



Mission:
Working Together to Deliver Quality Services that are Valued by the Community, Today and Tomorrow
Vision:
A modern community where all are treated as neighbors

Regular Meeting of the Isanti County Board of Commissioners
Tuesday, June 21, 2022, at 6:00 p.m.
Government Center Board Room

Members Present: Chairperson Terry Turnquist; Commissioners Dave Oslund, Mike Warring, and Susan Morris
Members Absent: Commissioner Greg Anderson
Others Present: J Lines, J Edblad, C Struss, P Messer, J Bergerson, T Bergloff; (Reporter: B Stickles and N Hallman)

00o Chairperson Turnquist called the meeting to order and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. There was no public comment.

22/06-26 Motion by Morris, seconded by Oslund, to approve the June 21, 2022, County Board Agenda. Motion carried. Absent: Anderson

22/06-27 Motion by Oslund, seconded by Warring, to approve the June 7, 2022, County Board Meeting Minutes. Motion carried. Absent: Anderson

22/06-28 Motion by Morris, seconded by Oslund, to approve the following Personnel Action Items: Ratify the hire of Kayla Goude-Ringler, Social Worker, effective June 27, 2022; Ratify the hire of Lindsey Kohn, Social Worker, effective June 27, 2022; Ratify the hire of Alexis Roberts, full-time Dental Innovative Coordinator, effective July 11, 2022; Approve the regular full-time status of Marjanae McGowan, Grant and Contract Services Manager, effective, July 3, 2022; approve the regular full-time status of Nicholas Colombo, Assistant County Attorney I, effective June 16, 2022; Approve the regular full-time status of Gabriela Nelson, Social Worker, effective July 13, 2022; Accept the resignation of Arianna Weiler, part-time Dispatcher, effective June 6, 2022; Accept the resignation of Sandra Holboy, full-time Dispatcher, effective June 29, 2022; Approve the temporary, unpaid, non-benefit eligible Social Worker internship for Kallie Middleton, effective August 22, 2022. Motion carried. Absent: Anderson

22/06-29 Motion by Warring, seconded by Oslund, to approve the second half of 2022 appropriations payments as follows: Agricultural Society - \$1,250.00; Central MN Initiative Fund - \$3,075.00; Central MN Council on Aging - \$1,267.00; Commission on Aging - \$15,000.00; East Central Regional Library - \$236,882.50; Historical Society - \$20,550.00; Humane Society - \$2,250.00; Refuge (Family Pathways) - \$11,560.00; and Soil & Water Conservation District - \$85,081.00. Motion carried. Absent: Anderson

22/06-30 Motion by Turnquist, seconded by Morris, to approve the following MEMORANDUM OF UNDERSTANDING; ISANTI COUNTY; LELS Local 209; AMENDMENT TO CERTIFIED TRAINING OFFICER PAY; WHEREAS, Training related to the Certified Training Officer certification program has become less available; and, WHEREAS, Isanti County is relying on experienced staff to assist in the training process of new employees; and, WHEREAS, the County wishes to appoint officers as Field Training Officers (FTO's) eligible for premium pay for time spent training other employees without the required CTO certification; and, WHEREAS, in addition to the contract language under Article 22.6, with approval of this memorandum, the Isanti County Sheriff and/or designee are able to appoint an officer(s) serving as a Field Training Officer (FTO) to be eligible for premium pay in their discretion; and,

