

REGULAR MEETING OF THE ISANTI COUNTY BOARD OF COMMISSIONERS

Wednesday, April 3, 2019, 9:15 a.m. – Government Center Boardroom

Members Present: Chairperson Mike Warring; Commissioners Greg Anderson, Terry Turnquist, Dave Oslund
Members Absent: Commissioner Susan Morris
Others Present: K VanHooser, J Edblad, T Bergloff, C Caulk, P Messer, and R Heilman;
(Reporter: J Kotila, N Olson)

00o Chairperson Warring called the meeting to order and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. There was no Public Comment.

19/04-01 Motion by Anderson, seconded by Turnquist, to approve the April 3, 2019, County Board Agenda. Motion carried. Absent: Morris.

19/04-02 Motion by Turnquist, seconded by Oslund, to approve the March 20, 2019, County Board Minutes. Motion carried. Absent: Morris.

19/04-03 Motion by Oslund, seconded by Anderson, to approve the Community Health Board Actions. Motion carried. Absent: Morris.

19/04-04 Motion by Turnquist, seconded by Oslund, to approve the following Personnel Action Items: to ratify the hire of Tanner Erickson, full time Sign Worker II, effective April 1, 2019; to approve the transfer of Patti Bontjes, full time Eligibility Worker, to full time Child Support Officer, effective April 8, 2019; to approve the promotion of Tim Nelson, full time Assistant County Attorney, to Chief Deputy County Attorney, effective April 15, 2019; to approve the promotion of Brandon Oliver, Deputy Sheriff, to Sergeant, effective April 11, 2019; to approve the promotion of John Gillquist, Deputy Sheriff, to Sergeant, effective April 25, 2019; to accept the resignation of Shila Walek Hooper, full time Chief Deputy County Attorney, effective April 12, 2019; to accept the resignation of Blake Olson, full time Corrections Officer, effective March 21, 2019; and to accept the resignation of Kayla Klingbeil, part time Deputy Sheriff, effective April 1, 2019. Motion carried. Absent: Morris.

19/04-05 Motion by Turnquist, seconded by Warring, to approve the lease extension with Therapeutic Services Agency, Inc. (TSA) for Suite J at the Oakview Office Complex. Motion carried. Absent: Morris.

19/04-06 Motion by Anderson, seconded by Oslund, to approve the Sentencing to Serve (STS) Contract between the State of Minnesota and Isanti County effective July 1, 2019, through June 30, 2021. Motion carried. Absent: Morris.

19/04-07 Motion by Anderson, seconded by Oslund, to approve the agreement for watercraft inspection services with WaterGuards, LLC beginning on fishing opener to the last weekend in September, 2019. Motion carried. Absent: Morris.

19/04-08 Motion by Anderson, seconded by Oslund, to approve the following claims and warrants:

Enviro. Systems Research Inst.	\$11,600.00	Nac Mechanical	\$8,211.16
Hansen Surveying	\$13,149.00	Regents of University of MN	\$25,638.54
MCCC, MI 33	\$21,682.00	The Schneider Corp.	\$9,600.00
Midwest Protection Agency	\$7,500.00	Total Claims and Warrants	\$97,380.70

Motion carried. Absent: Morris.

00o At this time, a Public Hearing was held to consider amending the Isanti County Zoning Ordinance – Short Term Rentals. Kevin VanHooser, County Administrator, read the following published Public Notice into the record: NOTICE IS HEREBY GIVEN that the Isanti County Board of Commissioners will hold a Public Hearing on April 3, 2019, at 9:30 a.m. in the County Board Room of the Isanti County Government Center, 555 18th Avenue SW, Cambridge, MN 55008, to consider amending the Isanti County Zoning Ordinance, Section 2, Definitions, Subdivision 2, Bed and Breakfast and Short Term Rentals and Section 6, Agriculture/Residential District, Subdivision 4, Interim Uses, Section 7, Rural Service Center District, Subdivision 4, Interim Uses, Section 11, Shoreland District (all subdivisions), Subdivision 4, Interim Uses and Section 12, Rum River Scenic District, Subdivision 6, Interim uses, to allow for Short Term Rentals. A full copy of this proposed ordinance can be viewed on the county website @ <http://www.co.isanti.mn.us> and/or the County Auditor’s Office. By order of the Isanti County Board of Commissioners this 20th day of February, 2019. No written comments were received. Public comment was made.

19/04-09 Motion by Turnquist, seconded by Oslund, to close the Public Hearing (9:38 a.m.). Motion carried. Absent: Morris.

