

REGULAR MEETING OF THE ISANTI COUNTY BOARD OF COMMISSIONERS

Wednesday, March 14, 2018, at 1:00 p.m. – Government Center Boardroom

Members Present: Vice Chairperson Mike Warring, Commissioners Susan Morris, Greg Anderson, Terry Turnquist
Members Absent: Chairperson Dave Oslund
Others Present: K VanHooser, S Walek Hooper, L Lovering, C Caulk, R Heilman, T Bergloff, J Benting; (Reporter: N Olson)

O0o Vice Chairperson Warring called the meeting to order and led the assembly in the Pledge of Allegiance.

18/03-01 Motion by Morris, seconded by Anderson, to approve the March 14, 2018, County Board agenda with the following deletion: F.1. Final Plat – EC Addition, Crawford. Motion carried.

18/03-02 Motion by Turnquist, seconded by Anderson, to approve the minutes of the February 21, 2018, County Board Meeting. Motion carried.

18/03-03 Motion by Morris, seconded by Anderson, to approve the following Personnel Committee recommendation: to approve to temporarily increase Administrative staff FTE's while the Veterans Services Director, Dan Meyer, is out on military leave. Motion carried.

18/03-04 Motion by Warring, seconded by Anderson, to approve the following Personnel Action Items: to ratify the hire of Kelli Storck, Administrative Assistant III – Sheriff's Office, effective March 5, 2018; to ratify the hire of Kari Thomas, Legal Administrative Assistant, effective March 7, 2018; to ratify the hire of Cortney Finnerty, Deputy Auditor/Treasurer I, effective March 19, 2018; to accept the resignation of Nina Wiitanen, Zoning Administrative Assistant II/Permit Technician, effective March 15, 2018; to accept the retirement/resignation of Judy Hanson, Jail Sergeant, effective May 30, 2018; and to accept the retirement/resignation of Barb Anderson, WIC Coordinator, effective May 31, 2018. Motion carried.

18/03-05 Motion by Turnquist, seconded by Morris, to approve a Commissioner tour of RS Fiber, Winthrop, MN, on March 28, 2018, between 10:00 a.m. and 2:00 p.m. Motion carried.

O0o Commissioners provided various committee reports.

18/03-06 Motion by Anderson, seconded by Turnquist, to approve the 2018 State of Minnesota Annual County Boat and Water Safety Grant in the amount of \$6,463.00. Motion carried.

18/03-07 Motion by Morris, seconded by Anderson, to approve Amendment Number Five to the Food Service Management Agreement between Isanti County, Minnesota, and A'viands, LLC, now known as Summit Food Service, LLC (on file). Motion carried.

18/03-08 Motion by Anderson, seconded by Turnquist, to approve the following utility permit: to Century Link for a buried fiber optic cable and pedestals along CSAH 24, Permit No. 18-03-03. Motion carried.

18/03-09 Motion by Anderson, seconded by Warring, to authorize advertising for bids SAP 030-598-003, SAP 030-599-007, and SP 030-070-010. Motion carried.

18/03-10 Motion by Morris, seconded by Turnquist, to approve Contract #1706 Final Payment; Knife River Corporation in the amount of \$61,575.10. Motion carried.

O0o Kevin VanHooser, County Administrator, read the following published Public Hearing Notice into the record: NOTICE IS HEREBY GIVEN, that the Isanti County Board of Commissioners will hold a public hearing for the purpose of updating the existing Ordinance Regulating the Parks and Recreation Areas of Isanti County on March 14, 2018, at 1:30 p.m. at the Isanti County Government Center Board Room, 555 18th Avenue Southwest, Cambridge, MN 55008. The Public is invited to attend and provide input on this proposed Ordinance change. By Order of the Isanti County Board of Commissioners this 7th day of February, 2018. Public comments were made. There were no written comments received.

O0o Barry Wendorf, Parks Director, provided a presentation to the County Board on the current Ordinance Regulating Parks and Recreation and recommended updates.

18/03-11 Motion by Morris, seconded by Turnquist, to close the Public Hearing. Motion carried.

18/03-12 Motion by Morris, seconded by Anderson, to table the proposed changes to the Ordinance Regulating Parks and Recreation and send back to the Parks Board to reword Section 7.C.1, with approval by the County Attorney's office, and then bring back to the County Board for approval. Motion carried.

18/03-13 Motion by Turnquist, seconded by Anderson, to approve the replacement of a transfer switch in the Emergency Operations Center in the amount of \$6,624.88. Motion carried.

18/03-14 Motion by Morris, seconded by Turnquist, to approve the following: Resolution to support a Rum River Major Watershed One Watershed, One Plan Implementation Framework Project; WHEREAS, Integrated comprehensive watershed planning is a benefit for the water resources of the Rum River Watershed; and WHEREAS, the Minnesota Board of Soil and Water Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, Chapter 103B.801, Comprehensive Watershed Management Planning Program; and WHEREAS, the counties, SWCDs, and WMOs within the Rum River Planning Boundary, as delineated in the attached One Watershed, One Plan Suggested Boundary Map (#15), have interest in developing a coordinated, major watershed-scale implementation framework for this area; and WHEREAS, the counties, SWCDs, and WMOs within the Rum River Planning Boundary, have a successful history of cooperation for resource protection and restoration via the recently completed Rum River Watershed Restoration and Protection Strategy; and WHEREAS, Participating in the One Watershed One Plan will provide funding for plan development and increase efficiency of disbursement of implementation funds through a plan-based disbursement process; and WHEREAS, Isanti County has an interest in the concept of One Watershed One Plan provided that it does not create an additional bureaucratic layer of water planning and management; NOW, THEREFORE, BE IT RESOLVED, that Isanti County welcomes the opportunity to collaborate with the counties, SWCDs, and WMOs within the Rum River Planning Boundary for major watershed-scale planning efforts; and BE IT FURTHER RESOLVED that the County supports an application to the Board of Water and Soil Resources for a planning grant to develop a coordinated, major watershed-scale implementation framework and anticipates entering into a Memorandum of Agreement with the counties, SWCDs, and WMOs within the Rum River Planning Boundary to implement this collaborative effort and be eligible for plan-based implementation funding from BWSR. Adopted this 14th day of March, 2018. Motion carried.

