



Mission:
Working Together to Deliver Quality Services that are Valued by the Community, Today and Tomorrow
Vision:
A modern community where all are treated as neighbors

Regular Meeting of the Isanti County Board of Commissioners
Tuesday, May 17, 2022, at 9:00 a.m.
Government Center Board Room

Members Present: Chairperson Terry Turnquist; Commissioners Dave Oslund, Mike Warring, Greg Anderson, and Susan Morris
Members Absent: None
Others Present: J Lines, J Edblad, P Messer, J Elder, J Bergerson, T Marttila, C Struss, and T Bergloff; (Reporter: B Stickles and N Hallman)

00o Chairperson Turnquist called the meeting to order and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. There was no public comment.

22/05-26 Motion by Morris, seconded by Oslund, to approve the May 17, 2022, County Board Agenda with the following additions: Approve Sons of American Legion Post 290 Application to Conduct Excluded Bingo, and approve the Memorandum of Understanding with LELS #209. Motion carried unanimously.

22/05-27 Motion by Oslund, seconded by Warring, to approve the May 3, 2022, County Board Meeting Minutes. Motion carried unanimously.

22/05-28 Motion by Morris, seconded by Turnquist, to approve the following Personnel Committee recommendations: appoint the County Recorder duties to Angie Larson and authorize the internal posting of a Land Records Coordinator; to move Veteran Services under the umbrella of Health and Human Services, hiring a Veteran Services Office as a Supervisor, and placing Erin Yerigan in the Office Supervisor Role permanently; and to approve the posting of a 1.0 FTE Administrative Assistant to serve in both Human Resources/Administration and Highway. Motion carried unanimously.

22/05-29 Motion by Oslund, seconded by Warring, to approve the following Personnel Action Items: ratify the hire of Valerie Ling, part-time Administrative Assistant III – Gun Permits/Records, effective May 31, 2022; ratify the hire of Stephen Jorgenson, part-time Courthouse Security, effective May 12, 2022; approve the internal promotion of Brynn Becker, full-time Deputy Auditor I, to Customer Service Supervisor, effective May 9, 2022; approve the internal promotion of Jacob Kimmes, full-time Assistant County Attorney II, to full-time Assistant County Attorney III, effective May 9, 2022; approve the regular full-time status of Barry Wendorf, Environmental Services Division Leader, effective May 19, 2022; accept the resignation of Juli Hager, full-time Child Support Officer, effective May 25, 2022; and accept the resignation of Nicole Roddy, full-time Social Worker, effective July 13, 2022. Motion carried unanimously.

22/05-30 Motion by Morris, seconded by Turnquist, approve to cancel the May 24, 2022, Committee of the Whole meeting. Motion carried unanimously.

22/05-31 Motion by Warring, seconded by Morris, to approve an Application to Conduct Excluded Bingo to the Sons of American Legion Post 290 for an event at the Isanti County Fair, July 20-24, 2022,

located in Cambridge Township, Isanti County; further to waive any waiting period. Motion carried. Abstain: Anderson.

22/05-32 Motion by Morris, seconded by Anderson, to approve the Memorandum of Understanding with LELS #209 regarding 12-hour shifts for PSAP/Dispatchers. Motion carried unanimously.

22/05-33 Motion by Anderson, seconded by Morris, to approve the following claims and warrants:

Advanced Correctional Healthcare	\$15,972.36	MnCCC Lockbox	\$18,363.75
DW Companies, LLC	\$24,472.50	Mora Psychological Services	\$5,600.00
Int'l Thought Leaders Network	\$87,500.00	Morris Electronics	\$9,802.38
Marco Technologies, LLC	\$25,267.00		
		Total Claims & Warrants	\$186,977.99

Motion carried unanimously.

22/05-34 Motion by Turnquist, seconded by Anderson, to approve the contract amendment between Country Services, Inc., and Isanti County Health and Human Services for July 2022 through December 2022. Motion carried unanimously.

22/05-35 Motion by Warring and seconded by Oslund: 1) Approval was given for all public assistance and social service actions, public assistance and social service expenditures, and social welfare expenditures as listed on the agenda of this meeting and as detailed in supporting documents maintained in the Family Services Department and 2) Payment of the following Family Services Department claims for Public Assistance, Administration, and Social Services was approved:

Becklin/Whitney Consulting Engineers	\$ 15,675.00	Kanabec Co Family Services	\$ 23,798.40
Canvas Health	\$ 41,124.32	Little Sand Group Homes	\$ 17,169.00
Department of Human Services	\$ 33,961.44	MSOP-MN Sex Off Prog-462	\$ 7,058.70
Family Pathways	\$ 10,872.50	Prairie Lakes Youth Programs	\$ 17,614.85
Isanti County Attorney	\$ 25,234.55	Resource Training/Solutions	\$ 9,547.06
Isanti County Auditor-Treasurer	\$ 19,046.79	Rise Incorporated	\$ 36,344.25
Isanti County Auditor-Treasurer	\$ 26,976.00	Therapeutic Services Agency	\$ 14,788.34
Isanti County Family Services	\$ 22,233.36	Auditors	\$ 337,978.58
Total all Family Services Vouchers	\$ 659,423.14		

Motion carried unanimously.

