



**Mission:**  
Working Together to Deliver Quality Services that are Valued by the Community, Today and Tomorrow  
**Vision:**  
A modern community where all are treated as neighbors

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**Meeting of the Isanti County Board of Commissioners  
Tuesday, February 21, 2023, at 9:00 a.m.  
Government Center Board Room**

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Members Present: Chairperson Mike Warring; Commissioners Alan Duff, Bill Berg, Steve Westerberg, Kristi LaRowe  
Members Absent: None  
Others Present: J Lines, J Edblad, J Bergerson, M McGowan, C Struss, T Wentworth, T Bergloff, B Wendorf  
(Reporter:  
B. Stickle and N Hallman)

O0o Chairperson Warring called the meeting to order and led the assembly in the Pledge of Allegiance.

O0o Public Comment Session. Public comment was made.

23/02-27 Motion by Duff, seconded by Berg, to approve the February 21, 2023, County Board Agenda. Motion carried unanimously.

23/02-28 Motion by LaRowe, seconded by Westerberg, to approve the February 7, 2023, County Board Meeting Minutes. Motion carried unanimously.

23/02-29 Motion by Duff, seconded by Berg, to approve the following Personnel Committee Notes:  
1. Sheriff's Office staffing – posting for Captain Position a. Short-term planning- b. Long-term planning – upcoming resignations/retirements, potential restructure of positions, ongoing staffing needs. Due to the recent resignation of Captain John Elder, the Sheriff's Office requested refilling the Captain position by posting both internally and externally. There will be a slight change of duties in the future for this position. The Sheriff shared his plans of repurposing some existing roles to meet the ongoing need of road support for the department. The Human Resources Department will also be working with the Budget Director to determine the future cost of potential position restructures. The committee agreed to post the Captain position internally and externally with the suggested changes to the job description. Public Health staffing – increasing current part-time Public Health Nurse Position from PT to FT due to need and resignation of current employee. Public Health Director, Mo Spike, gave the Committee an overview of her request to restructure the current part-time Registered Nurse position into a full-time Public Health Nurse position. This position will be vacant due to the resignation of Debra Barringer. The restructure of this position should not increase the budget for the department, as a portion of the hours would become billable to various grants the department received. The Committee approved the request to restructure the position and recommends approval by the County Board so the position can be posted and filled.  
Motion carried unanimously.

23/02-30 Motion by Berg, seconded by Westerberg, to approve the following Personnel Action Items: Ratify the hire of Terry Turnquist, part-time Courthouse Security Officer, effective February 13, 2023. Ratify the hire of Alexandria Godeen, full-time Social Worker, effective February 16, 2023. Ratify the hire of Kayley Berkness, full-time Social Worker, effective February 21, 2023. Ratify the hire of Jonathan Westberg, full-time Deputy Sheriff, effective February 23, 2023. Ratify the hire of Chase Wahl, full-time Appraiser, effective March 9, 2023. Ratify the hire of Julian Cook, full-time Appraiser, effective

March 9, 2023. Approve the internal promotion of Briana Richmond, full-time Property Services and Elections Specialist, to full-time Elections Coordinator, effective February 9, 2023. Approve the internal promotion of Jesse Aguilar, full-time Systems Support Specialist I, to full-time Systems Administrator I, effective February 23, 2023. Approve the internal promotion of Shane Burk, Systems Support Specialist II, to Systems Administrator I, effective February 23, 2023. Approve the internal promotion of Heather Sward, full-time Accounting Coordinator, to full-time Human Resources Specialist, effective March 9, 2023. Approve the internal promotion of Dustin Savage, full time Corrections Officer, to full-time Deputy Sheriff, effective March 9, 2023. Approve the regular full-time status of Jamie High, Veterans Services Officer, effective February 22, 2023. Approve the regular full-time status of Dallas Zoerb, Social Worker, effective February 22, 2023. Accept the resignation of John Elder, Sheriff Captain-Emergency Operations, effective March 5, 2023. Approve to amend the retirement/resignation of Debbie Barringer, part-time Registered Nurse, effective February 28, 2023. Motion carried unanimously.

23/02-31 Motion by Berg, seconded by Duff, to approve the County Board resolution appointing Sgt. Chris Caulk as the Isanti County Representative with Telecommunicator Robert Shogren as alternate to the Radio TOC Group and 911 TOC Group. Motion carried unanimously.

23/02-32 Motion by Westerberg, seconded by LaRowe, to approve the updated contract for paper shredding services with Phase-Industries. Motion carried unanimously.

23/02-33 Motion by LaRowe, seconded by Westerberg, to approve the livestream and video storage of County Board Meetings beginning March 7, 2023. A link to access the livestream event will be located on the main page of the Isanti County Website. The video recording of the meeting can accessed by visiting the Agenda Center page of the Isanti County Website. Motion carried unanimously.

23/02-34 Motion by Berg, seconded by Westerberg, approve scheduling a County Commissioner Workshop for 9:00 a.m. on April 5, 2023. Motion carried unanimously.

23/02-35 Motion by Warring, seconded by Duff, to approve the following utility permit: Permit No. 23-02-07; CSAH 5 - CENTERPOINT ENERGY - To abandon a 3" steel gas main from the starting at the east side of Credit Union Dr. on the south side of CSAH 5 ending on the north side of CSAH 5 Motion carried unanimously.

