



**Mission:**  
Working Together to Deliver Quality Services that are Valued by the Community, Today and Tomorrow  
**Vision:**  
A modern community where all are treated as neighbors

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**Regular Meeting of the Isanti County Board of Commissioners**  
**Tuesday, April 19, 2022, at 9:00 a.m.**  
**Government Center Board Room**

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Members Present: Chairperson Terry Turnquist; Commissioners Dave Oslund, Mike Warring, and Susan Morris  
Members Absent: Commissioner Greg Anderson  
Others Present: J Lines, J Edblad, P Messer, C Struss, B Wendorf, D Wotachek and T Bergloff;  
(Reporter: B Stickle and N Hallman)

00o Chairperson Turnquist called the meeting to order and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. There was no public comment.

22/04-23 Motion by Morris, seconded by Oslund, to approve the April 19, 2022, County Board Agenda, with the following additions: C-3 – Approve Town Road Allotments; and E-5 – Have the Planning Commission amend the Isanti County Zoning Ordinance as it relates to subdivision of a parcel that are unbuildable to not take a building right from a quarter quarter section. Motion carried. Absent – Anderson.

22/04-24 Motion by Oslund, seconded by Warring, to approve the April 5, 2022, County Board Meeting Minutes. Motion carried. Absent – Anderson.

22/04-25 Motion by Morris, seconded by Warring, to approve the following Personnel Action Items: to ratify the hire of Kayla Houchins, part-time Corrections Officer, effective April 7, 2022; to ratify the hire of Daniel Fletcher, full-time Corrections Officer, effective April 15, 2022; to ratify the hire of Emily Goodhart, full-time Sheriff Administrative Assistant III – Child Passenger Safety, effective April 21, 2022; to ratify the hire of Cortney Dingman, full-time Jail Administrator, effective May 2, 2022; and to approve the regular full-time status of Adam Cayo, Deputy Sheriff, effective March 11, 2022. Motion carried. Absent – Anderson.

22/04-26 Motion by Morris, seconded by Oslund, to ratify the 2022-2024 LELS 209 Labor Agreement. Motion carried. Absent – Anderson.

22/04-27 Motion by Turnquist, seconded by Warring, to approve the low bid of \$4,975.00 from Intertek PSI for geotechnical exploration services at the Isanti County Jail for the Jail Booking Addition and Renovation project. Motion carried. Absent – Anderson.

22/04-28 Motion by Oslund, seconded by Warring, to approve the following Utility Permit: Permit No. 22-02-02: Lumen – a new 1.25” duct with 144 fiber, 900, 400, 200 and 100 pair cables with pedestals and hand holes. From TH 47 to Palm Street NW. Motion carried. Absent – Anderson.

22/04-29 Motion by Warring, seconded by Oslund, to approve the following claims and warrants:

Anoka County Treasury Office	\$24,753.25	Mystic Riders	\$12,553.38
H & R Const Co	\$7,900.00	Sunde Land Surveying LLC	\$7,400.00
Minnesota UI Fund	\$93,559.43	The Masters Touch LLC	\$7,252.41

Total Claims & Warrants \$153,418.47

Motion carried unanimously.

