



Mission:
 Working Together to Deliver Quality Services that are Valued by the Community, Today and Tomorrow
Vision:
 A modern community where all are treated as neighbors

**Regular Meeting of the Isanti County Board of Commissioners
 Tuesday, September 14, 2021, at 9:00 a.m.
 Government Center Board Room**

Members Present: Chairperson Susan Morris; Commissioners Terry Turnquist, Dave Oslund, Mike Warring, and Greg Anderson
 Members Absent: None
 Others Present: J Lines, J Edblad, K Long, B Wendorf, A Hirdler, P Messer, K Lakeberg, C Struss, and T Bergloff; (Reporter: J Kotila; N Hallman)

00o Chairperson Morris called the meeting to order and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. Public comment was made by a member of the public.

21/09-24 Motion by Oslund, seconded by Turnquist, to approve the September 14, 2021, County Board Agenda with the addition of F-3. Approve Resolution to Use ARPA Funds in Isanti County. Motion carried unanimously.

21/09-25 Motion by Warring, seconded by Oslund, to approve the September 1, 2021, County Board Meeting Minutes. Motion carried unanimously.

21/09-26 Motion by Turnquist, seconded by Anderson, to approve the following Personnel Action Items: approve the regular full-time status of Robbin Noren-Mullins, Sheriff Dispatcher/Communications Officer, effective September 10, 2021; approve the regular full-time status of Dennis Ginter, Building Official/Septic Inspector, effective September 12, 2021; accept the resignation of Joseph Utschinski, Seasonal Highway Laborer, effective September 3, 2021; accept the resignation of Elizabeth Genadek, full-time Administrative Assistant II, effective September 14, 2021; accept the request of Renee Coda, Legal Administrative Assistant, to rescind her resignation and reinstate employment effective September 8, 2021; approve the temporary, unpaid, non-benefit eligible Public Health internship for Abby Casanova, effective September 20, 2021. Motion carried unanimously.

21/09-27 Motion by Oslund, seconded by Warring, to approve the following Utility Permits: Permit No. 21-09-46: Connexus Energy - power line on CR 56, approximately 3300' east of TH 65; Permit No. 21-09-47: Connexus Energy - power line on CSAH 5, from 5th Ave to 3rd Ave; Permit No. 21-09-48: East Central Energy - power line on CR 57, from 1750' south to 1900' south of CSAH 6; and Permit No. 21-09-49: East Central Energy - power line on CR 32, approximately 1880' west of University Ave. Motion carried unanimously.

21/09-28 Motion by Anderson, seconded by Turnquist, to approve the following claims and warrants:

| | | | |
|-----------------------------------|--------------|-------------------------|---------------|
| Advanced Correctional Healthcare | \$ 15,507.15 | Minnesota State Auditor | \$ 19,295.00 |
| Bjorklund Companies LLC | \$ 9,970.33 | Morris Electronics Inc. | \$ 10,557.77 |
| Contech Engineered Solutions LLC | \$ 6,297.94 | U.S. Postal Service | \$ 10,000.00 |
| Fleet Alignment Service | \$ 12,521.00 | WaterGuards LLC | \$ 13,310.00 |
| Information Systems Corp | \$ 5,542.00 | Wiley Reber Law | \$ 7,022.95 |
| Jeff Carda & William & Debra Bush | \$ 8,205.00 | Total Claims & Warrants | \$ 118,229.14 |

Motion carried unanimously.

00o Karen Long, Isanti County Recorder, provided an overview of the Property Records Industry Association (PRIA) conference report to the County Board Members.

21/09-29 Motion by Oslund, seconded by Warring, to approve Ashley Hirdler to complete an Experiential Placement Project regarding accessibility within county and city parks throughout Isanti County. Motion carried unanimously.

21/09-30 Motion by Turnquist, seconded by Oslund, to approve to pay a meal reimbursement in the amount of \$8.00 for Janet Sarver, Mental Health Worker, due to being outside of the allowable date for reimbursement. Motion carried unanimously.

00o The Board was advised that the number of Income Maintenance cases as shown by the MAXIS system as of August 31, 2021, was 2,193.

