



Mission:
Working Together to Deliver Quality Services that are Valued by the Community, Today and Tomorrow
Vision:
A modern community where all are treated as neighbors

Regular Meeting of the Isanti County Board of Commissioners
Tuesday, March 15, 2022, at 9:00 a.m.
Government Center Board Room

Members Present: Chairperson Terry Turnquist; Commissioners Dave Oslund, Mike Warring, Greg Anderson, and Susan Morris
Members Absent: None
Others Present: J Lines, C Caulk, J Bergerson, P Messer, T Bergloff, B Wendorf, and C Struss
(Reporter: B Stickle and N Hallman)

00o Chairperson Turnquist called the meeting to order and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. Public comment was made.

22/03-15 Motion by Morris, seconded by Oslund, to approve the March 15, 2022, County Board Agenda with the addition of B-2 – Approve Purchase of Two Squad Car Video Camera Systems and the deletion of G-1 – Introduction of Extension Educator and Update for UMN Ag Extension & Master Gardner. Motion carried unanimously.

22/03-16 Motion by Warring, seconded by Anderson, to approve the March 1, 2022, County Board Meeting Minutes. Motion carried unanimously.

22/03-17 Motion by Anderson, seconded by Warring, to approve the recommendation of the Personnel Committee to move forward with designating the authority to offer higher starting wages under the structure as follows: Department Heads/Division Leaders may offer up to Step 3 with applicable experience, with permission from Human Resources or County Administrator up to Step 5 may be offered. Any wage above Step 5 requires Personnel Committee approval. Motion carried unanimously.

22/03-18 Motion by Oslund, seconded by Morris, to approve the following Personnel Action Items: ratify the hire of John Johnson, full-time Custodian, effective March 16, 2022; ratify the hire of Randi Setter, full-time Assistant County Attorney I, effective March 21, 2022; ratify the hire of Benjamin Harringa, full-time Assistant County Attorney I, effective March 21, 2022; approve the regular full-time status of Travis Marttila, Central Services Division Leader, effective March 17, 2022; accept the resignation of Aubrey Hill, full-time Sheriff Dispatcher, effective March 7, 2022; accept the resignation of Melissa Kyle, full-time Social Worker, effective March 30, 2022; accept the resignation/retirement of Rhonda Stegeman, full-time Social Worker, effective June 16, 2022; approve the change of Erin Yerigan from Temporary Office Supervisor to Administrative Assistant III, effective March 21, 2022, due to the return of the Veterans Services Officer from military leave; and approve the status change of Evan Oltz, part-time Deputy Sheriff, to full-time Deputy Sheriff, effective March 12, 2022. Motion carried unanimously.

22/03-19 Motion by Anderson, seconded by Oslund, to approve the following: PUBLIC EMPLOYEES RETIREMENT ASSOCIATION PEACE OFFICER DECLARATION WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and WHEREAS, Minnesota Statutes 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire Plan for eligible employees of police or sheriff

departments whose position duties meet the requirements stated therein and listed below. BE IT RESOLVED that Isanti County hereby declares that the position of Deputy Sheriff, currently held by Evan Oltz meets all of the following Police and Fire Plan membership requirements: 1. Said position requires a license by the Minnesota peace officer standards training board under sections 626.84 to 626.863 and this employee is so licensed; 2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state; 3. Said position charges this employee with the prevention and detection of crime; 4. Said position gives this employee the full power of arrest, and 5. Said position is assigned to a designated police or sheriff's department. BE IT FURTHER RESOLVED that this governing body hereby requests that the named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision. Motion carried unanimously.

22/03-20 Motion by Morris, seconded by Turnquist, to ratify the 2022-2024 Highway 49 Labor Agreement. Motion carried unanimously.

22/03-21 Motion by Turnquist, seconded by Anderson, to approve the renewal of the agreement with Economic Development Services, Inc. from February 17, 2022 through February 28, 2023. Motion carried unanimously.

22/03-22 Motion by Turnquist, seconded by Morris, to approve the following claims and warrants:

Advanced Corr. Healthcare	\$20,446.58	Karpel Solutions	\$19,125.00
Breach Point Consulting	\$6,466.00	Morton Salt Inc	\$61,386.71
DW Companies	\$8,335.00	Wold Architects & Engineers	\$14,600.00
Hansen Surveying	\$12,285.00	Total Claims & Warrants	\$142,644.29

Motion carried unanimously.