22/04-30 Motion by Morris, seconded by Turnquist, to approve the following resolution: RESOLUTION APPROVING THE USE OF AMERICAN RESCUE PLAN ACT (ARPA) FUNDS IN ISANTI COUNTY. WHEREAS, on March 11, 2021 the President of the United States signed into law the American Rescue Plan Act (ARPA) to provide continued relief from the impact of the Covid-19 pandemic; and WHEREAS, approximately \$350 billion of the ARPA funding was allocated to assist state, local, tribal and territory governments in responding to the Covid-19 pandemic; and WHEREAS, recipients of the ARPA funding are required to use the funds in accordance with the Coronavirus Local Fiscal Recovery Fund (CLFRF) requirements as provided with the guidance issued by the United States Department of Treasury: To respond to the public health emergency or its negative economic impacts. To respond to workers performing essential work during the Covid-19 public health emergency by providing premium pay to eligible workers. For the provision of government services to the extent of the reduction in revenue due to the Covid-19 public health emergency relative to the revenues collected in the most recent full fiscal year prior to the emergency. To make necessary investments in water, sewer, or broadband infrastructure; and WHEREAS, the United States Department of Treasury released the final rule on the use of the ARPA funding on January 6, 2022 with an effective date of April 1, 2022; and WHEREAS, the final rule allows recipients of APRA funding to use a standard allowance of \$10 million as the extent of the reduction in revenue due to the Covid-19 public health emergency; and WHEREAS, Isanti County is expected to receive \$7,885,297 in ARPA funding; and WHEREAS, Isanti County may use its entire allotment of ARPA funds to provide government services if Isanti County elects to use the standard allowance of \$10 million as the extent of the reduction in revenue due to the Covid-19 public health emergency; NOW, THEREFORE, BE IT RESOLVED, that the Isanti County Board of Commissioners hereby elects to use the standard allowance of \$10 million in determining the extent of the reduction in revenue due to the Covid-19 emergency; and BE IT FURTHER RESOLVED that the Isanti County Board of Commissioners hereby approves using ARPA funds to pay county payroll expenditures associated with providing any government services; and BE IT FURTHER RESOLVED, that the Isanti County Board of Commissioners hereby authorizes the Chief Financial Officer/County Auditor-Treasurer to determine the specific payroll expenditures paid with ARPA funds. Motion carried. Absent – Anderson.

22/04-31 Motion by Morris, seconded by Warring, to approve the 2022 allotment of town road funding to each township as follows: Athens - \$42,137.85; Bradford - \$58,796.88; Cambridge - \$46,950.37; Dalbo - \$27,140.11; Isanti - \$41,103.51; Maple Ridge - \$24,955.36; North Branch - \$43,066.74; Oxford - \$26,449.70; Spencer Brook - \$40,898.77; Springvale - \$36,502.58; Stanchfield - \$33,542.71; Stanford - \$42,907.71; and Wyanett - \$38,425.71. Motion carried. Absent – Anderson.

00o The Board was advised that the number of Income Maintenance cases as shown by the MAXIS system as of March 31, 2022, was 2,275.

22/04-32 On motion by Mike Warring and seconded by Dave Oslund: 1) Approval was given for all public assistance and social service actions, public assistance and social service expenditures, and social welfare expenditures as listed on the agenda of this meeting and as detailed in supporting documents maintained in the Family Services Department and 2) Payment of the following Family Services Department claims for Public Assistance, Administration, and Social Services was approved:

Canvas Health	\$39,501.38	Prairie Lakes Youth Programs	\$34,785.60
Dept of Human Svcs	\$26,022.52	Resource Trainig & Solutions	\$13,349.00
Isanti County Auditor-Treasurer	\$26,976.00	Rise Incorporated	\$32,954.00
Kanabec Co Family Svcs Agency	\$23,798.40	Therapeutic Services Agency	\$7,394.17
Little Sand Group Homes	\$17,741.30	Volunteers of America	\$7,550.48

MSOP-MN Sex Offender	\$6,375.60	Auditors	\$205,483.64
		Total Family Services Vouchers	\$441,932.09

Motion carried. Absent – Anderson.

22/04-33 Motion by Turnquist, seconded by Warring, to approve County Commissioner Districts Plan F as presented. Aye – Turnquist, Warring, Oslund. Nay – Morris. Absent – Anderson. Motion carried.

