

PARKS & RECREATION COMMISSION MINUTES – January 24th, 2023 - 5:00 P.M.
ISANTI COUNTY GOVERNMENT CENTER
555 18th Ave SW, CAMBRIDGE, MN 55008

Voting Members Present: Whitey Redfield, Luke Merrill, Bill Berg, Adam Curtis, Wayne Anderson, Lee Kingsbury, Carol Urness, Susan Blom, Bob Shogren, Jamieson Baldwin-Schaffer
Staff Present: Barry Wendorf

- A.** The meeting was called to order at 5:00 p.m. by Isanti County Parks Director Barry Wendorf. Merrill motioned, Kingsbury seconded to approve the meeting agenda. **Motion carried.**
- B.** Election of Officers – Merrill motioned, Urness seconded, to elect Wayne Anderson as Chair and Susan Blom as Vice Chair. **Motion carried.**
- C.** Minutes – Merrill motioned, seconded by Blom, to approve meeting minutes of November 22nd, 2022. **Motion carried.**
- D.** Budget Report – Merrill motioned, Shogren seconded to approve the December Budget Report. **Motion carried.** Urness motioned, Berg seconded to approve the January Budget Report. **Motion carried.** Curtis questioned if contractor discounts or donations were requested from vendors such as Menards? Wendorf stated that for program supplies and regular purchases that donations have not been requested but for events such as the Medallion Hunt donations are solicited and received from a variety of local businesses.
- E.** Bills and Invoices – Shogren motioned, Blom seconded to pay 27 bills totaling \$43,459.02 for the month of December and 12 bills totaling \$2,075.59 for the month of January. **Motion carried.**
- F. Director's Report**
1. Isanti County Park Review – A map of the county park system along with a list of facilities at each park were reviewed, including acquisition dates and cost.
 2. Programs & Events – A list for 2023 was reviewed with the first event being the Freezer Burn Fat Bike Race held on Jan 21st with 43 people in attendance. There will be a Snowshoeing event at Anderson Park on Feb 4th and the Candle Light Ski Event at City Park the same day.
 3. Stamm Farm Outbuildings – A contract with MJL Excavating has been approved to remove the two outbuildings and foundations including the barn through ARPA Savings funding.
 4. Vegsund Park Paved Trail Repair – A contract with MJL Excavating has been approved to remove and replace a 60' section of paved trail through ARPA Savings funding.
 5. Anderson Park Oak Tree Planting – 6 Burr Oaks purchased from Wolcyn Tree Farm has been approved to be planted around the Picnic Shelter this spring through ARPA Savings funding.
 6. Potential County Park Additional Properties – Received approval to apply for a Natural & Scenic Area Grant to acquire the Urness property on Dec. 7th. The 117 acre Nyman property is currently in court. Hansen Prop 0.5 ac. Swap is still in progress.
 7. Park Visitor Numbers through December 2022 were reported.
- G. Other Business**
1. Anderson Park – Phase III Development Grant – A Phase I Archaeology Study was approved with Two Pines Resources Group in the amount of \$26,200 through ARPA Savings funding.
 2. Springvale Park – Phase I Development Grant – Springvale Park has been recommended for funding. Required information is being submitted to the DNR in order to receive a grant agreement.
 3. 2023 Portable Restroom Rental/Service Contract – Jimmy's Johnnys Inc. was awarded the contract for 2023.
 4. Comprehensive Land Use Plan – the Isanti County Zoning Office will be completing an updated plan in 2023. This is a great opportunity to provide input on the future direction of Isanti County.
 5. Per Diems
- H.** Next Meeting Scheduled for Tuesday, February 28th, 2023 – 5:00 p.m.
- I.** Blom motioned, Kingsbury seconded to adjourn meeting at 6:50 pm. **Motion carried.**

Submitted by, Barry Wendorf - Isanti County Parks Director