22/03-23 Motion by Oslund, seconded by Morris, to approve the quote from Sunde Land Surveying LLC, in the amount not to exceed \$7,400.00. Motion carried unanimously.

22/03-24 Motion by Warring, seconded by Oslund, to approve the purchase of cameras for two new squads in the amount of \$11,340.00, from WatchGuard Video/Motorola Solutions. Motion carried unanimously.

22/03-25 Motion by Oslund, seconded by Warring, to approve the following Utility Permits: Permit No. 22-03-05 Midcontinent Communications - Construct a buried communication cable along CSAH 28 West Cty line to CSAH 5 along the North side of CSAH 28; Permit No. 22-03-06 Midcontinent Communications - Construct a buried communication cable along CSAH 23, South Passage Street to 475' South of 276th Ave NW along West side of CSAH 23; Permit No. 22-03-07 Midcontinent Communications - Construct a buried communication cable along CSAH 5, CSAH 28 to Nacre Street along the North side of CSAH 5; Permit No. 22-03-09 Midcontinent Communications - Construct a buried communication cable along CSAH 10, TH 95 to 321st Street NW along the East and West side of CSAH 10; Permit No. 22-03-10 Midcontinent Communications - Construct a buried communication cable along CSAH 10, CR 68 South to Riverbank Drive along the East and West side of CSAH 10; Permit No. 22-03-11 Midcontinent Communications - Construct a buried communication cable along CSAH 8, CSAH 10 to West side of Undercliff ST NW along North and South side of CSAH 8; Permit No. 22-03-12 Midcontinent Communications - Construct a buried communication cable along CR 52, CSAH 5 to TH 47 along the West, East and North side of CR 52; Permit No. 22-03-13 Midcontinent Communications - Construct a buried communication cable along CR 53, CSAH 10 to TH 47 along the North and South side of CR 53; Permit No. 22-03-14 Midcontinent Communications - Construct a buried communication cable along CR 64, TH 95 to 300' North on Moon Lake Road NW along the West side of CR 64; Permit No. 22-03-15

Midcontinent Communications – Construct a buried communication cable along CR 68, CSAH 10 to 277th Ave NW along the North and South side of CR 68; and Permit No. 22-03-16 Midcontinent Communications – Construct a buried communication cable along CSAH 5, Palm Street to Verdin Street along South side of CSAH 5. Motion carried unanimously.

22/03-26 Motion by Morris, seconded by Oslund, to approve the following 2022 County Highway Construction Projects and their estimated costs: Bridge Replacement: CSAH 14 (BR # 30520) - \$2,070,305; Pavement Preservation (23 miles): CSAH 6 (CSAH 15 to TH 47) - \$528,000; CSAH 6 (TH 47 to CSAH 1) - \$372,000; CSAH 6 (CSAH 1 to Flamingo St) - \$357,000; Bid Alternate – CR 32 (CR 41 to CSAH 1) - \$727,000; Bid Alternate – CR 41 (TH 47 to CSAH 1) - \$980,000; CR 45 (CSAH 5 to CSAH 9) - \$687,500; CR 55 (TH 65 to CR 45) - \$977,400; and CR 71 (S Cty Line to CSAH 8) - \$550,000; Sealcoats (19.4 miles): Roads CSAH 7, 12,30 & CR 32, 45, 56, 60, 71 - \$400,000; GRINWR HSIP (23.5 miles): Roads CSAH 7, 8, 10 ,14 & CR 45, 70 - \$183,200; Estimated Total Construction Costs: \$7,832,405. Motion carried unanimously.

22/03-27 Motion by Turnquist, seconded by Morris, to approve the expense claim after the required time line for Laurie Buttacavoli in the amount of \$72.24. Motion carried unanimously.

22/03-28 Motion by Oslund, seconded by Warring, to approve the expense claim after the required time line for Jennifer Darling in the amount of \$51.08. Motion carried unanimously.

00o Penny Messer, Health & Human Services Division Leader, presented the 2021 Child Support Performance review.

22/03-29 Motion by Morris, seconded by Anderson, to approve the contract between Isanti County Health and Human Services and Volunteers of America for Semi Independent Living Services. Motion carried unanimously.