22/04-34 Motion by Turnquist, seconded by Warring, to approve the following resolution: RESOLUTION TO ADOPT COUNTY COMMISSIONER DISTRICTS. WHEREAS, Minnesota Statutes Chapter 375 establishes the procedure and requires a process for redistricting County Commissioner Districts based on population figures from the federal census; and WHEREAS, Minnesota Statute § 204B.135, subd. 2 requires counties to redistrict County Commissioner Districts within 80 days of legislative redistricting or at least 15 weeks before the state primary election, whichever comes first; and WHEREAS, counties shall use the 2020 United States Census population data to redistrict the Isanti County Commissioner Districts by April 26, 2022 pursuant to these statutes, and WHEREAS, County Commissioner Districts shall be bounded by town, municipal, ward, or precinct lines pursuant to Minnesota Statutes § 375.025; and WHEREAS, Isanti County published a three week notice in the newspaper having the contract to publish commissioners’ proceedings for the county for 2022; and WHEREAS, Isanti County conducted a public meeting on redistricting on April 13, 2022; NOW, THEREFORE BE IT RESOLVED, the Isanti County Board of Commissioners hereby redistricts the County of Isanti, following town, municipal, or precinct lines as reestablished in March 2022, and reestablishes the length of terms as follows: District 1 – City of Cambridge P-1, Cambridge Township (4-year term, 2022 election); District 2 – City of Braham P-1, Dalbo Township, Maple Ridge Township, Springvale Township, Stanchfield Township, Wyanett Township (continuation of current term, 2024 election); District 3 – Bradford Township, Spencer Brook Township, Stanford Township (continuation of current term, 2024 election); District 4 – City of Isanti P-1, City of Isanti P-2, City of St. Francis P-3, Athens Township (continuation of current term, 2024 election); and District 5 – City of Cambridge P-2, Isanti Township, North Branch Township, Oxford Township (4-year term, 2022 election). BE IT FURTHER RESOLVED, the commissioner districts are, for illustrative purposes, identified in a map of the county attached hereto and marked Exhibit A which by reference is hereby made a part hereof; and BE IT FURTHER RESOLVED, the Isanti County Board of Commissioners hereby directs the County Administrator to file the redistricting plan with the County Auditor-Treasurer by May 3, 2022 to be effective on the 31st day after filing for the 2022 primary and general elections; and BE IT FURTHER RESOLVED, the Isanti County Board of Commissioners hereby directs the County Auditor-Treasurer to publish the redistricting plan in the county’s legal newspaper. Motion carried. Absent – Anderson.

22/04-35 Motion by Oslund, seconded by Morris, to approve the following resolution: RESOLUTION TO AUTHORIZE APPLICATION FOR FUNDING TO ACQUIRE WINTER RECREATION EQUIPMENT THROUGH THE GREATER MINNESOTA REGIONAL PARKS AND TRAILS COMMISSION CONNECTING PEOPLE TO THE OUTDOORS GRANT. Resolution approving a Regional Legacy Connecting People to the Outdoors Small grant application to the Greater Minnesota Regional Parks and Trails Commission and Minnesota Department of Natural Resources for the D4 Winter Sports Cooperative Project. WHEREAS, Isanti County has the right and authority to sponsor a grant funding request to the Greater Minnesota Regional Parks and Trails Commission (GMRPTC). WHEREAS, Isanti County has a right and authority to act as Legal Sponsor for the State Grant Application (the “Application”) and will work with the Minnesota Department of Natural Resources (“DNR”), in developing a Grant Agreement relating to the funding which may be awarded by the Commission. WHEREAS, The Counties of Sherburne, Stearns, and Isanti (the “Counties”) all share the same authorities stated above and seek to apply as a partnership to cooperatively implement a 10-year Winter Sports Program. WHEREAS, Stearns County will assume the role of fiscal agent for the Partnership for the sole

