



Mission:
Working Together to Deliver Quality Services that are Valued by the Community, Today and Tomorrow
Vision:
A modern community where all are treated as neighbors

Regular Meeting of the Isanti County Board of Commissioners
Wednesday, May 6, 2020, 9:00 a.m.
Government Center Board Room & Via Tele-Conference

Members Present: Chairperson Greg Anderson; Commissioners Susan Morris, Terry Turnquist, Dave Oslund, and Mike Warring
Members Absent: None
Others Present: J Lines, J Edblad, C Caulk, R Heilman, C Struss, and T Bergloff; (Reporter: J Kotila, R Kytonen)

00o Chairperson Anderson called the meeting to order and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. There was no public comment.

20/05-01 Motion by Morris, seconded by Oslund, to approve the May 6, 2020, County Board Agenda. Motion carried unanimously.

20/05-02 Motion by Turnquist, seconded by Warring, to approve the April 15, 2020, County Board Meeting Minutes. Motion carried unanimously.

20/05-03 Motion by Morris, seconded by Oslund, to approve the request of the Personnel Committee to approve the request of the U of M Extension to proceed with hiring the summer intern as planned in the 2020 budget. Motion carried unanimously.

20/05-04 Motion by Oslund, seconded by Warring, to approve the following Personnel Action Items: to ratify the hire of Shelby Swanson, full time Social Worker, effective May 1, 2020; to ratify the hire of Karen Smith, full time Office Support Specialist, effective May 14, 2020; to approve the transfer of Kristy Pipenhagen from full time Case Aid to full time Office Support Specialist, effective June 8, 2020; to approve the regular full time status of Michelle Pivec, full time Public Health Educator, effective May 1, 2020; to accept the resignation of Trista Hinrichs, full time Social Worker, effective April 16, 2020; to accept the resignation of Michelle Coop, full time Administrative Assistant II – Permit Technician, effective April 29, 2020; to accept the termination of Bambi Olseen, full time Transit Driver, effective May 11, 2020; to accept the termination of Jolene Keller, full time Corrections Officer, effective May 13, 2020; to accept the retirement/resignation of Kristy Anderson, full time Information Technology Manager, effective May 29, 2020; and to amend the hire date of Shyenne Zerwas, full time Attorney Administrative Assistant II, to be effective May 18, 2020. Motion carried unanimously.

20/05-05 Motion by Warring, seconded by Oslund, to approve the February 2020 expense claim submitted by Julia Lines. Motion carried unanimously.

00o Commissioners provided various committee reports.

20/05-06 Motion by Turnquist, seconded by Morris, to approve the following claims and warrants:

Brock White Company LLC	\$54,730.08	Morris Electronics	\$10,535.00
CDW Government Inc.	\$5,742.04	SeaChange	\$7,113.96
Contech Engineered Solutions	\$11,210.86	Stonebrooke	\$13,403.81

Electric Pump Inc.	\$10,119.72	Summit Food Service	\$5,738.00
Enviromental Systems Research	\$13,534.00	TrailSource	\$21,781.00
Marco Technologies	\$5,212.23	US Postal Service	\$10,000.00
MCCC Bin #135033	\$10,320.00		
Total Claims & Warrants			\$179,440.70

Motion carried unanimously.

20/05-07 Motion by Morris, seconded by Turnquist, to approve the purchase of a computer server from Morris Electronics in an amount not to exceed \$24,366.50. Motion carried unanimously.

20/05-08 Motion by Oslund, seconded by Turnquist, to approve the following Utility Permit: Permit No. 20-05-15: CenturyLink – buried fiber optic cable on CSAH 4, from 1200’ West of Quail Street to 1210’ West. Motion carried unanimously.

20/05-09 Motion by Warring, seconded by Oslund, to award Contract No. 2005 to Traffic Marking Service, Inc. in the amount of \$85,000.00, contingent upon the State of Minnesota approval. Motion carried unanimously.

20/05-10 Motion by Turnquist, seconded by Warring, to award Contract No. 2001 to Knife River Corporation in the amount of \$3,833,066.94. Motion carried unanimously.