WHEREAS, the designated FTO will have a period of 12 months to obtain the formal training certification (CTO) in order to keep receiving said premium pay for said training of other employees. And; WHEREAS, if at such time the officer does not obtain the certification they will no longer be eligible for the premium pay unless a written extension is received from the Sheriff as to explanation of why the CTO certification was not able to be obtained within that timeframe; and, WHEREAS, the FTO assignment will be issued in writing to the designated FTO. NOW THEREFORE, the parties agree as follows: 1. Isanti County Sheriff and/or designee may assign a Field Training Officer eligible for CTO pay as outlined in union contract Article 22. 2. The designated Field Training Officer will have a period of 12 months to obtain the appropriate certification in order to continue receiving eligible CTO pay. 3. If the Field Training Officer does not obtain the certification, and if the Sheriff does not provide written explanation regarding why the certification could not be obtained, the FTO will no longer be eligible for premium pay. 4. This memorandum shall go into effect upon full execution of the parties and will sunset on December 31, 2024. 5. This memorandum is based on the unique circumstances of the present situation regarding availability to obtain CTO training and does not constitute a precedent with regard to any other matter. 6. This memorandum represents the complete and total agreement between the parties regarding this matter. IN WITNESS WHEREOF, the parties hereto have executed this Letter of Agreement on this 21st day of June, 2022. Motion carried. Absent: Anderson

22/06-31 Motion by Oslund, seconded by Warring, to approve an Application to Conduct Off-Site Gambling for the Cambridge Drift Dusters for an event on July 22, 2022, to July 24, 2022, at the Isanti County Fairgrounds, Cambridge Township, Isanti County; further to waive any waiting period. Motion carried. Absent: Anderson

22/06-32 Motion by Oslund, seconded by Turnquist, to approve the following claims and warrants:

BI Inc. a GEO Group Co.	\$6,639.50	Motorola Solutions, Inc.	\$10,567.08
Bond Trust Services Corp, Ref: 329248	\$5,775.00	Natural Resource Services, Inc.	\$8,706.00
Bond Trust Services Corp., Ref: 328552	\$46,968.75	PDQ.com	\$6,300.00
Lake Restoration Inc.	\$5,327.90	Saint Paul Port Authority	\$40,751.17
Menards, Inc.	\$16,781.87	Total claims and warrants	\$147,817.27

Motion carried. Absent: Anderson

00o Julia Lines, County Administrator, presented the 2021 Medical Examiner's Report to the Board of Commissioners.

22/06-33 Motion by Warring, seconded by Oslund, to approve a temporary on-sale intoxicating liquor licenses for the Isanti County Agricultural Society for events on July 20-24, 2022. Motion carried. Absent: Anderson

22/06-34 Motion by Morris, seconded by Warring, to approve the following Liquor License renewal: Purple Hawk Enterprises LLC DBA Hawks Nest: On Sale and Sunday. The following 3.2% Malt Liquor License renewal: North Ridge Winery LLC DBA North Ridge Winery: On Sale. The following Wine License renewal: North Ridge Winery LLC DBA North Ridge Winery: On Sale. The following Off-Sale Liquor License renewal: Midwest Investment LLC DBA EC's Wine and Spirits: Off Sale. Motion carried. Absent: Anderson

22/06-35 Motion by Oslund, seconded by Morris, to approve the following: A Resolution Establishing an Absentee Ballot Board. WHEREAS, Isanti County is required by Minnesota Statutes 203B.121, Subd. 1 to establish an Absentee Ballot Board effective June 24, 2022; WHEREAS, this board will bring uniformity in the process of accepting or rejecting returned absentee ballots in Isanti County; and WHEREAS, the Absentee Ballot Board would consist of a sufficient number of election

judges as provided in sections 204B.19 to 204B.22 or deputy county auditors trained in the processing and counting of absentee ballots; NOW THEREFORE BE IT RESOLVED, the Isanti County Board of Commissioners hereby establishes an Absentee Ballot Board that would consist of a sufficient number of election judges as provided in sections 204B.19 to 204B.22 or deputy auditors to perform the task. BE IT FURTHER RESOLVED, the Isanti County Board of Commissioners hereby appoints the following election judges and deputy county auditors as the Absentee Ballot Board: Julie Chelberg, Susan Heckt, Rita Jensen, Adrienne Johnson, Darla Joslin, Linda Monnens, Allen Ondrey, Sandra Ondrey, Diane Schultz, Gary Skarsten, Lisa Young, Kassandra Engberg, Heidi Fowler, Barb George, Kasey Gilly, Jennifer Henthorn, Kelsey Lakeberg, Angela Larson, Kathleen Potrament, Briana Richmond, and Heather Sward. Adopted by the Isanti County Board of Commissioners this 21st day of June 2022. Motion carried. Absent: Anderson

