



Mission:
Working Together to Deliver Quality Services that are Valued by the Community, Today and Tomorrow
Vision:
A modern community where all are treated as neighbors

Regular Meeting of the Isanti County Board of Commissioners
Wednesday, March 17, 2021, at 9:00 a.m.
Government Center Board Room

Members Present: Chairperson Susan Morris; Commissioners Terry Turnquist, Dave Oslund, Mike Warring, and Greg Anderson
Members Absent: None
Others Present: J Lines, J Edblad, K Carlson, R Heilman, P Messer, K Long, T Marttila, C Struss, T Bergloff, and J Benting; (Reporter: J Kotila and S Mithaqiyan)

00o Chairperson Morris called the meeting to order and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. There was no public comment.

21/03-15 Motion by Oslund, seconded by Turnquist, to approve the March 17, 2021, County Board Agenda with the addition of I-1 – Jail Flooring Project. Motion carried unanimously.

21/03-16 Motion by Anderson, seconded by Warring, to approve the March 3, 2021, County Board Meeting Minutes. Motion carried unanimously.

21/03-17 Motion by Turnquist, seconded by Oslund, to approve the following Personnel Action Items: to ratify the hire of Crystal McGarry, full-time Child Support Officer, effective March 18, 2021; to approve the internal promotion of Dennis Ginter, full-time Building Inspector, to full-time Building Official/Septic Inspector, effective March 12, 2021; to approve the internal promotion of Travis Marttila, full-time Interim IT Director, to full-time Central Services Division Leader, effective March 17, 2021; and to approve the promotion of Elisabeth Arcand, full-time Probation Officer, to full-time Career Agent effective March 17, 2021. Motion carried unanimously.

21/03-18 Motion by Anderson, seconded by Oslund, to set a public hearing at 9:30 a.m. on Wednesday, April 7, 2021, in the Board Room of the Isanti County Government Center, 555 18th Avenue SW, Cambridge, MN 55008, to obtain public comment on the County's intention to appoint the office of Auditor-Treasurer, Pursuant to Minnesota Statute §375A.1205, and to approve the Proposed Resolution for Appointment of the Office of Auditor-Treasurer. WHEREAS, Minn. Stat. §375A.1205 allows a County Board to appoint certain offices including the County Auditor-Treasurer; and WHEREAS, the County Board of Commissioners recognizes the benefit to having appointed persons in the position of the County Auditor-Treasurer because it promotes efficiency and consistency of County business with individuals qualified to oversee a broad spectrum of complex issues within the Auditor-Treasurer's Office; and WHEREAS, pursuant to Minn. Stat. §375A.1205, Subd. 1, the County Board intends to appoint a County Auditor-Treasurer under the following circumstances: 1. There is a signed contract with the County Board and incumbent Auditor-Treasurer that the incumbent officer will be appointed to the position and retain tenure, pay, and benefits equal to or greater than length of service. NOW, THEREFORE, BE IT RESOLVED, that the Isanti County Board of Commissioners hereby notifies the public of its intent to appoint the office of the County Auditor-Treasurer; and BE IT FURTHER RESOLVED, that the Isanti County Board of Commissioners will hold a Public Hearing on Wednesday, April 7, 2021, at 9:30 a.m. during its regular board meeting regarding appointment of the Auditor-Treasurer with said appointment taking place by signed contract with the incumbent Auditor-Treasurer. Motion carried unanimously.

21/03-19 Motion by Turnquist, seconded by Anderson, to approve the two Memorandum of Understandings with LELS #209 for authorized footwear and for Health Care Savings Plan. Motion carried unanimously.

21/03-20 Motion by Oslund, seconded by Warring, to approve the Memorandum of Understanding with LELS #212 for Health Care Savings Plan. Motion carried unanimously.

21/03-21 Motion by Warring, seconded by Anderson, to approve the Respectful Workplace and Non-Discrimination Policy as part of the Offensive Conduct, Harassment and Violence Policy. Motion carried unanimously.

21/03-22 Motion by Turnquist, seconded by Oslund, to table the approval for an update to the Expense Reimbursement Policy. Motion carried unanimously.

