



Mission:
Working Together to Deliver Quality Services that are Valued by the Community, Today and Tomorrow
Vision:
A modern community where all are treated as neighbors

Regular Meeting of the Isanti County Board of Commissioners
Tuesday, January 18, 2022, at 9:00 a.m.
Government Center Board Room

Members Present: Chairperson Terry Turnquist; Commissioners Dave Oslund, Mike Warring, and Susan Morris
Members Absent: Commissioner Greg Anderson
Others Present: J Lines, J Edblad, C Caulk, L Lovering, R Heilman, P Messer, D Lakeberg, T Marttila, D Wotachek, and H Nelson; (Reporter: J Kotila and N Hallman)

00o Chairperson Turnquist called the meeting to order and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. Public comment was made.

22/01-24 Motion by Morris, seconded by Oslund, to approve the January 18, 2022, County Board Agenda with the following additions: A-7 – Salary Grids for Non-Contract Staff for 2022, 2023, and 2024; A-8 – Personnel Committee Meeting Notes; and B-4 – New Washer for Jail. Motion carried. Absent – Anderson.

22/01-25 Motion by Oslund, seconded by Warring, to approve the January 4, 2022, County Board Meeting Minutes. Motion carried. Absent – Anderson.

22/01-26 Motion by Morris, seconded by Warring, to approve the following Personnel Action Items: to approve the internal transfer of Aubrey Hill, part-time Sheriff Dispatcher to full-time Sheriff Dispatcher, effective January 1, 2022; to approve the regular full-time status of Dan Lakeberg, effective January 29, 2022; to approve the regular full-time status of Terry Lakin, effective January 29, 2022; to approve the regular full-time status of Emily Meacham, Social Services Supervisor, effective February 2, 2022; to approve the regular full-time status Sadie Werlin, Social Worker, effective February 19, 2022; to accept the resignation of Robert Dowd, Communications Sergeant, effective January 13, 2022; to accept the resignation of Steve Chmielewski, full-time Senior Appraiser, effective January 19, 2022; and to approve the FTE status change request of Evan Oltz, full-time Deputy Sheriff, to part-time Deputy Sheriff, effective January 31, 2022. Motion carried. Absent – Anderson.

22/01-27 Motion by Morris, seconded by Warring, to approve the existing Isanti County Personnel Policy Section 10.4 Voluntary Leave of Absence Without Pay as follows: 10.4 VOLUNTARY LEAVE OF ABSENCE WITHOUT PAY. A. POLICY STATEMENT: It is the policy of Isanti County to grant a voluntary leave of absence without pay for up to ten (10) days a year to eligible employees. B. ELIGIBILITY: All County employees (including Department Heads) are eligible for this voluntary leave of absence regardless of status. C. AUTHORIZATION: 1. An employee shall submit a written request to the appropriate Department Head for a voluntary leave of absence indicating the day(s) he/she would prefer to be absent. 2. Benefits affected by a voluntary leave of absence, are the vacation and sick leave will not accrue during a voluntary leave of absence; however, health, dental, and life insurance will not be affected. 3. Permission for voluntary leaves of absence without pay shall be granted by Department Heads. a. Leaves which adversely affect the efficiency and operation of a department shall not be granted. b. Leaves which result in additional work or overtime for other County employees shall not be granted. c. Employees who utilize this policy and have optional payroll deductions are responsible for deductions not covered by

income loss. d. Public Employee Retirement Association (PERA) contributions will be based on the actual salary paid to employee. e. Employees shall be paid for holiday if taking “Voluntary Leave of Absence without Pay” the day before and/or after the holiday. 4. All voluntary leaves of absence without pay shall be reported to Human Resources at the end of each respective pay period by the Department Head who authorized the voluntary leave. Revised 4/3/02 per Board Action; date last revised: 7/21/09. Motion carried. Absent – Anderson.

