

REGULAR MEETING OF THE ISANTI COUNTY BOARD OF COMMISSIONERS

Wednesday, May 16, 2018, at 9:35 a.m. – Government Center Boardroom

Members Present: Chairperson Dave Oslund; Commissioners Mike Warring, Greg Anderson, Terry Turnquist, and Susan Morris
Members Absent: None
Others Present: K VanHooser, J Edblad, K Anderson, T Marttila, B Wendorf, P Messer, T Determan, C Struss, A Larson, R Heilman, and T Bergloff; (Reporter: N Olson)

00o Chairperson Oslund called the meeting to order and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. There was no Public Comment.

18/05-21 Motion by Morris, seconded by Turnquist to approve the May 16, 2018, County Board Agenda. Motion carried unanimously.

18/05-22 Motion by Warring, seconded by Anderson to approve the May 2, 2018, County Board Meeting Minutes. Motion carried unanimously.

18/05-23 Motion by Turnquist, seconded by Warring, to approve the following Personnel Action Items: approve the internal promotion of Yvonne Siervet, (.50FTE) WIC Nutritionist to full time (.80FTE) WIC Program Coordinator effective June 1, 2018; ratify the regular full time status of Samantha Ziegler, Social Worker, effective May 21, 2018; and accept the resignation of Timothy Lynaugh, Master Mechanic, effective May 7, 2018. Motion carried unanimously.

18/05-24 Motion by Anderson, seconded by Morris, to approve the RESOLUTION AUTHORIZING SPONSORSHIP OF THE GRANDY-BOCK SNOWMOBILE TRAIL (NORTHERN LITES). BE IT RESOLVED, that Isanti County act as sponsor for an application for funding to the State of Minnesota, Department of Natural Resources for maintenance and grooming of the Grandy-Bock Snowmobile Trails. BE IT FURTHER RESOLVED that upon the approval of its application by the State, Isanti County may enter into an agreement with the State of Minnesota for the referenced project(s) and that it will comply with all applicable laws and regulations as stated in the agreement. BE IT FURTHER RESOLVED that Isanti County is hereby authorized to serve as the fiscal agent for the referenced project(s); further to approve the RESOLUTION AUTHORIZING SPONSORSHIP OF THE MYSTIC TRAILS (MYSTIC RIDERS). BE IT RESOLVED, that Isanti County act as the sponsor for an Application for funding to the State of Minnesota, Department of Natural Resources for maintenance and grooming of the Mystic Trails Snowmobile Trails. BE IT FURTHER RESOLVED that upon the approval of its application by the State, Isanti County may enter into an agreement with the State of Minnesota for the referenced project(s) and that it will comply with all applicable laws and regulations as stated in the agreement. BE IT FURTHER RESOLVED THAT Isanti County is hereby authorized to serve as the fiscal agent for the referenced project(s) AND FURTHER TO APPROVE RESOLUTION AUTHORIZING SPONSORSHIP OF THE CAMBRIDGE, WEBER, STARK TRAIL (CAMBRIDGE DRIFT DUSTERS). BE IT RESOLVED, that Isanti County act as sponsor for an Application for funding to the State of Minnesota, Department of Natural Resources for maintenance and grooming of the Cambridge, Weber, Stark Snowmobile Trails. BE IT RESOLVED, that Isanti County act as the sponsor for an Application for funding to the State of Minnesota, Department of Natural Resources for maintenance and grooming of the Cambridge, Weber, Stark Snowmobile Trails. BE IT FURTHER RESOLVED that upon the approval of its application by the State, Isanti County may enter into an agreement with the State of Minnesota for the referenced project(s) and that it will comply with all applicable laws and regulations as stated in the agreement. BE IT FURTHER RESOLVED THAT Isanti County is hereby authorized to serve as the fiscal agent for the referenced project(s). Motion carried unanimously.

18/05-25 Motion by Morris, seconded by Turnquist, to approve the following: PUBLIC EMPLOYEES RETIREMENT ASSOCIATION PEACE OFFICER DECLARATION WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and WHEREAS, Minnesota Statutes 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire Plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below. BE IT RESOLVED that Isanti County hereby declares that the position of Deputy Sheriff, currently held by Shawn Kelly meets all of the following Police and Fire Plan membership requirements: 1. Said position requires a license by the Minnesota peace officer standards training board under sections 626.84 to 626.863 and this employee is so licensed; 2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state; 3. Said position charges this employee with the prevention and detection of crime; 4. Said position gives this employee the full power of arrest, and 5. Said position is assigned to a designated police or sheriff's department. BE IT FURTHER RESOLVED that this governing body hereby requests that the named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision. Motion carried unanimously.

