

**PARKS & RECREATION COMMISSION MINUTES – January 28<sup>th</sup>, 2020 - 5:00 P.M.**  
**ISANTI COUNTY GOV. BUILDING – UPSTAIRS TRAINING ROOM**  
**555 18<sup>th</sup> Ave SW, Cambridge, MN 55008**

Voting Members Present: Susan Blom, Dave Oslund, Dave Ringstad, Richard Reichle, Bill Carlson, Luke Merrill, Lee Kingsbury  
Members Absent: Barb Kilpatrick, Carol Urness, Wayne Anderson, Kathy Szczech  
Staff Present: Barry Wendorf

- A.** The meeting was called to order at 5:00 p.m. by Chair Bill Carlson.  
Kingsbury motioned, Ringstad seconded to approve the meeting agenda. **Motion carried.**
- B.** Election of Officers – Oslund motioned, seconded by Ringstad to re-elect Bill Carlson as Chair. **Motion carried.** Oslund motioned, Merrill seconded to re-elect Wayne Anderson as Vice Chair. **Motion carried.**
- C.** Minutes – Merrill motioned, Ringstad seconded, to approve meeting minutes of November 26<sup>th</sup>, 2019. **Motion carried.**
- D.** Budget Report – Oslund motioned, Reichle seconded to approve the December Budget Report. **Motion carried.**
- E.** Bills and Invoices – Oslund motioned, Ringstad seconded to pay 21 bills totaling \$12,081.18 for the month of December. **Motion carried.** Blom motioned, seconded by Reichle to pay 8 bills totaling \$1,218.30 for the month of January. **Motion carried.**
- F.** Director's Report
1. Freezer Burn Fat Bike Race – There were 42 participants in this year's race.
  2. 2020 Fee Schedule – Picnic Shelter Reservations are \$50 / 4 hours.
  3. 2020 Portable Restroom Contract – Absolute Portable Restrooms was awarded the contract.
  4. Park Visitor Numbers through 2019 were reported.
- G.** Other Business
1. 2020 Approved Budget – The 2020 budget was reviewed.
  2. Oxford Township Park Reserve Fund Request – Merrill motioned, Reichle seconded to approve a \$2,000 donation to Isanti County Parks for Anderson Park Master Plan Update. **Motion carried.**
  3. Isanti Township Park Reserve Fund Request – Ringstad motioned, Blom seconded to approve a \$1,000 donation to Cambridge Area Pickle Ball Association for new courts. **Motion carried.**
  4. Maple Ridge Township Park Reserve Fund Request – Reichle motioned, Merrill seconded to approve \$7,069.40 for Lory Lake Access improvements. **Motion carried.**
  5. Anderson Park Master Plan Update – The Master Plan Update was approved by County Board as presented. The next step is to input the information into the Greater MN Regional Park & Trails Commission Portal for their approval as a regionally designated facility.
  6. Conservation Partners Legacy Grant – A grant award of \$100,000 was received for prairie restoration for the Anderson Park – Stamm Farm Property.
  7. Springvale Single Track Trail – Merrill motioned, seconded by Ringstad to recommend the low bid of \$2,599 per day from Trail Source to construct Phase I. **Motion carried.** Merrill motioned, Reichle seconded to apply for a Federal Recreational Trail Grant to construct Phase II. **Motion carried.**
  8. Donation – Ringstad motioned, Kingsbury seconded to approve a \$4,000 donation from Steven & Janet Buchholz in order to purchase a Snowdog trail groomer for grooming the single-track mountain bike trail at Springvale County Park. **Motion carried.**
  9. Per Diems.
- H.** Next Meeting Scheduled for **Tuesday, February 25<sup>th</sup>, 2020 – 5:00 p.m.**
- I.** Reichle motioned, Blom seconded to adjourn meeting. **Motion carried.** Meeting adjourned at 6:20 pm.

Submitted by,  
Barry Wendorf – Isanti County Parks Director