22/01-28 Motion by Oslund, seconded by Warring, to approve the following resolution: ACCEPTANCE OF DONATIONS. WHEREAS, is it the policy of Isanti County that gifts and donations to the County shall be accepted by the Board of Commissioners; WHEREAS, various departments and programs within Isanti County have received gifts and donations during the month of December 2021 as follows: Veterans Services Department for Veterans’ Widows: DAV Anoka Chapter 39 – 40x\$100 Walmart gift cards; Veterans Services for Veterans and Families: Isanti County Beyond the Yellow Ribbon – 30x\$100 Walmart gift cards; Sheriff Department for K9 Program: Anonymous - \$225.00, Cambridge Minnesota Kennel Club - \$612.50; Sheriff Department for Chaplain Program: Larson, Matthew - \$50.00; Sheriff Department for Explorers Program: Northstar Recycling LLC - \$464.00; and Sheriff Department for Safety & Rescue Program: Sprigvale Township - \$500.00. NOW THEREFORE BE IT RESOLVED, that the Isanti County Board of Commissioners hereby formally accepts these gifts and donations. Motion carried. Absent – Anderson.

O0o Halee Turner, Administrative Assistant II, presented the 2021 Employee Recognition Awards slideshow.

22/01-29 Motion by Morris, seconded by Warring, to approve the universal salary grids for non-contract staff for 2022, 2023, and 2024. Motion carried. Absent – Anderson.

22/01-30 Motion by Warring, seconded by Morris, to approve the following Personnel Committee recommendation: to move forward with a modified posting for a licensed or non-licensed sergeant. Motion carried. Absent – Anderson.

22/01-31 Motion by Oslund, seconded by Turnquist, to approve the following claims and warrants:

Advanced Corr. Healthcare	\$16,437.57	DW Companies LLC	\$9,005.00
Baker Tilly	\$47,025.00	Hoisington Koegler Group Inc	\$8,416.30
BI Inc a GEO Group Co	\$5,867.50	MnCCCLockbox	\$5,122.68
Cambridge Medical Center	\$5,977.28	Summit Food Service LLC	\$10,488.40
Cargill, Incorporated	\$37,774.31	Towmaster	\$123,944.45
CDW Government Inc	\$82,816.10	Washington Co. Fin. Svcs	\$15,743.00
		Total Claims & Warrants	\$368,617.59

Motion carried. Absent – Anderson.

O0o Chief Deputy Sheriff, Lisa Lovering, recognized Roxanne Mellin, Records Supervisor, for receiving the Minnesota Sheriff’s Association Officer Support Person of the Year for 2021.

22/01-32 Motion by Oslund, seconded by Warring, to approve the two-year contract with Online Retrievers for animal control services from January 1, 2022 to December 31, 2023. Motion carried. Absent – Anderson.

22/01-33 Motion by Morris, seconded by Oslund, to accept the bid from Morris Electronics in the amount of \$49,871.16 to upgrade the squad and body camera server. Motion carried. Absent – Anderson.

22/01-34 Motion by Warring, seconded by Oslund, to purchase a new washer from E. Weinberg Supply and Equipment in the amount of \$9,605.00. Motion carried. Absent – Anderson.

22/01-35 Motion by Turnquist, seconded by Morris, to approve the mileage expense past the allowed time frame for Heather Draper in the amount of \$228.48. Motion carried. Absent – Anderson.

22/01-36 Motion by Oslund, seconded by Warring, to approve the mileage expense past the allowed time frame for Amber Bakken in the amount of \$33.04. Motion carried. Absent – Anderson.

00o Penny Messer, Health & Human Services Division Leader, gave a review of the recent Rule 13 Review with the Department of Human Services for family child care licensing.

22/01-37 Motion by Oslund, seconded by Morris, to approve the contract with the Department of Human Services and Isanti County Health and Human Services Division for acting as the fiscal host for the Long Term Homeless Supportive Services grant for the Central Region for 2022 and 2023. Motion carried. Absent – Anderson.

00o Penny Messer, Health & Human Services Division Leader, reviewed the recent grant received by Public Health from the Minnesota Department of Health for Early Hearing and Detection and Intervention. This is a five year grant from 2022-2026, in the amount of \$160,00.00.

00o The Board was advised that the number of Income Maintenance cases as shown by the MAXIS system as of December 31, 2021, was 2,218.