19/04-10 Motion by Turnquist, seconded by Oslund, to approve the following Proposed Short Term Rental and Bed and Breakfast Isanti County Zoning Ordinance language: Section 4. Rules and Definitions. Subdivision 2. Definitions. Bed and Breakfast – A dwelling designed and used as a residence in which one or more bedrooms are rented to short term guests on a day – to – day basis and in which breakfast is served to these overnight guests. Short Term Dwelling Rental – A single family dwelling that is rented out on a short term basis for a fee. A short term rental under this definition shall be a rental for any period of time less than thirty (30) consecutive days. Section 6, Agriculture/Residential District, Subdivision 4. Interim Uses, #17. Short Term Rental. Section 7, Rural Service Center, Subdivision 4, Interim Uses, #3. Short Term Rental. Section 11. Shoreland District, Subdivision 2. – All Subdistricts, Subdivision 2 (SP), 4. Interim Uses. #1. Short Term Rental; (R), 4. Interim Uses #1. Short Term Rental; (WC) 4. Interim Uses, #1 Short Term Rental; (G) 4. Interim Uses #1 Short Term Rental. Section 12, Rum River Scenic District, Subdivision 6, Interim Uses, #1 Short Term Rental. Interim use permit: 1. Short Term Rental: A. Must meet structure setbacks within the Zoning District; B. Capacity not to exceed two people per bedroom plus two additional people; C. All occupancy must be in the dwelling used for the proposed use; D. An address sign must be visible from the access road with no other signage allowed; E. Will not create an increased demand upon existing services or amenities; F. Are screened or able to be screened adequately, or are sufficiently separated from adjacent development or land, to prevent undue negative impact to nearby properties; G. Will not have an appearance that is inconsistent or incompatible with surrounding area; H. Will protect public and private property and the natural resources from damage resulting from storm-water runoff and erosion; I. No on-street parking will be allowed; J. Adequate onsite parking to accommodate number of occupants; K. Noise, fumes, dust, odors, vibration, or light generated as a result of the proposed use will at the property line, be below the volume, frequency, or intensity such that they do not unreasonably interfere with the enjoyment of life, quiet, comfort, or outdoor recreation of an individual of ordinary sensitivity and habits in amounts not inconsistent with Minnesota Statutes. This standard shall not apply to incidental traffic parking, loading, and construction, farming, or maintenance operations; L. Must obtain and maintain all applicable local, state and federal licenses/permits; and shall otherwise comply with all applicable local, state, and federal statutes and regulations. M. Owner must identify the property lines to all renters; N. Owner must provide their name and telephone contact information to anyone within a quarter mile of the property with a maximum two hour response time; O. Must provide “How to stay neighborly brochure” to all guests; P. These terms apply only when using the property as a Short Term Rental. Additional requirements for Shoreland District: Q. The septic system must be adequate for the proposed use and a compliance septic inspection; R. Impervious surface coverage of lots must not exceed twenty-five (25) percent of the lot area. With the following findings: 1. The Zoning Department has become aware of residents within Isanti County advertising homes for short-term rental opportunities. 2. A number of individuals have provided

information to the Zoning Department, the County Planning Commission, and the County Board concerning the benefits of introducing guests to Isanti County, and the economic benefits resulting from additional rental income. 3. The Zoning Department has been made aware of complaints concerning just one property where the owners were renting the home on a short-term basis. 4. While a number of individuals have expressed opposition to permitting short-term rentals without requiring extended setbacks for the properties from other residences, the County Board believes that requiring an interim use permit in order to operate a short-term rental property appropriately balances those concerns with the benefits available to homeowners wishing to make use of their homes in this way. 5. In attempting to balance the interests at stake in this discussion, the Planning Commission received public input at multiple public hearings, and also engaged in a joint working session with the County Board. 6. This proposed amendment meets the goals for guiding the Comprehensive Plan by promoting the development of a variety of housing types. Motion carried. Absent: Morris.

O0o Bob Voss, Executive Director of East Central Regional Development Commission, presented the annual report.

19/04-11 Motion by Turnquist, seconded by Anderson, to approve the purchase of software licenses for SafeSignal through Alert Media in the amount of \$4,411.00. Motion carried. Absent: Morris.

19/04-12 Motion by Turnquist, seconded by Anderson, to approve final payment for Contract #1803 to Knife River Corp. in the amount of \$41,344.79. Motion carried. Absent: Morris.

19/04-13 Motion by Anderson, seconded by Oslund, to approve final payment for Contract #1806 to Knife River Corp. in the amount of \$48,301.11. Motion carried. Absent: Morris.

19/04-14 Motion by Turnquist, seconded by Oslund, to approve the following resolution: RESOLUTION NO. 19-13-08. TRANSPORTATION FUNDING. WHEREAS, Minnesota Counties maintain 30,742 miles of County State Aid Highway (CSAH) roads and 14,141 miles of county roads, totaling over 30% of the state's roadways; and WHEREAS, the total annual need is \$1.084 billion over the next 25 years just to maintain the current CSAH and county road system, not including expansion; and WHEREAS, the annual funding gap for counties has resulted in deferring basic maintenance, delaying expansion projects with resulting safety concerns, mounting congestion, and missed economic growth for businesses and commuters; and WHEREAS, a comprehensive and sustainable transportation solution should include robust funding for roads, bridges, and transit, and address the varying needs in different parts of the state; and WHEREAS, increased funding for Minnesota's Highway User Tax Distribution Fund would provide additional, stable funds for MnDOT, all 87 counties, all cities with a population of 5,000 or more, and townships across the state; NOW THEREFORE BE IT RESOLVED, that the Isanti County Board of Commissioners encourages the Minnesota Legislature to pass and the Governor to sign a bill that brings adequate funding to Minnesota's statewide transportation system. Motion carried. Absent: Morris.

19/04-15 Motion by Oslund, seconded by Warring, to approve final payment for Contract #1802 to Knife River Corp. in the amount of \$71,815.87. Motion carried. Absent: Morris.

19/04-16 Motion by Anderson, seconded by Turnquist, to approve final payment for Contract #1807 to Knife River Corp. in the amount of \$500.54. Motion carried. Absent: Morris.

O0o Commissioners provided various committee reports.

19/04-17 Motion by Turnquist, seconded by Oslund, to adjourn (10:49 a.m.). Motion carried. Absent: Morris.

Kevin VanHooser, County Administrator

Mike Warring, County Board Chairperson

By: Hallee Turner, Administrative Assistant II