22/06-36 Motion by Warring, seconded by Turnquist, to approve the following resolution: ACCEPTANCE OF DONATIONS. WHEREAS, is it the policy of Isanti County that gifts and donations to the County shall be accepted by the Board of Commissioners; WHEREAS, various departments and programs within Isanti County have received gifts and donations during the month of May 2022 as follows: Sheriff Department for K-9 Program: Nelson, Brandon - \$5.00; Crow, Leslie and Shane - \$25.00. Sheriff Department for Safety and Rescue Program: North Branch Township - \$400.00; Springvale Township - \$500.00. Parks Department for Rain Garden Materials at Wayside Park: Mueller, Michael/Isanti County Environmental Coalition - \$400.00. NOW THEREFORE BE IT RESOLVED, that the Isanti County Board of Commissioners hereby formally accepts these gifts and donations. Motion carried. Absent: Anderson

22/06-37 Motion by Turnquist, seconded by Oslund, to approve the following resolution: DESIGNATION OF NET TAX FORFEITED LAND RECEIPTS FOR COUNTY PARKS. WHEREAS, Minnesota Statutes §282.08 prescribes the apportionment of the net proceeds from the sale or rental of tax forfeited lands; and WHEREAS, the Isanti County Board of Commissioners may annually set aside no more than 20 percent of the receipts remaining from the sale or rental of tax forfeited lands after the statutorily required apportionment to be used for acquisition or maintenance of county parks, pursuant to Minnesota Statutes §282.08, subd. 4(ii). NOW THEREFORE BE IT RESOLVED, the Isanti County Board of Commissioners hereby designates 20 percent of the 2021 receipts remaining after the statutorily required apportionment to be used for the acquisition and maintenance of county parks or recreation areas, as defined in Minnesota Statutes §398.31 to §398.36, to be expended under the supervision of the Isanti County Board of Commissioners. Motion carried. Absent: Anderson

22/06-38 Motion by Morris, seconded by Warring, to approve the new IRS mileage rate of 62.5 cents per mile effective July 1, 2022. Motion carried. Absent: Anderson

22/06-39 Motion by Turnquist, seconded by Morris, to approve the request to authorize reimbursement to Casey Casper for an expense claim in the amount of \$73.92 after the required time frame. Motion carried. Absent: Anderson

22/06-40 Motion by Turnquist, seconded by Morris, to approve the contract between DHS (Grant No. 173134) and Isanti County to provide planned and/or emergency children's mental health Respite Care services for children and families. Motion carried. Absent: Anderson

22/06-41 Motion by Turnquist, seconded by Warring, to approve the updated Contract between Industries-PHASE Inc., and Isanti County Health and Human Services for July 2022 through June 30, 2023. Motion carried. Abstain: Morris. Absent: Anderson

22/06-42 Motion by Morris, seconded by Oslund, to approve the contract between Solid Oak Financial and Isanti County Health and Human Services for guardianship and conservatorship services. Motion carried. Absent: Anderson

22/06-43 Motion by Warring, seconded by Oslund, to approve the following: 1) Approval was given for all public assistance and social service actions, public assistance and social service expenditures, and social welfare expenditures as listed on the agenda of this meeting and as detailed in supporting documents maintained in the Family Services Department and 2) Payment of the following Family Services Department claims for Public Assistance, Administration, and Social Services was approved:

C&H Siding and Remodeling	\$23,442.10	MSOP-MN Sex Offender Prog.	\$6,831.00
Canvas Health	\$51,997.87	Prairie Lakes Youth Programs	\$27,264.46
Dept. of Human Services	\$73,015.29	Resource Training & Solutions	\$7,762.70
Isanti County Auditor-Treasurer	\$26,976.00	Rise, Inc.	\$61,693.00
Isanti County Family Services	\$5,558.34	Saint Peter RTC-472(7)	\$9,630.00
Kanabec Co. Family Services Agency	\$47,596.80	USPS	\$7,000.00
Little Sand Group Homes	\$17,741.30	Volunteers of America	\$8,359.46
Auditor's	\$282,403.91	Total claims and warrants	\$657,272.23

