



Mission:
Working Together to Deliver Quality Services that are Valued by the Community, Today and Tomorrow
Vision:
A modern community where all are treated as neighbors

Regular Meeting of the Isanti County Board of Commissioners
Tuesday, August 15, 2023, at 9:00 a.m.
Government Center Board Room

Members Present: Chairperson Mike Warring; Commissioners Alan Duff, Bill Berg, Steve Westerberg, Kristi LaRowe
Members Absent: None
Others Present: A Usher, J Edblad, P Messer, J Bergerson, K Lakeberg, T Bergloff, T Bigaouette, R Perrotti, D Ristamaki, L Wojtowicz (Reporters: None)

O0o Chairperson Warring called the meeting to order and led the assembly in the Pledge of Allegiance.

O0o Public Comment Session. Public comment was made.

23/08-22 Motion by Westerberg, seconded by Berg, to approve the August 15, 2023, County Board Agenda. Motion carried unanimously.

23/08-23 Motion by Duff, seconded by Westerberg, to approve the revised August 1, 2023, County Board Meeting Minutes; A correction was made to item 23/08-13 to include “*to approve the contract in the amount of up to \$650,570.00*”. Motion carried unanimously.

23/08-24 Motion by Berg, seconded by LaRowe, to approve the following Personnel Committee Meeting Notes: to revise the language regarding extra duty pay to increase an employee’s compensation based on the grade/step scale and to make changes to the county’s organization structure. Motion carried unanimously.

23/08-25 Motion by Berg, seconded by Duff, to approve the following Personnel Action Items: ratify the hire of Thomas Longfield, full-time Sheriff Dispatcher, effective August 10, 2023; ratify the hire of Terrie Jorgenson, 32-hour per week (.80 FTE), WIC Program Coordinator, effective August 14, 2023; ratify the hire of Brent Aase, full-time Highway Maintenance/Equipment Operator, effective August 14, 2023; ratify the hire of Tanisha Pikula, full-time Probation Administrative Assistant II, effective August 28, 2023; ratify the hire of Melanie Winger, 0.80 FTE (32 hours per week) Public Health Nurse, effective August 31, 2023; ratify the hire of Rachel Lenling, full-time Dispatcher, effective September 7, 2023; approve the internal promotion of Christopher Maas, part-time Courthouse Security Officer, to full-time Bailiff, effective August 10, 2023; approve the internal promotion of Matt Burkhardt, full-time Deputy Sheriff, to full-time Patrol Sergeant, effective August 10, 2023; approve the regular part-time status of Colleen Anderson, Administrative Assistant II, effective August 8, 2023; approve the regular full-time status of Joel Schleicher, Highway Maintenance Superintendent, effective August 1, 2023; approve the regular full-time status of Kimberly Nicastrì, Welfare Fraud Investigator, effective September 1, 2023; accept the resignation of Hayden Lee, Temporary Part-Time Seasonal Highway Laborer, effective August 3, 2023; approve the temporary, unpaid, non-benefit eligible 440-hour Social Worker Internship for Erica Klauda, effective August 14, 2023. Motion carried unanimously.

23/08-26 Motion by Berg, seconded by LaRowe, to approve the following changes to the Isanti County Organization Structure effective January 1, 2024: remove the Assessors department from the Finance and Property Services Division; remove the Zoning Department from the Environmental Services Division; and remove Veterans Services from the Health and Human Services Division. Motion carried unanimously.

23/08-27 Motion by Westerberg, seconded by Duff, to approve to approve holding a public hearing on Tuesday, September 5, 2023, at 9:30 a.m. in the Board Room of the Isanti County Government Center, 555 18th Avenue SW, Cambridge, MN 55008, for the purpose of receiving comments regarding the proposed Cannabis Ordinance. Motion carried unanimously.

