



**Mission:**  
Working Together to Deliver Quality Services that are Valued by the Community, Today and Tomorrow  
**Vision:**  
A modern community where all are treated as neighbors

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**Regular Meeting of the Isanti County Board of Commissioners**  
**Wednesday, February 17, 2021, at 9:00 a.m.**  
**Government Center Board Room**

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Members Present: Chairperson Susan Morris; Commissioners Terry Turnquist, Dave Oslund, Mike Warring, and Greg Anderson  
Members Absent: None  
Others Present: J Lines, J Edblad, L Lovering, M Jensen, P Messer, T Bergloff, D Wotachek, R Heilman, and C Struss; (Reporter: J Kotila and S Mithaqiyan)

00o Chairperson Morris called the meeting to order and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. There was no public comment.

21/02-18 Motion by Anderson, seconded by Warring, to approve the February 17, 2021, County Board Agenda with the addition of G-4 – Request Approval of Construction Services Proposal, SAP 030-603-028. Motion carried unanimously.

21/02-19 Motion by Oslund, seconded by Turnquist, to approve the February 3, 2021, County Board Meeting Minutes. Motion carried unanimously.

21/02-20 Motion by Turnquist, seconded by Warring, to approve the following Personnel Action Items: approve the regular status of Gabriela Nelson, part-time Deputy Auditor I, effective January 8, 2021; approve the regular status of Jim Bergeron, full-time Building Maintenance Worker, effective February 5, 2021; approve the regular status of Brandon Swartz, full-time Lead Custodian, effective February 10, 2020; approve the regular status of Nicole Reed, full-time Social Worker, effective March 8, 2021; accept the resignation of Coreen Peterson, full-time Transit Dispatcher, effective February 10, 2021; accept the resignation of Patti Bontjes, full-time Child Support Officer, effective February 17, 2021; approve the layoff of Randall Bollinger, Gregory Brown, Natasha Edberg, Robert Gustafson, Nicole Leland, Michael Peterson, Jeffrey Ricke, Edwin Sweep, and Sean Woodiwiss, part-time Transit Bus Drivers, effective February 28, 2021; approve the layoff of Shanna Andreotti, Steven Fennell, Ellen Fordahl, Lois Handel, Chris Julicher, Rochelle Knight, Daniel Krause, Shirley Larson, Paul Nenn, David Niedenfuer, Sarah Nowland, William Patterson, and Christine Rogde, full-time Transit Bus Drivers, effective February 28, 2021; approve the layoff of Debra Andrews, part-time Transit Dispatcher, effective February 28, 2021; approve the layoff of Tammy Borg and Shirley Larson, full-time Transit Dispatchers, effective February 28, 2021; approve the layoff of Alyssa Dehn, full-time Interim Transit Director, effective February 28, 2021; approve the layoff of Scott Peiffer, full-time Transit Master Mechanic, effective February 28, 2021; approve the layoff of Mark Storm, full-time Transit Street Supervisor, effective February 28, 2021; and approve the layoff of Keri Ek, full-time Transit Account Clerk, effective February 28, 2021. Motion carried unanimously.

21/02-21 Motion by Anderson, seconded by Turnquist, to approve the position description and posting for Central Services Division Leader. Motion carried unanimously.

21/02-22 Motion by Oslund, seconded by Turnquist, to approve the Labor Contract and accompanying MOU's with Teamsters 320 – Family Services for the duration of 1 year (2021). Motion carried unanimously.

21/02-23 Motion by Warring, seconded by Anderson, to approve the Labor Contract and accompanying MOU's with Teamsters 320 – Courthouse for the duration of 1 year (2021). Motion carried unanimously.

21/02-24 Motion by Turnquist, seconded by Oslund, to approve the following change order for the Court Room project from BJ Baas: Change Order # 7 – Server Room electric, \$1,017.50. Motion carried unanimously.

21/02-25 Motion by Anderson, seconded by Turnquist, to approve the following claims and warrants:

Advanced Correct. Healthcare	\$13,855.56	Chisago County Treasurer	\$8,442.65
Anoka County Treasury	\$24,442.00	D&G Electric Inc.	\$10,735.75
Birch	\$12,231.78	Siemens Industry Inc.	\$23,100.00
Brock White Company	\$10,176.05	TriMin Systems Inc.	\$ 42,043.00
Cargill, Inc.	\$40,179.89	Twin City Hardware Co	\$ 33,825.94
CDW Govern. Inc.	\$7,005.95	Ziegler Inc.	\$ 6,310.13
		Total Claims & Warrants	\$ 232,348.70

Motion carried unanimously.