21/03-23 Motion by Warring, seconded by Anderson, to approve the update to the Probationary Period Policy as outlined in the Isanti County Personnel Policy Section 6.6 and Vacation Policy as outlined in Section 8.3. Motion carried unanimously.

21/03-24 Motion by Anderson, seconded by Warring, to approve the bid from Kraus-Anderson in the amount of \$28,500.00 for a County Wide Facilities Study. Motion carried unanimously.

21/03-25 Motion by Warring, seconded by Oslund, to appoint Rebecca Mauriala-Kuehn to the Parks and Recreations Commission. Motion carried unanimously.

21/03-26 Motion by Morris, seconded by Anderson, to appoint Katy Skiba to the Planning Commission. Motion carried unanimously.

21/03-27 Motion by Oslund, seconded by Turnquist, to approve the following claims and warrants:

Advanced Corr. Healthcare	\$15,507.15	Cargill Inc	\$18,721.97
Beaudry Oil & Propane	\$8,185.50	CDW Government Inc	\$7,107.51
Berts Auto Body	\$8,905.40	Federated Co-Ops (Highway)	\$17,489.99
Birch	\$10,867.62	Frontier Precision, Inc	\$40,724.03
BJ Baas Builders	\$104,654.37	Kris Engineering Inc	\$7,560.00
Brock White Company LLC	\$5,040.00	Metro. Mechanical Contractors	\$5,759.00
Cambridge Medical Center	\$5,377.08	Total Claims & Warrants	\$255,899.62

Motion carried unanimously.

21/03-28 Motion by Warring, seconded by Anderson, to approve Amendment #1 to the Joint Powers Agreement for Human Trafficking Task Force. Motion carried unanimously.

21/03-29 Motion by Anderson, seconded by Oslund, to approve the following 2021 County Highway Construction Projects and their estimated costs: Reconstruction (1.1 miles): CSAH 21 (TH 95 to Isanti/Chisago County Line) - \$1,242,00.00; Bridge Replacement: CSAH 3 (3052, 3053, 3054) - \$1,838,916.00; Pavement Preservation (12 miles): CSAH 3 (Rendova Street to East County Line) - \$468,000.00, CSAH 10 (CR 53 to CSAH 8) - \$396,430, CSAH 14 (TH 95 to Rum River Bridge) - \$386,000.00; CR 36 (CSAH 6 to CSAH 3) - \$771,057; CR 42 (CSAH 10 to CSAH 5) - \$243,508, and CR 52 (TH 47 to CSAH 5) - \$549,412.00; Sealcoats (18.3 miles): roads 8, 9, 10, 58, and 70 - \$366,000.00; GRINWR (17.3 miles): roads 9, 17, and 56 - \$129,750.00; Estimated Total Construction Costs: \$6,391,073.00. Motion carried unanimously.

O0o Penny Messer, Health & Human Services Division Leader, presented the agency's monthly financial report.

21/03-30 Motion by Warring, seconded by Anderson, to approve the Memorandum of Understanding between Isanti County Family Services and Canvas Health. Motion carried unanimously.

O0o The Board was advised that the number of Income Maintenance cases as shown by the MAXIS system as of February 28, 2020, was 2,294.

21/03-31 On motion by Terry Turnquist and seconded by Dave Oslund: 1) Approval was given for all public assistance and social service actions, public assistance and social service expenditures, and social welfare expenditures as listed on the agenda of this meeting and as detailed in supporting documents maintained in the Family Services Department and 2) Payment of the following Family Services Department claims for Public Assistance, Administration, and Social Services was approved:

Anoka Metro RTC	\$ 43,555.20	Lighthouse Child & Family Svcs.	\$ 10,879.79
Canvas Health	\$ 42,371.17	MSOP-MN Sex Offender Prog.	\$ 6,700.65
CDW Govern. Inc.	\$ 8,981.70	Nelson/Sharon K.	\$ 22,059.00
Chileda Institute Inc.	\$ 13,125.28	Prairie Lakes Youth Program	\$ 5,725.50
Dept. of Human Svcs.	\$ 23,350.41	Resource Training & Solutions	\$ 6,982.18
Isanti County Auditor-Treasurer	\$ 26,976.00	Rise Incorporated	\$ 29,968.00
Isanti County Family Services	\$ 5,558.34	Therapeutic Services Agency	\$ 6,795.83
Kanabec Co Family Services	\$ 23,394.50	Auditors	\$ 196,539.02
		Total Family Services Vouchers	\$ 472,962.57

Motion carried unanimously.