22/03-30 Motion by Warring, seconded by Morris, to approve the contract between Isanti County and Hearth Connection for Long Term Homeless Supportive Services. Motion carried unanimously.

00o The Board was advised that the number of Income Maintenance cases as shown by the MAXIS system as of February 28, 2022, was 2,256.

22/03-31 On motion by Mike Warring and seconded by Dave Oslund: 1) Approval was given for all public assistance and social service actions, public assistance and social service expenditures, and social welfare expenditures as listed on the agenda of this meeting and as detailed in supporting documents maintained in the Family Services Department and 2) Payment of the following Family Services Department claims for Public Assistance, Administration, and Social Services was approved:

Canvas Health	\$34,948.02	MSOP-MN Sex Offender	\$7,058.70
Dept of Human Services	\$3,554.11	Rise Incorporated	\$33,216.00
Isanti County Auditor-Treasurer	\$12,387.20	USPS	\$7,000.00
Isanti County Auditor-Treasurer	\$26,976.00	Volunteers of America	\$8,359.46
Kanabec Co Family Svcs	\$23,798.40	Auditors	\$304,656.25
Little Sand Group Home	\$22,605.85	Total Family Services Vouchers	\$484,559.99

Motion carried unanimously.

22/03-32 Motion by Warring, seconded by Oslund, to approve signing the contract and entering into a three-year lease agreement with John Deere for a 2022 John Deere Gator XUV835M in the amount of \$20,548.16. Motion carried unanimously.

00o At this time a Public Hearing was held to amend the Isanti County Zoning Ordinance to allow Accessory Dwelling Units (ADU). Julia Lines, County Administrator, read the following Published Notices into the record: NOTICE IS HEREBY GIVEN that the Isanti County Board of Commissioners will hold a public hearing on March 15, 2022 at 9:30 a.m. in the County Board Room of the Isanti County Government Center, 555 18th Avenue Southwest, Cambridge, Minnesota, 55008 to amend the Isanti County Zoning Ordinance, Section 6, Agriculture/Residential District to allow Accessory Dwelling Units as a permitted use. A full copy of this proposed ordinance can be viewed on the county website @ <http://www.co.isanti.mn.us> and/or the County Auditor's Office. By order of the Isanti County Board of Commissioners this 15th day of February, 2022. No written comments were received. Public comment was made.

22/03-33 Motion by Morris, seconded by Warring, to close the Public Hearing (10:20 a.m.). Motion carried unanimously.

22/03-34 Motion by Morris, seconded by Anderson, to approve the proposed Secondary Dwelling Unit Ordinance as presented. Motion carried unanimously.

22/03-35 Motion by Oslund, seconded by Morris, to approve the final plat of New Hope Acres, Section 35, Township 36, Range 23, Cambridge Township. Motion carried. Abstain: Warring.

PLANNING COMMISSION ACTIONS

22/03-36 Motion by Turnquist, seconded by Oslund, to approve the request of Francis and Allison Halley, 33151 Walbo Drive NW, Cambridge, MN 55008 to present a preliminary plat of A & E Acres. Legal description is the NE ¼ of the NE ¼ fct of Section 33, Township 36, Range 24, Springvale Township. Motion carried unanimously.

22/03-37 Motion by Morris, seconded by Warring, to approve the request of Caleb & Angela Larson, 30110 Xylite Street NE, Isanti, MN 55008 to present a preliminary plat of Larson Acres. Legal description is Lot 1 Block 1 Walburg Woods and Outlot A Walburg Woods of Section 16, Township 35, Range 23, Isanti Township. Motion carried unanimously.

22/03-38 Motion by Oslund, seconded by Morris, to approve the request of Evan and Jessica Molin, 32147 Tucker Street NE, Cambridge, MN 55008 to present a preliminary plat of Molin's Meadows. Legal description is the S ½ of the NW ¼ fct of Section 6, Township 35, Range 22, North Branch Township. Motion carried unanimously.

