



Mission:
Working Together to Deliver Quality Services that are Valued by the Community, Today and Tomorrow
Vision:
A modern community where all are treated as neighbors

Regular Meeting of the Isanti County Board of Commissioners
Wednesday, June 16, 2021, at 9:00 a.m.
Government Center Board Room

Members Present: Chairperson Susan Morris; Commissioners Terry Turnquist, Dave Oslund, Mike Warring, and Greg Anderson
Members Absent: None
Others Present: J Lines, J Edblad, R Greder, P Messer, C Struss, B Wendorf, T Bergloff;
(Reporter: J Kotila; S Mithaqiyan)

00o Chairperson Morris called the meeting to order and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. Public comment was made.

21/06-25 Motion by Turnquist, seconded by Oslund, to approve the June 16, 2021, County Board Agenda with the addition of A-9 – Sons of American Legion Post 290 Application to Conduct Excluded Bingo. Motion carried unanimously.

21/06-26 Motion by Oslund, seconded by Warring, to approve the June 2, 2021, County Board Meeting Minutes. Motion carried unanimously.

21/06-27 Motion by Turnquist, seconded by Anderson, to approve the following Personnel Action Items: to approve the internal promotion of full-time Corrections Officer, Robert Schaber, to full-time Jail Sergeant, effective June 3, 2021; to approve the internal FTE change of part-time Corrections Officer, Jonathan Wiseman, to full-time Corrections Officer, effective June 18, 2021; to approve the regular full-time status of Noelle LeVoir, Social Worker, effective July 4, 2021; to approve the regular full-time status of Shane Burk, Systems Support Specialist II, effective July 4, 2021; to approve the regular full-time status of Jesse Aguilar, Systems Support Specialist I, effective July 4, 2021; to approve the regular full-time status of Robert Scharbach, Systems Support Specialist I, effective July 4, 2021; to accept the resignation of Katelynn Hannus, full-time Legal Administrative Assistant, effective June 10, 2021; and to approve the employment agreement with Chad Struss, County Auditor-Treasurer. Motion carried unanimously.

21/06-28 Motion by Turnquist, seconded by Anderson, to approve the following resolution: Resolution for Appointment of the Office of Auditor-Treasurer. WHEREAS, Minn. Stat. §375A.1205 allows a County Board to appoint certain offices including the County Auditor-Treasurer; and WHEREAS, the County Board of Commissioners recognizes the benefit to having appointed persons in the position of the County Auditor-Treasurer because it promotes efficiency and consistency of County business with individuals qualified to oversee a broad spectrum of complex issues within the Auditor-Treasurer's Office; and WHEREAS, pursuant to Minn. Stat. §375A.1205, Subd. 1, the County Board intends to appoint a County Auditor-Treasurer under the following circumstances: 1. There is a signed contract with the County Board and incumbent Auditor-Treasurer that the incumbent officer will be appointed to the position and retain tenure, pay, and benefits equal to or greater than length of service. NOW, THEREFORE, BE IT RESOLVED, that the Isanti County Board of Commissioners hereby notifies the public of its intent to appoint the office of the County Auditor-Treasurer, effective thirty (30) days after the adoption of this Resolution; and BE IT FURTHER RESOLVED, that the Isanti County Board of Commissioners held a Public Hearing on Wednesday, April 7, 2021, at 9:30 a.m. during its regular board meeting regarding

appointment of the Auditor-Treasurer. By order of the Isanti County Board of Commissioners this 16th day of June, 2021. Aye: Oslund, Turnquist, Morris, and Anderson. Nay: Warring. Motion carried.

21/06-29 Motion by Turnquist, seconded by Anderson, to approve the lease renewal with Quadiant for a new mail machine. Motion carried unanimously.

21/06-30 Motion by Oslund, seconded by Warring, to approve the following Utility Permits: Permit No. 21-06-28: East Central Energy – power line on CSAH 19, approximately 2285’ East of CR 45; Permit No. 21-06-29: Connexus Energy – power line on CSAH 17, from 1050’ East of CSAH 17 and continue East for 1920’; and Permit No. 21-06-30: CenturyLink/Lumen – communication line on CSAH 5, approximately 2308’ East of Flanders Street. Motion carried unanimously.