18/03-15 Motion by Morris, seconded by Anderson, to approve a Memorandum of Agreement for Lower St. Croix One Watershed One Plan (on file). Motion carried.

PLANNING COMMISSION ACTIONS

18/03-16 Motion by Anderson, seconded by Turnquist, to approve the following Planning Commission Action #1: The request of Kurt W. Thompson, to present a preliminary plat of Bradford Industrial Park 3. Legal description is Lot 1, Block 2 and part of Outlot D of Bradford Industrial Park, of Section 18, Township 35, Range 24 Bradford Township, with the following condition: 1. The utility and drainage easement must be vacated before the final plat is recorded. Motion carried.

18/03-17 Motion by Turnquist, seconded by Anderson, to approve the following Planning Commission Action #2: The request of Dan Mujwid, to present a preliminary plat of Princeton Farm. Legal description is the SE ¼ of the SW ¼ fct. of Section 14, Township 36, Range 25 Wyanett Township, with the following condition: 1. The structures on the north lot line of Lot 2 must be removed before the final plat is recorded. Motion carried.

18/03-18 Motion by Anderson, seconded by Warring, to approve the following Planning Commission Action #3: The request of Dave and Jean Laase, to present a preliminary plat of Sandy Shores. Legal description is Lots 2 & 3, Block 1 Sandcrane Hills and pt Government Lot 1 of Section 35, Township 36, Range 24 Springvale Township, with the following conditions: 1. Soil borings must be completed before the final plat is approved. 2. The 1,000' shoreland zoning district must be shown on the plat and the flood plain must be shown on the preliminary plat. Motion carried.

18/03-19 Motion by Turnquist, seconded by Anderson, to approve the following Planning Commission Action #4: The request of Lakeside Christian Church, to present a preliminary plat of Lakeside Properties 2nd Addition. Legal description is Lot 3 Block 1 Lakeside Properties of Section 2, Township 35, Range 23 Isanti Township, with the following conditions: 1. Soil borings and alternative septic system sites must be verified before the final plat is approved. 2. The Ordinary High Water Mark must be indicated on the plat. 3. The structure encroaching on the lot line must be moved to meet the setbacks or removed from the property. Motion carried. Abstain: Morris.

18/03-20 Motion by Morris, seconded by Anderson, to approve the following Planning Commission Action #5: The request of Flaherty Reyes LLC, and Jon Hoadley, for a Conditional Use Permit for a sales and display room for countertops, flooring, cabinets. Legal description is Lot 1 Block 1 65 Flea First Addition of Section 32, Township 35, Range 23 Isanti Township, with the following conditions: 1. The hours of operation will be 10:00 a.m. to 5:00 p.m. Monday thru Friday and Saturday by appointment only. 2. Maximum number of six employees. 3. Selling countertops, carpet, flooring and cabinets with a contractor's showroom. 4. No manufacturing onsite, showroom only. 5. Per submitted site plan the display room will be in building B. 6. Must meet all local, state and federal regulations and acquire the required permits. 7. Must apply for a building permit and septic inspection required. 8. Must meet parking regulations per the Isanti County Zoning Ordinance. 9. No outside storage. 10. Signage per the Isanti County Zoning Ordinance. Findings: 1. The business is consistent in the neighborhood with no impact on the neighboring properties so that the conditional use will not be injurious to the use and enjoyment of the other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the immediate vicinity. 2. There is an existing access road and will have no drainage issues with Highway 65 dividing the property from the lake so that adequate utilities, access roads, drainage and other necessary facilities have been or being provided. 3. Adequate parking will be provided so that adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use. 4. No manufacturing in the building and one lighted sign located on the building with the light directed onto the sign to meet the requirements of the Isanti County Zoning Ordinance so that adequate measures have been or will be taken to prevent or control offensive odors, fume, dust, noise and vibration so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. Motion carried.

O0o Trina Bergloff, Zoning Administrator, discussed with the County Board members, the Isanti County Zoning Ordinance in regards to clarification of feed-lot requirements and its correct language. It was determined by the County Board that this topic be discussed at the March 26, 2018, Committee of the Whole meeting, at 10:00 a.m., in the Isanti County Board Room. Members of the Planning Commission, the Minnesota Pollution Control Agency, and others are welcome to attend.

18/03-21 Motion by Anderson, seconded by Warring, to approve the following claims and warrants:

Abrams & Schmidt LLC	9208.50	Greater MSP	5000.00
Advanced Correctional Healthcare	13945.66	Identisys	24076.62
Beaudry Oil & Propane	9443.40	Jeff's Outdoor Services	12287.50
Cargill, Inc.	51287.49	Knife River Corp.	124917.10
Economic Development Services	5792.66	U.S. Postal Service (Halser)	10000.00
Federated Co-Ops (Hwy)	17007.46	Ziegler, Inc.	5575.00
Total claims and warrants			\$ 288,541.39

Motion carried.

O0o Commissioners provided various committee reports.

18/03-22 Motion by Morris, seconded by Turnquist, to adjourn (3:38 p.m.). Motion carried.

Kevin VanHooser, County Administrator

Mike Warring, County Board Vice Chair

By: Sharon Katka, Office Manager/Personnel Technician