

REGULAR MEETING OF THE ISANTI COUNTY BOARD OF COMMISSIONERS

Wednesday, July 25, 2018, at 9:00 a.m. – Government Center Boardroom

Members Present: Chairperson Dave Oslund; Commissioners Mike Warring, Greg Anderson, Terry Turnquist, and Susan Morris

Members Absent: None

Others Present: K VanHooser, J Edblad, P Messer, R Heilman, J Mader, C Struss, T Bergloff, J Benting, K Lakeberg, (Reporter: M Bieninger)

00o Chairperson Oslund called the meeting to order and led the assembly in the Pledge of Allegiance.

00o Public comment session. Public comment was made.

18/07-21 Motion by Morris, seconded by Warring, to approve the agenda with the deletion of F-1 – Swear in Noah Heiller as new FT Deputy; the deletion of F-2 – Recognize Bobbie Gehrke for graduation from ICLD; the addition of H-1 – Accept Low Bid for Library Roof; and the addition of H-2 – Approve the purchase of a washer. Motion carried unanimously.

18/07-22 Motion by Anderson, seconded by Morris, to approve the July 11, 2018, County Board Meeting Minutes. Motion carried unanimously.

18/07-23 Motion by Turnquist, seconded by Warring, to approve the request of one seasonal staff in the Family Services Department, not to exceed the 67 working days. Motion carried unanimously.

18/07-24 Motion by Warring, seconded by Morris, to approve the following Personnel Action Items: to ratify the hire of full time Office Support Specialist (Family Services), Danielle Ziebarth, effective August 2, 2018; to ratify the hire of full time Office Support Specialist (Family Services), Wendi Steely, effective July 26, 2018; to ratify the hire of Paul Smith, full time Transit Director, effective July 30, 2018; to ratify the hire of James Bergeron, full time Custodian, effective July 30, 2018; to ratify the hire of part time Transit Bus Driver, Shanna Andreotti, effective July 18, 2018; to ratify the hire of part time Transit Bus Driver, Robert Gustafson, effective July 18, 2018; to ratify the hire of Chelsea Portillo, Seasonal Social Worker, effective August 13, 2018; and to approve regular full-time status of Courtney Boettcher Whited, Assistant Transit Director, effective July 8, 2018. Motion carried unanimously.

18/07-25 Motion by Anderson, seconded by Turnquist, to approve the transfer of \$3,400.00 from the Aquatic Invasive Species (AIS) grant to the Blue Lake Improvement District (BLID) account. Motion carried unanimously.

18/07-26 Motion by Morris, seconded by Warring, to approve the contract with Brice Norton, Norton Law, for CHIPS, Permanency, TPR, and Limited Civil Cases, Contract #2, from August 1, 2018 through July 31, 2019. Motion carried unanimously.

18/07-27 Motion by Oslund, seconded by Warring to approve the following claims and warrants:

Beaudry Oil & Propane	\$10,651.50	Isanti Soil & Water Conservation	\$11,450.00
Boettcher Excavating & Matt McDonne	\$5,160.00	Law Enforcement Tech. Group	\$9,342.00
CenturyLink - Sheriff	\$8,260.27	MN Unemployment Insurance	\$6,546.19
Chisago County Treasurer	\$8,050.45	Siemens Industry Inc	\$5,760.00
Information Systems Corp	\$15,311.00	Ziegler Inc	\$6,100.00
		Total Claims & Warrants	\$86,631.41

Motion carried unanimously.

O0o Mark Jensen, Fiscal Supervisor of Family Services, reviewed the monthly financial report.

18/07-28 Motion by Turnquist, seconded by Warring, to approve the expense claim in the amount of \$203.75 for Kendra Zurn after allowed time frame. Motion carried unanimously.

18/07-29 Motion by Morris, seconded by Turnquist, to approve the amended MH Crisis Grant #133777. Motion carried unanimously.

18/07-30 Motion by Morris, seconded by Turnquist, to approve the contract amendment for the contract between DHS and Isanti County acting as fiscal host for Central Consortium for the Long Term Homeless Support Services Program. Motion carried unanimously.

O0o Penny Messer, Director of Family Services, reviewed current caseload statistics.

O0o The Board was advised that the number of Income Maintenance cases as shown by MAXIS system as of June 30, 2018, was 2,273.