22/05-36 Motion by Oslund, seconded by Warring, to approve the 2022 Federal Boat Patrol Grant in the amount of \$4,000.00. Motion carried unanimously.

22/05-37 Motion by Oslund, seconded by Turnquist, to approve the following Utility Permits: Permit No. 22-05-22 – Ease Central Energy – Construct a buried power line across CSAH 1 line will run from existing pole across to the North side of CSAH 1; Permit No. 22-05-23 – Lumen – Construct a underground cable along CSAH 7 place new communication line and pedestal on west side of CSAH 7 starting 2250' N of CSAH 5 across CSAH 7 to service property address 39951 Feldspar St NW Princeton; Permit No. 22-05-24 – Midcontinent Communications – Construct a buried communication cable and pedestals along CSAH 10 from 269th Ave to 27110 Verdin St NW along East side then crossing and from 27110 Verdin St NW to 27526 Verdin St NW along the West side crossing an additional two times for services on the East side for a total of 3; Permit No. 22-05-25 – Lumen – Construct underground cable along CR 33 place new communication line and East side of CR 33 in front of property address 34039 Hastings St NE Cambridge MN 55008; and Permit No. 22-05-26 – Midcontinent Communications – Construct a buried communication cable along the West side of CR 70 from 29268 Holly St NW south 170 ft to 29196 Holly St NW. Motion carried unanimously.

00o At this time, Justin Bergerson, County Engineer, recognized with deep appreciation during National Public Work Week, the Isanti County Highway Department staff for their tremendous contributions to maintaining our County Highways.

22/05-38 Motion by Morris, seconded by Warring, to award Contract No. 2201 to Knife River Corporation, in the amount of \$5,383,945.53, and Contract No. 2202 to Knife River Corporation for the unit prices as shown in attachment CP-22-C-PATCH Unit Prices (on file). Motion carried unanimously.

22/05-39 Motion by Oslund, seconded by Anderson, to approve Sir Lines-A-Lot pavement markings in the amount of \$15.90 per gallon for yellow and \$16.30 per gallon for white latex paint. Motion carried unanimously.

22/05-40 Motion by Morris, seconded by Warring, to approve the following by resolution: ISANTI COUNTY RESOLUTION NO. 22-13-02 MnDOT MASTER PARTNERSHIP CONTRACT NO. 1050317 Whereas, The Minnesota Department of Transportation wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and Whereas, MnDOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and Whereas: the parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write "work orders" against a master contract would provide the greatest speed and flexibility in responding to identified needs. Therefore, be it resolved: 1. That the County of Isanti enter into a Master Partnership Contract with the Minnesota Department of Transportation, a copy of which was before the Board. 2. That the proper County officers are authorized to execute such contract, and any amendments thereto. 3. That the County Engineer is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and that the County Engineer may execute such work order contracts on behalf of the County of Isanti without further approval by this Board. I hereby certify that the above Resolution was presented to and adopted by the Isanti County Board of Commissioners. Motion carried unanimously.

22/05-41 Motion by Warring, seconded by Anderson, to approve the purchase of HPE StoreOnce 3640 in the amount of \$20,609.87. Motion carried unanimously.

22/05-42 Motion by Oslund, seconded by Warring, to approve a temporary intoxicating liquor license for Cambridge-Isanti Area Softball Association for a softball tournament to be held at Sandquist Park on June 9-12, 2022. Motion carried unanimously.

22/05-43 Motion by Anderson, seconded by Warring, to approve the following liquor license renewals: Jumpin Jacks Inc. DBA Jumpin Jacks: On Sale, Off Sale, and Sunday; TNT Enterprises Group LLC DBA Pine Brook Restaurant and Bar: On Sale, Off Sale, and Sunday; Sunrise on Englund Shores LLC: On Sale, Off Sale, Sunday; J&J Inc. of Stanchfield DBA Outback Saloon & Grill: On Sale and Sunday; and Bradford Roadhouse LLC DBA Bradford Roadhouse: On Sale and Sunday. Motion carried unanimously.

22/05-44 Motion by Turnquist, seconded by Anderson, to approve by resolution, the following: RESOLUTION TO APPOINT COUNTY RECORDER, WHEREAS, Minn. Stat §375A.1205 allows a county board to appoint certain offices including the County Recorder; and WHEREAS, pursuant to Minn. Stat. Stat. §375A.1205, Subd. 1, the Isanti County Board of Commissioners appointed the County Recorder under the following circumstance: 1. There was a vacancy in the office as provided in section 351.02; and WHEREAS, the Isanti County Board of Commissioners adopted a resolution on March 1, 2022 to appoint

the County Recorder position; NOW, THEREFORE BE IT RESOLVED, the Isanti County Board of Commissioners hereby appoints Angie Larson as the County Recorder; and BE IT FURTHER RESOLVED, the Isanti County Board of Commissioners directs that the appointed County Recorder shall assume the statutory duties of this office effective May 18, 2022. Motion carried unanimously.