21/06-31 Motion by Oslund, seconded by Warring, to approve the following Second Half of 2021 Appropriation Payments: Agricultural Society - \$1,250.00; Central MN Initiative Fund - \$3,075.00; Central MN Council on Aging - \$1,267.00; Commission on Aging - \$15,000.00; East Central Regional Library - \$224,537.00; Historical Society - \$20,550.00; Humane Society - \$2,250.00; Refuge (Family Pathways) - \$11,560.00; and Soil & Water Conservation District - \$71,228.00. Motion carried unanimously.

21/06-32 Motion by Oslund, seconded by Warring, to approve the following claims and warrants:

Metro Sales Inc.	\$3,369.14	Isanti Co. Commission on Aging	\$15,000.00
Advanced Corr. Healthcare Inc.	\$15,601.71	Isanti Co. Ag Society	\$1,250.00
Cargill, Inc.	\$32,691.52	Isanti Co. Historical Society	\$20,550.00
CDW Government Inc.	\$6,288.28	Isanti Co. Humane Society	\$2,250.00
Central MN Initiative Foundation	\$3,075.00	Isanti Soil & Water Cons. Dist.	\$71,228.00
Central MN Council on Aging	\$1,267.00	Knife River Corporation	\$27,301.39
D&G Electric	\$8,541.00	Metro Sales	\$1,856.89
East Central Regional Library	\$224,537.00	Motorola Solutions	\$13,435.59
Erickson Engineering Co. LLC	\$7,455.50	Nac Mechanical	\$11,157.49
Family Pathways	\$11,560.00	Summit Food Service	\$10,437.04
Fleet Alignment Service	\$13,985.58	Total Claims & Warrants	\$502,838.13

Motion carried unanimously.

21/06-33 Motion by Turnquist, seconded by Warring, to approve the Sons of American Legion Post 290 application to conduct excluded bingo for an event at the Isanti County Fair, located in Cambridge Township, Isanti County; further to waive any waiting period. Motion carried. Abstain: Anderson.

O0o Rod Greder, University of MN Extension Ag Educator, recognized the 2021 Farm Family of the Year – Scott and Kristi LaRowe.

21/06-34 Motion by Turnquist, seconded by Oslund, to approve the employee reimbursement for Michelle Pivec in the amount of \$29.68 past the required time line. Motion carried unanimously.

21/06-35 Motion by Warring, seconded by Turnquist, to approve the collection write-off client ID #5111-92 due to being past the statute of limitations in the amount of \$14,441.94 – MA Overpayment. Motion carried unanimously.

21/06-36 Motion by Turnquist, seconded by Oslund, to approve the Isanti County Family Child Care Provider Swimming Pool Policy. Motion carried unanimously.

O0o The Board was advised that the number of Income Maintenance cases as shown by the MAXIS system as of May 31, 2021, was 2,283.

21/06-37 On motion by Mike Warring and seconded by Greg Anderson: 1) Approval was given for all public assistance and social service actions, public assistance and social service expenditures, and social welfare expenditures as listed on the agenda of this meeting and as detailed in supporting documents maintained in the Family Services Department and 2) Payment of the following Family Services Department claims for Public Assistance, Administration, and Social Services was approved:

Anoka County Juvenile Center	\$7,980.00	MSOP-MN Sex Offender Program	\$6,484.50
Anoka Metro RTC	\$8,376.00	Nexus-Mille Lacs Family Healing	\$6,263.24
Canvas Health	\$65,131.04	Resource Training & Solutions	\$6,480.42
CDW Government	\$46,432.10	Rise Incorporated	\$29,997.00
Dept. of Human Services	\$15,376.46	Therapeutic Services Agency	\$6,795.83
Isanti County Auditor-Treasurer	\$26,976.00	USPS (Quadient)	\$6,000.00
Isanti County Family Services	\$5,558.34	Volunteers of America	\$14,880.00
Kanabec Co Family Services	\$23,798.40	Woodland Hills	\$18,971.40
Lighthouse Child & Family Svcs.	\$5,052.44	Auditors	\$397,297.59
		Total Family Services Vouchers	\$697,850.76

Motion carried unanimously.