21/03-32 Motion by Turnquist, seconded by Warring, to authorize reimbursement to Karen Long, County Recorder, in the amount of \$233.10 after the deadline for submission. Motion carried unanimously.

21/03-33 Motion by Turnquist, seconded by Anderson, to approve the purchase of LenelS2 Badging/Access Control System from UHL in the amount of \$56,807.00. Motion carried unanimously.

21/03-34 Motion by Turnquist, seconded by Anderson, to approve the following resolution: ACCEPTANCE OF DONATIONS. WHEREAS, is it the policy of Isanti County that gifts and donations to the County shall be accepted by the Board of Commissioners; WHEREAS, various departments and programs within Isanti County have received gifts and donations during the month of February 2021 as follows: Sheriff Department for Equipment: Anonymous - \$5,000.00, and Anonymous - \$150.00; Sheriff Department for Explorers Program: Northstar Recycling LLC - \$396.20; and Public Health Department for Vaccine Distribution: Minar, Susan - \$200.00. NOW THEREFORE BE IT RESOLVED, that the Isanti County Board of Commissioners hereby formally accepts these gifts and donations. Motion carried unanimously.

21/03-35 Motion by Warring, seconded by Oslund, to approve the renewal of the consumption and display permit for Cambridge Curling Club Inc. Motion carried unanimously.

21/03-36 Motion by Oslund, seconded by Warring, to approve the agreement for Watercraft Inspections with Waterguards. Motion carried unanimously.

21/03-37 Motion by Warring, seconded by Oslund, to approve the following 2021 Solid Waste Collection and Transportation Licenses: Vanderpoel Disposal, All City Container DBA A-1 Hauling and Rolloff, Haul it a Day Inc, Quality Disposal Systems Inc, Walters Recycling and Refuse, Pete's Rubbish Hauling LLC, Ace Solid Waste, SRC Inc DBA Town & Country Disposal, LePage & Sons Inc, Jim's Mille

Lacs Disposal Inc, and Waste Management; and the following 2021 Recycling Facility License: Waste Management. Motion carried unanimously.

PLANNING COMMISSION

21/03-38 Motion by Turnquist, seconded by Oslund, to approve the request of Keith and Linda Fluth, 37877 Dolphin Street NW, Dalbo, MN 55017, to present a preliminary plat of Rum River Preserve 3. Legal description is Lot 3 Block 1 Rum River Preserve 2 of Section 28, Township 36, Range 24, Springvale Township. Motion carried unanimously.

21/03-39 Motion by Oslund, seconded by Turnquist, to approve the request of Philip and Michele Bjork, 3799 349th Avenue NW, Cambridge, MN 55008, to present a preliminary plat of Bjork's North Woods 2. Legal description is Pt SW ¼ of the SW ¼ and the West 330' of the SE ¼ of the SW ¼ of Section 17, Township 36, Range 24, Springvale Township with the following condition: 1. Soil borings must be completed for Lot 2 Block 1 prior to making application for the final plat. Motion carried unanimously.

21/03-40 Motion by Oslund, seconded by Turnquist, to approve the request of Kenneth Nastrom, 2118 352nd Avenue NE, Cambridge, MN 55008 to present a preliminary plat of Meadowood V. Legal description is Pt SW 1/4 of the SW 1/4 & Pt NE 1/4 of the NW 1/4 & Pt E 1/2 of the SW 1/4 of the SE 1/4 & Pt W 1/2 of the SW 1/4 of the SE 1/4 & SE 1/4 of the SW 1/4 & Lots 9 & 10 Block 1 Meadowood IV of Sections 16 & 21, Township 36, Range 23, Cambridge Township with the following conditions: 1. Soil borings must be completed prior to making application for the final plat. 2. The Meadowood III plat shall be not be recorded, and by the agreement of the applicant, the previous approvals of Meadowood III are hereby vacated. 3. The shared driveway accesses for Lots 5, 6, 7, and 8 Block 1 must be constructed prior to recording the final plat. Motion carried unanimously.