21/09-31 On motion by Mike Warring and seconded by Greg Anderson: 1) Approval was given for all public assistance and social service actions, public assistance and social service expenditures, and social welfare expenditures as listed on the agenda of this meeting and as detailed in supporting documents maintained in the Family Services Department and 2) Payment of the following Family Services Department claims for Public Assistance, Administration, and Social Services was approved:

| | | | |
|-----------------------------------|---------------|---------------------------------|---------------|
| 180 Degrees, Inc. | \$ 5,993.23 | Moose Lake RTC | \$ 5,032.50 |
| Canvas Health | \$ 47,059.02 | MSOP-MN Sex Off. Prog-462/(15) | \$ 6,700.65 |
| Carlson Counseling and Consulting | \$ 6,600.00 | Nexus-Mille Lacs Family Healing | \$ 6,263.24 |
| Gerard Academy | \$ 11,688.80 | Rise Incorporated | \$ 27,094.00 |
| Isanti County Auditor-Treasurer | \$ 26,976.00 | Therapeutic Services Agency | \$ 6,795.83 |
| Isanti County Family Services | \$ 5,558.34 | U.S. Postal Service | \$ 6,000.00 |
| Lighthouse Child/Family Services | \$ 5,340.12 | Auditors | \$ 129,953.00 |
| Total Family Services Vouchers | \$ 297,051.73 | | |

Motion carried unanimously.

21/09-32 Motion by Turnquist, seconded by Oslund, to approve the 2022 Preliminary Levy as follows:

**2022 PRELIMINARY LEVY
BREAKDOWN BY FUND - AS OF 9/14/2021**

| | GROSS LEVY | LESS: COUNTY PROGRAM AID | NET LEVY |
|---|-----------------------|-------------------------------------|---------------------|
| General Fund | \$18,463,026 | (\$1,796,849) | \$16,666,177 |
| East Central Regional Library | 473,765 | - | 473,765 |
| Total General Fund | 18,936,791 | (1,796,849) | 17,139,942 |
| Road & Bridge Fund | 2,790,622 | (264,793) | 2,525,829 |
| Human Services Fund | 5,736,344 | (544,302) | 5,192,042 |
| G.O. Capital Note Series 2010 | - | - | - |
| G.O. Jail Refunding Series 2012A | - | - | - |
| G.O. Cap. Imp. Series 2016A | 98,635 | - | 98,635 |
| G.O. Cap. Imp. Refunding, Series 2016B | 820,628 | - | 820,628 |
| G.O. Cap. Imp. Series 2017A - CIP Portion | 156,450 | - | 156,450 |

| | | | |
|---|---------------------|----------------------|---------------------|
| G.O. Cap. Imp. Series 2017A - Capital Equip | 138,180 | - | 138,180 |
| Total | \$28,677,650 | (\$2,605,944) | \$26,071,706 |

Motion carried unanimously.

21/09-33 Motion by Anderson, seconded by Warring, to approve the 2022 Preliminary Budget as follows:

**2022 PRELIMINARY BUDGET
SUMMARY BY FUND - AS OF 9/14/2021**

| | EXPENSES | REVENUES | FUND BALANCE USED | COUNTY PROGRAM AID | NET LEVY |
|---------------------|---------------------|---------------------|----------------------------------|-----------------------------------|---------------------|
| General Fund | 23,693,376 | 4,396,159 | 360,426 | 1,796,849 | 17,139,942 |
| Road & Bridge Fund | 12,840,323 | 9,949,701 | 100,000 | 264,793 | 2,525,829 |
| Human Services Fund | 15,801,632 | 10,065,288 | - | 544,302 | 5,192,042 |
| Debt Service Fund | 1,132,198 | - | (81,695) | - | 1,213,893 |
| Total | \$53,467,529 | \$24,411,148 | \$378,731 | \$2,605,944 | \$26,071,706 |

Total Revenue and Other Financing Sources \$53,467,529

Motion carried unanimously.

