

**REGULAR MEETING OF THE ISANTI COUNTY BOARD OF COMMISSIONERS**

Wednesday, March 21, 2018, at 9:00 a.m. – Government Center Boardroom

Members Present: Chairperson Dave Oslund, Vice Chairperson Mike Warring, Commissioners Susan Morris, Greg Anderson, Terry Turnquist  
Members Absent: None  
Others Present: K VanHooser, J Edblad, C Caulk, P Messer, T Bergloff, C Struss  
(Reporter: N Olson; B Stickels)

00o Chairperson Oslund called the meeting to order and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. Public comment was made.

18/03-23 Motion by Morris, seconded by Anderson, to approve the March 21, 2018, County Board agenda with the following additions: A.5. Resolution in Support of East Central Regional Development Commission Coordinating Phase I Planning for Establishing Regional Transportation Coordination Councils; A.6. Accept the EDA Recommendation to Proceed with the High Speed Internet Project; A.7. Approve a Grant Match of \$2000 to GPS 45:93 for a Regional Post Road Grant Application; A.8. Discuss USDA E-Connectivity/Broadband Grant Program; and D.3. Nominate Isanti County Commissioner to serve on the Policy Committee for Lower St. Croix one Watershed, One Plan. Motion carried unanimously.

18/03-24 Motion by Warring, seconded by Turnquist, to approve the minutes of the March 14, 2018, County Board Meeting. Motion carried unanimously.

18/03-25 Motion by Anderson, seconded by Warring, to approve the following Personnel Action Items: Ratify the hire of Halee Turner, full-time Administrative Assistant II, Administrator's Office, effective April 2, 2018; ratify the hire of Cassandra Shaker, full-time Public Health Planner, effective April 9, 2018; ratify the hire of Bill Patterson, intermittent part-time Transit Bus Driver, effective March 19, 2018; ratify the hire of William Schmidt, intermittent part-time Transit Bus Driver, effective March 19, 2018; ratify the hire of Jason Wolff, intermittent part-time Transit Bus Driver, effective March 19, 2018; ratify the promotion of Todd Willenbring to Investigations Officer, effective March 15, 2018; and to approve regular full-time status for Thomas Jerome, Deputy Sheriff, effective March 27, 2018. Motion carried unanimously.

18/03-26 Motion by Anderson, seconded by Morris, to approve the following claims and warrants:

|                           |          |                            |               |
|---------------------------|----------|----------------------------|---------------|
| Cargill, Inc.             | 17521.11 | Knife River Corp.          | 61575.10      |
| Design Nine, Inc.         | 9100.00  | MN Dept. of Transportation | 15284.41      |
| Hansen Surveying          | 6226.00  | Summit Food Service LLC    | 7802.08       |
| Total claims and warrants |          |                            | \$ 117,508.70 |

Motion carried unanimously.

17/03-27 Motion by Anderson, seconded by Turnquist, to approve the following: RESOLUTION IN SUPPORT OF EAST CENTRAL REGIONAL DEVELOPMENT COMMISSION CONDUCTING PHASE 1 PLANNING FOR ESTABLISHING REGIONAL TRANSPORTATION COORDINATING COUNCILS. WHEREAS, The Minnesota Departments of Transportation (MnDOT) and Human Services (DHS), in collaboration with other state agencies through the Minnesota Council on Transportation Access (MCOTA), are working with local governments and organizations to create Regional Transportation Coordination Councils (RTCCs) as appropriate through Greater Minnesota; and WHEREAS, the goal of RTCCs is to improve the mobility of "transportation disadvantaged" (i.e. older adults, disabled, low income, and/or military veterans) by coordinating transit providers, service agents, and the private sector to fill transportation gaps, streamline access to transportation and provide individuals more options of where and

when to travel; and WHEREAS, the MNDOT Office of Transit will provide financial and technical support for eligible organizations to develop a structure and operations plan for the establishment of an RTCC; and WHEREAS, the East Central Regional Development Commission (ECRDC) is an eligible organization and has by resolution agreed to conduct the Phase 1: RTCC Organizational Planning on behalf of jurisdictions and stakeholders in East Central Minnesota. NOW THEREFORE BE IT RESOLVED, that Isanti County supports the goals of the RTCCs and the ECRDC's application to the State of Minnesota to conduct Phase 1: Planning for Regional Transportation Coordinating Councils. Dated this 21st day of March, 2018. Motion carried unanimously.

18/03-28 Motion by Morris, seconded by Turnquist, approves to accept the Economic Development Authority recommendation to proceed with the high speed internet project. Motion carried unanimously.

18/03-29 Motion by Turnquist, seconded by Anderson, to approve a grant match of up to \$2000 to GPS 45:93 for a Regional Post Road Grant Application. Motion carried unanimously.

18/03-30 Motion by Turnquist, seconded by Anderson, to review and discuss the USDA E-Connectivity/Broadband Grant Program at the March 26, 2018, Committee of the Whole meeting. Motion carried unanimously.

O0o At this time, Sheriff Chris Caulk recognize Aleksandra Fay, Corrections Officer, for completion of the Institute of Credible Leadership Development.

18/03-31 Motion by Morris, seconded by Warring, to approve the purchase of LETG Software and Services in the amount of \$20,500.00. Motion carried unanimously.