Motion carried. Absent: Anderson

22/06-44 Motion by Oslund, seconded by Turnquist, to approve the following utility permits: Permit No. 22-06-30 – Lumen – Construct a buried line along CHAH 6 starting on the South side of CSAH 6 at 7th Street for 125' west to property address 350 Co Rd 6 NE Stanchfield MN; Permit No. 22-06-31 – Lumen – Construct a buried service line along CR44 starting on the north side of CR44 at property address 37579 Hematite Rd NW for 995' to the West of property address 7145 375th Ave NW; and Permit No. 22-06-32 – Lumen – Construct a buried service line along CR9 starting on the north side of CR 9 at Humber Street NE for 400' to the West to property address 7031 269th Ave NE. Motion carried. Absent: Anderson

22/06-45 Motion by Morris, seconded by Turnquist, to adopt the following: ISANTI COUNTY, MN RESOLUTION NO. 22-13-03 HIGHWAY RIGHT OF WAY PLAT NO. 26 S.A.P. 030-605-032 COUNTY STATE AID HIGHWAY 5 BE IT RESOLVED; that the Isanti County Board of Commissioners, do hereby designate the Right of Way location of County State Aid Highway 5 as shown on the Isanti County Highway Right of Way Plat No. 26. Adopted; June 21, 2022. Motion carried. Absent: Anderson

22/06-46 Motion by Oslund, seconded by Turnquist, to approve the final plat of Scotties Place. Legal description is Pt SE ¼ of the NE ¼ of Section 28, Township 36, Range 24 & the E ½ of the SE ¼ of the SE ¼ of Section 10, Township 36, Range 24, Springvale Township. Motion carried. Absent: Anderson

22/06-47 Motion by Morris, seconded by Warring, to approve the final plat of Grams Legacy. Legal description is the SW ¼ of the SW ¼ fct. Of Section 12, Township 37, Range 23, Stanchfield Township. Motion carried. Absent: Anderson

22/06-48 Motion by Turnquist, seconded by Oslund, to approve the final plat of Lilydale Estates. Legal description is the SW ¼ of the SW ¼ fct. Of Section 12, Township 37, Range 23, Stanchfield Township. Motion carried. Absent: Anderson

22/06-49 Motion by Morris, seconded by Turnquist, to approve the final plat of Sjodin's Ranch. Legal description is Pt. of the NW ¼ of the SE ¼ of Section 22, Township 36, Range 23, Cambridge Township. Motion carried. Absent: Anderson

22/06-50 Motion by Morris, seconded by Turnquist, to approve the following: Resolution to Adopt and Implement The Rum River Comprehensive Watershed Management Plan WHEREAS, Isanti County has been notified by the Minnesota Board of Water and Soil Resources that the Rum River Comprehensive Watershed Management Plan has been approved according to Minnesota Statutes §103B.101, Subdivision 14 and Board Resolution #18-14: NOW; BE IT FURTHER RESOLVED, Isanti County hereby adopts and will begin implementation of the approved Comprehensive Watershed Management Plan for the area of the county identified within the Plan. The Comprehensive Watershed Management Plan replaces the Isanti County Water Plan for purposes for the area of the county identified within the Plan. BE IT FURTHER RESOLVED Isanti County terminates its rights and obligations under the Rum River Watershed Memorandum of Agreement for developing the Comprehensive Watershed Management Plan. BE IT FURTHER RESOLVED, Isanti County enters into the Joint Powers Agreement for the Implementation of the Rum River Comprehensive Watershed Management Plan. BE IT FURTHER RESOLVED that, pursuant to the terms of said Joint Powers Agreement, the Isanti County Board of Commissioners appoints Commissioner Greg Anderson, to serve as standing representative for Isanti County on the Rum River Watershed Implementation Partnership as provided in the Joint Powers Agreement. BE IT FURTHER RESOLVED that, pursuant to the terms of said Joint Powers Agreement, the Isanti County Board of Commissioners appoints Commissioner Terry Turnquist, to serve as alternate representative for Isanti County on the Rum River Watershed Implementation Partnership as provided in the Joint Powers Agreement. BE IT FURTHER RESOLVED that the Isanti County Board of Commissioners authorizes and directs the Isanti County Zoning Administrator to carry-out all duties and obligations required of Isanti County under the Joint Powers Agreement, including, but not limited to, designating the Isanti County Zoning Department staff to serve on the Implementation Planning Committee under the Joint Powers Agreement. Motion carried. Absent: Anderson