22/01-38 On motion by Mike Warring and seconded by Dave Oslund: 1) Approval was given for all public assistance and social service actions, public assistance and social service expenditures, and social welfare expenditures as listed on the agenda of this meeting and as detailed in supporting documents maintained in the Family Services Department and 2) Payment of the following Family Services Department claims for Public Assistance, Administration, and Social Services was approved:

Anoka Metro RTC	\$48,450.00	Kanabec Co Family Svcs	\$47,596.80
Clay County IT Dept	\$14,000.00	Prairie Lakes Youth Programs	\$7,936.00
Dept of Human Services	\$29,566.17	Therapeutic Svcs Agency	\$6,939.23
Isanti Co. Auditor-Treasurer	\$26,976.00	Volunteers of America	\$8,089.80
MSOP-MN Sex Offender Prog	\$6,831.00	Auditors	\$147,429.10
Next Chapter Tech	\$114,287.00	Total Family Services Vouchers	\$458,101.10

Motion carried. Absent – Anderson.

22/01-39 Motion by Oslund, seconded by Morris, to approve the following Utility Permit: Permit No. 22-01-01; East Central Energy – power line on CR 33, from new pole 1200' North of 352nd Avenue. Motion carried. Absent – Anderson.

22/01-40 Motion by Morris, seconded by Oslund, to accept the completed project and approve the final payment in the amount of \$242,362.20 to Knife River Corp. for Contract No. 2101. Motion carried. Absent – Anderson.

22/01-41 Motion by Turnquist, seconded by Warring, to accept the completed project and approve the final payment in the amount of \$88,247.53 o Landwehr Construction Inc. for Contract No. 2106. Motion carried. Absent – Anderson.

22/01-42 Motion by Warring, seconded by Morris, to approve replacing the 24 batteries in the Jail uninterrupted power supply (UPS) from Quality Power Solutions in the amount of \$8,625.00. Motion carried. Absent – Anderson.

22/01-43 Motion by Morris, seconded by Oslund, to table the selection of an architecture firm to move forward with exploratory work for potential building remodel. Motion carried. Absent – Anderson.

22/01-44 Motion by Morris, seconded by Warring, to approve the Watershed Partners Education Program Agreement from January 1, 2022 through December 31, 2024, with an annual contribution of \$1,337.12. Motion carried. Absent – Anderson.

PLANNING COMMISSION ACTIONS

22/01-45 Motion by Oslund, seconded by Warring, to approve the request of Merle & Laura Mauer, 4828 Pine Lake Road, Cambridge, MN 55008 to present a preliminary plat of Mauer Acres. Legal description is the N ½ of the NE ¼ of the SE ¼ of Section 36, Township 36, Range 23, Cambridge Township. Motion carried. Absent – Anderson.

22/01-46 Motion by Morris, seconded by Oslund, to approve the request of William & Theresa King, 31147 Tulip Street NW, Cambridge, MN 55008 to present a preliminary plat of Preserves of Bradford. Legal description is the NW ¼ of the SE ¼ excepting the South 18 rods of Section 8, Township 35, Range 24, Bradford Township, with the following condition: 1. The noncompliant septic system must be upgraded by June 3, 2022. Motion carried. Absent – Anderson.

22/01-47 Motion by Morris, seconded by Warring, to approve the request of David & Becky Moritz, 7104 253rd Avenue NW, St. Francis, MN 55070 to present a preliminary plat of Stoeckel Farm 2. Legal description is Outlot A Stoeckel Farm of Section 22, Township 34, Range 25, Stanford Township. Motion carried. Absent – Anderson.

22/01-48 Motion by Oslund, seconded by Warring, to approve the request of Amanda Eklund, 1791 313th Avenue NE, Cambridge, MN 55008, for an interim use permit for a short term rental. Legal description is That Part of Lot 3 of Section 8, Township 35, Range 23, Isanti Township with the following conditions: 1. The dwelling must meet the setbacks within the Shoreland District. 2. Capacity not to exceed six people per stay. 3. All occupancy must be in the dwelling. 4. An address sign must be visible from the access road. 5. This short term rental must not create an increased demand upon existing services or amenities. 6. No on street parking allowed. 7. No more than six vehicles on site at one time. 8. All renters must be given a house manual that outlines the property lines which are marked with red tape and reflective device around it. 9. “How to stay neighborly brochure” must be given to all guests. 10. For privacy screening there are 30’ tall evergreens and 10’ tall full lilac bushes lining the east and west side of the property. Privacy screening must remain in place and maintained. 11. Must not have an appearance that is inconsistent or incompatible with the surrounding area. 12. Must protect public and private property and the natural resources. 13. Noise, fumes, dust, odors, vibration, or light generated as a result of the proposed use will at the property line, be below the volume, frequency, or intensity such that they do not unreasonably interfere with the enjoyment of life, quiet, comfort, or outdoor recreation of an individual of ordinary sensitivity and habits in amounts not inconsistent with Minnesota Statutes. The standard shall not apply to incidental traffic parking, loading and construction, farming, or maintenance operations. 14. Must obtain and maintain all applicable local, state, and federal statutes, regulations, licenses and permits. 15. Owner must provide their name and telephone contact information to anyone within a quarter mile of the property with a maximum two hour response time. 16. Impervious surface coverage must not exceed twenty-five (25) of the lot area, this lot is currently at 16.02 percent impervious surface coverage. 17. A septic compliance report dated October 1, 2019 has been received by the Isanti County Zoning Office

