



Mission:
Working Together to Deliver Quality Services that are Valued by the Community, Today and Tomorrow
Vision:
A modern community where all are treated as neighbors

Regular Meeting of the Isanti County Board of Commissioners
Wednesday, July 6, 2022, at 9:00 a.m.
Government Center Board Room

Members Present: Chairperson Terry Turnquist; Commissioners Dave Oslund, Mike Warring, Greg Anderson, and Susan Morris
Members Absent: None
Others Present: J Lines, J Edblad, C Caulk, J Bergerson, T MacMillan, C Struss, T Marttila;
(Reporter: B Stickles and N Hallman)

00o Chairperson Turnquist called the meeting to order and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. There was no public comment.

22/07-01 Motion by Morris, seconded by Oslund, to approve the July 6, 2022, County Board Agenda. Motion carried unanimously.

22/07-02 Motion by Oslund, seconded by Warring, to approve the June 21, 2022, County Board Meeting Minutes. Motion carried unanimously.

22/07-03 Motion by Morris, seconded by Anderson, to approve the following June 28, 2022, Personnel Committee recommendations: to approve filing a temporary Heavy Equipment Operator position within the Highway Department; to authorize the Probation Director, County Administrator and HR Director to discuss and propose appropriate carryover amounts of vacation and sick leave in accordance with state statute; and to approve a 1.0 FTE as the position of Organizational Development & Training Coordinator for County Administration. Motion carried unanimously.

22/07-04 Motion by Anderson, seconded by Turnquist, to approve the following Personnel Action Items: Ratify the hire of Elizabeth Christensen, full-time Sheriff Dispatcher, effective June 24, 2022; ratify the hire of Michelle Gaveske, full-time Systems Support Specialist I, effective July 5, 2022; approve the internal promotion of Barbara George, full-time Deputy Recorder II, to full-time Land Records Coordinator, effective June 13, 2022; accept the resignation of Jennifer Henthorn, Deputy Recorder I, effective July 7, 2022; ratify the hire of the following non-benefit eligible Election Judges effective June 28, 2022: Linda Monnens, Diane Schultz, Rita Jensen, Allen Ondrey, Sandra Ondrey, Susan Heckt, Gary Skarsten, Darla Joslin, and Lisa Young; and to ratify the hire of Michele Erlandson, temporary, non-benefit eligible Administrative Assistant I – Elections Staff, effective July 5, 2022. Motion carried unanimously.

22/07-05 Motion by Turnquist, seconded by Oslund, to approve to cancel the July 26th EDA and Committee of the Whole meetings. Motion carried unanimously.

22/07-06 Motion by Turnquist, seconded by Morris, to approve the following East Central Energy Resolution in Support of Broadband Grant Application resolution: APPLICANT AFFIDAVIT OR LOCAL GOVERNMENT RESOLUTION; RESOLUTION OF APPLICANT; BE IT RESOLVED that Midco will act as the legal sponsor for project(s) contained in the Broadband Development Grant Program to be submitted on August 4, 2022, and that Melissa Wolf, or her designee, is hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of Midco.

BE IT FURTHER RESOLVED that Midco has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate project administration. BE IT FURTHER RESOLVED that the sources and amounts of the local match identified in the application are committed to the project identified. BE IT FURTHER RESOLVED that Midco has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice. BE IT FURTHER RESOLVED that upon approval of its application by the State, Midco may enter into an agreement with the State of Minnesota for the above referenced project(s), and that Midco certifies that it will comply with all applicable laws and regulation as stated in all contract agreements. Motion carried unanimously.

