

**REGULAR MEETING OF THE ISANTI COUNTY BOARD OF COMMISSIONERS**

Wednesday, February 20, 2019, at 9:00 a.m. – Government Center Boardroom

Members Present: Chairperson Mike Warring; Commissioners Greg Anderson, Susan Morris, Terry Turnquist, Dave Oslund  
Members Absent: None  
Others Present: K VanHooser, J Edblad, C Caulk, C Struss, R Heilman, P Messer, M Jensen, and T Bergloff; (Reporter: J Kotila, N Olson)

00o Chairperson Warring called the meeting to order and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. There was no Public Comment.

19/02-28 Motion by Morris, seconded by Anderson, to approve the February 20, 2019, County Board Agenda with the following change: deletion of H-3 – Approve the work plan for the Rum River One Watershed One Plan; and the addition of H-3 – Approve the Memorandum of Agreement (MOA) for the Rum River One Watershed One Plan. Motion carried unanimously.

19/02-29 Motion by Oslund, seconded by Turnquist, to approve the February 6, 2019, County Board Meeting Minutes. Motion carried unanimously.

19/02-30 Motion by Turnquist, seconded by Anderson, to approve the following Personnel Action Items: to ratify the hire of Marjanae McGowan, full time Social Worker, effective March 5, 2019; to ratify the hire of Kim Webb, part time Transit Bus Driver, effective February 15, 2019; to ratify the hire of Steve Fennell, part time Transit Bus Driver, effective February 25, 2019; to ratify the hire of Shane Burk, full time Systems Support Specialist I, effective March 4, 2019; to ratify the hire of Eileena Forsberg, part time Sheriff Administrative Assistant III, effective March 6, 2019; to ratify the hire of James Warden, full time Appraiser, effective March 7, 2019; to approve the transfer of Allen Bahr, full time Heavy Equipment Mechanic, to full time Heavy Equipment Operator, effective February 25, 2019; and to approve the promotion of Chloe Forslund, full time Sheriff Administrative Assistant III, to full time Social Worker, Family Services, effective March 5, 2019. Motion carried unanimously.

19/02-31 Motion by Anderson, seconded by Oslund, to approve the following Resolution: Property Assessed Clean Energy (PACE) Special Assessment for Isanti Hotel Partners, LLC. WHEREAS, the Isanti County Board of Commissioners approved an Agreement with the Saint Paul Port Authority (the “SPPA”) on November 7, 2018 designating the SPPA to implement and administer the Property Assessed Clean Energy (“PACE”) improvement financing on behalf of the County, and providing for the imposition of special assessments pursuant to Minnesota Statutes Sections 216C.435 and 216C.436 and Chapter 429 (the “Act”); and as needed in connection with that program; and WHEREAS, Isanti County wishes to encourage commercial and industrial reinvestment, and to be proactive in preparing for applications and petitions for Special Assessments from owners of property located in Isanti County desiring to participate in and receive financing pursuant to the Act; and WHEREAS, a property owner has submitted a PACE of MN applications to SPPA and is requesting the County apply a special assessment on their property tax bill; and WHEREAS, SPPA has reviewed the applications and determined the interested property owners meet all eligibility requirements under PACE of MN; and WHEREAS, SPPA, on behalf of the property owner, requests the County apply a special assessment and collect repayment on property tax bills on behalf of the SPPA; and WHEREAS, after imposition of the special assessments, the County shall collect such assessments and remit them to the Port Authority for use in the repayment of the Loan(s) or Bond(s) and the County will take all actions permitted by law to recover the assessments, including without limitation, reinstating the outstanding balance of assessments when the land returns to private ownership, in accordance with Minn. Stat. Section 429.071, Subd. 4; and WHEREAS, the special assessment shall be certified to the County

Auditor and entered onto the tax lists for the year and the annual installment and interest shall be collected at the same time and in the same manner as real property taxes. NOW THEREFORE BE IT RESOLVED, the Isanti County Board of Commissioners requests the County Auditor to extend the proposed special assessment plus interest on the following properties: Owner: Isanti Hotel Partners, LLC; Address: 409 Main Street East, Isanti, MN 55040; PIN: 161460010; Assessment Request: \$789,668.00; Interest Rate: Not to exceed 7.50%; Interest Starts Accruing: January 1, 2020; Term: 20 years. Such assessments shall be payable in equal annual principal and interest installments extending over the term of the special assessment, the first of the installments to be payable with general property taxes in 2020, and shall bear interest at the rates per annum and interest start dates stated above, and to the first installment shall be added interest on the entire assessment from the interest start date until December 31 of the tax payable year to which the first interest for one year on all unpaid installments and to each installment shall also be added the special assessment administration fee required by M.S. 429.061, subd. 5; and FURTHER BE IT RESOLVED, the Isanti County Board of Commissioners directs the Chief Clerk to send a certified copy of this resolution to the County Auditor to extend these assessments on the property tax lists of the county. Dated this 20<sup>th</sup> day of February, 2019. Motion carried unanimously.