PLANNING COMMISSION ACTIONS

22/06-51 Motion by Oslund, seconded by Warring, to approve the request of Bernard Anderson, 3874 Sullivan Woods Trail NW, Isanti, MN 55040, to present a preliminary plat of Anderson Family Farm. Legal description is Pt. of the NE ¼ of the NW ¼ of Section 8, Township 34, Range 24, Stanford Township. Motion carried. Absent: Anderson

22/06-52 Motion by Warring, seconded by Oslund, to approve the request of Elevated Investment Properties, LLC, 5030 Highway 95 NW, Cambridge, MN 55008, to present a preliminary plat of West Side Commercial 2nd Addition. Legal description is Lots 1 & 2 Block 1 West Side Commercial 1st Addition of Section 25, Township 36, Range 25, Wyanett Township, with the following conditions: 1. Wyanett Township approval is needed prior to the submittal of the final plat. 2. The developer to submit the road design. 3. Change of use permit needed with MnDOT before final plat. Motion carried. Absent: Anderson

22/06-53 Motion by Oslund, seconded by Morris, to approve request of Reliable Investments, LLC c/o Jim Olson, P.O. Box 32, Cambridge, MN 55008, to present a preliminary plat of Bradford Hills Phase 2. Legal description is Pt. of the W ½ of the SE ¼ of Section 19, Township 35, Range 24 & the N ½ of the SW ¼ of the SE ¼ & Lot 1 Block 2 Bradford Hills of Section 8, Township 35, Range 24, Bradford Township, with the following condition: The accesses to each lot must follow the recommendations of the Isanti County Highway Engineer. Motion carried. Absent: Anderson

22/06-54 Motion by Morris, seconded by Oslund, to approve the request of Scott LaRowe, 31925 Lakeway Drive, Cambridge, MN 55008, to present a preliminary plat of Jodrell Meadow. Legal description is Pt. of the SW ¼ of the SW ¼ of Section 17, Township 35, Range 22, North Branch Township. Motion carried. Absent: Anderson

22/06-55 Motion by Warring, seconded by Oslund, to approve the request of Kathleen Lind, Christine Anderson, Scott LaRowe & Kristi LaRowe, 6001 County Road 5 NE, Cambridge, MN 55008, to present a preliminary plat Maple Leaf Knoll Rearrangement. Legal description is Outlot A & Outlot C Maple Leaf Knoll & Lot 2 Block 2 Maple Leaf Knoll of Section 20, Township 35, Range 22 & the SE ¼ of the SE ¼ of Section 19, Township 35, Range 22, North Branch Township. Motion carried. Absent: Anderson

22/06-56 Motion by Turnquist, seconded by Morris, to authorize bringing the Subdivision Ordinance as it relates to Township approval of plats to the Planning Commission for discussion. Motion carried. Absent: Anderson

22/06-57 Motion by Morris, seconded by Warring, to adjourn (6:47 p.m.). Motion carried. Absent: Anderson

Julia Lines, County Administrator

Terry Turnquist, County Board Chairperson

By: Sharon Katka, Human Resources Generalist