20/05-11 Motion by Warring, seconded by Oslund, to award Contract No. 2002 to Knife River Corporation for the following pricing:

Line #	Spec. #	Description	Unit Price of Measure	Unit Price
1	2118.509	AGGREGATE SURFACING CLASS 1, 0-10 ROAD MILES	TON	36.00
2	2118.509	AGGREGATE SURFACING CLASS 1, 11-20 ROAD MILES	TON	38.00
3	2118.509	AGGREGATE SURFACING CLASS 1, 21-30 ROAD MILES	TON	40.00
4	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B), 0-10 ROAD MILES	TON	85.00
5	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B), 11-20 ROAD MILES	TON	90.00
6	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B), 21-30 ROAD MILES	TON	95.00
7	2582.503	INTERIM PAVEMENT MARKING	LIN FT	3.00
8	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B), (F.O.B. COUNTY TRUCKS)	TON	52.00

Motion carried unanimously.

20/05-12 Motion by Turnquist, seconded by Oslund, to award Contract No. 2003 to Knife River Corporation in the amount of \$1,584,457.23. Motion carried unanimously.

20/05-13 Motion by Morris, seconded by Turnquist, to approve the revised Isanti County Donations Policy. Motion carried unanimously.

20/05-14 Motion by Turnquist, seconded by Warring, to approve the following resolution: RESOLUTION REFUNDING ON-SALE INTOXICATING LIQUOR LICENSE FEES DUE TO THE IMPACE OF COVID-19. WHEREAS, Isanti County issues intoxicating liquor licenses for businesses located in the unincorporated areas of Isanti County; and WHEREAS, the Governor of Minnesota issued an executive order closing all bars and restaurants for in-person service effective March 17, 2020, due to the COVID-19 public health emergency; and WHEREAS, the on-ale intoxicating liquor license holders affected by these orders were unable to utilize their liquor licenses for a period of approximately two

months; and WHEREAS, the Isanti County Board of Commissioners recognizes the potential financial challenges experienced by the license holders due to the closures; NOW, THEREFORE BE IT RESOLVED, the Isanti County Board of Commissioners hereby refunds 16.7% (2/12) of the on-sale intoxicating liquor license fees collected for the period from July 1, 2019, to June 30, 2020, to any on-sale intoxicating liquor license holders actively in business as of March 17, 2020; and BE IT FURTHER RESOLVED, the Isanti County Board of Commissioners hereby authorizes the application of the refund amounts as a credit towards the license holder's on-sale intoxicating liquor license fees for the period from July 1, 2020, to June 30, 2021; and BE IT FURTHER RESOLVED, the Isanti County Board of Commissioners hereby authorizes the Isanti County Auditor-Treasurer to disburse the refund amount to any license holder that declines to renew an on-sale intoxicating liquor license for the period of July 2, 2020, to June 30, 2021. Motion carried unanimously.

00o At this time a Public Hearing was held to review evidence of a new violation, and to consider the revocation of the conditional use permit for First State Tire/Monte Nieme/Bucks L.M.E.N. Properties LLC. Jeff Edblad, County Attorney, read the following published Public Notice into the record. Notice is hereby given that the Isanti County Board of Commissioners will hold a Public Hearing on Wednesday, May 6, 2020, at 10:00 a.m. in the Board Room of the Isanti County Government Center, 555 18th Avenue SW, Cambridge, Minnesota, to review evidence of a new violation, and to consider the revocation of the conditional use permit for First State Tire/Monte Niemi/Bucks L.M.E.N. Properties LLC, originally dated June 19, 2007. Amended June 16, 2012, and the review of the conditional use permit on September 17, 2014 to operate a light weight aggregate manufacturing facility utilizing recycled tires on the property described as Lot 2 Block 1 65 Flea 1st Addition of Section 32, Township 35, Range 23, Isanti Township. By order of the Isanti County Board of Commissioners this 1st day of April, 2020. There was no public comment made, or written comment received.

20/05-15 Motion by Warring, seconded by Oslund, to strike the Public Hearing as to the allegations listed in the April 1, 2020, letter from Trina Bergloff, Zoning Administrator, due to the fact that these alleged allegations were remedied within the 30 days as outlined. Motion carried unanimously.

20/05-16 Motion by Warring, seconded by Morris, to approve the following finding: that First State Tire/Monte Nieme/Bucks L.M.E.N. Properties LLC, as the holder of the permit, is in violation of the terms and conditions of the Conditional Use Permit based upon the record established at the Public Hearing on March 18, 2020, specifically as to the height of the tire piles exceeding that which is allowed under the Conditional Use Permit and, accordingly, that the Conditional Use Permit has not been complied with. Motion carried unanimously.