19/02-32 Motion by Morris, seconded by Anderson, to approve the 2019 Annual Investment of \$5,000.00 to Greater MSP. Motion carried unanimously.

19/02-33 Motion by Turnquist, seconded by Morris, to approve the October mileage reimbursement request by Chloe Forslund in the amount of \$67.00. Motion carried unanimously.

19/02-34 Motion by Anderson, seconded by Oslund, to approve the following resolution: ACCEPTANCE OF DONATIONS TO ISANTI COUNTY. WHEREAS, it is the policy of Isanti County that gifts and donations to the County shall be accepted by the Board of Commissioners; WHEREAS, various departments and programs within Isanti County have received gifts and donations during the month of January 2019 as follows: Veteran Services Department for Veterans Transportation: VFW Rum River Post 2735 - \$150.00; Sheriff Department for Safety & Rescue Program: Oxford Township - \$500.00; Sheriff Department for K9 Program: Tunell, Mary - \$50.00, Total Fitness Inc (5K race proceeds) - \$3,533.85; Sheriff Department for Triad Program: Granite Electronics - \$100.00; and Parks Department for Bike Trails: Cambridge Cycling Club - \$1,500.00. NOW THEREFORE BE IT RESOLVED, that the Isanti County Board of Commissioners hereby formally accepts these gifts and donations. Motion carried unanimously.

19/02-35 Motion by Oslund, seconded by Turnquist, to approve the following Resolution: ISANTI COUNTY RESOLUTION NO. 19-13-02. Cambridge Township, Local Road Improvement Program, 343<sup>rd</sup> Avenue NE. WHEREAS, Cambridge Township is applying for funding to reconstruct 343<sup>rd</sup> Avenue NE, from CSAH 30 to CR 34, through the Local Road Improvement Program, and WHEREAS, the Local Road Improvement Program application requires the County's agreement to act as a Sponsor for the Township, and BE IT RESOLVED, that Isanti County supports Cambridge Townships efforts to secure funding for the improvement of 343<sup>rd</sup> Avenue, NE and agrees to Sponsor the Project, as the fiscal agent on behalf of the Township, if funding is awarded. Motion carried unanimously.

19/02-36 Motion by Anderson, seconded by Turnquist, to approve right of payments for SAP 030-605-031 in the amount of \$154,640.00. Motion carried unanimously.

19/02-37 Motion by Morris, seconded by Turnquist, to approve the following Resolution: ISANTI COUNTY RESOLUTION NO. 19-13-04. Springvale Township, Local Road Improvement Program, 325<sup>th</sup> Avenue NW. WHEREAS, Springvale Township is applying for funding to reconstruct 325<sup>th</sup> Avenue NW, from CSAH 1 to Flamingo Drive, through the Local Road Improvement Program, and WHEREAS, the Local Road Improvement Program requires the County's agreement to act as Sponsor for the Township, and BE IT RESOLVED, that Isanti County supports Springvale Townships efforts to secure funding for

the improvement of 325<sup>th</sup> Avenue, NW and agrees to Sponsor the Project, as the fiscal agent on behalf of the Township, if funding is awarded. Motion carried unanimously.

O0o Mark Jensen, Fiscal Supervisor of Family Services, reviewed the monthly financial report.

19/02-38 Motion by Morris, seconded by Turnquist, to approve the contract between Isanti County Family Services and Freedom Center. Motion carried unanimously.

O0o The Board was advised that the number of Income Maintenance cases as shown by the MAXIS system as of January 31, 2019, was 2,199.

19/02-39 On motion by Susan Morris and seconded by Dave Oslund: 1) Approval was given for all public assistance and social service actions, public assistance and social service expenditures, and social welfare expenditures as listed on the agenda of this meeting and as detailed in supporting documents maintained in the Family Services Department and 2) Payment of the following Family Services Department claims for Public Assistance, Administration, and Social Services was approved:

Anoka Metro RTC-412/(1)	37,395.00	Kanabec Co. Family Services Agency	21,357.91
Aurora Plains Academy	22,762.68	Miller Custom Remodeling LLC	8,987.00
CBHH-Alexandria	8,712.00	Minnesota Girls Academy	9,422.76
CDW Government Inc	12,013.20	North Homes Children & Family Svcs	7,582.91
Department of Human Services	71,186.83	Omegon, Inc	5,232.80
Gerard Academy	8,882.70	Pine Technical College	9,788.01
Isanti County Attorney	32,771.25	Prairie Lakes Detention Ctr-Res	26,070.04
Isanti County Auditor-Treasurer	42,299.85	Village Ranch, Inc	5,832.03
Isanti County Family Services	5,558.00	Volunteers of America	7,421.40
Auditors	252,097.53		
Total all Family Services Vouchers			\$595,373.90

Motion carried unanimously.