22/07-07 Motion by Oslund, seconded by Morris, to approve the following Midco Resolution in Support of Broadband Grant Application resolution: APPLICANT AFFIDAVIT OR LOCAL GOVERNMENT RESOLUTION. RESOLUTION OF APPLICANT. BE IT RESOLVED that Midco will act as the legal sponsor for project(s) contained in the Broadband Development Grant Program to be submitted on August 4, 2022, and that Melissa Wolfe, or her designee, is hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of Midco. BE IT FURTHER RESOLVED that Midco has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate project administration. BE IT FURTHER RESOLVED that the sources and amounts of the local match identified in the application are committed to the project identified. BE IT FURTHER RESOLVED that Midco has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice. BE IT FURTHER RESOLVED that upon approval of its application by the State, Midco may enter into an agreement with the State of Minnesota for the above referenced project(s), and that Midco certifies that it will comply with all applicable laws and regulation as stated in all contract agreements. NOW, THEREFORE BE IT FINALLY RESOLVED that the undersigned is hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant. Motion carried unanimously.

22/07-08 Motion by Morris, seconded by Warring, to approve the following Memorandum of Understanding with IUOE Local 49: Memorandum of Understanding ISANTI COUNTY ELIGHWAY DEPARMTMENT Temporary Internal Transfer – Engineer Technician I. WHEREAS, Internal employee(s) have expressed interest in transferring to the vacant Engineer Technician role(s) within Isanti County Highway Department; and, WHEREAS, Isanti County values our employees and would like an opportunity to explore if the vacancy is a good fit for both the employee and the employer; and, WHEREAS, Engineer Technician I was not identified in the union contract classification, because the position has not been utilized in a number of years; however, WHEREAS, the classification did previously exist and would be applicable in this situation where the interested internal candidate(s) do not meet the required education but do meet the relevant experience; and, WHEREAS, the Engineer Technician I classification is Grade 9 under the Isanti County classification system; and, WHEREAS, the process regarding transfers is not explicitly identified in the union contract; and, WHEREAS, both Isanti County and the Union would like to provide clarity around an internal transfer process for the Highway position classifications; and, WHEREAS, internal applicants that met the criteria and were selected for a transfer would have the option to transition to Engineer Technician I with the understanding that there would be a training period of 60 days to determine whether or not the role was a good fit for both the employee and employer; and, WHEREAS, at the end of the 60 day training period, either the employee or the employer could designate the employee to revert back to the previous role if the position was not a good fit; and, WHEREAS, if the position was a good fit, the change would be made for a permanent classification change for that employee, and the probationary period of six months as identified in the contract would be retroactive to the start of the transfer; and, WHEREAS, for the purposes of a step increase the employee’s initial transfer date would be the date used for annual step increase thereafter; and, WHEREAS, the employee would be eligible to promote to the Engineer Technician II position following completion of specific requirements and

certifications as designated by the employer in accordance with the qualifications required for the Engineer Technician II job duties. NOW THEREFORE, the parties agree as follows: 1. Highway Engineer Technician I position is classified as a Grade 9 within the Isanti County classification system. 2. An internal candidate may be offered a temporary transfer to the Technician I role for a period of 60 days, reserving the right to return to their previous position without loss of seniority in their classification, if the employee or employer determine the Technician I role is not a good fit. 3. After the 60 day training period, if the employee remains in the Technician I role, the classification change would be permanent. Eligible step increases and probationary period would be retroactive to the date of the transfer to Technician classification. Motion carried unanimously.

22/07-09 Motion by Oslund, seconded by Morris, to approve the following Public Defender contracts to a one-year extension: McKinnis and Doom, P.A., for the CHIPS/TPR #1 Primary Public Defender Contract, effective August 1, 2022, through July 31, 2023; Brice Norton, Norton Law, for the CHIPS, Permanency, TPR and Limited Civil Cases Secondary Public Defender Contract, effective August 1, 2022 through July 31, 2023; and award the 2022-2023 Civil, Family and Probate Public Defender Contract, to Norton Law (Brice Norton), effective August 1, 2022, through July 31, 2023. Motion carried unanimously.

22/07-10 Motion by Oslund, seconded by Warring, to approve the final plat of Anderson Family Farm – Bernard Anderson Estate. Legal description is Pt. of the NE ¼ of the WW ¼ of Section 8, Township 34, Range 24, Stanford Township with no conditions. Motion carried unanimously.

