



Mission:

Working Together to Deliver Quality Services that are Valued by the Community, Today and Tomorrow

Vision:

A modern community where all are treated as neighbors

Regular Meeting of the Isanti County Board of Commissioners

Wednesday, July 17, 2019, at 9:00 a.m.

Government Center Board Room

Members Present: Chairperson Mike Warring; Commissioners Greg Anderson, Susan Morris, Dave Oslund, Terry Turnquist
Members Absent: None
Others Present: K VanHooser, J Edblad, C Struss, P Messer, and T Bergloff; (Reporter: J Kotila, N Olson)

00o Chairperson Warring called the meeting to order and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. There was no public comment.

19/07-18 Motion by Oslund, seconded by Warring, to approve the July 17, 2019, County Board Agenda with the following additions: A-9 – Transit Annual Resolution. Motion carried unanimously.

19/07-19 Motion by Anderson, seconded by Oslund, to approve the July 3, 2019, County Board Meeting Minutes. Motion carried unanimously.

19/07-20 Motion by Turnquist, seconded by Oslund, to approve the request of the Personnel Committee to appoint the current Deputy Assessor, Elisha Long, as Interim County Assessor effective August 15, 2019. Motion carried unanimously.

19/07-21 Motion by Turnquist, seconded by Oslund, to approve the following Personnel Action Items: to approve the appointment of Elisha Long, Deputy County Assessor, to Interim County Assessor effective August 15, 2019; to approve the promotion of Stacy Sandler, Administrative Assistant I, to Child Support Legal Administrative Assistant, effective September 1, 2019; to approve the regular part time status of Tiffany Kafer, Sheriff Dispatcher, effective July 6, 2019; to approve the part time status of Paige Theisen-Rohman, Correctional Officer, effective July 24, 2019; to approve the regular part time status of Brett Turbeville, Correctional Officer, effective July 24, 2019; to approve the regular full time status of Kathleen Potrament, Deputy County Recorder 1, effective July 28, 2019; and to accept the resignation of Michelle Moen, full time County Assessor, effective August 14, 2019. Motion carried unanimously.

19/07-22 Motion by Oslund, seconded by Morris, to approve the following Utility Permits: Permit No 19-07-72: Connexus Energy – a power line on CSAH 5, from the Sherburne County line to 297th Avenue NW; and Permit No 19-07-73: East Central Energy – a buried power line on CR 70, approximately 100 feet South of TH 95. Motion carried unanimously.

19/07-23 Motion by Anderson, seconded by Morris, to approve the application for exempt permit to the Long Lake Improvement Association to conduct a raffle at Captain's Lakeside Grill, located in Bradford Township, Isanti County; further to waive any waiting period. Motion carried unanimously.

19/07-24 Motion by Morris, seconded by Turnquist, to approve the premises permit application for Pokegama Lake Association to conduct gambling activity at The Brass Rail, located in Cambridge Township, Isanti County; further to waive any waiting period. Motion carried unanimously.

19/07-25 Motion by Oslund, seconded by Turnquist, to approve the following claims and warrants:

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|------------------------------|-------------|-------------------------|--------------|
| Anoka County Treasury Office | \$23,840.50 | Marco Technologies LLC | \$9,173.61 |
| Beaudry Oil & Propane | \$15,100.08 | Motorola Inc | \$9,525.08 |
| CEIA USA | \$6,500.00 | Office of MN IT Svcs | \$15,205.96 |
| Commercial Asphalt Co | \$8,455.50 | Siemens Industry Inc | \$5,934.00 |
| Granite Electronics Inc | \$5,483.05 | Trott Law, PC | \$96,195.90 |
| Identisys | \$8,110.63 | WatchGuard | \$5,645.00 |
| Knife River Co | \$57,000.00 | Total Claims & Warrants | \$266,169.31 |

Motion carried unanimously.