19/02-40 Motion by Morris, seconded by Anderson, to approve the 2019 Memorandum of Agreement with Central MN Council on Aging in the amount of \$2,534.00. Motion carried unanimously.

19/02-41 Motion by Anderson, seconded by Oslund, to approve an application for exempt permit to New Pathways to conduct gambling activity at Erickson Farmstead, located in Athens Township; Isanti County; further to waive any waiting period. Motion carried unanimously.

19/02-42 Motion by Oslund, seconded by Turnquist, to approve the following claims and warrants:

Advanced Correctional Healthcare	\$14,524.16	Info. Systems Corp	\$7,126.00
Cargill Inc	\$21,691.59	Isanti Co. Court Admin.	\$43,122.00
Chisago County Treasurer	\$16,389.20	Isanti Township	\$14,000.00
Consolidated Telephone Co	\$35,000.00	Office of MN IT Services	\$7,370.59
Emergency Equip. Connections	\$26,676.85	Summit Food Services	\$10,726.43
Hansen Surveying	\$6,882.00	Total Claims & Warrants	\$203,508.82

Motion carried unanimously.

19/02-43 Motion by Oslund, seconded by Anderson, to approve payment to Waste Management in the amount of \$4,200.00 for the month of January, 2019, for materials recycled and marketed; further said funds to come from SCORE. Motion carried unanimously.

19/02-44 Motion by Anderson, seconded by Oslund, to approve the final plat for Wilderness Pines, Section 19, Township 35, Range 25, Spencer Brook Township. Motion carried unanimously.

19/02-45 Motion by Morris, seconded by Oslund, to appoint Commissioner Anderson and Commissioner Turnquist to the Rum River One Watershed One Plan without designating an alternate. Motion carried unanimously.

00o At this time, a Public Hearing was held to adopt the amended Isanti County Zoning Ordinance, Section 6, Agriculture/Residential District, Subdivision, Interim Uses, to allow for fitness facilities conducted within an accessory structure. Mike Warring, County Board Chair, read the following published Public Notice into the record: NOTICE IS HEREBY GIVEN that the Isanti County Board of Commissioners has rescheduled a public hearing on Wednesday, February 20, 2019, at 9:30 a.m., in the Isanti County Board Room of the Isanti County Government Center, 555 18<sup>th</sup> Avenue SW, Cambridge, MN 55008, to adopt the amended Isanti County Zoning Ordinance, Section 6, Agriculture/Residential District, Subdivision, Interim Uses, to allow for fitness facilities conducted within an accessory structure. By order of the Isanti County Board of Commissioners this 16<sup>th</sup> day of January, 2019. There were no written comments received, or public comment made.

19/02-46 Motion by Morris, seconded by Oslund, to close the Public Hearing (9:32 a.m.). Motion carried unanimously.

19/02-47 Motion by Morris, seconded by Oslund, to adopt the amended Zoning Ordinance, Section 6, Agriculture/Residential District, Subdivision, Interim Uses, to allow for fitness facilities conducted within an accessory structure including the following findings: 1. To provide services for our youth and encourage educational institutions to provide advance learning in high-tech fields which meet the Isanti County Comprehensive Plan, Objective #3 which states retain the county's youth, its biggest asset. 2. This type of activity is for strength training, weight lifting and exercising which meets the Isanti County Comprehensive Plan Objective #7 that states work to provide recreational opportunities for county residents. 3. This proposed amendment meets the Isanti County Comprehensive Plan Objective #12: Work to promote economic development opportunities in the county. Motion carried unanimously.

19/02-48 Motion by Morris, seconded by Warring, to approve the Memorandum of Agreement for the Rum River One Watershed One Plan. Motion carried unanimously.