21/03-41 Motion by Anderson, seconded by Warring, to approve the request of Tony and Kate Becker, 21765 County Road 50, Corcoran, MN 55340 with a property address of: 33262 Palm Street NW, Cambridge, MN 55008 to amend and review the conditional use permit dated April 12, 2018 for a rural tourism request to operate an event center for weddings, social gatherings, nonprofit events, educational seminars, corporate trainings and business meetings, etc. Legal Description is Lot 1 Block 1 Pine Corners 2nd Addition of Section 35, Township 36, Range 24, Springvale Township with the following conditions: 1. The hours of operation will be Sunday – Thursday 8:00 a.m. to 9:00 p.m., Friday and Saturday 8:00 a.m. to 11:00 p.m. with the music ending at or before 10:00 p.m., and twenty six Sundays scheduled with events per year 8:00 a.m. to 9:00 p.m. 2. Maximum number of 299 people on site at one time. 3. No more than 150 events per year. 4. A licensed off duty peace officer or security officer must be present on site if alcohol is served and all vendors must have a liquor license. 5. All lighting must be retained on site with full cut off fixtures and no glare lighting with zero foot-candles at the property line. 6. Camping is prohibited including no overnight stay. 7. No outdoor amplified music only if needed during an outdoor wedding ceremony and must meet the Minnesota State Noise Statue. 8. Must comply with the Isanti County Ordinance for signage. 9. Must comply with all federal, state and local regulations/licenses/codes and get all proper permits/licenses. 10. No open flame luminaries allowed outside and indoor luminaries must be contained inside a candle fixture, must follow state statues if fireworks are used on site and no celebratory honking. 11. Outdoor garbage cans must be covered to control debris. 12. This conditional use permit must be reviewed by the planning commission 18 months after the first scheduled event. 13. Must maintain a tree buffer to the north, east and west property lines. 14. Must protect public and private property and the natural resources from damage resulting from storm-water runoff and erosion. Provide a storm water runoff and erosion control plan. 15. Parking on County Road 10 and State Highway 95 is prohibited. 16. Minimum of 90 parking spaces must be provided on site. 17. Owner/Operation Manager must be on site during all events. 18. Must provide a copy to the Isanti County Zoning Office of the legal binding contract with vendors. 19. The Holidays to be open are Memorial Day and Labor Day to be the hours of operation

of the day of week it falls on with the exception of the fourth of July hours will be 8:00 a.m. to 11:00 p.m. and if it lies on a Friday or Saturday the Music must end by 10:00 pm. 20. New Year's Eve hours 8:00 a.m. to 1:00 a.m. with the music ending by 12:30 a.m. 21. When there is more than 230 guests on site and no alcohol is being served a shuttle service will be provided. Findings: 1. The property owner has made improvements to the property in regards to noise, parking and signage with no neighboring complaints in 2020 so the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the immediate vicinity. 2. The property owner has added sound barrier panels inside the structure to alleviate sound carrying to neighboring properties and the doors will remain closed while amplified music is playing so the establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area. 3. The property owners are working with MNDOT in regards to additional signage on Highway 95 so that adequate utilities, access road, drainage and other necessary facilities have been or are being provided. 4. The property owners have added additional parking and provide shuttle services for the events so that adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use. 5. There is one lighted sign on the property so that adequate measures have been or will be taken to prevent or control offensive odors, fumes, dust, noise and vibration so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. The findings from the conditional use permit dated May 20, 2020 will also be incorporated which are the following: 1. Events on every other Sunday gives the neighbors a day without events and no more events per year will occur so that the conditional use permit will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the immediate vicinity. 2. This is a permitted use through a Conditional Use Permit in the Agriculture/Residential District so that the establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area. 3. They have provided additional parking and a shuttle service if there are guests greater than 230 so that adequate utilities, access roads, drainage and other necessary facilities have been or are being provided. 4. Additional parking spaces have been added and no off street parking along County Road 10 or State Highway 95 is allowed so that adequate measures have been or will be taken to provide sufficient off street parking and loading space to serve the proposed use. 5. There is no amplified outdoor music and they close the doors to the venue when there are speeches given so that adequate measures have been or will be taken to prevent or control offensive odors, fumes, dust, noise and vibration so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. The Planning Commission members also requested that the previous findings from the August 9, 2018 Planning Commission meeting be included which are as follows: Findings: 1. This parcel of land is covered with a natural buffer of pine trees so that the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the immediate vicinity. 2. This is a permitted use in the Agriculture/Residential District with a Conditional Use Permit issued so the establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area. 3. The drainage and access roads have been addressed so that adequate utilities, access roads, drainage and other necessary facilities have been or are being provided. 4. No off-site parking will be allowed so that adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use. 5. There will be cut-off lighting at the property lines, amplified music will only be allowed for outdoor weddings otherwise will be kept indoors, and will meet the Minnesota State Statue for noise so that adequate measures have been or will be taken to prevent or control offensive odors, fumes, dust, noise and vibration so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. Motion carried unanimously.

