



**Mission:**  
Working Together to Deliver Quality Services that are Valued by the Community, Today and Tomorrow  
**Vision:**  
A modern community where all are treated as neighbors

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**Regular Meeting of the Isanti County Board of Commissioners**  
**Wednesday, September 1, 2021, at 9:00 a.m.**  
**Government Center Board Room**

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Members Present: Chairperson Susan Morris; Commissioners Terry Turnquist, Dave Oslund, Mike Warring, and Greg Anderson  
Members Absent: None  
Others Present: J Lines, J Edblad, R Heilman, E Yerigan, T Marttila, D Lakeberg, K Lakeberg, C Struss, and T Bergloff; (Reporter: J Kotila; R Kytönen)

O0o Chairperson Morris called the meeting to order and led the assembly in the Pledge of Allegiance.

O0o Public Comment Session. Public comment was made by various members of the public.

21/09-01 Motion by Turnquist, seconded by Oslund, to approve the September 1, 2021, County Board Agenda with the following change: move Item A.9. after Item A.4. Motion carried unanimously.

21/09-02 Motion by Oslund, seconded by Warring, to approve the August 18, 2021, County Board Meeting Minutes. Motion carried unanimously.

21/09-03 Motion by Anderson, seconded by Turnquist, to approve the recommendation of the Personnel Committee to eliminate the position of Community Services Supervisor, but replace the assigned FTE with the new role of Grant and Contract Services Manager. Motion carried unanimously.

21/09-04 Motion by Turnquist, seconded by Warring, to approve the following Personnel Action Items: approve the regular part-time status of Ashley Tebben, Sheriff Dispatcher/Communication Officer, effective August 27, 2021; accept the resignation of Ivy Kuhn, full-time Probation Officer, effective September 6, 2021; accept the resignation of Rachael Beckman, full-time Probation Officer, effective September 8, 2021; accept the resignation of Renee Coda, full-time Legal Administrative Assistant, effective September 8, 2021; accept the resignation of Alan Teich, full-time Heavy Equipment Operator, effective September 21, 2021; and to approve the change of Erin Yerigan from temporary Veteran's Services Office Supervisor, to full-time Administrative Assistant III, effective August 26, 2021. Motion carried unanimously.

21/09-05 Motion by Turnquist, seconded by Anderson, to withdraw their motion to approve Resolution #ARPA-1 Approving the Use of American Rescue Plan Act (ARPA) Funds in Isanti County. Motion carried unanimously.

21/09/06 Motion by Turnquist, seconded by Oslund, to move the Resolution #ARPA-1 Approving the Use of American Rescue Plan Act (ARPA) Funds in Isanti County to the September 13, 2021, Committee of the Whole meeting for further discussion. Motion carried unanimously.

O0o Sarah Motl, Isanti County Public Health Community Health Supervisor, provided a Community Health Assessment presentation to the County Board Members.

21/09-07 Motion by Turnquist, seconded by Anderson, to approve to use Federal American Rescue Plan Act (ARPA) funds for the Professional Services Agreement with International Thought Leader Network, LLC, for a countywide mental wellbeing initiative in the amount of \$650,000.00. Approved: Turnquist, Anderson, Morris; Denied: Oslund, Warring. Motion carried.

21/09-08 Motion by Turnquist, seconded by Anderson, to approve, by resolution, the following: RESOLUTION AUTHORIZING ADMINISTRATION OF MINNESOTA HOUSING FINANCE AGENCY'S FAMILY HOMELESS PREVENTION AND ASSISTANCE PROGRAM, October 1, 2021-September 30, 2023. WHEREAS, the Minnesota Housing Finance Agency, State of Minnesota, has been authorized to undertake a program to provide assistance to low-income families and youth to prevent homelessness; and WHEREAS, Lakes and Pines Community Action Council, Inc. has developed an application as an Administering Entity for the Minnesota Housing Finance Agency's Family Homeless Prevention and Assistance program; and WHEREAS, Lakes and Pines Community Action Council, Inc. has demonstrated the ability to perform the required activities of the Minnesota Housing Finance Agency's Family Homeless Prevention and Assistance Program. NOW, THEREFORE BE IT RESOLVED, that Lakes and Pines Community Action Council, Inc. is hereby authorized as an entity to be charged with the administration of funds made available through the Minnesota Housing Finance Agency's Family Homeless Prevention and Assistance Program, in the County of Isanti. Dated, September 1, 2021. Motion carried unanimously.

21/09-09 Motion by Turnquist, seconded by Anderson, to approve out of state travel reimbursement for NACo 2021 WIR Conference for Commissioner Morris. Aye: Anderson, Turnquist, Oslund. Nay: Warring. Motion carried.

21/09-10 Motion by Oslund, seconded by Turnquist, to approve an application to conduct excluded bingo for the Dalbo Fire Department for an event on October 9, 2021, located in Dalbo Township, Isanti County; further to waive any waiting period. Motion carried unanimously.

00o Commissioners provided various committee reports.