18/03-32 Motion by Warring, seconded by Oslund, to approve the purchase of personal protection items (hand guns) from Tactical Advantage in the amount of \$7,467.00 after trade-in of current personal protection items. Motion carried unanimously.

O0o Mark Jensen, Isanti County Fiscal Supervisor, presented his agency's monthly financial report to the Board.

18/03-33 Motion by Morris, seconded by Turnquist, to approve a mileage expenditure after the allowed deadline for Casie Behm, Social Worker, in the amount of \$246.16. Motion carried unanimously.

18/03-34 Motion by Anderson, seconded by Warring, to approve a contract amendment for Isanti County Family Services acting as Fiscal Host with Hearth Connection. Motion carried unanimously.

O0o Karyn Hansen, Social Services Supervisor, presented the County Board an annual report on gaps in Mental Health Community resources.

#### SOCIAL WELFARE ACTIONS

O0o The Board was advised that the number of Income Maintenance cases as shown by the MAXIS system as of February 28, 2018, was 2,286.

18/03-35 Motion by Warring, seconded by Anderson: 1) Approval was given for all public assistance and social service actions, public assistance and social service expenditures, and social welfare expenditures as listed on the agenda of this meeting and as detailed in supporting documents maintained in the Family Services Department and 2) Payment of the following Family Services Department claims for Public Assistance, Administration, and Social Services was approved:

|                                      |            |                               |               |
|--------------------------------------|------------|-------------------------------|---------------|
| Anoka Metro RTC-412/(1)-             | 43,090.00  | Mille Lacs Academy-NTGH       | 6,808.22      |
| Canvas Health                        | 47,085.85  | North Homes Child/Family Svcs | 8,975.43      |
| Department of Human Services         | 58,415.63  | Pine Technical College        | 31,936.70     |
| Gerard Academy                       | 17,290.06  | Rise Incorporated             | 21,503.86     |
| Isanti County Auditor-Treasurer      | 26,976.00  | Teen Focus Recovery Center    | 7,500.00      |
| Isanti County Family Services        | 11,116.00  | U.S. Postal Service (Hasler)  | 6,000.00      |
| Kanabec Co. Family Service Agency    | 21,412.55  | Village Ranch, Inc.           | 10,385.48     |
| Mille Lacs Academy-Castle/Navigators | 10,347.49  | Volunteers of America         | 16,180.45     |
| Auditors                             | 290,647.15 |                               |               |
| Total all Family Services Vouchers   |            |                               | \$ 635,670.87 |

Motion carried unanimously.

18/03-36 Motion by Turnquist, seconded by Morris, to approve the final plat for Rum River Ridge. Legal description is the N ½ of the SE ¼ fct of Section 2, Township 34, Range 24, Stanford Township. Motion carried unanimously.

O0o Trina Bergloff, Zoning Administrator, discussed and reviewed the draft Isanti County Buffer Ordinance.

18/03-37 Motion by Anderson, seconded by Morris, to table the draft Isanti County Buffer Ordinance and bring to the Committee of the Whole meeting on Monday, March 26, 2018, for further discussion. Motion carried unanimously.

18/03-38 Motion by Morris, seconded by Oslund, to nominate Commissioner Greg Anderson to serve on the Policy Committee for Lower St. Croix One Watershed, One Plan. Motion carried unanimously.

18/03-39 Motion by Turnquist, seconded by Warring, to approve the following ACCEPTANCE OF DONATION TO ISANTI COUNTY. WHEREAS, it is the policy of Isanti County that gifts and donations to the County shall be accepted by the Board of Commissioners; WHEREAS, various departments and programs within Isanti County have received gifts and donation during the month of February 2018 as follows: Zoning Department for 5<sup>th</sup> and 6<sup>th</sup> Grade Conservation Day: Cambridge Township-\$700.00; Sheriff Department for Explorer Program: Smythe, Mary-\$160.00; Sheriff Department for Safety & Rescue Program: Cambridge Township-\$1,000.00; and Transit Department: United Way (payroll contributions) - \$231.81. NOW THEREFORE BE IT RESOLVED, that the Isanti County Board of Commissioners hereby formally accepts these gifts and donations. Motion carried unanimously.

O0o Chad Struss, Auditor-Treasurer, informed the County Board that the U.S. Department of State is increasing passport acceptance fees effective April 2, 2018. The acceptance fee will increase from \$25 to \$35.

18/03-40 Motion by Warring, seconded by Turnquist, to table the request to purchase election equipment until the next County Board meeting, and further, to bring it to the March 26, 2018, Committee of the Whole meeting for discussion. Motion carried unanimously.

O0o Jim Rostberg, Region 4 Representative for the Employer Support of the Guard and Reserve (ESGR), and Dan Meyer, Isanti County Veterans Services Director, presented Patriotic Employer awards, which recognize employers for their leadership and personnel policies that support employee participation in the National Guard and Reserve force, to Commissioner Turnquist, Commissioner Anderson, Commissioner Warring, Commissioner Morris, Commissioner Oslund, and County Administrator Kevin VanHooser.

18/03-41 Motion by Morris, seconded by Turnquist, to adjourn (10:13 a.m.). Motion carried unanimously.

Kevin VanHooser, County Administrator

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Dave Oslund, County Board Chair

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By: Sharon Katka, Office Manager/Personnel Technician