

PARKS & RECREATION COMMISSION MINUTES – July 31st, 2018 - 5:00 P.M.
ISANTI COUNTY GOV. BUILDING – UPSTAIRS TRAINING ROOM

Voting Members Present: Luke Merrill, Cliff Edblad, Dave Oslund, Carol Urness, Dave Ringstad, Wayne Anderson, Susan Blom, Richard Reichle, Robert Shogren, Barb Kilpatrick

Members Absent: Bill Carlson

Staff Present: Barry Wendorf

- A. The meeting was called to order at 5:00 p.m. by Vice Chair Wayne Anderson. Oslund motioned, Blom seconded to approve the meeting agenda. **Motion carried.**
- B. Minutes – Merrill motioned, Oslund seconded, to approve meeting minutes of June 26th, 2018. **Motion carried.**
- A. Budget Report – Merrill motioned, Urness seconded to approve the June Budget Report. **Motion carried.**
- B. Bills and Invoices – Edblad motioned, Kilpatrick seconded to pay 10 bills totaling \$2,353.43 for the month of July. **Motion carried.**
- E. Director's Report
1. Medallion Hunt – Received \$400 in donations to be given out as reward for finding this year's hidden medallion. Clues will be posted daily starting August 6th – 10th.
 2. Disc Golf Tournament – Park Staff along with Sentence to Serve and volunteers have been working on clearing six additional temporary holes for the disc golf tournament to be held on August 25th. These holes were added in order to create an 18 hole course.
 3. Fall Festival – Parks Director met with the Friends of Anderson Park to discuss the agenda. Event will be held on September 15th from 9:00 am until 12:30 pm. The Friends of Anderson Park will be sponsoring the event by covering all costs including the fee for the Wildlife Science Center as well as apple crisp and ice cream.
 4. Anderson Park Development – Director is working on getting quotes for excavation and restroom construction. The canoe portage sites will be constructed in the fall, with the electricity, drinking fountain and signs completed by June 30, 2019.
 5. Park Visitor Numbers through the month of June were reported.
- F. Other Business
1. 2019 Budget Proposal – The Parks Director recapped the 2019 budget request. The submitted base budget was \$521 less than the 2018 approved budget. In addition a Capital Improvement Project involving the construction of an insulated maintenance shop with two offices and a restroom were recommended to be included by the Park Board in order to provide a heated work environment during winter months, extra equipment storage space, as well as office space for additional park staff at an estimated cost of \$150,000. In total the proposed budget request for 2019 was \$331,450.
 2. Springvale Seal Coating – Four quotes were received in order to crack fill, repair, seal coat, and re-stripe existing paved trail and parking lot at Springvale County Park. The low bid in the amount of \$18,330 is from Seal Tech, Inc. Other bids received included \$18,896 from Fahrner Asphalt Sealers, LLC, \$22,055 from Pavement Resources, and \$29,159 from Erickson Asphalt. Motion by Merrill, seconded by Ringstad to approve the low bid from Seal Tech, Inc.
 3. Park Tour – The September Park Board Meeting will be a tour of Springvale, Dalbo, and Becklin Parks with the bus leaving the Government Center at 4:00pm.
 4. Per Diems.
- G. Next Meeting Scheduled for **Tuesday, August 28th, 2018 - 5:00pm.**
- H. Oslund motioned, Reichle seconded to adjourn meeting. **Motion carried.** Meeting adjourned at 5:55 pm.

Submitted by, Barry Wendorf – Isanti County Parks Director