21/09-11 Motion by Oslund, seconded by Warring, to approve the following claims and warrants:

Brandberg/James M & Chris	7,550.00	Madson, Tamara A & Thomas C	8,500.00
Cady/Audrey L Cady & Curtis H	21,400.00	Magaard, Donald L & Patricia A	11,100.00
Englund, Ernest L & Betty J	9,100.00	Metzer/Russell A	7,150.00
Grandbois/Anthony L	5,700.00	R L Larson Excavating Inc	401,684.74
Granite Electronics Inc	5,030.79	Reichow, Tayler S & Jennfier C	8,000.00
Halverson. Douglas W	35,000.00	Soldo Consulting, P.C.	8,448.20
Hansmann, Jeffrey D & Kathy	7,350.00	Sornsen, Lisa M & Dennis J	7,800.00
Hoisington Koegler Group Inc	7,269.36	Stonebrooke	18,157.67
International Thought Leaders Network	2,493.46	Summit Food Service, LLC.	7,652.29
Knife River Corporation-North Central	948,214.01	Swanson/Timothy C	7,500.00
Krantz, Richard R & Emily R	13,000.00	WaterGuards LLC	6,720.00
Lake Restoration Inc	5,630.00		

Total Claims and Warrants: \$1,560,450.52

00o At this time, a Public Hearing was held for Petition for Detachment of Certain Land from Independent School District 332 – Mora. The following is for the record: NOTICE IS HEREBY GIVEN that the Isanti County Board of Commissioners will hold a public hearing on Wednesday, September 1, 2021, at 10:00 a.m. in the County Board Room of the Isanti County Government Center, 555 18th Avenue SW, Cambridge, MN 55008, for the Petition for Detachment of Certain Land from Independent School District 332 – Mora. By order of the Isanti County Board of Commissioners this 4th day of August, 2021. No public comment was made. No written comment was received.

21/09-12 Motion by Turnquist, seconded by Oslund, to close the Public Hearing (10:43 a.m.). Motion carried unanimously.

21/09-13 Motion by Turnquist, seconded by Oslund, to approve the Petition for Detachment of Certain Land from Independent School District 332 – Mora, by resolution. Motion carried unanimously.

21/09-14 Motion by Oslund, seconded by Turnquist, to approve the following Utility Permits: Permit No. 21-09-43: Lumen - communication line on CR 45, to serve 27485 Durant Str NE; Permit No. 21-09-44: Lumen communication line on CSAH 12, to serve 31862 Tucker Str NE; and Permit No. 21-09-45: Connexus Energy - power line on CSAH 7, to serve 29951 Feldspar Str. Motion carried unanimously.

21/09-15 Motion by Oslund, seconded by Warring, to approve the request to purchase a Trimble R12i Model 60 GPS Unit from Frontier Precision, Inc., in the amount of \$26,268.79. Motion carried unanimously.

21/09-16 Motion by Warring, seconded by Oslund, to approve the Right of Way payments for SP 030-605-032, in the amount of \$156,150.00. Motion carried unanimously.

21/09-17 Motion by Turnquist, seconded by Warring, to approve the request to advertise for snow removal bids for the 2021-2022 winter season. Motion carried unanimously.

00o Kelsey Lakeberg, Finance Director, reviewed and discussed the draft 2022 preliminary budget and levy.

00o Kelsey Lakeberg, Finance Director, discussed potential dates for the 2022 Truth in Taxation Hearing, which will be set at the September 15, 2021, County Board Meeting.

21/09-18 Motion by Turnquist, seconded by Oslund, to approve an agreement with UKG/Minnesota Counties Computer Cooperative, to purchase an HRIS/Payroll Software system. Motion carried unanimously.

#### PLANNING COMMISSION ACTIONS

21/09-19 Motion by Oslund, seconded by Morris, to approve the final plat of Birch Lake Shores - Graphic Homes, legal description is Govt Lots 4 & 5 of Section 111 Township 34, Range 221 Oxford Township with the following conditions: 1. The new township road must be constructed per the Oxford Township Road Ordinance. 2. Lot 8 would be permitted a new entrance onto County Road 18 only, no entrance to County Road 9 would be permitted. 3. Both entrances must be constructed prior to the final plat being recorded. Motion carried unanimously.

21/09-20 Motion by Oslund, seconded by Anderson, approve to deny the request of Ty Torgerson for a conditional use permit for an annual mega truck event in 2021 due to the Highway 95 road construction and based on the following findings: 1. MnDot's concerns of Highway 95 being closed for reconstruction and the Isanti County Road system not being able to handle the traffic stress from this event. 2. Concerns that MNDot raised was that a traffic control device does not exist that would adequately address the traffic needs and a right turn lane is not in place. 3. There was an unauthorized mud truck event in held in 2020 at this property. In addition, the request to reapply for this conditional use permit must be done yearly thereafter. Motion carried unanimously.

21/09-21 Motion by Turnquist, seconded by Oslund, to approve an employee separation agreement. Motion carried unanimously.

21/09-22 Motion by Turnquist, seconded by Oslund, to approve to move the Wednesday, September 15, 2021, County Board meeting to Tuesday, September 14, 2021, at 9:00 a.m., in the County Board Room of the Isanti County Government Center. Motion carried unanimously.

21/09-23 Motion by Oslund, seconded by Turnquist, to adjourn (12:14 p.m.). Motion carried unanimously.

Julia Lines, County Administrator

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Susan Morris, County Board Chairperson

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By: Sharon Katka, Human Resources Generalist