18/05-26 Motion by Warring, seconded by Turnquist, to approve Sons of American Legion Post 290, Inc. application to conduct excluded bingo. Motion carried. Abstained: Anderson.

18/05-27 Motion by Morris, seconded by Oslund to approve the ThrivePass Connect (Select 105) Adoption Agreement, Administration Agreement, COBRA Administration Agreement, and Flexible Benefits Administration Agreement. Motion carried unanimously.

18/05-28 Motion by Turnquist, seconded by Morris, to nominate Commissioner Oslund and Commissioner Warring, as an alternate, to serve on the Transit Director Interview Panel. Motion carried unanimously.

18/05-29 Motion by Morris, seconded by Warring, to approve advertising for bids for Public Defender (CHIPS, TPR, and limited Civil Case), Secondary Contract. Motion carried unanimously.

18/05-30 Motion by Anderson, seconded by Warring, to approve the following claims and warrants:

Advanced Correctional Health Care Inc	13945.66	MCCC, MI 33	18238.75
Anoka County Treasury Office	23652.25	Metropolitan Mechanical Contractors Inc	6060.59
Dirtworks, Inc.	9414.88	Nac Mechanical	17770.56
East Central Energy	16413.39	Office of MN IT Services	7321.68
Election Systems & Software Inc	9382.67	Summit Food Service, LLC	11972.44
Marco Technologies LLC	13757.83	The Schneider Corporation	13700.00
		Total Claims & Warrants:	\$ 161,630.70

Motion carried unanimously.

18/05-31 Motion by Morris, seconded by Turnquist, to approve the purchase of quantity of 140, Windows 10 Enterprise LTSB 2016 licensed for \$27,160.00. Motion carried unanimously.

18/05-32 Motion by Oslund, seconded by Turnquist, to approve pursuing the transfer of ownership and or management of county owned properties as listed in priority order (on file), with the exception that the parcel be brought back for commissioner approval before recommendation 2: Pursue Legislation for Public Sale, is implemented for the top three parcels. Motion carried unanimously.

18/05-33 Motion by Anderson, seconded by Turnquist, to approve the resolution establishing an absentee ballot board. Motion carried unanimously.

18/05-34 Motion by Turnquist, seconded by Warring, to approve the purchase of DS200 ballot counter. Motion carried unanimously.

18/05-35 Motion by Warring, seconded by Anderson, to approve the following RESOLUTION OF ACCEPTANCE OF DONATIONS TO ISANTI COUNTY. WHEREAS, it is the policy of Isanti County that gifts and donations to the County shall be accepted by the Board of Commissioners; WHEREAS, various departments and programs within Isanti County have received gifts and donations during the month of April 2018 as follows: Zoning Department for 5th and 6th Grade Conservation Day: Isanti County Sportsman's Club - \$750.00; Sheriff Department for K-9 Program: Patterson, William - \$5.00, and Cambridge MN Kennel Club - \$2,000.00; Sheriff Department for Safety and Rescue Program: Athens Township - \$2,000.00, and Bradford Township - \$1,250.00; and Sheriff Department for Mounted Patrol Program: Isanti Lions Club - \$505.00. NOW THEREFORE BE IT RESOLVED, that the Isanti County Board of Commissioners hereby formally accepts these gifts and donations. Motion carried unanimously.

O0o Kevin VanHooser, County Administrator, read the following published Public Hearing Notice into the record: PUBLIC NOTICE is hereby given that the Isanti County Board of Commissioners will hold a public hearing on Wednesday, May 16th, 2018 at 9:30 am in the County Board Room, Isanti County Government Center, 555 18th Avenue SW, Cambridge, MN 55008, to consider amending the Ordinance regulating the parks and recreation areas of Isanti County. Public input is encouraged. By order of the Isanti County Board of Commissioners this 18th day of April, 2018.

O0o Barry Wendorf, Parks Director, provided a presentation to the County Board on the recommended updates to the current Ordinance Regulating Parks and Recreation. Public comments were made. There were no written comments received.

