



Mission:
Working Together to Deliver Quality Services that are Valued by the Community, Today and Tomorrow
Vision:
A modern community where all are treated as neighbors

Regular Meeting of the Isanti County Board of Commissioners
Wednesday, May 19, 2021, at 9:00 a.m.
Government Center Board Room

Members Present: Chairperson Susan Morris (virtually); Commissioners Terry Turnquist, Dave Oslund, Mike Warring, and Greg Anderson
Members Absent: None
Others Present: J Lines, J Edblad, P Messer, R Heilman, T Bergloff, K Long, B Wendorf, and C Struss; (Reporter: J Kotila and S Mithaqiyan)

00o Vice Chairperson Turnquist called the meeting to order and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. There was no public comment.

21/05-27 Motion by Anderson, seconded by Oslund, to approve the May 19, 2021, County Board Agenda. Motion carried unanimously.

21/05-28 Motion by Warring, seconded by Morris, to approve the May 5, 2021, County Board Meeting Minutes. Motion carried unanimously.

21/05-29 Motion by Oslund, seconded by Anderson, to approve the following Personnel Action Items: to ratify the hire of Terence Lakin, part-time Building Inspector, effective May 10, 2021; to ratify the hire of Brooke Ryding, part-time Corrections Officer, effective June 1, 2021; to ratify the hire of Dustin Savage, part-time Corrections Officer, effective June 1, 2021; to ratify the hire of Linda Gilland, full-time Office Support Specialist, effective June 1, 2021; to approve the internal promotion of Barry Wendorf, full-time Parks Director, to full-time Environmental Services Division Leader, effective May 19, 2021; to accept the resignation of Jacen Barron, part-time Corrections Officer, effective May 31, 2021; to approve the temporary, unpaid, non-benefit eligible Probation Agent internship for David Payne, effective May 19, 2021; to approve the temporary, unpaid, non-benefit eligible Public Health internship for Madison Wiss, effective May 20, 2021; to approve the temporary, unpaid, non-benefit eligible Public Health internship for Roxanne Peterson, effective June 1, 2021; and to approve the temporary, unpaid, non-benefit eligible Public Health internship for Mariah Olson, effective June 21, 2021. Motion carried unanimously.

21/05-30 Motion by Anderson, seconded by Warring, to approve advertising for all Public Defender contracts (CHIPS/TPR & Limited Civil Cases, Primary Contract; CHIPS/TPR & Limited Civil Cases, Secondary Contract; and Civil, Family & Probate Contract). Motion carried unanimously.

21/05-31 Motion by Oslund, seconded by Morris, to approve the renewal of the Mutual Aid Agreement with the City of Braham. Motion carried unanimously.

21/05-32 Motion by Oslund, seconded by Morris, to approve the renewal of the Mutual Aid Agreement with the City of Isanti. Motion carried unanimously.

21/05-33 Motion by Warring, seconded by Oslund, to approve the Premises Permit Application to conduct charitable gambling to the Isanti County Sportsmen Club at Grandy 9 Golf and Camp, LLC, located in Cambridge Township, Isanti County; further to waive any waiting period. Motion carried unanimously.

21/05-34 Motion by Oslund, seconded by Turnquist, to approve the following claims and warrants:

Anoka County Treasury Office	\$24,442.00	MnCCC Lockbox	\$19,584.15
Baker Tilly US, LLP	\$15,675.00	Nac Mechanical	\$6,290.95
Beaudry Oil & Propane	\$10,185.76	Prairie Restorations Inc	\$6,613.00
Cargill, Incorporated	\$14,608.02	Summit Food Services LLC	\$7,259.09
Cdw Government Inc	\$12,656.52	Trail Source	\$11,400.00
Glens Tire Inc	\$6,652.00	Total Claims & Warrants	\$135,366.49

Motion carried unanimously.

21/05-35 Motion by Warring, seconded by Anderson, to approve the contract between Isanti County Health and Human Services and DHS for Fraud Prevention Services. Motion carried unanimously.

00o Penny Messer, Health and Human Services Division Leader, gave the annual report on gaps in Mental Health Services in Isanti County.

21/05-36 Motion by Anderson, seconded by Oslund, to approve the contract between Isanti County Health and Human Services acting as the Fiscal Host for the Adult Mental Health Initiative and Central Minnesota Housing Partnership. Motion carried unanimously.

00o The Board was advised that the number of Income Maintenance cases as shown by the MAXIS system as of April 30, 2021, was 2,303.

21/05-37 On motion by Mike Warring and seconded by Greg Anderson: 1) Approval was given for all public assistance and social service actions, public assistance and social service expenditures, and social welfare expenditures as listed on the agenda of this meeting and as detailed in supporting documents maintained in the Family Services Department and 2) Payment of the following Family Services Department claims for Public Assistance, Administration, and Social Services was approved:

Canvas Health	\$41,198.76	Nexus-Mille Lacs Family Healing	\$12,856.16
Chileda Institute Inc	\$18,580.75	Resource Training & Solutions	\$9,078.14
Department of Human Services	\$14,100.58	Rise Incorporated	\$39,470.00
Gerard Academy	\$6,878.25	Therapeutic Services Agency	\$6,795.83
Isanti County Attorney	\$23,759.27	Woodland Hills	\$5,801.60
Isanti County Auditor-Treasurer	\$26,976.00	Auditors	\$328,567.85
Isanti County Family Services	\$5,558.34	Total all Family Services Vouchers	\$539,621.53

Motion carried unanimously.

