

**REGULAR MEETING OF THE ISANTI COUNTY BOARD OF COMMISSIONERS**

Wednesday, April 18, 2018, at 9:00 a.m. – Government Center Boardroom

Members Present: Chairperson Dave Oslund; Commissioners Mike Warring, Greg Anderson, Terry Turnquist, and Susan Morris

Members Absent: None

Others Present: K VanHooser, J Edblad, L Vrolson, B Wendorf, C Struss, P Messer, R Heilman, T Bergloff, K Anderson; (Reporter: N Olson)

00o Chairperson Oslund called the meeting to order and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. Public Comment was made.

00o Lori Vrolson, Executive Director, Central MN Council on Aging (CMCOA) presented an overview on what services CMCOA provides to Isanti County residents.

18/04-21 Motion by Turnquist, seconded by Morris, to approve the agenda. Motion carried unanimously.

18/04-22 Motion by Anderson, seconded by Warring, to approve the minutes of the April 4, 2018, County Board Meeting. Motion carried unanimously.

18/04-23 Motion by Turnquist, seconded by Warring, to approve the following Personnel Committee Recommendation: to approve the request to hire three seasonal/temporary Administrative Assistant I staff to assist the Auditor/Treasurer office during the elections. Motion carried unanimously.

18/04-24 Motion by Morris, seconded by Anderson, to approve the following Personnel Committee Recommendation: to approve the appointment of Courtney Whited to Interim Transit Director effective April 26, 2018, through the period of time until a new Transit Director begins. Motion carried unanimously.

18/04-25 Motion by Anderson, seconded by Warring, to approve the following Personnel Action Items: to accept the resignation of part-time Transit Dispatcher, Will Jefferson, effective April 5, 2018. Motion carried unanimously.

18/04-26 Motion by Turnquist, seconded by Anderson, to approve Dalbo Fire Department's application to conduct excluded bingo. Motion carried unanimously.

18/04-27 Motion by Morris, seconded by Warring, to approve the following: RESOLUTION FOR 2018-2019 MNDOT TRANSIT SERVICE EXPANSION PROGRAM; RESOLVED, that Isanti County enters into an Agreement with the State of Minnesota to provide continuing operating funds under the Transit Service Expansion Program to provide public transportation services in Chisago and Isanti Counties; and RESOLVED, no local match is required; and FURTHER RESOLVED, that Isanti County authorizes the Transit Director and the County Administrator to execute the aforementioned Agreement and any amendments thereto. CERTIFICATION I hereby certify that the foregoing resolution is a true and correct copy of the resolution presented to and adopted by the Isanti County Board of Commissioners at a duly authorized meeting thereof held on April 18, 2018. Dated this 18th day of April, 2018. Motion carried unanimously.

18/04-28 Motion by Turnquist, seconded by Oslund, to approve the following claims and warrants:

Advanced Correctional Healthcare	13,714.72	MCCC, MI 33	9,848.42
Beaudry Oil & Propane	9,339.43	Mercy Hospital	5,745.35

Boyer Truck Parts	6,750.39	Nac Mechanical	7,198.04
Economic Develop. Services Inc.	7,645.76	The Masters Touch LLC	5,997.31
Federated Co-Ops (Hwy.)	17,205.75	WatchGuard	6,350.00
Hansen Surveying	5,409.00	Watson Company	5,267.23
Law Enforcement Tech. Group	20,500.00	ArcGIS	17,174.00
Totals Claims & Warrants			\$138,154.40

Motion carried unanimously.

18/04-29 Motion by Morris, seconded by Anderson, to approve a Public Hearing for the purpose of updating the existing Ordinance Regulating the Parks and Recreation Areas of Isanti County for Wednesday, May 16, 2018, at 9:30 a.m. in the Isanti County Board. Motion carried unanimously.

