille Lacs Academy-Castle/Nav. Pgm	\$19,026.03	Auditors	\$605,177.35
Mille Lacs Acad.-New Trails Grp Home	\$6,808.22		
Total all Family Services Vouchers			\$1,020,469.94

Motion carried unanimously.

18/09-34 Motion by Morris, seconded by Oslund, to approve the low bid and enter into a contract with MJL Contracting in an amount not to exceed \$43,715.00 for an excavation project at Irving & John Anderson County Park. Motion carried unanimously.

O0o Janna King, Economic Development Consultant from Economic Development Services, gave a summary of Broadband activity, and introduced guest speaker Joe Buttweiler, Partnership Development Manager of CTC.

O0o Joe Buttweiler, gave a presentation introducing CTC, and explained how they will work with Isanti County on Broadband projects in the upcoming future.

18/09-35 Motion by Turnquist, seconded by Anderson, to approve the contract with CTC for pre-design study and consultation of unserved, and underserved, areas of Isanti County for the remainder of 2018. Motion carried unanimously.

18/09-36 Motion by Turnquist, seconded by Oslund, to approve the Planning Commission's recommendation from the August 9, 2018, Planning Commission meeting, to deny the request of DGOGCambridgemn05182018, LLC. / Archie Hollenbeck, 1598 Imperial Center, Suite 2001, West Plains, MO 65775, to rezone a property from Agriculture/Residential District to Business District. Legal Description is Pt SW ¼ of the SW ¼ of Section 19, Township 36, Range 24, Springvale Township; with the following findings: 1. The rezoning of this parcel does not conform to the Isanti County Comprehensive Plan. 2. The rezoning is not compatible with the present and future land uses due to the current use of the residential area and would sufficiently impact the area. 3. Due to the traffic concerns and access availability to the parcel public infrastructure such as roads and utilities do not support this proposed rezoning. 4. The traffic increase and access roads are a concern for public health, safety or traffic generation and will impact based on the proposed rezoning. 5. Due to access roads, the lack of lighting and the lack of stacking distance for traffic there are impacts of the proposal on existing public services and facilities including streets and utilities and this rezoning will potentially overburden the service capacity. 6. The petition of the neighbors and this request would change the charter of the neighborhood off 341<sup>st</sup> Avenue and does not concur with the Isanti County Comprehensive Plan. 7. Springvale Township Board will not approve a business driveway access to this property. Motion carried unanimously.

18/09-37 Motion by Anderson, seconded by Warring, to approve the reimbursement to Spencer Brook Township in the amount of \$500.00 for their cleanup day; further said funds to come from SCORE. Motion carried unanimously.

18/09-38 Motion by Anderson, seconded by Morris, to approve payment to Waste Management in the amount of \$4,200.00 for the month of August, 2018, for materials recycled and marketed; further said funds to come from SCORE. Motion carried unanimously.

18/09-39 Motion by Anderson, seconded by Warring, to approve the request of KDJ Custom Homes LLC, 41861 Blackfoot Street NW, Braham, MN 55006, to present a preliminary plat of Zest Addition. Legal description is the N ½ of the NE ¼ of the NE ¼ of Section 35, Township 37, Range 23, Stanchfield Township. Motion carried unanimously.

18/09-40 Motion by Turnquist, seconded by Warring, to approve the request of Kyla and Bryan Rippey, 40809 Vickers Street NE, Braham, MN 55006, to present a preliminary plat of Vickers Addition. Legal description is the W 673' of the N 776.5' of the NW ¼ of the SE ¼ and the NW ¼ of the SE ¼ fct. of Section 11, Township 37, Range 23, Stanchfield Township. Motion carried unanimously.

18/09-41 Motion by Morris, seconded by Anderson, to approve the request of Lloyd Eastlund, 2594 285<sup>th</sup> Avenue NE, Isanti, MN 55040, and Gilbert and Marlys Peterson, 28420 Bataan Street NE, Isanti, MN 55040, to present a preliminary plat of Eastlund Acres Phase 2. Legal description is the NW ¼ of the NW ¼ except the South 30 rods and the E 48 rods of

the NW ¼ of the NW ¼ except the S 30 rods of Section 34, Township 35, Range 23, Isanti Township. Motion carried unanimously.

18/09-42 Motion by Morris, seconded by Oslund, to approve the request of Lonny and Sandy Fredrickson, 25329 Apollo Street NE, Stacy, MN 55079, to present a preliminary plat of Martin and Marilyn's 2<sup>nd</sup> Addition. Legal description is Lot 2 Block 1 Martin and Marilyn's Meadows of Section 18, Township 34, Range 22, Oxford Township. Motion carried unanimously.

18/09-43 Motion by Oslund, seconded by Warring, to approve the request of Reliable Land & Trust LLC, 33293 Xkimo Trail NW, Cambridge, MN 55008, to present a preliminary plat of Spectacle Lake Pines First Addition. Legal description is Lot 2 Block 1 Spectacle Lake Pines, Section 36, Township 36, Range 25 and the S ½ of the NW ¼ fct. of Section 22, Township 36, Range 25, Wyanett Township. Motion carried unanimously.

18/09-44 Motion by Anderson, seconded by Warring, to approve the request of Larry Holmberg, 5404 285<sup>th</sup> Avenue NE, Isanti, MN 55040, to present a preliminary plat of Holmberg Addition. Legal description is the NW ¼ of the NW ¼ fct. and the W ½ of the SW ¼ of the NW ¼ Section 36, Township 35, Range 25, Spencer Brook Township; with the following conditions: 1. Lot 4 must have 150' of lot width on the public road. 2. A drainage easement will be placed on Lot 5. Motion carried unanimously.

18/09-45 Motion by Anderson, seconded by Oslund, to adjourn (11:02 a.m.). Motion carried unanimously.

Kevin VanHooser, County Administrator

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Dave Oslund, County Board Chairperson

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By: Halee Turner, Administrative Assistant II