22/07-11 Motion by Warring, seconded by Oslund, to table Board Agenda item A. 13. Approve the Final Plat – Bradford Hills Phase 2 – Reliable Investments, LLC, and move to Agenda item G.2. Motion carried unanimously.

00o Commissioners provided various committee reports.

22/07-12 Motion by Warring, seconded by Anderson, to table Item A.12. (G.2.)Approval of the Final Plat – Bradford Hills Phase 2 – Reliable Investments, LLC, and move to the next meeting. Motion carried unanimously.

22/07-13 Motion by Oslund, seconded by Warring, to approve the following claims and warrants:

CDW Government, Inc.	\$5,741.10	Lake Restoration, Inc.	\$8,534.50
East Central Regional Library	\$236,882.50	MN Native Landscapes, Inc.	\$13,300.00
Government Forms & Supplies	\$7,274.48	Nac Mechanical	\$317,695.00
Hansen Surveying	\$6,780.00	Shi International	\$32,157.55
Isanti Soil and Water CD	\$16,250.00	Total claims and warrants	\$644,615.13

Motion carried unanimously.

22/07-14 Motion by Morris, seconded by Warring, to approve the finalized Bylaws of the Rum River One Watershed One Plan (1W1P) (on file) and appoint Commissioner Anderson (representative) and Commissioner Turnquist (alternate) to represent the 1W1P. Motion carried unanimously.

22/07-15 Motion by Turnquist, seconded by Oslund, to approve the contract with the City of Braham for prosecution services. Motion carried unanimously.

22/07-16 Motion by Morris, seconded by Oslund, to approve two (2) quotes from Accurate Controls for door controls and camera install for jail project in the amount of \$83,720.01. Motion carried unanimously.

22/07-17 Motion by Morris, seconded by Warring, to approve bids as presented and outlined in the packet from Krause Anderson for the jail expansion and remodel project bids \$1,112,438.00. Motion carried unanimously.

22/07-18 Motion by Oslund, seconded by Turnquist, to approve the following Utility Permits: Permit No. 22-07-33 – Connexus Energy – Place a buried single phase electric distribution line along CR 10 starting on the west side of CR 10 1075' South of Marget Lake rd for 5' to new Midco Pedestal; Permit No. 22-07-34 – Midcontinent Communications – Place a buried service line across CR 66 starting on the south side of CR 66 at overhead pole at 3688 413th Ave NE to rear of ROW on the North side of CR 66; Permit No. 22-07-35 – Connexus Energy – Place a buried Single-Phase Electric Distribution line along CR 17 starting North side of CR 17 1190' Ease of Flamingo St NW for 60' to serviced property 1429 313th Avenue NW Cambridge MN 55008. Motion carried unanimously.

22/07-19 Motion by Oslund, seconded by Anderson, to approve the purchase of unit 2326GV (2019 Chevrolet Silverado 2500HD) from Enterprise Fleet Services in the amount of \$17,172.85. Motion carried unanimously.

OOo At this time, Tim MacMillan, Probation Director, recognize employee Chris Papesh, who recently received an award for EBP Coach/Trainer from the Minnesota Association of County Probation Officers.

22/07-20 Motion by Turnquist, seconded by Morris, to appoint Commissioner Anderson and Commissioner Oslund to the Primary Election Canvassing Board and the General Election Canvassing Board. Motion carried unanimously.

22/07-21 Motion by Morris, seconded by Warring, to approve to authorize the County Auditor-Treasurer to pay invoice for mailing redistricting postal verification cards. Motion carried unanimously.

22/07-22 Motion by Turnquist, seconded by Warring, to approve the allocation of \$250,000.00 from ARPA savings towards funding costs associated with the Highway/Sheriff transition of IT Support. Motion carried unanimously.

22/07-23 Motion by Morris, seconded by Oslund, to adjourn (10:25 a.m.). Motion carried unanimously.

Lindsey Giese, Deputy County Administrator

Terry Turnquist, County Board Chairperson

By: Sharon Katka, Human Resources Generalist