18/05-36 Motion by Turnquist, seconded by Morris, to close the Public Hearing. Motion carried unanimously.

18/05-37 Motion by Morris, seconded by Warring, to approve the proposed changes to the Ordinance Regulating Parks and Recreation with the amendment of Section 4 from \$700.00 to \$1,000.00 for the maximum fine amount, and the addition to further clarify Section 7, c-1-a which will now state: "With exception of persons who possess a valid permit to carry a concealed firearm are authorized to carry a firearm while in County Parks consistent with the requirements set forth in Minnesota Statutes Section 624.714. Permit to carry holders must carry their permit with them and shall carry or secure their firearm at all times in the parks." Motion carried unanimously.

O0o Mark Jensen, Fiscal Supervisor of Family Services, reviewed the monthly financial report.

18/05-37 Motion by Turnquist, seconded by Morris, to approve an expense claim past the allowable time frame for Janet Sarver for a motel stay in the amount of \$102.00. Motion carried unanimously.

18/05-38 Motion by Morris, seconded by Warring, to approve the contract between Isanti County Family Services Acting as Fiscal Host for the Adult Mental Health Initiative and Lighthouse Child and Family Services. Motion carried unanimously.

18/05-39 Motion by Anderson, seconded by Turnquist, to approve the contract between Isanti County Family Services and the School District #314 – Braham Area Schools Chemical Health Services. Motion carried unanimously.

O0o Karyn Hansen, Social Services Supervisor - Behavioral Health Unit, provided a presentation for Mental Health Awareness Month. For mobile crisis services, call 1-800-523-333, or text “MN” to 741-741.

O0o Casey Casper and Jennifer Darling, Social Workers, provided a presentation on Child Foster Care with guest speaker, Anita Olson of Safe Haven Foster Shoppe.

O0o Penny Messer, Director of Family Services, reviewed current caseload statistics and the Board was advised that the number of Income Maintenance cases as shown by the MAXIS system as of April 30, 2018, was 2,274.

18/05-40 On motion by Mike Warring and seconded by Greg Anderson: 1) Approval was given for all public assistance and social service actions, public assistance and social service expenditures, and social welfare expenditures as listed on the agenda of this meeting and as detailed in supporting documents maintained in the Family Services Department and 2) Payment of the following Family Services Department claims for Public Assistance, Administration, and Social Services was approved:

Anoka Metro RTC - 412/(1)	43,090.00	Mille Lacs Acad-New Trls Grp	13,396.82
Aurora Plains Academy	11,014.20	North Homes Children/Family Svc	12,911.61
Clinicare Corporation	8,813.10	Prairie Lakes Detention Ctr-Resid	26,058.00
Department of Human Services	10,798.32	Resource Training & Solutions	12,636.51
DHS-SOS-ARC-494	16,379.40	Rise Incorporated	12,306.00
Forest Ridge Youth Svcs-Comp Res	5,166.46	Village Ranch, Inc.	5,506.20
Gerard Academy	8,882.70	Wheeler Remodeling, Inc.	8,725.00
Isanti County Auditor-Treasurer	26,976.00	Auditors	356,330.93
Isanti County Family Services	5,558.00		
Total all Family Services Vouchers			\$584,549.25

Motion approved unanimously.

18/05-41 Motion by Turnquist, seconded by Morris, to approve the following utility permits; to CenturyLink, Permit No. 18-05-10; to CenturyLink, Permit No. 18-05-11; to Conexus Energy, Permit No. 18-05-12; to Mid Continent, Permit No. 18-05-13; to Mid Continent, Permit No. 18-05-14; and to Mid Continent, Permit No. 18-05-15. Motion carried unanimously.

18/05-42 Motion by Warring, seconded by Anderson, to reject all bids, and re-advertise for Contract #1801. Motion carried unanimously.

18/05-43 Motion by Oslund, seconded by Morris, to award Contract #1805 to Astech Corp. Motion carried unanimously.

18/05-44 Motion by Anderson, seconded by Turnquist, to adopt Resolution No. 18-13-01, Federal Participation in Advance Construction, SP 030-610-014. Motion carried unanimously.

O0o Tiffany Determan, Isanti Soil and Water Conservation District, presented the 2017 Annual Highlights.