18/04-30 Motion by Turnquist, seconded by Warring, to approve the following RESOLUTION OF ACCEPTANCE OF DONATIONS TO ISANTI COUNTY. WHEREAS, it is the policy of Isanti County that gifts and donations to the County shall be accepted by the Board of Commissioners; WHEREAS, various departments and programs within Isanti County have received gifts and donations during the month of March, 2018 as follows: Veterans Services Department for Veteran Transportation: VFW Rum River Post 2735 - \$300.00; Sheriff Department for K-9 Program: Peichel, Robert - \$725.00, Ekerholm, Adam - \$25.00, Schwarzbauer, Steven - \$200.00, Chesla, Susan - \$50.00, Larson, Matthew - \$150.00, Edward Jones - \$300.00, and Walmart - \$1,500.00; Sheriff Department for Sheriff Explorers Program: Ball, Karen - \$35.00; Public Health Department for WIC Program: Klein, Mary - \$1,000.00; and Family Services Department for Isanti County Substance Abuse Prevention and Recovery Coalition: Rotary Club of Cambridge & Isanti - \$500.00, and New Hope Community Church - \$500.00. NOW THEREFORE BE IT RESOLVED, that the Isanti County Board of Commissioners hereby formally accepts these gifts and donations. Motion carried unanimously.

00o Penny Messer, Director of Family Services, reviewed the monthly financial report.

18/04-31 Motion by Morris, seconded by Warring, to approve the authorization for the Safety Committee to present two, one-hour training session on AED, First Aide and Blood Borne Pathogens on June 12, 2018, from 10:00 a.m. to 11:00 a.m. in the EOC, and June 13, 2018, from 1:30 p.m. to 2:30 p.m. at Family Services. Motion carried unanimously.

18/04-32 Motion by Warring, seconded by Anderson, to approve Isanti County Family Services and Therapeutic Services Agency Addendum for Uncompensated Care. Motion carried unanimously.

18/04-33 Motion by Anderson, seconded by Turnquist, to approve the Therapeutic Services Agency for Reflective Supervision grant contract. Motion carried unanimously.

18/04-34 Motion by Turnquist, seconded by Morris, to approve the Country Services, Inc. Addendum. Motion carried unanimously.

18/04-35 Motion by Turnquist, seconded by Warring, to approve the change to the County Burial Policy to include the following: Variations from this policy are at the sole discretion of Isanti County to determine if payment should be made when the participant is not an Isanti County resident at the time of death, but Isanti County is the County of Financial Responsibility (CFR). Motion carried unanimously.

00o Pine Technical College President Joe Mulford, and Executive Director Dwayne Green, presented the Pine Technical College Annual Report on Employment Services to the County Board.

## SOCIAL WELFARE ACTIONS

00o The Board was advised that the number of Income Maintenance cases as shown by the MAXIS system as of March 31, 2018, was 2,296.

18/04-36 On motion by Mike Warring and seconded by Terry Turnquist: 1) Approval was given for all public assistance and social service actions, public assistance and social service expenditures, and social welfare expenditures as listed on the agenda of this meeting and as detailed in supporting documents maintained in the Family Services Department and 2) Payment of the following Family Services Department claims for Public Assistance, Administration, and Social Services was approved:

Anoka Metro RTC - 412/(1)	38,920.00	Kanabec Cty Family Svcs Agency	60,000.00
Aurora Plains Academy	21,661.26	Mille Lacs Acad-New Trls Grp Home	12957.58
Canvas Health	38,132.37	Mille Lacs Acad-Ship-Safari Pgm	16888.02
Department of Human Services	8,732.94	Prairie Lakes Detention Ctr-Res	10241
Forest Ridge Youth Services-Comp	5,166.46	Rise Incorporated	29602.53
Gerard Academy	9,178.79	Village Ranch, Inc.	7188.7
Isanti County Auditor-Treasurer	26,976.00	Volunteers of America	30795.05
Isanti County Family Services	5,558.00	Auditors	309604.98
Total all Family Services Vouchers			\$631,603.68

Motion carried unanimously.

18/04-37 Motion by Oslund, seconded by Warring, to approve the following utility permits: to Cooperative Network Services for a buried fiber optic line across and along CSAH 6, Permit No. 18-04-07; and to Cooperative Network Services for a buried fiber optic line along CR 34, Permit No. 18-04-08. Motion carried unanimously.

18/04-38 Motion by Turnquist, seconded by Morris, to approve final payment for Contract #1701, Project No. SP 030-070-008, to Century Fence Company in the amount of \$6041.07. Motion carried unanimously.

18/04-39 Motion by Warring, seconded by Anderson, to approve final payment for Contract #1704, to Knife River Corporation in the amount of \$138,462.03. Motion carried unanimously.

18/04-40 Motion by Morris, seconded by Anderson, to approve final payment for Contract #1705, to Knife River Corporation in the amount of \$574.20. Motion carried unanimously.

18/04-41 Motion by Morris, seconded by Turnquist, to approve advertising for 2018 Contract #'s 1802, 1803, 1805, and 1806. Motion carried unanimously.