21/05-38 Motion by Oslund, seconded by Warring, to approve the request to solicit bids for removal of structures on Isanti County property. Motion carried unanimously.

21/05-39 Motion by Oslund, seconded by Morris, to approve the following Utility Permits: Permit No. 21-05-16: Centerpoint Energy – gas line on CR 56, from 769' West of TH 65 to 289' West; Permit No. 21-05-17: East Central Energy – power line on CR 36, approximately 745' South of 405th Avenue; Permit No. 21-05-18: CenturyLink/Lumen – communication line on CR 45, approximately 2196' South of CSAH 9; Permit No. 21-05-19: Connexus Energy – power line on CSAH 7, to serve 6608 325th Avenue NW; and

Permit No. 21-05-20: CenturyLink – communication line and fiber on CSAH 21. Motion carried unanimously.

21/05-40 Motion by Oslund, seconded by Anderson, to approve the following resolution and agreement: ISANTI COUNTY RESOLUTION NO 21-13-10. For Agreement to State Transportation Fund, Local Bridge Replacement Program, SAP 030-603-028, New Bridge No(s). 30J11, 30J12, 30J13. WHEREAS, Isanti County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No(s). 30J11, 30J12, and 30J13, and WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge project is available, and WHEREAS, the amount of the grant has been determined to be \$647,384.50, by reason of the lowest responsible bid, and NOW THEREFORE BE IT RESOLVED, that Isanti County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, subdivision 5, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the project, but not required. The County Administrator and Engineer are authorized to execute the Grant Agreement and any amendments thereto. Motion carried unanimously.

21/05-41 Motion by Turnquist, seconded by Anderson, to approve SAP 030-626-003 Construction Agreement with the City of Braham. Motion carried unanimously.

000 Chad Struss, Auditor-Treasurer, presented the Government Finance Officers Association Certificate of Achievement.

21/05-42 Motion by Warring, seconded by Anderson, to approve the following resolution: ACCEPTANCE OF DONATIONS. WHEREAS, is it the policy of Isanti County that gifts and donations to the County shall be accepted by the Board of Commissioners; WHEREAS, various departments and programs within Isanti County have received gifts and donations during the month of April 2021 as follows: Sheriff Department for Explorers Program: Northstar Recycling LLC - \$300.00; Sheriff Department for Safety & Rescue Program: Bradford Township - \$1,250.00, North Branch Township - \$400.00, Stanchfield Township - \$325.00; and Sheriff Department for Mounted Patrol Program: Bradford Township - \$250.00. NOW THEREFORE BE IT RESOLEVED, that the Isanti County Board of Commissioners hereby formally accepts these gifts and donations. Motion carried unanimously.

21/05-43 Motion by Anderson, seconded by Oslund, to authorize the Isanti County Auditor-Treasurer to pay the final reserve account balance as calculated by Auditor-Treasurer staff to Arrowhead Transit and authorize the Isanti County Auditor-Treasurer to pay any other expenditures related to the dissolution of the transit program if required by contract, statute, or MnDOT policy. Motion carried unanimously.

21/05-44 Motion by Warring, seconded by Oslund, to approve the following Liquor License Renewals: On Sale & Sunday Liquor License – J&J Inc, of Stanchfield (DBA Outback Saloon & Grill), Bradford Roadhouse LLC (DBA Bradford Roadhouse), Shannrod Ind (DBA Hi-Way Inn of 95), and JW Entertainment Corp (DBA Mystic Inn); On & Off Sale Combination & Sunday Liquor License – Sunrie on Englund Shores LLC; Off Sale Liquor License – Midwest Investment LLC (DBA EC's Wine and Spirits); Micro Distillery Off Sale Liquor License – Isanti Spirits LLC (DBA Isanti Spirits); and Micro Distillery Cocktail Room License – Isanti Spirits LLC (DBA Isanti Spirits). Motion carried unanimously.

21/05-45 Motion by Anderson, seconded by Warring, to approve the temporary liquor license for the Cambridge-Isanti Area Softball Association for June 10-13, 2021. Motion carried unanimously.

00o At this time, a Public Hearing was held to amend the Zoning Ordinance as it relates to Non-Conforming Uses. Julia Lines, County Administrator, read the following Published Notice into the record: NOTICE IS HEREBY GIVEN that the Isanti County Board of Commissioners will hold a public hearing on Wednesday, May 19, 2021, at 9:30 a.m. in the County Board Room of the Isanti County Government Center, 555 18th Avenue Southwest, Cambridge, MN 55008 to amend the Zoning Ordinance as it relates to Non-Conforming Uses. A full copy of this proposed ordinance can be viewed on the county website @ <http://www.co.isanti.mn.us> and/or the County Auditor's Office. By order of the Isanti County Board of Commissioners this 21st day of April, 2021. Public comment was made.