#### PLANNING COMMISSION ACTIONS

19/02-49 Motion by Oslund, seconded by Turnquist, to approve the request of Kenny Nastrom, 2118 352<sup>nd</sup> Avenue NE, Cambridge, MN 55008, to present a preliminary plat of Meadowood IV. Legal description is the NE ¼ of the NW ¼ and the West 5 acres of the SE ¼ of the NW ¼ and the W ½ of the NW ¼ fct. and the W ½ of the SW ¼ of the SE ¼ less Hwy ROFW and the NW ¼ of the SE ¼ and Lot 4 Block 1 Meadowood of Section 16, Township 36, Range 23, Cambridge Township. Motion carried unanimously.

19/02-50 Motion by Turnquist, seconded by Morris, to approve the request of Isanti County Parks, 555 18<sup>th</sup> Avenue SW, Cambridge, MN 55008 and Jason & Tricia Dahlin, 32935 Dahlia Court NW, Cambridge, MN 55008, to present a preliminary plat of Maywood Estates 2. Legal Description is Lot 2, Block 5 and Park Maywood Estates of Section 33, Township 36, Range 24, Springvale Township, with the following condition: 1. Lot 2, Block 1 must be labeled as Park of Maywood Estates 2 on the final plat. Motion carried unanimously.

19/02-51 Motion by Morris, seconded by Turnquist, to set a Public Hearing on Wednesday, April 3, 2019, at 9:30 a.m. in the Isanti County Board Room of the Isanti County Government Center, 555 18<sup>th</sup>

Avenue SW, Cambridge, MN 55008, for the purpose of adopting the amended Isanti County Zoning Ordinance as it relates to short-term rentals and bed and breakfasts. Motion carried unanimously.

O0o At this time, a Public Hearing was held to consider amending the Zoning from Agriculture/Residential to Business – Reliable Land and Trust, LLC. Kevin VanHooser, County Administrator, read the following published Public Notice into the record: NOTICE IS HEREBY GIVEN that the Isanti County Board of Commissioners has scheduled a public hearing on Wednesday, February 20, 2019, at 9:45 a.m., in the County Board Room of the Isanti County Government Center, 555 18<sup>th</sup> Avenue SW, Cambridge, MN 55008, to consider amending the zoning from Agriculture/Residential to Business for the property described as Part of the North 488 feet of the Northwest Quarter of the Northeast Quarter of Section 25, Township 36, Range 25, Isanti County, Minnesota, as measured at right angles to the north line thereof, which lies east of the following described line: Commencing at the northwest corner of said Northwest Quarter of the Northeast Quarter; thence easterly along the north line of said Northwest Quarter of the Northeast Quarter, a distance of 790.00 feet to the point of beginning of said line to be described; thence southerly, parallel with the west line of said Northwest Quarter of the Northeast Quarter, a distance of 551 feet and said line there terminating (6.05 acres), Reliable Land and Trust, LLC. By order of the Isanti County Board of Commissioners this 16<sup>th</sup> day of January, 2019. There were no written comments received, or public comment made.

19/02-52 Motion by Oslund, seconded by Turnquist, to close the Public Hearing (9:46 a.m.). Motion carried unanimously.

19/02-53 Motion by Morris, seconded by Turnquist, to approve the amendment of Reliable Land and Trust, LLC from Agriculture/Residential to Business with following findings: Isanti County Comprehensive Plan Objective No. 12: Work to promote economic development opportunities in the county. 2. The property is located just off a major corridor being located on State Highway 95 and is adjacent to existing businesses. 3. Any traffic impact and safety issues will be addressed by MN DOT through the platting and building process. 4. This area has already been developed in the Business District. Motion carried unanimously.

O0o At this time, a Public Hearing was held to consider a local option sales tax for transportation. Kevin VanHooser, County Administrator, read the following published Public Notice into the record: NOTICE IS HEREBY GIVEN that the Isanti County Board of Commissioners has scheduled a public hearing on Wednesday, February 20, 2019, at 10:30 a.m., in the County Board Room of the Isanti County Government Center, 555 18<sup>th</sup> Avenue SW, Cambridge, MN 55008, to consider a local option sales tax for transportation. By order of the Isanti County Board of Commissioners this 16<sup>th</sup> day of January, 2019. There were no written comments received. Public comment was made.

19/02-54 Motion by Oslund, seconded by Morris, to close the Public Hearing (11:08 a.m.). Motion carried unanimously.

19/02-55 Motion by Anderson, seconded by Morris, to table considering a local option sales tax for transportation. Motion carried. Voting Yes: Morris, Anderson, Oslund, and Turnquist. Voting No: Warring.

19/02-56 Motion by Turnquist, seconded by Morris, to adjourn (11:23 a.m.). Motion carried unanimously.

Kevin VanHooser, County Administrator

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Mike Warring, County Board Chairperson

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By: Halee Turner, Administrative Assistant II