21/02-26 Motion by Turnquist, seconded by Warring, to approve the Joint Powers Agreement and following resolution with the Bureau of Criminal Apprehension for Internet Crimes Against Children task force investigations: RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE COUNTY OF ISANTI ON BEHALF OF ITS SHERIFF REGARDING THE MINNESOTA INTERNET CRIMES AGAINST CHILDREN TASK FORCE (ICAC). WHEREAS, the County of Isanti on behalf of its Sheriff desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to utilize applicable state and federal laws to investigate and prosecute crimes committed against children and the criminal exploitation on children that is committed and/or facilitated by or through the use of computers. NOW, THEREFORE, BE IT RESOLVED by the County Board of Isanti, Minnesota as follows: 1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Isanti on behalf of its Sheriff are hereby approved. Copies of the Joint Powers Agreements are attached to this Resolution and made a part of it. 2. That the Chief Deputy, Lisa Lovering or his or her successor, is designated the Authorized Representative for the Sheriff. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State. 3. That Chief Deputy Lisa Lovering, Board Chair Susan Morris, and County Administrator Julia Lines, are authorized to sign the State of Minnesota Joint Powers Agreements. Motion carried unanimously.

00o Mark Jensen, Fiscal Supervisor, presented the agency's monthly financial report to the Board.

21/02-27 Motion by Turnquist, seconded by Oslund, to approve an expense claim for Diane Wiss, WIC Administrative Assistant, in the amount of \$13.23 after the allowed time frame. Motion carried unanimously.

21/02-28 Motion by Turnquist, seconded by Warring, to approve an expense claim for Heather Draper, Public Health Nurse, in the amount of \$43.70 after the allowed time frame. Motion carried unanimously.

21/02-29 Motion by Anderson, seconded by Oslund, to approve the Collaborative Contract between Isanti County Family Services and School District #314 – Braham Public Schools for Chemical Health Services. Motion carried unanimously.

21/02-30 Motion by Oslund, seconded by Warring, to approve the Collaborative Contract between Isanti County Family Services and School District #911 – Cambridge-Isanti Schools for Chemical Health Services. Motion carried unanimously.

21/02-31 Motion by Anderson, seconded by Turnquist, to approve the Collaborative Contract between Isanti County Family Services and Isanti County Probation Department for Truancy Services. Motion carried unanimously.

O0o The Board was advised that the number of Income Maintenance cases as shown by the MAXIS system as of January 31, 2021, was 2,270.

21/02-32 On motion by Mike Warring and seconded by Greg Anderson: 1) Approval was given for all public assistance and social service actions, public assistance and social service expenditures, and social welfare expenditures as listed on the agenda of this meeting and as detailed in supporting documents maintained in the Family Services Department and 2) Payment of the following Family Services Department claims for Public Assistance, Administration, and Social Services was approved:

Anoka Metro RTC	\$ 29,316.00	Isanti County Family Svcs	\$ 5,558.34
Canvas Health	\$ 7,892.60	Moose Lake RTC	\$ 5,203.91
CDW Govern. Inc	\$ 8,085.54	Nexus-Mille Lacs Family Healing	\$ 12,526.48
Chileda Institute Inc	\$ 28,392.90	Port Group Homes	\$ 7,848.27
Dept. of Human Svcs	\$ 13,887.00	Therapeutic Services Agency	\$ 6,795.83
Hearth Connection	\$ 136,106.87	US Postal Services (Quadient)	\$ 6,000.00
Isanti County Attorney	\$ 22,479.30	Village Ranch Inc	\$ 18,495.90
Isanti County Auditor-Treasurer	\$ 42,477.79	Auditors	\$ 174,050.09
		Total Family Services Vouchers	\$ 525,116.82

Motion carried unanimously.

21/02-33 Motion by Turnquist, seconded by Oslund, to approve the final plat of Fish and Rye, Section 8, Township 37, Range 25, Dalbo Township, with the following condition: 1. The noxious weed must be eradicated prior to any excavation. Motion carried unanimously.

O0o At this time, a Public Hearing was held to amend the Zoning Ordinance as it relates to Excavation/Contractor Equipment Storage. Julia Lines, County Administrator, read the following Published Notice into the record: NOTICE IS HEREBY GIVEN that the Isanti County Board of Commissioners will hold a public hearing on February 17, 2021 at 9:30 a.m. in the County Board Room of the Isanti County Government Center, 555 18th Avenue Southwest, Cambridge, Minnesota, 55008 to amend the Isanti County Zoning Ordinance, Section 6, Agriculture/Residential District, Subdivision 3, Conditional Uses to allow excavation/contractor equipment storage on a property that the owner of the property does not reside. A full copy of this proposed ordinance can be viewed on the county website @ <http://www.co.isanti.mn.us> and/or the County Auditor's Office. By order of the Isanti County Board of Commissioners this 20th day of January, 2021. There were no written comments received or public comment made.

21/02-34 Motion by Turnquist, seconded by Oslund, to close the Public Hearing (9:34 a.m.). Motion carried unanimously.