19/07-26 Motion by Morris, seconded by Turnquist, to approve the following resolution: RESOLUTION AUTHORIZING AN AGREEMENT WITH THE STATE OF MINNESOTA TO PROVIDE PUBLIC TRANSPORTATION SERVICES IN THE YEAR 2020-2021. BE IT RESOLVED, that Isanti County enters into an Agreement with the State of Minnesota to provide public transportation services in Chisago and Isanti Counties; and BE IT RESOLVED, that Isanti County agrees to provide a local share of 15 percent of the total operating cost and 20 percent of the total capital costs; and BE IT RESOLVED, that Isanti County agrees to provide 100 percent of the local share necessary for expenses that exceed funds available from the State; and BE IT FURTHER RESOLVED, that Isanti County authorizes the County Administrator to execute the aforementioned Agreement and any amendments thereto. Motion carried unanimously.

00o Juli Mader, Office of the State Auditor, presented the 2018 Annual Audit Report.

00o At this time a Public Hearing was held to consider the issuance of an on-sale microdistillery cocktail room license for Isanti Spirits. Kevin VanHooser, County Administrator, read the following published Public Notice into the record: NOTICE IS HEREBY GIVEN that the Isanti County Board of Commissioners will hold a Public Hearing on July 17, 2019, at 9:30 a.m. in the County Board Room of the Isanti County Government Center, 555 18th Avenue SW, Cambridge, MN 55008, to consider the issuance of an on-sale microdistillery cocktail room license for Isanti Spirits LLC, 4242 285th Ave NW, Isanti, MN 55040. Oral comments will be received during the hearing and written comments may be submitted to the Isanti County Administrator, 555 18th Avenue SW, Cambridge, MN 55008. For further information regarding said hearing, contact the Isanti County Administrator's Office at (763) 689-3859. By order of the Isanti County Board of Commissioners this 5th day of June, 2019. There were no written comments received, public comment was made.

19/07-27 Motion by Morris, seconded by Oslund, to close the Public Hearing (9:35 a.m.). Motion carried unanimously.

19/07-28 Motion by Morris, seconded by Anderson, to approve the issuance of an on-sale microdistillery cocktail room license for Isanti Spirits LLC. Motion carried unanimously.

19/07-29 Motion by Morris, seconded by Turnquist, to approve the following resolution: ACCEPTANCE OF DONATIONS TO ISANTI COUNTY. WHEREAS, it is the policy of Isanti County

that gifts and donations to the County shall be accepted by the Board of Commissioners; WHEREAS various departments and programs within Isanti County have received gifts and donations during the month of June 2019 as follows: Sheriff Department for K-9 Program: TNT Enterprises Group LLC - \$250.00; Isanti County Sportsmans Club - \$1,000.00; City of Braham (pet supply drive) - \$50.00; Sheriff Department for Explorer Program: Backing of the Blue Line Inc - \$200.00; and Parks Department for Medallion Hunt: Crawfords Equipment Inc - \$50.00. Motion carried unanimously.

19/07-30 Motion by Anderson, seconded by Oslund, to approve the temporary intoxicating liquor license for Cambridge-Isanti Softball Association for a softball tournament to be held at Sandquist Park August 23-25, 2019. Motion carried unanimously.

O0o Penny Messer, Director of Family Services, reviewed the monthly financial report.

19/07-31 Motion by Turnquist, seconded by Anderson, to approve the expense claim past the allowed time frame for Becky Taylor in the amount of \$52.00. Motion carried unanimously.

19/07-32 Motion by Turnquist, seconded by Anderson, to approve the expense claim past the allowed time frame for Kendra Zurn in the amount of \$230.15. Motion carried unanimously.

19/07-33 Motion by Turnquist, seconded by Oslund, to approve the contract between Isanti County Family Services and Pine Habilitation and Supported Employment, Inc., Industries Division. Motion carried unanimously.

19/07-34 Motion by Morris, seconded by Anderson, to approve the agreement between Isanti County Family Services and Princeton School District for transportation when children are placed outside of the school district. Motion carried unanimously.