21/06-38 Motion by Turnquist, seconded by Oslund, to approve the following resolution: ACCEPTANCE OF DONATIONS. WHEREAS, is it the policy of Isanti County that gifts and donations to the County shall be accepted by the Board of Commissioners; WHEREAS, various departments and programs within Isanti County have received gifts and donations during the month of May 2021 as follows: Sheriff Department for Safety & Rescue Program: Maple Ridge Township - \$500.00. NOW THEREFORE BE IT RESOLVED, that the Isanti County Board of Commissioners hereby formally accepts these gifts and donations. Motion carried unanimously.

21/06-39 Motion by Warring, seconded by Anderson, to approve the following transfers: a transfer for \$30,307.18 from the General Obligation Capital Notes, Series 2010A Debt Service Fund to the General Fund; a transfer of \$287,930.71 from the Capital Improvement Plan, Series 2017A Capital Projects Fund and \$80,782.04 from the Capital Equipment, Series 2017A Capital Projects Fund to the General Obligation Bonds, Series 2017A Debt Service Fund. Motion carried unanimously.

21/06-40 Motion by Turnquist, seconded by Oslund, to approve the following Liquor License Renewals: On Sale & Sunday Liquor License – Purple Hawk Enterprises Inc (DBA Hawks Nest), and Dusty Eagle Incorporated (DBA Dusty Eagle). Motion carried unanimously.

21/06-41 Motion by Oslund, seconded by Warring, to approve on-sale intoxicating liquor licenses for the Isanti County Agricultural Society for events on July 21-25, and August 20-21, 2021. Motion carried unanimously.

21/06-42 Motion by Turnquist, seconded by Anderson, to approve the Isanti County Agricultural Inspector 2021 Work Plan as presented. Motion carried unanimously.

21/06-43 Motion by Turnquist, seconded by Oslund, to approve a per diem payment to Shaun Fiedler in the amount of \$60.00 after the allowed time. Motion carried unanimously.

PLANNING COMMISSION ACTIONS

21/06-44 Motion by Oslund, seconded by Turnquist, to approve the request of Greg Knutson, Kevin Lee and Candi Fuller, 14855 Aberdeen Street NE, Ham Lake, MN 55304 to present a preliminary plat of Hidden Hills of Wyanett Creek. Legal description is Lot A of Acorn Hills and the NE ¼ of the NE ¼ of

Section 5, Township 35, Range 25, Spencer Brook Township with the following conditions: 1. Lot 1 would be permitted a new entrance on CSAH 11. 2. Shared entrances on CSAH 11 would be required for the following lots and located on their adjoining lot lines: Lot 2 & 3; Lots 4 & 5; Lots 6 & 7; Lots 8 & 9. 3. Lot 10 would not be permitted a new entrance on CSAH 11, access would be via Dolphin Street. 4. Construction of all new entrances would be required prior to the final plat being recorded. 5. All entrances would require an access permit from the Isanti County Highway Department. 6. All single family dwellings must be built within the shoreland district and a separate document stating this must be recorded when the final plat is recorded. Motion carried unanimously.

21/06-45 Motion by Anderson, seconded by Turnquist, to approve the request of David Mohs, 13050 Dunkirk Circle, Blaine, MN 55449 to present a preliminary plat of Hunter's Special. Legal description is the S ½ of the NE ¼ of Section 18, Township 36, Range 24, Springvale Township with the following conditions: 1. The cul-de-sac radius, at the edge of the paved surface must be 50'. 2. The township developers' agreement be executed prior to final plat approval. 3. An easement must be recorded for the property listed as the exception to this plat when the final plat is recorded. Motion carried unanimously.

21/06-46 Motion by Oslund, seconded by Morris, to approve the request of Richard Guettschoff, 33132 Xkimo Trail NW, Cambridge, MN 55008 to present a preliminary plat of Spectacle Lake Estates 1st Addition. Legal description is Lots 2 & 3 Spectacle Lake Estates of Section 36, Township 36, Range 25, Wyanett Township. Motion carried unanimously.