18/07-31 On motion by Mike Warring and seconded by Terry Turnquist: 1) Approval was given for all public assistance and social service actions, public assistance and social service expenditures, and social welfare expenditures as listed on the agenda of this meeting and as detailed in supporting documents maintained in the Family Services Department and 2) Payment of the following Family Services Department claims for Public Assistance, Administration, and Social Services was approved:

Aurora Plains Academy	\$11,381.34	Lighthouse Child & Family Services	\$8,012.72
Canvas Health	\$39,040.45	Mille Lacs Acad.-Castle/Navigators Pgm	\$10,347.49
Clinicare Corp	\$18,537.90	Mille Lacs Acad.-New Trails Group Home	\$6,808.22
Dept. of Human Services	\$22,071.76	MN Girls Academy	\$8,940.00
Dept. of Human Services	\$29,673.00	Resource Training & Solutions	\$6,314.53
Dept. of Human Services	\$30,281.21	Rise Incorporated	\$36,216.66
Gerard Academy	\$7,106.16	Village Ranch Inc	\$5,506.20
Isanti County Auditor-Treasurer	\$26,976.00	Volunteers of America	\$11,969.36
Isanti County Family Services	\$5,558.00	Woodland Hills- Residential Treatment	\$5,442.40
Kanabec Co. Family Services	\$27,177.65	Auditors	\$376,584.53
Krall/Sherri	\$6,227.98	Total All Family Services Vouchers	\$700,173.56

Motion carried unanimously.

18/07-32 Motion by Oslund, seconded by Warring, to approve the following utility permits: Permit No. 18-07-26: Midcontinent, an underground fiber optic cable on CR 34, near 3rd Ave NE; Permit No. 18-07-26: CenturyLink, an underground communication cable on CR 58, to serve 7663 393rd Ave NW; and Permit No. 18-07-27: CenturyLink, an underground communication cable on CR 37, to serve 5693 CR 37. Motion carried unanimously.

18/07-33 Motion by Anderson, seconded by Warring, to approve the following resolution: ISANTI COUNTY RESOLUTION NO. 18-13-03. For Agreement to State Transportation Fund. Local Bridge Replacement Program. SAP 030-598-003. New Bridge No. 30J07. WHEREAS, Isanti County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 30J07, and; WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge project is available, and; WHEREAS, the amount of the grant has been determined to be \$123,280.00, by reason of the lowest responsible bid, and; NOW THEREFORE BE IT RESOLVED, that Isanti County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, subdivision 5, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated

for the project, but not required. The County Administrator and Engineer are authorized to execute the Grant Agreement. Adopted: July 25, 2018. Motion carried unanimously.

00o Julie Mader, Office of the State Auditor, presented the 2017 Annual Audit Report.

18/07-34 Motion by Morris, seconded by Oslund, to appoint Commissioner Turnquist and Commissioner Anderson to serve on the primary election Canvassing Board, to be held August 16, 2018, at 9:00 a.m. Motion carried unanimously.

18/07-35 Motion by Warring, seconded by Anderson, to approve the following RESOLUTION OF ACCEPTANCE OF DONATIONS TO ISANTI COUNTY. WHEREAS, it is the policy of Isanti County that gifts and donations to the County shall be accepted by the Board of Commissioners; WHEREAS, various departments and programs within Isanti County have received gifts and donations during the month of June 2018 as follows; Public Health for WIC Programs: Lerner Publishing Group – 42 infant and children’s books; Sheriff Department for K-9 Program: Isanti County Sportsman Club - \$1,000.00; Sheriff Department for Safety & Rescue Program: Isanti Township - \$500.00; Sheriff Department for Explorers Program: Newberg, Dennis - \$50.00; and Parks Department for Medallion Hunt: Crawford’s Equipment Inc. - \$50.00. NOW THEREFORE BE IT RESOLVED, that Isanti County Board of Commissioners hereby formally accepts these gifts and donations. Motion carried unanimously.

18/07-36 Motion by Oslund, seconded by Turnquist, to approve the final plat for Sandy Shores/Jean Laase, Section 35, Township 36, Range 24, Springvale Township. Motion carried unanimously.

18/07-37 Motion by Anderson, seconded by Morris, to approve payment to Waste Management in the amount of \$4,200.00 for the month of June, 2018, for materials recycled and marketed; further said funds to come from SCORE. Motion carried unanimously.

18/07-38 Motion by Turnquist, seconded by Warring, to approve the reimbursement to the City of Braham for the Township Cleanup Day in the amount of \$500.00; further said funds to come from SCORE. Motion carried unanimously.

18/07-39 Motion by Turnquist, seconded by Anderson, to approve the reimbursement to Springvale Township for the Township Cleanup Day in the amount of \$500.00. Motion carried unanimously.