O0o The Board was advised that the number of Income Maintenance cases as shown by the MAXIS system as of June 30, 2019, was 2,189.

19/07-35 On motion by Terry Turnquist, seconded by Dave Oslund: 1) Approval was given for all public assistance and social services actions, public assistance and social service expenditures, and social welfare expenditures as listed on the agenda of this meeting and as detailed in supporting documents maintained in the Family Services Department and 2) Payment of the following Family Services Department claims for Public Assistant, Administration, and Social Services was approved:

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|---------------------------------|--------------|------------------------------------|--------------|
| Canvas Health | \$32,030.30 | Prairie Lakes Youth Prgms. | \$11,517.50 |
| Department of Human Svcs | \$22,792.97 | Resource Training & Solutions | \$10,489.66 |
| Hearth Connection | \$147,575.00 | Rise Incorporated | \$37,582.00 |
| Isanti County Auditor Treasurer | \$26,976.00 | Therapeutic Svcs. Agency Inc | \$6,604.00 |
| Isanti County Family Services | \$5,558.00 | Village Ranch, Inc | \$5,643.90 |
| Kanabec Co. Family Svcs | \$24,085.40 | Woodland Hills-Res Treatmnet Corr. | \$8,773.00 |
| Lighthouse Child & Fam. Svcs. | \$6,366.76 | Auditors | \$184,082.25 |
| Port Group Homes | \$7,374.00 | Total all Family Svcs Vouchers | \$537,450.74 |

Motion carried unanimously.

19/07-36 Motion by Turnquist, seconded by Warring, to approve the reimbursement to Athens Township for the Town Cleanup Day in the amount of \$500.00; further said funds to come from SCORE. Motion carried unanimously.

19/07-37 Motion by Turnquist, seconded by Warring, to approve the reimbursement to Springvale Township for the Town Cleanup Day in the amount of \$500.00; further said funds to come from SCORE. Motion carried unanimously.

19/07-38 Motion by Morris, seconded by Anderson, to approve the final plat of Kozy Oaks Kamp 2, Section 2, Township 34, Range 22, Oxford Township, with the following conditions: 1. No expansion to the campground from when Kozy Oaks Kamp was originally platted. Motion carried unanimously.

PLANNING COMMISSION ACTIONS

19/07-39 Motion by Anderson, seconded by Oslund, to approve the request of Beverly Blumer and Joyce Lilleboe, 4540 261st Avenue NW, Isanti, MN 55040, to present a preliminary plat of Blumer Lilleboe Estates. Legal description is the NE $\frac{1}{4}$ of the NW $\frac{1}{4}$ Fct of Section 18, Township 34, Range 24, Stanford Township. Motion carried unanimously.

19/07-40 Motion by Turnquist, seconded by Warring, to approve the request of Michael J. Perkins, 31636 292nd Street, Aitkin, MN 56431, to present a preliminary plat of Treegen Acres. Legal description is the W $\frac{1}{2}$ of the SW $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 9, Township 37, Range 23, Stanchfield Township, with the following conditions: 1. The driveway locations must be approved by the Township prior to recording the final plat. Motion carried unanimously.

19/07-41 Motion by Turnquist, seconded by Oslund, to approve the request of Sharon L Piche' Weber, 14460 Bowers Drive NW, Ramsey, MN 55303 (Property Address: 5543 336th Lane NW, Cambridge, MN 55008), to present a preliminary plat o Madaly Acres 2. Legal description is Lot 1 Block 1 Rearrangement of Madaly Acres of Section 25, Township 36, Range 25, Wyanett Township, with the following conditions: 1. The sewer system on Lot 2 must be in compliance prior to recording the plat. Motion carried unanimously.

19/07-42 Motion by Oslund, seconded by Morris, to approve the request of Cynthia Lind-Livingston, 30550 Jodrell Street NE, Cambridge, MN 55008, to present a re-submittal of preliminary plat of Jodrell Addition. Legal description is the S $\frac{1}{2}$ of the NE $\frac{1}{4}$ of Section 18, Township 35, Range 22, North Branch Township, with the following conditions: 1. The 66' easement must be recorded when the final plat is recorded. Motion carried unanimously.