PLANNING COMMISSION ACTIONS

22/05-45 Motion by Oslund, seconded by Morris, to approve the request of Cantlin Lake Properties, LLC, 28551 127th Street NW, Zimmerman, MN 55398 to present a preliminary plat of Lake Fannie Acres. Legal description is the N ½ of the NW ¼ Fct & Pt SW ¼ of the NW ¼ of Section 10, Township 35, Range 23, Cambridge Township, with the following condition: Lots 1 & 2, lots 3 & 4, and 5 & 6 must share an access for a total of three accesses off the Township Road. Motion carried unanimously.

22/05-46 Motion by Turnquist, seconded by Oslund, to approve the request of Robert & Katherine Scott, 2555 Highway 95 NW, Cambridge, MN 55008 to present a preliminary plat of Scotties Place. Legal description is Pt SE ¼ of the NE ¼ of Section 28, Township 36, Range 24 & the E ½ of the SE ¼ of the SE ¼ of Section 10, Township 36, Range 24, Springvale Township, with the following condition: 1. Must receive approval from MN DOT for the approach for the driveway prior to application of the final plat. Motion carried unanimously.

22/05-47 Motion by Oslund, seconded by Warring to approve the request of Brett Yerks, 30190 Roanoke Street NW, Cambridge, MN 55008, for an Interim Use Permit for a limited rural business and extended home occupation conducted within an accessory building for a woodworking business. Legal description is the SE ¼ of the SE ¼ Excepting: N ½ of the N ½ of the SE ¼ of the SE ¼ of Section 13, Township 35, Range 25, Spencer Brook Township, with the following conditions: 1. This interim use permit is for a woodworking business. 2. Hours of operation to be 8:00 a.m. to 8:00 p.m. Monday through Saturday. 3. No more than four non family member employees. 4. One 35 square foot sign per the Isanti County Zoning Ordinance and if lighted adequate measures will be placed in such a manner that no disturbance to neighboring properties will result. 5. One accessory building will be utilized for the business. 6. Adequate off street parking shall be provided. 7. The principle operator of the Home Occupation must reside and have homestead status on this parcel. 8. This Interim Use Permit will cease once Brett Yerks no longer lives on the property and /or the business ceases for one consecutive year. 9. Must meet all local, state and federal regulations. 10. All materials and vehicles, incidental to the business shall be stored within the accessory building. Findings: 1. There are no close residences so the interim use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the immediate vicinity. 2. The property is heavily screened and buffered by evergreens and trees so that the establishment of the interim use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominate in the area. 3. He will be constructing a structure for the business so that adequate utilities, access road, drainage and other necessary facilities have been or are being provided. 4. Up to three customers on site at one time and parking will be provided so that adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use. 5. There will be one sign and if lit must be directed away from traffic and neighboring properties so that adequate measures have been or will be taken to prevent or control offensive odors, fumes, dust, noise and vibration so that none of these will constitute a nuisance, and to control lighted sign and other lights in such a manner that no disturbance to neighboring properties will result. Motion carried unanimously.

22/05-48 Motion by Anderson, seconded by Morris, to approve the request of Pine Brook Investments, 4896 Highway 95 NW, Cambridge, MN 55008 for a Conditional Use Permit for a free standing on premise business sign. Legal description is Lot 1 Block 1 Sweningson 3rd Addition of Section 25, Township 36, Range 25, Wyanett Township, with the following conditions: 1. This is for a 6' x 12'

free standing on premise day/night sign. 2. Must obtain all necessary building permits. 3. Must meet all applicable setbacks. 4. No flashing lights. 5. The location of the sign to be as indicated per the submitted site plan. 6. The overall height of the sign not to exceed 15'. Findings: 1. The property is located in the Business District where signs already exist in the area so that the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the immediate vicinity. 2. The property and the properties around are zoned Business District so the establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area. 3. There will no flashing lights and this has been reviewed by MN DOT so that adequate measures have been or will be taken to prevent or control offensive odors, fumes, dust, noise and vibration so that none of these will constitute a nuisance, and to control lighted sign and other lights in such a manner that no disturbance to neighboring properties will result. Motion carried unanimously.

22/05-49 Motion by Oslund, seconded by Morris, to approve the final plat of Timothy & Laura Schoenrock, 28876 Dahlia Street NW, Isanti, MN 55040, Schoenrock Acres. Legal description is ALL that part of Govt Lot 3 of Section 28, Township 35, Range 24, Bradford Township, with the following conditions: 1. Must have soil borings on Lot 1 Block 1 for an alternative septic system prior to applying for the final plat. 2. On Lot 1 Block 1 the existing septic system must meet the 10' side property line (south property line) prior to applying for the final plat. Motion carried unanimously.

22/05-50 Motion by Morris, second by Anderson, to approve the final plat of Xiong Addition, Carolyn Xiong. Legal description is the W ½ of the NE ¼ of the NE ¼ of Section 35, Township 35, Range 22, North Branch Township. Motion carried unanimously.

22/05-51 Motion by Morris, seconded by Oslund, to adjourn (10:14 a.m.). Motion carried unanimously.

Julia Lines, County Administrator

Terry Turnquist, County Board Chairperson

By: Sharon Katka, Human Resources Generalist