20/05-17 Motion by Warring, seconded by Oslund, to not revoke the Conditional Use Permit of First State Tire/Monte Nieme/Bucks L.M.E.N. Properties LLC, based upon the property coming into compliance, and to direct the Zoning Administrator, and staff, to make frequent inspections on the property moving forward. Motion carried unanimously.

20/05-18 Motion by Oslund, seconded by Turnquist, to approve the final plat of Jenson 2, Section 19, Township 36, Range 23, Cambridge Township. Motion carried unanimously.

20/05-19 Motion by Morris, seconded by Warring, to approve the following resolution: RESOLUTION AUTHORIZING THE ABATEMENT OF PENALTY ON LATE PAYMENT OF PROPERTY TAXES FOR TAXES PAYABLE IN 2020. WHEREAS, on March 13, 2020, the Governor of Minnesota issued Emergency Executive Order 20-01 declaring a Peacetime State of Emergency in response to the COVID-19 pandemic; and WHEREAS, on March 20, 2020, the Governor of Minnesota issued Emergency Executive Order 20-20 requiring Minnesota residents to stay at home and Emergency Executive Order 20-15 recognizing the State's response to the COVID-19 pandemic will result, either

directly or indirectly, in the closure of many of Minnesota's small businesses; and WHEREAS, the Isanti County Board of Commissioners desires to provide temporary financial relief to its residents and businesses within Isanti County that have been directly or indirectly impacted by the economic pressures caused by the COVID-19 pandemic; and WHEREAS, counties are responsible for the collection and distribution of property taxes levied by all local governments; and WHEREAS, counties and other local governments provide essential services including those critical to COVID-19 response efforts; and WHEREAS, counties and other local governments rely on property taxes to provide essential services; and WHEREAS, the county board of commissioners may, with the concurrence of the county treasurer, abate the penalty for late payment of property taxes pursuant to Minnesota Statutes § 279.01, subdivision 2; and WHEREAS, the Isanti County Board of Commissioners finds that abating some penalties associated with the late payment of first half property taxes payable in 2020 furthers the economic interests of Isanti County and its residents and business owners; NOW, THEREFORE, BE IT RESOLVED, the Isanti County Board of Commissioners hereby authorizes the Isanti County Auditor-Treasurer to abate penalty for late payment of first half property taxes payable in 2020 subject to all of the following requirements: 1. The taxpayer pays the entire first half installment of 2020 property taxes due on May 15, 2020 in full by June 30, 2020. 2. The taxpayer submits a completed "Application for Property Tax Penalty or Interest Waiver" to the Isanti County Auditor-Treasurer by June 30, 2020. 3. The property owner does not escrow the property taxes through a lending company, bank, or other third party entity as identified in the Isanti County property tax records. 4. The property is not state-assessed property such as utility or railroad property. BE IT FURTHER RESOLVED, the Isanti County Board of Commissioners hereby directs that all late payments of first half property taxes payable in 2020 that do not meet all of the above requirements will follow the penalty schedule prescribed by statute for late payment of property taxes; and BE IT FURTHER RESOLVED, the Isanti County Board of Commissioners hereby will not refund any first half property taxes payable in 2020 already collected by Isanti County as of the date of this resolution except for overpayments; and BE IT FURTHER RESOLVED, the Isanti County Board of Commissioners hereby encourages all property taxpayers with the financial ability to pay property taxes due on May 15, 2020 to pay by the due date as timely payment supports the critical county, school, township, and city responses to the COVID-19 pandemic; and BE IT FURTHER RESOLVED, the Isanti County Board of Commissioner hereby does not intend for this resolution to limit the authority of the Isanti County Board of Commissioners or the Auditor-Treasurer to abate taxes or parcel values as otherwise allowed by law or county policy. Motion carried unanimously.

20/05-20 Motion by Morris, seconded by Anderson, to schedule a Committee of the Whole meeting on Wednesday, May 20, 2020, at 1:00 p.m. in the County Board Room of the Isanti County Government Center, 555 18th Avenue SW, Cambridge, MN 55008. Motion carried unanimously.

20/05-21 Motion by Turnquist, seconded by Oslund, to adjourn (10:44 a.m.). Motion carried unanimously.

Julia Lines, County Administrator

Greg Anderson, County Board Chairperson

By: Halee Turner, Administrative Assistant II