21/06-47 Motion by Turnquist, seconded by Oslund, to approve the request of Douglas Weidendorf, P.R.P. of the Estate of Edith Weidendorf, 6595 313th Avenue NE, North Branch, MN 55056 to present a preliminary plat of Weidendorf Farm. Legal description is the E ½ of the SE ¼ of the NE ¼ of Section 8, Township 35, Range 22, North Branch Township with the following conditions: 1. The septic system on Lot 2 Block 1 be brought into compliance. 2. The shed on the north property line on Lot 2 Block 1 must be removed. Motion carried unanimously.

21/06-48 Motion by Oslund, seconded by Anderson, to approve the request of Juan Carlos Lopez, 5541 305th Lane NW, Cambridge, MN 55008 for a conditional use permit for a rural tourism request for two separate one day special events to be held annually for family and customer appreciation day celebrations. Legal description is Pt of the SW ¼ of the NW ¼ of Section 13, Township 35, Range 25, Spencer Brook Township with the following conditions: 1. This will be for a one day special event celebration held in June and September annually. 2. Event activities to include music, licensed food and beverage vendors with for sale items (food, soft drinks, beer), sample wine tasting, kids bouncy house zone, rodeo activities, games and door prizes. 3. The hours of operation will be 10:00 a.m. to 8:00 p.m. with a 7:00 a.m. set up time. 4. Maximum occupancy of 250 people on site at one time. 5. If alcohol is served, a licensed off duty police officer must be on site and liquor vendors must be licensed. 6. All lighting must be retained on site with full cut off fixtures and no glare lighting with zero foot-candles at the property line. 7. Camping prohibited including overnight. 8. Signage (not lit) according to the Isanti County Zoning Ordinance identifying the driveway. 9. Adequate parking for employees and customers shall be provided onsite and meet the standards of Section 14, Subdivision 2 of the Isanti County Zoning Ordinance. Parking area must be 30' from the property lines and from the right of way of all roads. No on-street parking will be allowed. 10. Amplified music must meet the Minnesota State Noise Statues. 11. Outdoor garbage cans must be covered to control the debris. 12. Must comply with all Federal, State and Local regulations, licenses and codes. 13. Owner must be present on site during the event. 14. No paper lanterns and must follow state statues if fireworks are used on site. 15. Must maintain the natural screening of trees on the property. Findings: 1. There was an event held last year with no complaints so the conditional use will not be injurious to the use and enjoyment of the other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the immediate vicinity. 2. There have been no complaints on the property so the establishment of the conditional use will not impede the

normal and orderly development and improvement of surrounding vacant property for uses predominate in the area. 3. They will have portable toilets on the property during the events so that adequate utilities, access roads, drainage and other necessary facilities have been or are being provided. 4. A parking plan has been submitted with no on street parking allowed so adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use. 5. There will be no lighting needed so adequate measures have been or will be taken to prevent or control offensive odors, fumes, dust, noise and vibration so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. Motion carried unanimously.

21/06-49 Motion by Turnquist, seconded by Warring, to schedule a Public Hearing for Wednesday, July 21, 2021, at 9:30 a.m. in the Board Room of the Isanti County Government Center, 555 18th Avenue SW, Cambridge, MN 55008, to consider amending the Isanti County Zoning Ordinance, Section 6, Agriculture/Residential District as it relates to campgrounds as a permitted use activity. Motion carried unanimously.

21/06-50 Motion by Turnquist, seconded by Oslund, to schedule a Committee of the Whole meeting for Wednesday, July 14, 2021. The work session will begin at 1:00 p.m. and will be held at the Lakeside Christian Church, 32393 Rendova Circle NE, Cambridge, MN 55008. Motion carried unanimously.

21/06-51 Motion by Turnquist, seconded by Oslund, to adjourn (10:23 a.m.). Motion carried unanimously.

Julia Lines, County Administrator

Susan Morris, County Board Chairperson

By: Halee Turner, Administrative Assistant II