18/05-45 Motion by Warring, seconded by Anderson, to approve the transfer for liquor license from EC's Wine & Spirits LLC DBA EC's Wine & Spirits to Midwest Investment LLC DBA EC's Wine & Spirits effective May 16th, 2018. Motion carried unanimously.

18/05-46 Motion by Turnquist, seconded by Morris, to approve the liquor, wine, microdistillery, and 3.2 malt liquor license renewals (on file) pending the approval of both the Isanti County Attorney and Isanti County Sheriff. Motion carried unanimously.

18/05-47 Motion by Anderson, seconded by Warring, to approve the temporary 3.2 on sale malt liquor license for Cambridge-Isanti Softball Association for a softball tournament to be held at Sandquist Park on June 8-10, 2018. Motion carried unanimously.

18/05-48 Motion by Oslund, seconded by Turnquist, to approve designation up to 20% of the tax forfeited sale collections to county parks as defined in M.S. sections 398.31 to 398.36. Motion carried unanimously.

18/05-49 Motion by Turnquist, seconded by Warring, to approve the cancellation of the Contract for Purchase of Tax-Forfeited land and return it to the Tax-Forfeited inventory for a later sale. Motion carried unanimously.

18/05-50 Motion by Warring, seconded by Oslund, to approve the re-conveyance of Tax Forfeited Parcels. Motion carried unanimously.

18/05-51 Motion by Warring, seconded by Morris, to approve payment to Waste Management in the amount of \$4200.00 for the month of April, 2018, for materials recycled and marketed; further said funds to come from SCORE. Motion carried unanimously.

18/05-52 Motion by Anderson, seconded by Oslund, to approve the final plat for Bradford Industrial Park 3 (Kurt Thompson). Motion carried unanimously.

18/05-53 Motion by Oslund, seconded by Turnquist, to approve the request to present a preliminary plat of Liberty Shores. Motion carried unanimously.

18/05-54 Motion by Turnquist, seconded by Morris, to approve the request for an interim use permit for the mining of minerals, sand, peat, gravel and black dirt (soil) for constructing two ponds with the following conditions: 1. Hours of operation will be 8:00 a.m. to 5:00 p.m. Monday through Saturday. 2. Maximum of 8,700 cubic yards excavated on the property for two ponds. 3. All the excavated material will be kept onsite and the material will be spread and seeded on an upland area immediately upon excavation and not stockpiled within the wetland boundaries. 4. The ponds will be less than 6' in depth with 8' to 1' slopes. 5. The Interim Use Permit will cease once Mr. Becklin no longer lives on the property and/or the operation has ceased for one consecutive year. 6. All exposed soils be seeded with a wetland sedge meadows mix or alfalfa pasture mix to minimize erosion and sedimentation of receiving waters must have a restoration plan with Isanti County Soil and Water Conservation District. 7. The project must be reviewed every 2 years with the Planning Commission. 8. Must obtain all necessary permit/licenses with all state, local and federal regulations prior to construction; including the wetland permit with the conditions on the Technical Evaluation Panel Decision Notice. 9. No wetlands to be filled. 10. The mining operation shall minimize any dust, noise or light produced so that it does not unreasonably annoy, injure, or endanger the safety, health, morals, comfort or repose of any considerable members of the public. 11. The mining operation shall minimize as much as practical any adverse impact to the environment and comply with all local, state and federal standards. 12. The excavation start date will be July 2018. Findings: 1. There are no properties in the near vicinity so neighboring properties would not be affected so that the interim use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the immediate vicinity. 2. The property is zoned Agriculture/Residential District which this activity is allowed in this district so that the establishment of the interim use will not impede the normal and orderly development and improvement

of surrounding vacant property for uses predominate in the area. 3. The property is 20 acres in size, no lighting will be needed and the ponds are located at least 150' from the property lines so that adequate measures have been or will be taken to prevent or control offensive odors, fumes, dust noise and vibration so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will occur. Motion carried unanimously.

18/05-55 Motion by Morris, seconded by Warring, to amend A-13 to include the following:

Chisago County Treasurer	10159.40
New Total Claims & Warrants:	\$ 171,790.10

Motion carried unanimously.

18/05-56 Motion by Turnquist, seconded by Morris, to adjourn (11:47 a.m.). Motion carried unanimously.

Kevin VanHooser, County Administrator

Dave Oslund, County Board Chairperson

By: Halee Turner, Administrative Assistant II