purpose of administering the Connecting People to the Outdoors Grant. THEREFORE, BE IT RESOLVED, That the Applicant certifies it has read and understand the Office of Grants Management Conflict of Interest Policy 08-01, will maintain an adequate Conflict of Interest Policy and monitor and report any actual, potential, or perceived conflicts of interest to the Commission and DNR. BE IT FURTHER RESOLVED, that the Applicant confirms all of the information in its Application and further confirms that it has no expectation of, or entitlement to, reimbursement of costs incurred prior to grant agreement execution date and, if applicable, it has not entered into a written purchase agreement to acquire property or equipment described in its Application if grant funds are to be used for the purchase. BE IT FURTHER RESOLVED, that the Applicant agrees that it will comply with all applicable laws, regulations and requirements as stated in the Grant Agreement with the DNR, including completing required final work plans, ongoing management plans, data collection and sharing, and interim and final project reports. BE IT FURTHER UNDERSTOOD, that the GMRPTC will confirm at such time that it has made the award of funds authorizing a Grant Agreement to be developed between the DNR and the Applicant. Motion carried. Absent – Anderson.

22/04-36 Motion by Morris, seconded by Oslund, to approve and adopt the 2022 Agricultural Annual Report and Workplan. Motion carried. Absent – Anderson.

22/04-37 Motion by Warring, seconded by Oslund, to approve having the Planning Commission amend the Isanti County Zoning Ordinance as it relates to subdivision of a parcel that are unbuildable to not take a building right from a quarter quarter section. Motion carried. Absent – Anderson.

22/04-38 Motion by Oslund, seconded by Turnquist, to approve the final plat of A & E Acres, Section 33, Township 36, Range 24, Springvale Township. Motion carried. Absent – Anderson.

22/04-39 Motion by Morris, seconded by Warring, to approve the final plat of Molin’s Meadows, Section 6, Township 35, Range 22, North Branch Township. Motion carried. Absent – Anderson.

#### PLANNING COMMISISON ACTIONS

22/04-40 Motion by Morris, seconded by Warring, to approve the request of Toni & Don John & Donald & Dawn John, 26362 Lyons Street NE, Stacy, MN 55079 to present a preliminary plat of Lyons Addition. Legal description is Pt. of the NE ¼ of the SE ¼ & the SE ¼ fct. of Section 12, Township 34, Range 22, Oxford Township with the following condition: 1. A septic compliance inspection and a building permit for the single wide mobile home on Lot 4 must be applied for/issued and the well on Lot 5 must be inspected prior to applying for the final plat. Motion carried. Absent – Anderson.

22/04-41 Motion by Morris, seconded by Oslund, to approve the Carolyn Xiong, 8872 285th Avenue NE, North Branch, MN 55056 to present a preliminary plat of Xiong Addition. Legal description is the W ½ of the NE ¼ of the NE ¼ of Section 35, Township 35, Range 22, North Branch Township. Motion carried. Absent – Anderson.

22/04-42 Motion by Warring, seconded by Turnquist, to approve the request of Timothy & Laura Schoenrock, 28876 Dahlia Street NW, Isanti, MN 55040 to present a preliminary plat of Schoenrock Acres. Legal description is All that part of Govt Lot 3 of Section 28, Township 35, Range 24, Bradford Township with the following conditions: 1. Must have soil borings on Lot 1 Block 1 for an alternative septic system prior to applying for the final plat. 2. On Lot 1 Block 1 the existing septic system must meet the 10’ side property line (south property line) prior to applying for the final plat. Motion carried. Absent – Anderson.

22/04-43 Motion by Turnquist, seconded by Oslund, to approve the request of Dennis & Sherry Banwart, 4361 405th Avenue NE, Stanchfield, MN 55080 to present a preliminary plat of Lilydale Estates.

Legal description is the SW ¼ of the SW ¼ fct. of Section 12, Township 37, Range 23, Stanchfield Township. Motion carried. Absent – Anderson.

