

PARKS & RECREATION COMMISSION MINUTES – June 26th, 2018 - 5:00 P.M.
ISANTI COUNTY GOV. BUILDING – UPSTAIRS TRAINING ROOM

Voting Members Present: Luke Merrill, Cliff Edblad, Dave Oslund, Carol Urness, Dave Ringstad, Wayne Anderson, Susan Blom, Richard Reichle, Bill Carlson

Members Absent: Robert Shogren, Barb Kilpatrick

Staff Present: Barry Wendorf

- A.** The meeting was called to order at 5:00 p.m. by Chair Bill Carlson.
Merrill motioned, Ringstad seconded to approve the meeting agenda. **Motion carried.**
- B.** Minutes – Merrill motioned, Urness seconded, to approve meeting minutes of May 22nd, 2018. **Motion carried.**
- A.** Budget Report – Reichle motioned, Ringstad seconded to approve the April Budget Report. **Motion carried.**
- B.** Bills and Invoices – Ringstad motioned, Oslund seconded to pay 14 bills totaling \$2,814.34 for the month of June. **Motion carried.**
- E.** Director's Report
1. 2018 Program / Event List – 35 people attended the Plant Exchange on June 9th at Anderson Park. Director is in process of requesting donations for the Medallion Hunt. Director will be attending a meeting with the Friends of Anderson Park to set the agenda for the Fall Festival.
 2. Mix Property – The well has been sealed with the house planned to be burned in fall of 2018.
 3. Anderson Park Development – Director is working on getting quotes for excavation and restroom construction. The canoe portage sites will be constructed in the fall, with the electricity, drinking fountain and signs completed by June 30, 2019.
 4. Park Visitor Numbers through the month of May were reported.
- F.** Other Business
1. 2019 Budget Proposal – The Parks Director presented a base budget \$521 less than the 2018 approved budget. In addition a Capital Improvement Project involving the construction of an insulated maintenance shop with two offices and a restroom were recommended to be included by the Park Board in order to provide a heated work environment during winter months, extra equipment storage space, as well as office space for additional park staff at an estimated cost of \$150,000. Anderson motioned, seconded by Ringstad to recommend a budget request of \$331,450. **Motion carried.**
 2. Per Diems.
- G.** Next Meeting Scheduled for **Tuesday, July 31st, 2018 - 5:00pm. This is the 5th Tuesday of the Month.**
- H.** Reichle motioned, Edblad seconded to adjourn meeting. **Motion carried.** Meeting adjourned at 6:15 pm.

Submitted by,
Barry Wendorf
Parks Director