21/03-42 Motion by Turnquist, seconded by Anderson, to approve the request of Tony & Kate Becker, 21765 County Road 50, Corcoran, MN 55340 & Mitch Reaume, 3456 Noble Ave N, Crystal, MN 55422 with Fight for Something, for a conditional use permit for a one day special event end of summer celebration fundraiser for teachers and bars and restaurants called the “Small Business Summer Bash & Block Party”. Legal description is Lot 1 Block 1 Pine Corners 2nd Addition of Section 35, Township 36, Range 24, Springvale Township with the following conditions: 1. This will be for a one-day special event celebration held on August 22, 2021. 2. Event activities to include music, licensed food & beverage vendors, fundraiser for teachers and small local businesses. 3. The hours of operation will be 10:30 am to 8:00 pm for pop up markets inside and outside; 5:00 pm to 8:00 pm for outdoor concert. 4. Maximum occupancy of 300 people on site at any given time. 5. If alcohol is served, a licensed off-duty police officer must be on site and liquor vendors must be licensed. 6. All lighting must be retained on site with full cut off fixtures and no glare lighting with zero foot-candles at the property line. 7. Camping prohibited, including overnight. 8. Signage according to the Isanti County Zoning Ordinance identifying the driveway, no lighted sign. 9. Adequate parking for employees and customers shall be provided on site and meet the standards of Section 14, Subdivision 2 of the Isanti County Zoning Ordinance. Parking area must be 30’ from the property lines and from the right-of-way of all roads. No on-street parking will be allowed. 10. Amplified music must meet the Minnesota State Noise Statues. 11. Outdoor garbage cans must be covered to control the debris. 12. Must comply with all Executive Orders, Federal, State and Local regulations, licenses and codes. 13. Owner must be present on site during the event. 14. No paper lanterns. 15. Must maintain the natural screening of trees on the property. 16. Signage at a minimum notifying oncoming traffic of an event ahead. 17. Outdoor concert/stage will be located on the north side of building in the parking lot. 18. Shuttling will run continuously throughout the day to alleviate congestion of parking and turn around must be in their parking lot. 19. No Fireworks. 20. Maximum of 60 vendors on site. 21. The property owner must notify the surrounding neighbors within one mile about this one time event having an outdoor concert. Findings: 1. The property owners will work with surrounding neighbors and send out VIP invitations to properties within one mile so that the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the immediate vicinity. 2. This is a scheduled one day event so that the establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area. 3. The building is adequate for 299 guests so that adequate utilities, access roads, drainage and other necessary facilities have been or are being provided. 4. The shuttle bus service will turn around in the parking lot on the property so that adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use. 5. No fireworks will be allowed, the noise from the outdoor concert area will be buffered by the pine trees and structure so that adequate measures have been or will be taken to prevent or control offensive odors, fumes, dust, noise and vibration so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. Motion carried unanimously.

21/03-43 Motion by Oslund, seconded by Turnquist, to accept the quote from Johnson’s Decorating Center Inc., in the amount of \$35,954.00 for the jail flooring project. Motion carried unanimously.

21/03-44 Motion by Oslund, seconded by Warring, to adjourn (10:30 a.m.). Motion carried unanimously.

Julia Lines, County Administrator

Susan Morris, County Board Chairperson

By: Halee Turner, Administrative Assistant II