23/08-28 Motion by Berg, seconded by Westerberg, to approve the following Claims & Warrants:

Advanced Correctional Healthcare Inc	\$15,082.68	Reliable Tree Service Inc.	\$9,365.00
Centerpoint Energy Resources Corp	\$144,214.42	Sir Lines-A-Lot LLC	\$8,6783.08
Central Applicators Inc	\$15,088.38	Summit Food Service, LLC.	\$6,851.84
Independent Testing Technologies Inc	\$10,080.00	WaterGuards LLC	\$17,083.50
Morris Electronics Inc	\$14,509.85	Wold Architects & Engineers	\$730.00
Motorola Inc	\$534,860.59	Total Claims & Warrants:	\$854,649.34

Motion carried unanimously.

00o Central Minnesota Jobs & Training Services, Inc. (CMJTS) Annual Presentation to the Board of Commissioners.

23/08-29 Motion by Duff, seconded by Westerberg, to approve an employee reimbursement for Alexandria Godeen, Social Worker, past the required time frame in the amount of \$10.68. Motion carried unanimously.

23/08-30 On motion by Westerberg and seconded by Berg: 1) Approval was given for all public assistance and social service actions, public assistance and social service expenditures, and social welfare expenditures as listed on the agenda of this meeting and as detailed in supporting documents maintained in the Family Services Department and 2) Payment of the following Family Services Department claims for Public Assistance, Administration, and Social Services was approved:

Canvas Health	\$48,248.67	National Council for Mental Wellbeing	\$8,800.00
Central MN Mental Health	\$13,200.00	Nexus Gerard Family Healing	\$12,360.00
Chisago County Human Services	\$11,441.68	Pine County Health & Human Services	\$10,845.81
Isanti County Auditor-Treasurer	\$26,976.00	Port Group Homes	\$7,332.82
Isanti County Family Services	\$5,558.34	Resource Training & Solutions	\$15,732.58
Kadiri House	\$18,324.41	Rise Incorporated	\$43,175.25
Kanabec Co Family Serv Agency	\$42,357.30	Therapeutic Services Agency Inc	\$7,616.00
Little Sand Group Homes	\$20,623.68	Wheeler Remodeling Inc	\$29,850.00
Auditors	\$215,465.05	Total all Family Services Vouchers	\$537,907.59

Motion carried unanimously.

23/08-31 Motion by Berg, seconded by Westerberg, to approve the engineering agreement for the replacement of Bridge No 30506 on County Road 63 over Stanchfield Creek, Maple Ridge Township, to Erickson Engineering Co. LLC in the amount of \$64,540 and authorize the County Engineer to enter into a contract. Motion carried unanimously.

23/08-32 Motion by Berg, seconded by Westerberg, to approve Resolution Number 2023-012 A RESOLUTION ACCEPTING DONATIONS TO ISANTI COUNTY WHEREAS, it is the policy of Isanti County that gifts and donations to the County shall be accepted by the Board of Commissioners; WHEREAS, various departments and programs within Isanti County have received gifts and donations

during the month of July 2023 as follows: Environmental Services Division for Parks Medallion Hunt: Hearswell LLC for \$200.00; Crawford's Equipment, Inc. for \$200.00; Sheriff Department for K-9 Program: Anonymous for \$5.00; Anonymous for \$10.00; Victim Services Department: MN Correctional Facility – Rush City for \$3,000.00. NOW THEREFORE BE IT RESOLVED, that the Isanti County Board of Commissioners hereby formally accepts these gifts and donations. Upon a vote being taken on this resolution, the following voted: IN FAVOR THEREOF: Warring, Berg, Westerberg, Duff, LaRowe. Motion carried unanimously.

23/08-33 Motion by Westerberg, seconded by Berg, to approve the final plat of Bill's Addition. Legal description is the E ½ of the NE ¼ of the NW¼ of Section 11, Township 35, Range 23, Isanti Township with the following condition: 1. A septic system upgrade agreement must be signed and received by the Isanti County Zoning Office. Motion carried unanimously.