18/07-40 Motion by Anderson, seconded by Morris, to approve the request of Jon Fender, 5828 253rd Avenue NW, St. Francis, MN 55070 & Wade Hollister, 5839 253rd Avenue NW, St. Francis, MN 55070, to present a preliminary plat of Fender Addition. Legal description is Pt. NW ¼ of the NE ¼ of Section 23, Township 34, Range 25, Stanford Township. Motion carried unanimously.

18/07-41 Motion by Morris, seconded by Warring, to approve the request of Loren Anderson, 30427 Potomac Street NE, North Branch, MN 55056, for an interim use permit for a second dwelling, temporary in nature for a manufactured home to be occupied by persons who are elderly dependent members of the family of the persons occupying the principal dwelling on the premises. Legal Description is the NW ¼ of the SW ¼ of Section 15, Township 35, Range 22, North Branch Township; with the following conditions: 1. This manufactured home will be occupied by Loren and Sandra Anderson. 2. Once Loren and/or Sandra Anderson no longer need care by the persons occupying the principal dwelling on the property and/or no longer lives on the property for one consecutive year this Interim Use Permit will cease. 3. The manufactured home must be removed within 90 days from the property once this Interim Use Permit has ceased. 4. This Interim Use Permit is for the care of Loren and/or Sandra Anderson. 5. Must comply with all federal, state and local regulations/permits. 6. An annual letter must be submitted from a medical doctor to the Zoning Department indicating that Loren and/or Sandra Anderson is still in need of care. 7. The manufactured home must meet the sanitation requirements of the MPCA Chapter 7080, 7081 and 7082, as

amended, and the foundation requirements of Subdivision 2, #17(a), which is to be used as a second dwelling and is temporary in nature. 8. The manufactured home must be located on a parcel of at least five (5) acres. Findings: 1. There is already an existing home on the property and that there was no opposition received for adding this temporary dwelling so that the interim use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the immediate vicinity. 2. There is no other properties affected by this request by adding a temporary dwelling on this parcel so that the establishment of the interim use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area. 3. Conditions were placed on this request so that adequate utilities, access roads, drainage and other necessary facilities have been or are being provided. Motion carried unanimously.

18/07-42 Motion by Oslund, seconded by Warring, to adopt the Planning Commission's recommendation to deny the request to amend an interim use permit dated May 18, 2016, due to the applicant knowingly violating the conditions for the mining of minerals, sand, peat, and black dirt (soil) for the purpose of constructing two wildlife ponds and to be able to stockpile and haul off site due to the current wetland violations and the violations of the existing Interim Use Permit with condition numbers 1, 3, 7, 9, 10, 11, 13, 14 and 15. Findings: 1. The hours of operation, the days of the week and the months of the year have been violated with the existing Interim Use Permit so the interim use has been injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted and has substantially diminish and impair property values and the immediate vicinity. 2. There are concerns with the trucks hauling and the condition of the township road with no plans to address this issue so that there are not adequate utilities, access road, drainage and other necessary facilities have been or being provided. 3. There are complaints with the hours of operation, the days of the week and months of the year this activity is conducting with the existing Interim Use Permit so there is not adequate measures that have been or will be taken to prevent or control offensive odors, fumes, dust, noise and vibration so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. Motion carried unanimously.

18/07-43 Motion by Turnquist, seconded by Morris, to table the Isanti County Zoning Ordinance, Section 6, Agriculture/Residential District, Subdivision 2, Permitted Uses and Subdivisions 3, Conditional Uses as it relates to feedlots. Topic will be discussed at a Committee of the Whole Meeting, and brought back to Board at a later date. Motion carried unanimously.

18/07-44 Motion by Turnquist, seconded by Morris, to approve a Public Hearing for the purpose of updating the Isanti County Solid Waste Ordinance for August 22, 2018, at 9:30 a.m. in the Isanti County Boardroom. Motion carried unanimously.

18/07-44 Motion by Morris, seconded by Anderson, to approve a contract with Water Guards for AIS Inspections to finish the 2018 season with the end date of September 30, 2018. Motion carried unanimously.

18/07-45 Motion by Warring, seconded by Oslund, to accept the low bid and to award work for the library roof to Schafer Building Maintenance in the amount of \$9,300.00. Motion carried unanimously.

18/07-46 Motion by Morris, seconded by Oslund, to approve the request of Jeff Benting, Building Facilities Director, to purchase a new washing machine in the amount of \$8,705.00. Motion carried unanimously.

18/07-47 Motion by Morris, seconded by Oslund, to adjourn (11:12 a.m.). Motion carried unanimously.

Kevin VanHooser, County Administrator

Dave Oslund, County Board Chairperson

By: Halee Turner, Administrative Assistant II