21/05-46 Motion by Warring, seconded by Oslund, to close the public hearing (9:46 a.m.). Motion carried unanimously.

21/05-47 Motion by Turnquist, seconded by Anderson, to table action for the amendment to the Zoning Ordinance as it relates to Non-Conforming Uses. Aye: Turnquist, Morris, Oslund, and Anderson. Nay: Warring. Motion carried.

21/05-48 Motion by Turnquist, seconded by Oslund, to approve the reimbursement to Wyanett Township for a cleanup day on April 24, 2021, in the amount of \$500.00; further said funds to come from SCORE. Motion carried unanimously.

21/05-49 Motion by Morris, seconded by Oslund, to approve the reimbursement to North Branch Township for a cleanup day on April 24, 2021, in the amount of \$500.00; further said funds to come from SCORE. Motion carried unanimously.

PLANNING COMMISSION ACTIONS

21/05-50 Motion by Oslund, seconded by Anderson, to approve the request of Reliable Land & Trust, PO Box 32, Cambridge, MN 55008 to present a preliminary plat of Bradford Hills. Legal description is the SW ¼ of the SW ¼ & the NW ¼ of the SW ¼ & Pt. of the SW ¼ of the SE ¼ & the S ½ of the SW ¼ of the SE ¼ & the NE ¼ of the SW ¼ fct. of Section 8, Township 35, Range 24, Bradford Township, with the following conditions: 1. The access that is approximately 330' north of CSAH 17 must be dedicated and removed as these parcels develop. Motion carried unanimously.

21/05-51 Motion by Morris, seconded by Anderson, to approve the request of Diane & Scott LaRowe & Peter Westerberg, 5330 309th Avenue NE, Cambridge, MN 55008, for an interim use permit for a manufactured home, used as a second dwelling and is temporary in nature, occupied by persons acting as caretakers for elderly dependent or disabled member of the family who are still occupying the principle dwelling on the premises. Legal description is the NE ¼ of the NW ¼ of the NE ¼ of Section 18, Township 35, Range, 22, North Branch Township with the following conditions: 1. The temporary manufactured home must be located on at least five acres. 2. The temporary manufactured home will be occupied by Peter Westerberg (Diane LaRowe's Grandson). 3. Must comply with all Federal, State and Local permits/ordinances/codes. 4. The temporary manufactured home must meet sanitation requirements of the Minnesota Pollution Control Agency Chapter 7080, 7081 and 7082 and the foundation requirements of subdivision 2 #17a. which states the dwelling that is less than 22 feet in width shall be installed on a properly engineered foundation system that provides adequate support of the homes vertical and horizontal loads. 5. An annual letter from a medical doctor must be submitted to the Isanti County Zoning Office indicating that Diane LaRowe is still in need of caregiving. 6. The temporary manufactured home must be removed from this property within 90 days once Diane LaRowe no longer needs care and/or moves off the property. Findings: 1. There is no added density and will not affect any property values so that the interim use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the immediate vicinity. 2. This is

a residential area so the establishment of the interim use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area. 3. There is an existing driveway that will be used to access the temporary dwelling and a septic system and well that meets the requirements and utilities will be installed therefore adequate utilities, access roads, drainage and other necessary facilities have been or are being provided. 4. There is an existing driveway access to the property so that adequate measures have been or will be taken to provide sufficient off street parking and loading space to serve the proposed use. Motion carried unanimously.

21/05-52 Motion by Anderson, seconded by Warring, to approve the contract between Data Abstract Solutions and Isanti County for document images via FTP server. Motion carried unanimously.

21/05-53 Motion by Warring, seconded by Turnquist, to move into closes session for consideration of allegations against an individual subject to the Board's authority pursuant to Minnesota Statute 13D.05 Subdivision 2(b). Motion carried unanimously.

21/05-54 Motion by Warring, seconded by Anderson, to move out of closed session (11:09 a.m.). Motion carried unanimously.

21/05-55 Motion by Turnquist, seconded by Warring, for the intent to terminate Jeff Benting, full-time Facilities Director. Motion carried unanimously.

21/05-56 Motion by Anderson, seconded by Morris, to have the Planning Commission expand ordinance to consider all state regulated campgrounds. Motion carried unanimously.

21/05-57 Motion by Turnquist, seconded by Warring, to change the start time for the Committee of the Whole meeting on Monday, June 14, 2021, to 2:00 p.m. Motion carried unanimously.

21/05-58 Motion by Oslund, seconded by Turnquist, to adjourn (11:27 a.m.). Motion carried unanimously.

Julia Lines, County Administrator

Susan Morris, County Board Chairperson

By: Halee Turner, Administrative Assistant II