indicating the septic system is in compliance and is adequate for up to six people. 18. This Interim Use Permit for a short term rental will terminate once Amanda Eklund no longer owns the property and/or the business ceases for one consecutive year. 19. Quiet hours will be from 11:00 pm. To 7:00 a.m. on weekends and 10:00 p.m. to 7:00 a.m. weeknights. 20. This short term stay rental will be operating from April – November yearly. 21. These conditions apply when using the property as a Short Term Rental. Findings: 1. Quiet hours will be from 10:00 p.m. to 7:00 a.m. on weeknights and 11:00 p.m. to 7:00 a.m. on weekends and the applicant will provide a “How to be a good neighbor” brochure along with the existing screening on the property so that the interim use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted nor substantially diminish and impair property values within the immediate vicinity. 2. Off street parking is provided and on street parking is not allowed so that adequate utilities, access roads, drainage and other necessary facilities have been or being provided. 3. There is a provided parking area for a maximum of six vehicles so that adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use. 4. Noise, fumes, dust, odors, vibration, or light generated as a result of the proposed use will at the property line, be below the volume, frequency, or intensity such that they do not unreasonably interfere with the enjoyment of life, quiet, comfort, or outdoor recreation of an individual of ordinary sensitivity and habits in amounts not inconsistent with Minnesota Statutes. The standard shall not apply to incidental traffic parking, loading and construction, farming or maintenance operations so that adequate measures have been or will be taken to prevent or control offensive odors, fumes, dust, noise and vibration so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. Motion carried. Absent – Anderson.

22/01-49 Motion by Turnquist, seconded by Morris, to approve the request of Eva Slattery, 1407 Albert Street N, St. Paul, MN 55108 (Property address: 1431 County Road 6 NW, Stanchfield, MN 55080) for an interim use permit for a short term rental. Legal description is Pt. SW ¼ of the SW ¼ of Section 2, Township 36, Range 24, Springvale Township, with the following conditions: 1. A variance was granted on September 9, 2021 for this short term rental to be 70’ from the ordinary high water mark of the creek otherwise the dwelling meets all other setbacks in the shoreland district. 2. Capacity not to exceed fourteen (14) people per stay. 3. All occupancy must be in the dwelling. 4. An address sign must be visible from the access road. 5. This short term rental must not create an increased demand upon existing services or amenities. 6. No on street parking allowed. 7. No more than eight vehicles on site at one time. 8. All renters must be given a house manual that outlines the property lines which are marked with red tape and a reflective device around it. 9. “How to stay neighborly brochure” must be given to all guests. 10. Screened or able to be screened adequately, or are sufficiently separated from adjacent development or land, to prevent undue negative impact on nearby neighbors. 11. Must not have an appearance that is inconsistent or incompatible with the surrounding area. 12. Must protect public and private property and the natural resources. 13. Noise, fumes, dust, odors, vibration, or light generated as a result of the proposed use will at the property line, be below the volume, frequency, or intensity such that they do not unreasonably interfere with the enjoyment of life, quiet, comfort, or outdoor recreation of an individual of ordinary sensitivity and habits in amounts not inconsistent with Minnesota Statutes. The standard shall not apply to incidental traffic parking, loading and construction, farming, or maintenance operations. 14. Must obtain and maintain all applicable local, state, and federal statutes, regulations, licenses and permits. 15. Owner must provide their name and telephone contact information to anyone within a quarter mile of the property with a maximum two hour response time. 16. The septic system must be adequate for the proposed use and in compliance. 17. Impervious surface coverage must not exceed twenty-five (25) percent of the lot area, this lot is currently at 21.02 percent impervious surface coverage. 18. A new septic system must be installed by August 16, 2022 and meet all the Minnesota Pollution Control Agency Onsite Subsurface Sewage Treatment requirements. 19. This Interim Use Permit for a short term rental will terminate once Eva Slattery no longer owns the property and/or the business ceases for one consecutive year. 20. There must be a parking area with Class 5 gravel for a turnaround area and a turnaround only sign. 21. Retroactive building permits must be acquired prior to renting the house for a short term rental. 22. These conditions