18/04-42 Motion by Turnquist, seconded by Anderson, to approve payment to Waste Management in the amount of \$4200 for the month of January, 2017; \$4200 for the month of February, 2018; and \$4200 for the month of March, 2018, for materials recycled and marketed; further said funds to come from SCORE. Motion carried unanimously.

18/04-43 Motion by Turnquist, seconded by Warring, to approve the following Planning Commission Action #1: the request of Sunrise Homes/Vincent Charles, and Tony & Kate Becker, for a Conditional Use Permit for a Rural Tourism Request to operate an event center for weddings, social gatherings, nonprofit events, educational seminars, corporate trainings and business meetings, etc. Legal description is Lot 1 Block 1 Pine Corners 2<sup>nd</sup> Addition of Section 35, Township 36, Range 24, Springvale Township, with the following conditions: 1. The hours of operation will be Monday – Thursday 8:00 a.m. to 7:00 p.m., Friday and Saturday 8:00 a.m. to 11:00 p.m. with the music ending at or before 10:00 p.m.,

and ten Sundays scheduled with events per year 8:00 a.m. to 9:00 p.m. 2. Maximum number of 299 people on site at one time. 3. No more than 150 events per year. 4. A licensed off duty peace officer or security officer must be present on site if alcohol is served and all vendors must have a liquor license. 5. All lighting must be retained on site with full cut off fixtures and no glare lighting with zero foot-candles at the property line. 6. Camping is prohibited including no overnight stay. 7. No outdoor amplified music only if needed during an outdoor wedding ceremony and must meet the Minnesota State Noise Statute. 8. Must comply with the Isanti County Ordinance for signage. 9. Must comply with all federal, state and local regulations/licenses/codes and get all proper permits/licenses. 10. No open flame luminaries and must follow state statutes if fireworks are used on site and no celebratory honking. 11. Outdoor garbage cans must be covered to control debris. 12. This conditional use permit must be reviewed by the planning commission 18 months after the first scheduled event. 13. Must maintain a tree buffer to the north, east and west property lines. 14. Must protect public and private property and the natural resources from damage resulting from storm-water runoff and erosion. Provide a storm water runoff and erosion control plan. 15. Parking on County Road 10 and State Highway 95 is prohibited. 16. Minimum of 90 parking spaces must be provided on site. 17. Owner/Operation Manager must be on site during all events. 18. Must provide a copy to the Isanti County Zoning Office of the legal binding contract with vendors. Findings: 1. This parcel of land is covered with a natural buffer of pine trees so that the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the immediate vicinity. 2. This is a permitted use in the Agriculture/Residential District with a Conditional Use Permit issued so the establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area. 3. The drainage and access roads have been addressed so that adequate utilities, access roads, drainage and other necessary facilities have been or are being provided. 4. No off-site parking will be allowed so that adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use. 5. There will be cut-off lighting at the property lines, amplified music will only be allowed for outdoor weddings otherwise will be kept indoors, and will meet the Minnesota State Statute for noise so that adequate measures have been or will be taken to prevent or control offensive odors, fumes, dust, noise and vibration so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. Motion carried unanimously.

18/04-44 Motion by Turnquist, seconded by Warring, to approve the following Planning Commission Action #2: to authorize the Zoning Department to establish a task force to review and discuss the Isanti County Zoning Ordinance, Section 6, Agriculture/Residential District, Subdivision 4, Interim Uses, and to allow per diem reimbursement to task force members, and then come back to the County Board for approval of ratifying that task force group. Motion carried unanimously.

00o At this time, the County Board of Commissioners determined that the Isanti County Zoning Ordinance in regards to feedlots be brought to the Committee of the Whole meeting on Monday, April 30, 2018, at 10:30 a.m. in the County Board Room, for further discussion.

18/04-45 Motion by Turnquist, seconded by Oslund, to approve the purchase of GIS software licenses through the MESB Grant in the amount of \$17,174.00. Motion approved unanimously.

18/04-46 Motion by Turnquist, seconded by Oslund, to amend A.7 to include the Information Technology GIS software licenses in the amount of \$17,174.00. Motion carried unanimously.

18/04-47 Motion by Turnquist, seconded by Morris, to adjourn (11:32 a.m.). Motion carried unanimously.

Kevin VanHooser, County Administrator

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Dave Oslund, County Board Chairperson

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By: Halee Turner, Administrative Assistant II