23/02-36 Motion by Berg, seconded by LaRowe, to approve the following claims and warrants:

Advanced Correctional Healthcare Inc	\$18,963.04	Royal Tire Inc	\$6,881.06
Boyer Trucks - St. Michael	\$6,585.96	RTL Construction Inc	\$26,296.00
DW Companies LLC	\$13,808.00	Skold Specialty Contracting LLC	\$12,920.00
Ebert Inc	\$30,932.95	SRF Consulting Group Inc	\$9,922.58
Federated Co-Ops Inc	\$26,291.05	Streicher's	\$5,893.40
G Urban Companies Inc	\$7,350.62	Summit Food Service, LLC.	\$10,426.39
Kellington Construction Inc	\$55,236.54	UHL Company Inc	\$22,231.00
Kraus-Anderson Construction Co	\$94,121.85	Weidner Plumbing & Heating	\$128,169.96
Kris Engineering Inc	\$21,258.60	Ziegler Inc	\$10,231.64
Laketown Electric Corporation	\$9,310.00		
Morton Salt Inc	\$13,349.00	Total:	\$530,179.64

Motion carried unanimously.

23/02-37 Motion by Duff, seconded by Westerberg, to table the approval of the Policy for Random Drug Testing for Specific Public Assistance Programs until more information is available regarding program costs and the anticipated number of tests to be completed per year. Motion carried unanimously.

23/02-38 Motion by LaRowe, seconded by Westerberg, to approve the contract between Isanti County Health and Human Services and the Department of Human Services for Children and Adult Mobile Crisis Services for calendar years 2023 and 2024. Motion carried unanimously.

23/02-39 Motion by Berg, seconded by Westerberg, to approve the Contract between Isanti County Health and Human Services Acting as Fiscal Host for AMHI and Wellness in the Woods, for March 1, 2023 through December 31, 2023. Motion carried unanimously.

23/02-40 On motion by Mike Warring and seconded by Bill Berg: 1) Approval was given for all public assistance and social service actions, public assistance and social service expenditures, and social welfare expenditures as listed on the agenda of this meeting and as detailed in supporting documents maintained in the Family Services Department and 2) Payment of the following Family Services Department claims for Public Assistance, Administration, and Social Services was approved:

Anoka Metro RTC-412/(1)	\$6,840.00	MSOP-MN Sex Offender Prog-462/(15)	\$7,314.45
Canvas Health	\$16,421.34	Nexus Gerard Family Healing	\$5,689.12
Department of Human Services	\$228,147.83	North Homes Children and Family Services	\$7,763.95
Isanti County Attorney	\$8,718.75	Therapeutic Services Agency Inc	\$7,616.00
Isanti County Auditor-Treasurer	\$26,976.00	Village Ranch Inc	\$12,798.04
Isanti County Family Services	\$5,558.34	Volunteers of America	\$23,239.46
Auditors	\$386,235.24	Total all Family Services Vouchers	\$743,318.52

Motion carried unanimously.

23/02-41 Motion by Berg, seconded by Westerberg, to approve the purchase of a medium duty work truck for \$97,539.35 paid for using Wheelage Tax. Motion carried unanimously.

23/02-42 Motion by Duff, seconded by Westerberg, to approve the distribution of the annual town road allotment funds as follows: 2022 TOWN ROAD ALLOTMENT (State gas tax funds - Based on 2022 Mileage/2021 Population/2022 Tax Rates). Athens- \$29,982.49; Bradford- \$42,346.08; Cambridge- \$33,878.74; Dalbo- \$19,714.58; Isanti- \$29,564.96; Maple Ridge- \$18,095.73; North Branch- \$ 31,206.20; Oxford- \$19,093.41; Spencer Brook- \$29,510.32; Springvale- \$26,338.85; Stanchfield- \$24,330.95; Standford- \$31,104.02; Wyanett \$27,784.65. Motion carried unanimously.

23/02-43 Motion by Berg, seconded by Westerberg, to approve the ACCEPTANCE OF DONATIONS TO ISANTI COUNTY WHEREAS, it is the policy of Isanti County that gifts and donations to the County shall be accepted by the Board of Commissioners; WHEREAS, various departments and programs within Isanti County have received gifts and donations during the month of January 2023 as follows: Sheriff Department for Deputy Equipment: Walker Quality Sales Inc. - \$500.00; Parks Department: Clifford Edblad - \$50.00. Motion carried unanimously.

23/02-44 Motion by Westerberg, seconded by LaRowe, to approve the purchase of Nexsan Assureon servers from Information Systems Corporation (ISC) for \$44,445 using the Recorder Technology Funds – Restrict Fund Balance. Motion carried unanimously.

23/02-45 Motion by Westerberg, seconded by Duff, to approve payment for printing and postage costs for the Isanti County Environmental Newsletter utilizing Score funds. Motion carried unanimously.

23/02-46 Motion by Westerberg, seconded by Berg, to approve the request to present a preliminary plat of of Meadow Grass Acres Second Addition. Legal description is Lot 2, Block 1 Meadow Grass Acres of Section 18, Township 34, Range 22, Oxford Township with the following conditions: The single family dwelling on Lot 2 Block 1 must be demolished/removed prior to recording the final plat. Motion carried unanimously.

O0o Commissioners took the opportunity to thank Captain John Elder for his service to Isanti County. The Commissioners also provided an update on the hiring process for the new County Administrator. The three finalists will be interviewed at the February 28, 2023, Committee of the Whole Meeting.

23/02-47 Motion by Berg, seconded by Westerberg, to approve by resolution the closure of the County Government Center and other County Buildings on an as needed basis due to weather related emergency issues allowing the decision for closure to be made by the County Administrator, County Attorney, Sheriff and the Emergency Management Director. Motion carried unanimously.

23/02-48 Motion by Westerberg, seconded by Duff, to adjourn (9:58 a.m.). Motion carried unanimously.

Julia Lines, County Administrator

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Mike Warring, County Board Chairperson

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By: Colleen Anderson, Administrative Assistant II