apply when using the property as a Short Term Rental. Findings: 1. This is a larger lot and there is a lack of hotels in the area so this is providing a need for the community so the interim use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the immediate vicinity. 2. This short term rental will have no impact to neighboring properties with the conditions in place so that the establishment of the interim use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area. 3. There is adequate parking onsite with a maximum of eight vehicles on site at one time so that adequate utilities, access roads, drainage and other necessary facilities have been or are being provided. 4. On street parking is not allowed so that adequate measure have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use. 5. Noise, fumes, dust odors, vibration, or light generated as a result of the proposed use will at the property line, be below the volume, frequency, or intensity such that they do not unreasonably interfere with the enjoyment of life, quiet, comfort, or outdoor recreation of an individual of ordinary sensitivity and habits in amounts not inconsistent with Minnesota Statutes. The standard shall not apply to incidental traffic parking, loading and construction, farming or maintenance operations so that adequate measures have been or will be taken to prevent or control offensive odors, fumes, dust, noise and vibration so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. Motion carried. Absent – Anderson.

22/01-50 Motion by Warring, seconded by Turnquist, to approve the request of Jeremy Wood, 6524 357th Avenue NW, Princeton, MN 55371 (Property Address: 35864 Nacre Street NW, Princeton, MN 55371) for an interim use permit for mining of minerals, sand, gravel, peat and black dirt (soil). Legal description is the SE ¼ of the SE ¼ of Section 9, Township 36, Range 25, Wyanett Township, with the following conditions: 1. The hours of operation will be Monday through Friday 6:00 a.m. to 8:00 p.m. 2. No stockpiling onsite. 3. No more than 15,000 cubic yards of material to be mined. 4. No more than 80 truckloads per day to be hauled offsite. 5. The excavated area to be mined is no more than three (3) acres in size and no deeper than five (5)'. 6. The haul route will be Nacre Street to 357th Avenue. 7. Must follow the seeding and restoration plan as per the submitted plan. 8. Any damage caused to the township roads due to this hauling operation shall be repaired at the permittee's expense. 9. The mining operation shall minimize as much as practical any adverse impact to the environment and comply with all local, state and federal standards. 10. The mining operation shall minimize any dust or noise produced so that it does not unreasonably annoy, injure, or endanger the safety, health, morals, comfort or response of any considerable members of the public. 11. The mining operation shall as much as practical coordinate truck and machinery traffic so that it does not interfere with, obstruct, or render dangerous for passage any public road or highway. 12. Must have an engineered storm water management plan. 13. Must obtain all necessary state, local and federal licenses/permits prior to construction. 14. This interim use permit for this project start date will be January 18, 2022 and the project end date will be March 15, 2022. 15. The stockpiles from this site is proposed to be stored at another location. A supplementary permit will be part of this permit for the stockpiled location for the removal of the stockpiles from the site must be submitted. 16. A stockpile plan needs to be submitted to the Isanti County Zoning Office. Findings: 1. This is located in the Agriculture/Residential District with wide open areas so that the interim use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the immediate vicinity. 2. This is a large agriculture area so there will be no impact to the neighboring properties so that the establishment of the interim use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area. 3. There is an access plan provided for hauling so that adequate utilities, access roads, drainage and other necessary facilities have been or are being provided. 4. There is an onsite area for trucks to park so that adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use. The mining operation shall minimize any dust or noise produced so that it does not unreasonably annoy, injure, or endanger the safety, health, moral, comfort or response of any considerable members of the public so that adequate measures have been or will

be taken to prevent or control offensive odors, fumes, dust, noise and vibration so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. Motion carried. Absent – Anderson.

22/01-51 Motion by Morris, seconded by Oslund, to adjourn (10:11 a.m.). Motion carried. Absent – Anderson.

Julia Lines, County Administrator

Terry Turnquist, County Board Chairperson

By: Halee Turner, Administrative Assistant II