23/08-34 Motion by Westerberg, seconded by Duff, to approve the request of Headwater Homes, LLC, 13283 293rd Avenue NW, Princeton, MN 55371 to present a preliminary plat of Titan Farms. Legal description is NW¾ of the NE ¾ Fct of Section 281 Township 361 Range 241 Springvale Township with the following conditions: 1. The Northern Natural Gas easement that covers the entire property will need to be removed and a new easement document recorded with a more defined area before the application for the final plat. 2. The document for the new defined gas line easement must be recorded with the mylar when the plat is recorded. 3. The easement for the encroachment of the septic system on the west property line for the neighboring property to the west (parcel# 10.028.0900, 2834 341st Avenue NW, Cambridge, MN 55008) must be recorded with the mylar when recorded. 4. An easement must be recorded for the shared access for Lot 1 & Lot 2 when the mylar is recorded for the final plat. 5. The driveway accesses and removal of the existing field entrance on Lot 3 Block 1 must be completed before the Highway Engineer will sign off on the mylar of the final plat. Lyle Reynolds questioned the parcel size and legal description verifying this parcel has three building rights due to Highway 95 on the south side of this parcel. Motion carried unanimously.

23/08-35 Motion by Westerberg, seconded by LaRowe, to approve the The request of Ty Torgerson, 3382 Highway 95 NW, Cambridge, MN 55008, for a Conditional Use Permit for a rural tourism request for a one day mega truck event held annually in September. Legal description is the W ½ of the NE¼ of Section 29, Township 36, Range 24, Springvale Township with the following conditions and findings: Conditions: 1. This will be for an annual, one day mega truck race event held in September. 2. The hours of operation will be 10:00 a.m. to 5:30 p.m. 3. Maximum occupancy of 300 people on site at any given time. 4. No alcohol to be served. 5. All lighting must be retained on site with full cut off fixtures and no glare lighting with zero foot-candles at the property line. 6. Camping prohibited including overnight. 7. Signage according to the Isanti County Zoning Ordinance identifying the driveway, no lighted sign. 8. Adequate parking for employees and customers shall be provided onsite and meet the standards of Section 14, Subdivision 2 of the Isanti County Zoning Ordinance. Parking area must be 30' from the property lines and from the right of way of all roads. No on-street parking will be allowed. 9. No amplified music. 10. Outdoor garbage cans must be covered to control the debris. 11. Must comply with all Federal, State and Local regulations, licenses and codes. 12. Owner must be present on site during the event. 13. No paper lanterns and must follow state statues if fireworks are used on site. 14. Must maintain the natural screening of trees on the property. 15. Must have prior approval from the Minnesota Department of Transportation for traffic control and to follow their recommendations for signage. 16. The berms must be maintained and at least 12¹ to 15' in height. 17. Maximum of two trucks racing at any given time. Findings: 1. This is a one-day event and berms have been constructed to reduce the noise and screening is in place to help buffer the noise so the conditional use will not be injurious to the use and enjoyment of the other property in the immediate vicinity for the purpose

already permitted, nor substantially diminish and impair property values within the immediate vicinity. 2. This is a one-day event held annually so the establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area. 3. The access road is his personal access driveway, and the drainage is self-contained so that adequate utilities, access road, drainage and other necessary facilities have been or are being provided. 4. There is a large field dedicated for the parking area so that adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use. 5. There are no lighted signs, the event is during daytime hours so that adequate measures have been or will be taken to prevent or control offensive odors, fumes, dust, noise, and vibration so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. Motion carried unanimously.