22/04-44 Motion by Oslund, seconded by Warring, to approve the request of Lindsey Langer, 27606 Highway 47 NW, Isanti, MN 55040 to present a preliminary plat of Langer Property. Legal description is the NE ¼ of the NE 1/4, except the south 331' thereof, also excepting Parcel No. 56, MN Dept. of Transportation ROW Plat No. 30-31 of Section 6, Township 34, Range 24, Stanford Township. Motion carried. Absent – Anderson.

22/04-45 Motion by Morris, seconded by Warring, to approve the request of Daniel & Sheila Grams, 8015 261st Avenue NW, Zimmerman, MN 55398 to present a preliminary plat of Grams Legacy. Legal description is the E ½ of the SE ¼ Fct of Section 8, Township 34, Range 25, Stanford Township. Motion carried. Absent – Anderson.

22/04-46 Motion by Turnquist, seconded by Morris, to approve the request of Rick & Sherry Eichholz & Esther Ribbey, 4255 405th Avenue NE, Stanchfield, MN 55080, for a Conditional Use Permit for a Rural Tourism Request to operate an event center for weddings and other events, including camping. Legal description is Pt of the SW ¼ of the SW ¼ of Section 12, Township 37, Range 23, Stanchfield Township, with the following conditions: 1. The hours of operation will be 8:00 a.m. to 10:00 p.m. Monday through Thursday, 8:00 a.m. through Sunday 8:00 a.m. to 12:00 a.m. with no events scheduled one Sunday per month, 40 large events per year (61 to 210 people), unlimited small events per year (60 people or less) excluding campers. 2. Maximum number of 210 people on site at one time. 3. A licensed off duty peace officer or security officer must be present on site if alcohol is served and all vendors must have a liquor license. 4. All lighting must be retained on site with full cut off fixtures and no glare lighting with zero foot-candles at the property line. 5. Maximum of four camp sites. 6. No outdoor amplified music only if needed during an outdoor wedding ceremony and must meet the Minnesota State Noise Statute. 7. Must comply with the Isanti County Ordinance for signage. 8. Must comply with all federal, state and local regulations/licenses/codes and get all property permits and licenses. 9. No open flame luminaries and must follow state statutes if fireworks are used on site and no celebratory honking. 10. Outdoor garbage cans must be covered to control debris. 11. Must maintain a tree buffer on the north, east and west property lines. 12. Must protect public and private property and the natural resources from damage resulting from storm-water runoff and erosion. Provide a storm water runoff and erosion control plan. 13. On-street parking is prohibited. 14. Minimum of 50 parking spaces must be provided on site for 200 people per ordinance of one space for every four people; including three handicap spaces. 15. Owner-Operator of the property or representative must be on site during all events. 16. Must provide a copy to the Isanti County Zoning Office of the legal binding contract with vendors. 17. Abide by the operation of the event contract. 18. Handicap parking must be adjacent to the walking path. 19. No events to be held in structures on the property; only for the future covered pavilion and a building permit must be issued before utilizing this pavilion. A building/septic permit must be issued for the permanent outhouse and outdoor shower house currently on the property if used during these events. 20. Must provide one portable toilet for every 50 people on site. Findings: 1. This will not impact the neighboring properties and will increase property values so that the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the immediate vicinity. Motion carried unanimously. 2. The property is fully screened and is already existing so the establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area. 3. Adequate number of portable toilets will be provided so that adequate utilities, access roads, drainage and other necessary facilities have been or are being provided. 4. A parking plan has been provided and there is no on street parking allowed so that adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use. 5. They will have one lighted sign 35 square feet or less so that adequate measures have been or will be taken to prevent or control offensive odors,

fumes, dust, noise and vibration so that none of a manner that no disturbance to neighboring properties will result. Motion carried. Absent – Anderson.

22/04-47 Motion by Morris, seconded by Warring, to adjourn (10:29 a.m.). Motion carried. Absent – Anderson.

Julia Lines, County Administrator

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Terry Turnquist, County Board Chairperson

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By: Halee Turner, Administrative Assistant II