21/09-34 Motion by Warring, seconded by Anderson, to set the Truth in Taxation Meeting for Wednesday, December 1, 2021, at 6:00 p.m. in the Board Room of the Isanti County Government Center, 555 18th Avenue SW, Cambridge, MN 55008. Motion carried unanimously.

21/09-35 Motion by Turnquist, seconded by Oslund, to approve the Lake Improvement District Proposed Levy and Special Assessments for 2022 as follows: Green Lake Improvement District to levy \$20,500 in property taxes on properties within the district; Blue Lake Improvement District to approve special assessments of \$250.00 per property owner; Fannie Lake Improvement District to approve special assessments of \$200.00 per property owner; Lake Francis Lake Improvement District to approve special assessments of \$290.00 per property owner; Long Lake Improvement District to approve special assessments of \$350.00 per property owner; and Skogman Lake Improvement District to approve special assessments of \$150.00 per property owner. Motion carried unanimously.

21/09-36 Motion by Oslund, seconded by Turnquist, to approve the following resolution: ACCEPTANCE OF DONATIONS. WHEREAS, is it the policy of Isanti County that gifts and donations to the County shall be accepted by the Board of Commissioners; WHEREAS, various departments and programs within Isanti County have received gifts and donations during the month of August 2021 as follows: Sheriff Department for K-9 Program: Bradford Township - \$550.00; Sheriff Department for Drone Program: Isanti Lions Club - \$2,000.00; Sheriff Department for Explorer Program: Northstar Recycling LLC - \$194.50; and Parks Department for Stanchfield Lake Access: Isanti County Sportsmen’s Club - \$10,000.00. NOW THEREFORE BE IT RESOLVED, that the Isanti County Board of Commissioners hereby formally accepts these gifts and donations. Motion carried unanimously.

21/09-37 Motion by Turnquist, seconded by Warring, to approve the purchase of Real Asset Management Software. Motion carried unanimously.

21/09-38 Motion by Warring, seconded by Oslund, to approve the following resolution: **RESOLUTION #ARPA-1; RESOLUTION APPROVING THE USE OF AMERICAN RESCUE PLAN ACT (ARPA) FUNDS IN ISANTI COUNTY.** WHEREAS, on March 11, 2021 the President of the United States signed into law the American Rescue Plan Act (ARPA) to provide continued relief from the impact of the Covid-19 pandemic; and WHEREAS, approximately \$350 billion of the ARPA funding was allotted to assist state, local, tribal, and territory governments in responding to the Covid-19 pandemic; and WHEREAS, recipients of ARPA funding are required to use the funds in accordance with the Coronavirus Local Fiscal Recovery Fund (CLFRF) requirements as provided within the guidance issued by the United States Department of the Treasury: To respond to the public health emergency or its negative economic impacts; To respond to workers performing essential work during the Covid-19 public health emergency by providing premium pay to eligible workers.; For the provision of government services to the extent of the reduction in revenue due to the Covid-19 public health emergency relative to the revenues collected in the most recent full fiscal year prior to the emergency; To make necessary investments in water, sewer, or broadband infrastructure; and WHEREAS, Isanti County is expected to receive \$7,885,297 in ARPA funding; and WHEREAS, Isanti County formed an ARPA committee to review potential projects for ARPA funding; and WHEREAS, Isanti County’s ARPA committee reviewed the projects below and determined the projects were eligible for ARPA funding according to the current United States Department of Treasury guidance; NOW, THEREFORE, BE IT RESOLVED that the Isanti County Board of Commissioners approves using American Rescue Plan Act Funds to fund the projects listed below contingent on the Isanti County Board of Commissioners’ approval of a contract, bid, or quote for the individual projects:

| Project | Estimated Cost |
|---------------------------|-----------------------|
| Chiller replacement | \$300,000.00 |
| Government Center HVAC | \$147,900.00 |
| Oakview water heaters | \$30,000.00 |
| Jail garage exhaust fan | \$20,000.00 |
| Sheriff parking lot | \$31,000.00 |
| Windows computer licenses | \$50,000.00 |

BE IT FURTHER RESOLVED that the Isanti County Board of Commissioners authorizes staff to begin the procurement or contract process for the above projects in accordance with United States Department of the Treasury requirements and Isanti County policy. By order of the Isanti County Board of Commissioners this 14th day of September, 2021. Motion carried unanimously.