23/08-36 Motion by Berg, seconded by Duff, to approve the request of William & Sandra Brown, 32262 Cedar Crest Trail NE, North Branch, MN 55056 for an interim use permit for a second dwelling, temporarily in nature, for a family member. Legal description is Lot 2 Block 1 Swamp View of Section 31 Township 35 Range 22 North Branch Township with the following conditions and findings: Conditions: 1. The temporary manufactured home must be located on at least five acres. 2. The manufactured home will be occupied by Katie Piehl. 3. This Interim Use Permit will cease once Katie Piehl no longer needs care and/or moves off the property. 4. Must comply with all Federal, State and Local permits/ordinances/codes. 5. The temporary manufactured home must meet sanitation requirements of the Minnesota Pollution Control Agency Chapter 7080, 7081 and 7082 and foundation requirements of Subdivision 2, #17(a). 6. An annual letter from a medical doctor must be submitted to the Isanti County Zoning Office indicating that Katie Piehl is still in need of caregiving. 7. The temporary manufactured home must be removed within 6 months of Ms. Piehl no longer needing care and/or moves off the property. Findings: 1. This property is 31.94 acres size so that the interim use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the immediate vicinity. 2. Single family dwellings are allowed in the Agriculture/Residential District so that the establishment of the interim use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area. 3. Parking will be on the property so that adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use. 4. There are seven conditions on this interim use permit so that adequate measures have been or will be taken to prevent or control offensive odors, fumes, dust, noise, and vibration so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. Motion carried unanimously. Motion carried unanimously.

23/08-37 Motion by Westerberg, seconded by LaRowe, to approve the request of Steven Cartwright, 8154 335th Avenue NW, Princeton, MN 55371 and Isanti County Soil & Water Conservation District, 110 Buchanan Street N, Cambridge, MN 55008, for an interim use permit for the mining of sand, gravel, peat and black dirt (soil) for a wetland restoration project adjacent to County Ditch 23. Legal description is the SW¹/₄ of the SW¹/₄ of Section 29 Township 36, Range 25, Wyanett Township with the following conditions and findings: Conditions: 1. The hours of operation for hauling, stockpiling, and excavating will be Monday through Friday 6:00 a.m. to 8:00 p.m. 2. There will be one (1) stockpile on site with be a perimeter barrier including a silt fence, fiber roll sandbag, gravel bags or straw bale barriers within 24 hours. If stockpiled for an extended period (more than 60 days) the stockpile will be seeded and mulched with a temporary grass cover. 2.35 acres of Mesic Prairie Seed Mix 35-541 will be seeded on the side slopes. All bare soil will be seeded with appropriate vegetation. 3. No more than 18,214 cubic yards to be mined. 4. The excavated area to be mined is no more than 3.5 acres in size and no deeper than 6.5 feet. 5. Must follow the seeding and restoration plan as per the submitted plan. 6. Any damage caused to the township roads due to this hauling operation shall be repaired at the permittees expense. 7. The mining operation shall minimize as much as practical any adverse impact to the

environment and comply with all local, state, and federal standards. 8. The mining operation shall minimize any dust or noise produced so that it does not unreasonably annoy, injure, or endanger the safety, health, morals, comfort, or response of any considerable members of the public. 9. The mining operation shall as such as practical coordinate truck and machinery traffic so that it does not interfere with, obstruct, or render dangerous for passage any public road or highway, 10. Must have an engineered storm water management plan. 11. Must obtain all necessary state, local and federal licenses/permits prior to construction. 12. This interim use permit for the excavation of this project will be completed July 31, 2025, and hauling off site will be completed by December 31, 2030. 13. All interim use permits issued under this section shall be reviewed every two years by the Isanti County Planning Commission after County Board Approval. Findings: 1. This is in the Agriculture/Residential District so that the interim use permit will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the immediate vicinity. 2. The hours of operation will be 6:00 a.m. to 8:00 p.m. so that the establishment of the interim use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area. 3. A storm water management plan has been provided so that adequate utilities, access roads, drainage and other necessary facilities have been or are being provided. 4. Off street parking is provided so that adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use. 5. There will be no signs so that adequate measures have been or will be taken to prevent or control offensive odors, fumes, dust, noise, and vibration so that none of these will constitute a nuisance, and to control lighted signed and other lights in such a manner to no disturbance to neighboring properties will result. Motion carried unanimously.

23/08-38 Motion by Duff, seconded by LaRowe, to adjourn (10:17 a.m.). Motion carried unanimously.

Amanda Usher, Interim County Administrator

Mike Warring, County Board Chairperson

By: Colleen Anderson, Administrative Assistant II