19/07-43 Motion by Morris, seconded by Turnquist, to approve the request of Scott LaRowe, 31925 Lakeway Drive NE, Cambridge, MN 55008, to present a preliminary plat of Fannie Lake View. Legal description is Pt. of Govt Lot 5 of Section 35, Township 36, Range 23, Cambridge Township. Motion carried unanimously.

19/07-44 Motion by Morris, seconded by Anderson, to approve the request of Pam Watters, 9672 291st Avenue NE, North Branch, MN 55056, to present a preliminary plat of Watters Ridge. Legal description is Pt SE ¼ of the NE ¼ of Section 25, Township 35, Range 22, North Branch Township. Motion carried unanimously.

19/07-45 Motion by Anderson, seconded by Oslund, to approve the request of Troy Ferguson, 6495 261st Avenue NW, St. Francis, MN 55070, to present a preliminary plat of Ferguson's Addition Plat 3. Legal description is Lot 2, Block 1 and Outlot A Ferguson's Plat 2 of Section 10, Township 34, Range 25, Stanford Township, with the following conditions: 1. A 66' easement for Lot 2 Block 1 must be recorded when the final plat is recorded. 2. A wetland permit must be issued if any wetlands are impacted prior to making application of the final plat. Motion carried unanimously.

19/07-46 Motion by Morris, seconded by Warring, to approve the request of Larry Beach Construction, Inc., 4731 400th Street, North Branch, MN 55056, to present a preliminary plat of Branch Acres. Legal description is the SW ¼ of the NE ¼ except the West 320' of the South 676' of Section 9, Township 35, Range 22, North Branch Township. Motion carried unanimously.

19/07-47 Motion by Turnquist, seconded by Morris, to approve the following resolution: RETAINER AGREEMENT FOR THE CONTINUATION OF PROSECUTING SERVICES BETWEEN THE CITY OF BRAHAM AND THE COUNTY OF ISANTI FOR THE PERIOD OF JUNE 1, 2019 THROUGH MAY 31, 2022. WHEREAS, the City of Braham desires to continue to retain the County of Isanti to provide professional prosecution services through the Isanti County Attorney's Office; and WHEREAS, the County of Isanti agrees to provide the services of the Isanti County Attorney's Office to provide such prosecution services on behalf of the City of Braham; and WHEREAS, the City of Braham and the County of Isanti deem it mutually advantageous to set forth the details of their relationship in writing; NOW, THEREFORE, the City of Braham and the County of Isanti hereto agree that the following shall constitute a retainer agreement for prosecution services; 1. The County of Isanti shall continue to provide all prosecution services through the Isanti County Attorney's Office for the City of Braham, including services to victims of crimes as provided in Minnesota Statute Chapter 611A. 2. The retainer agreement shall remain in effect from June 1, 2016, through midnight, May 31, 2019. 3. That the City of Braham shall pay the County of Isanti in equal monthly installments for the continuation of prosecution services as follows: For the period of June 1, 2019 through May 31, 2020; the annual amount of \$15,626.86. For the period of June 1, 2020 through May 31, 2021; the annual amount of \$16,064.41. For the period of June 1, 2021 through May 31, 2022; the annual amount of \$16,514.21. Motion carried unanimously.

00o At this time, the County Board moved to a closed session for preliminary consideration of allegations against an individual subject to the authority of the Isanti County Board of Commissioners pursuant to Minnesota Statute 13D.05, subdivision 2(b).

19/07-48 Motion by Warring, seconded by Anderson, to recess the closed session until September 18, 2019 (11:17 a.m.). Motion carried unanimously.

19/07-49 Motion by Morris, seconded by Oslund, to adjourn (11:18 a.m.). Motion carried unanimously.

Kevin VanHooser, County Administrator

Mike Warring, County Board Chairperson

By: Halee Turner, Administrative Assistant II