22/03-39 Motion by Turnquist, seconded by Oslund, to approve the request of Brandy and Eric Scobee, 35433 Helium Street NW, Princeton, MN 55371 for an interim use permit for a limited rural business and for an extended home occupation conducted within an accessory structure for a machine shop. Legal description is the N ½ of the SW ¼ of the NW ¼ of Section 13, Township 36, Range 25, Wyanett Township with the following conditions: 1. This interim use permit is for a machine shop. 2. Staffed hours of operation will be Monday through Friday 5:00 a.m. to 12:00 a.m. 3. No more than four non-family member employees. 4. No customers on site and not open to the public. 5. No advertising sign on the property. 6. No outdoor storage allowed for this business. 7. One accessory building will be utilized for the business. 8. Adequate off street parking shall be provided. 9. The principle operator of the home occupation must reside on the property and have homestead status on this parcel. 10. Must meet all local, state and federal regulations. 11. This interim use permit will cease once Eric and Brandy Scobee no longer live on the property and/or the business ceases for one consecutive year. 12. Must obtain a driveway permit from the Isanti County Highway Department to widen the existing driveway within six months of March

15, 2022. Findings: 1. They are widening the driveway for semi-trucks to enter the property and this is a quiet business operation in an enclosed insulated pole building so that the interim use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the immediate vicinity. 2. There are agriculture activities in the area and on their property and objection no. 2 in the Isanti County Comprehensive Plan encourages ag-related commercial and non-traditional agriculture development so the establishment of the interim use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area. 3. They must obtain a driveway permit from the Isanti County Highway Department to widen the existing driveway so that adequate utilities, access roads, drainage and other necessary facilities have been or are being provided. 4. There is a parking area provided for employees and they are working on widening the driveway to accommodate the semi-truck parking on the property and not on County Road 57 so that adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use. 5. There have been no noise complaints and it is a quiet business with the shop being insulated so that adequate measures have been or will be taken to prevent or control offensive odors, fumes, dust, noise and vibration so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. Motion carried unanimously.

22/03-40 Motion by Morris, seconded by Warring, to approve the following resolution: ACCEPTANCE OF DONATIONS. WHEREAS, is it the policy of Isanti County that gifts and donations to the County shall be accepted by the Board of Commissioners; WHEREAS, various departments and programs within Isanti County have received gifts and donations during the months of January and February 2022 as follows: Veterans Services Department: Beyond the Yellow Ribbon – 20x\$25.00 Holiday gas cards and 20x\$25.00 Cub cards; Sheriff Department for K-9 Program: Anonymous - \$7.00; Solstice, Summer - \$612.50; Sheriff Department for Safety & Rescue Program: Oxford Township - \$800.00; Sheriff Department for Triad Program: Superior Capital Holdings Inc - \$100.00. NOW THEREFORE BE IT RESOLVED, that the Isanti County Board of Commissioners hereby formally accepts these gifts and donations. Motion carried unanimously.

22/03-41 Motion by Anderson, seconded by Warring, to approve the following resolution: RESOLUTION TO DESIGNATE THE ISANTI COUNTY AUDITOR-TREASURER AS LOCAL REGISTRAR FOR VITAL RECORDS. WHEREAS, the Isanti County Board of Commissioners approved a resolution on February 15, 2022, to transfer the county's duties of maintaining and managing vital records under Minnesota Statutes § 144.211 to 144.227 to the Finance and Property Services Division effective March 14, 2022; and WHEREAS, the Chief Financial Officer/County Auditor-Treasurer directs the operation of the Finance and Property Services Division; and WHEREAS, the Chief Financial Officer/County Auditor-Treasurer performs other statutory duties as Isanti County Auditor-Treasurer; and WHEREAS, Minnesota Statutes § 144.211 to 144.227 and Minnesota Rules § 4601 reference and assign duties to a local registrar for vital records; and WHEREAS, the State Registrar indicates counties maintain discretion in determining the organizational structure for administering vital records functions at the county level; NOW, THEREFORE BE IT RESOLVED, the Isanti County Board of Commissioners hereby designates the Isanti County Auditor-Treasurer as the local registrar for vital records under Minnesota Statutes § 144.211 to 144.227 and Minnesota Rules § 4601. Motion carried unanimously.

22/03-42 Motion by Oslund, seconded by Warring, to approve the renewal of the consumption and display permit for Rodney D. Knowles DBA Brass Rail from April 1, 2022, to March 31, 2023. Motion carried unanimously.

22/03-43 Motion by Oslund, seconded by Morris, to adjourn (11:10 a.m.). Motion carried unanimously.

Julia Lines, County Administrator

Terry Turnquist, County Board Chairperson

By: Halee Turner, Administrative Assistant II