21/09-39 Motion by Turnquist, seconded by Oslund, to approve per diems to Dennis Haubenschild in the amount of \$180.00 for attending Planning Commission meetings on April 8, 2021; May 13, 2021; and June 10, 2021. Motion carried unanimously.

21/09-40 Motion by Turnquist, seconded by Oslund, to approve per diems to Larry Fredlund in the amount of \$240.00 for attending Planning Commission meetings on February 11, 2021 and May 13, 2021; Board of Adjustment meeting on February 11, 2021; and a Second Dwelling Task Force meeting on February 8, 2021. Motion carried unanimously.

21/09-41 Motion by Oslund, seconded by Warring, to approve the final plat of House’s Ranch (Nathan House), NW¼ of the SW ¼ fct. & Pt. of the W 75' of the North 695' of the NE ¼ of the SW ¼ of Section 8, Township 35, Range 25, Spencer Brook Township, with the following conditions: 1. A septic system upgrade agreement must be signed and received by the Isanti County Zoning Office. 2. Outlot A be labeled on the plat. Motion carried unanimously.

PLANNING COMMISSION ACTIONS

21/09-42 Motion by Turnquist, seconded by Warring, to approve the request of Scott Nelson, 1404 397th Avenue NE, Stanchfield, MN 55080 to present a preliminary plat of Nelsons Acres. Legal description is Pt. of the NW ¼ of the NE ¼ of Section 20, Township 37, Range 23, Stanchfield Township, with the following condition: 1. The driveway location must be approved before the final plat is approved. Motion carried unanimously.

21/09-43 Motion by Oslund, seconded by Turnquist, to approve the request of New Hope Community Church of Cambridge, 33030 Vickers Street NE, Cambridge, MN 55008 to present a preliminary plat of New Hope Acres. Legal description is Pt. of Govt. Lot 1 of Section 35, Township 36, Range 23, Cambridge Township. Approve: Morris, Turnquist, Anderson, Oslund. Abstain: Warring. Motion carried.

21/09-44 Motion by Oslund, seconded by Morris, to approve the request of Robert & Janis Eastlund, 2123 305th Avenue NE, Isanti, MN 55040 to present a preliminary plat of Lenz Acres. Legal description is Pt NE ¼ of the SE ¼ & the NW ¼ of the SE ¼ fct. of Section 16, Township 35, Range 23, Isanti Township. Motion carried unanimously.

21/09-45 Motion by Turnquist, seconded by Oslund, to approve the request of John & LouAnn Cochran, 29782 Baugh Street NW, Princeton, MN 55371 to present a preliminary plat of Homestead Haven Legal description is the S ½ of the SE¼ of the NW ¼ of Section 19, Township 35, Range 25, Spencer Brook Township, with the following condition: 1. A septic system upgrade agreement must be signed prior to applying for the final plat. Motion carried unanimously.

21/09-46 Motion by Anderson, seconded by Warring, to table the request of Roland Foster for a conditional use permit for an animal feedlot with 300 or more animal units due to a conflict of interest allegation, and pursuant to Minnesota Statute 15.99, Subd. 3. (f), to extend the 60-day deadline for up to another 60 days, written notice of the extension will be provided to the applicant including the reason for the extension, and the anticipated length of the extension being October 20, 2021. Motion carried unanimously.

21/09-47 Motion by Turnquist, seconded by Warring, to approve to move the December 1, 2021, County Board Meeting start time from 9:00 a.m. to 4:00 p.m. in the Board Room of the Isanti County Government Center, 555 18th Avenue SW, Cambridge, MN 55008. Motion carried unanimously.

21/09-48 Motion by Oslund, seconded by Turnquist, to adjourn (9:58 a.m.). Motion carried unanimously.

Julia Lines, County Administrator

Susan Morris, County Board Chairperson

By: Sharon Katka, Human Resources Generalist