21/02-35 Motion by Warring, seconded by Turnquist, to deny the proposed amendment to the Zoning Ordinance, Section 6, Agriculture/Residential District, Subdivision 3, Conditional Uses to allow excavation/contractor equipment storage on a property that the owner of the property does not reside, and to direct the Zoning Department staff and Planning Commission to explore other options that could be considered rather than a conditional use permit. Motion carried unanimously.

#### PLANNING COMMISSION ACTIONS

21/02-36 Motion by Warring, seconded by Oslund, to set a Public Hearing to consider amending the Zoning Ordinance as it relates to Non-Conforming Uses on Wednesday, April 21, 2021, at 9:30 a.m. in the Board Room of the Isanti County Government Center, 555 18<sup>th</sup> Avenue SW, Cambridge, MN 55008. Motion carried unanimously.

21/02-37 Motion by Turnquist, seconded by Oslund, to approve the application for authorization to do work in a public drainage system and associated documents with regard to the Typo Creek Drive NE Improvements project in Oxford Township, MN. Motion carried unanimously.

21/02-38 Motion by Morris, seconded by Anderson, to approve the Work Plan as submitted by the Chisago Soil and Water Conservation District Administrator Craig Mell. Motion carried unanimously.

21/02-39 Motion by Oslund, seconded by Turnquist, to approve the following Utility Permits: Permit No. 21-02-07: CenturyLink – communication line of CSAH 12, to serve 3000 Tucker Street NE; and Permit No. 21-02-08: Midcontinent – communication line on CSAH 23, from South Passage Street to Flintwood Street. Motion carried unanimously.

21/02-40 Motion by Turnquist, seconded by Warring, to accept the completed project and approve the final payment in the amount of \$15,732.49 to Asphalt Surface Technologies Corp. for Contract No. 2004. Motion carried unanimously.

21/02-41 Motion by Turnquist, seconded by Oslund, to approve the following resolutions for townships and cities requesting Isanti County to act as the Sponsor for their Local Road improvement Project (LRIP): Resolution No. 21-13-03 – Cambridge Township, 343<sup>rd</sup> Avenue; Resolution No. 21-13-04 – Springvale Township, 325<sup>th</sup> Avenue; Resolution No. 21-13-05 – Stanchfield Township, 397<sup>th</sup> Avenue; Resolution No. 21-13-06 – Oxford Township, Baylor Street/245<sup>th</sup> Avenue NE; and Resolution No. 21-13-07 – City of Braham, Beechwood Avenue/4<sup>th</sup> Street SE. Motion carried unanimously.

21/02-42 Motion by Turnquist, seconded by Warring, to accept Stonebrooke Engineering's Construction Services Proposal for Project No. 030-603-028 and Bridge Nos. 30J11, 30J12, and 30J13 in the amount of \$107,800.00, and authorize the County Engineer to enter into an agreement for said services and to obtain bids. Motion carried unanimously.

21/02-43 Motion by Oslund, seconded by Turnquist, to approve the following resolution: ACCEPTANCE OF DONATIONS. WHEREAS, is it the policy of Isanti County that gifts and donations to the County shall be accepted by the Board of Commissioners; WHEREAS, various departments and programs within Isanti County have received gifts and donations during the month of January 2021: Health and Human Services Division: Walmart – Food for vaccine clinic; Health and Human Services Division for WIC Program: Grams, Cheryl - \$50.00; Sheriff Department for K9 Program: Maciej, Nicole - \$50.00, and Member's Coop Credit Union - \$5,000.00; Sheriff Department for Explorer Program: Northstar

Recycling LLC - \$357.00; Sheriff Department for Safety & Rescue Program: Oxford Township - \$500.00; Sheriff Department for Triad Program: Granite Electronics - \$100.00. NOW THEREFORE BE IT RESOLVED, that the Isanti County Board of Commissioners hereby formally accepts these gifts and donations. Motion carried unanimously.

21/02-44 Motion by Warring, seconded by Anderson, to approve the renewal of the consumption and display permit for Rodney Knowles DBA Brass Rail. Motion carried unanimously.

21/02-45 Motion by Oslund, seconded by Turnquist, to approve the transfer of on-sale and off-sale liquor licenses from Jumpin Jacks LLC DBA Jumpin Jacks to Jumpin Jacks Inc. DBA Jumpin Jacks effective March 1, 2021. Motion carried unanimously.

21/02-46 Motion by Morris, seconded by Warring, to approve a refund of \$900.00 to Jumpin Jacks for the prorated portion of the liquor license fees from March 1 to June 30, 2021. Motion carried unanimously.

Oo At this time, the Board proceeded by motor vehicle to tour State owned property in Cambridge, MN 55008.

21/02-47 Motion by Oslund, seconded by Warring, to adjourn (12:25 p.m.). Motion carried unanimously.

Julia Lines, County Administrator

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Susan Morris, County Board Chairperson

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By: Halee Turner, Administrative Assistant II