



Mission:
Working Together to Deliver Quality Services that are Valued by the Community, Today and Tomorrow
Vision:
A modern community where all are treated as neighbors

Annual Meeting of the Isanti County Board of Commissioners
Tuesday, January 5, 2021, at 9:00 a.m.
Government Center Board Room

Members Present: Chairperson Susan Morris; Commissioners Terry Turnquist, Dave Oslund, Mike Warring, and Greg Anderson
Members Absent: None
Others Present: J Lines, J Edblad, and C Struss; (Reporter: S Mithaqiyani)

O0o At 9:00 a.m., Julia Lines, County Administrator, called the meeting to order and led the assembly in the Pledge of Allegiance.

O0o Julia Lines, County Administrator, called for the election of the County Board Chairperson for 2021.

21/01-01 Motion by Turnquist, seconded by Oslund, to nominate Susan Morris for Chair of the County Board for 2021. Motion carried unanimously.

O0o Julia Lines, County Administrator, turned the meeting over to County Board Chairperson Susan Morris.

21/01-02 Motion by Oslund, seconded by Anderson, to nominate Terry Turnquist for Vice Chair of the County Board for 2021. Motion carried unanimously.

O0o The Oath of Office was administered by Chad Struss to Commissioner Greg Anderson, Commissioner Terry Turnquist, Commissioner Mike Warring, County Assessor Elisha Long, and Soil and Water Conservation District Supervisors.

O0o Public Comment Session. A public comment was made.

21/01-03 Motion by Turnquist, seconded by Warring, to approve the January 5, 2021, County Board Agenda with the following additions: Administration of Oath of Office by Chad Struss, Auditor-Treasurer: Commissioners Warring, Anderson, and Turnquist, County Assessor Elisha Long, and Soil and Water Conservation District Supervisors; B-19 – Employee Expense Reimbursement; and the deletion of C-1 – Approve Dollar General Tobacco License. Motion carried unanimously.

21/01-04 Motion by Oslund, seconded by Anderson, to approve the December 16, 2020, County Board Meeting Minutes. Motion carried unanimously.

21/01-05 Motion by Anderson, seconded by Warring, to approve the following Personnel Action Items: to ratify the hire of Jesse Aguilar, full-time Systems Support Specialist I, effective January 4, 2021; to ratify the hire of Robert Scharbach, full-time Systems Support Specialist I, effective January 4, 2021; to ratify the hire of Samantha Nohr, full-time Legal Administrative Assistant, effective January 11, 2021; to approve the internal promotion of Shane Burk, full-time Systems Support Specialist I, to Systems Support Specialist II, effective January 4, 2021; to approve the status of Robbin Noren-Mullins from part-time Sheriff Dispatcher to full-time Sheriff Dispatcher, effective January 7, 2021; to approve the regular full-

time status of Brad Oliver, Building Maintenance Technician, effective December 26, 2020; to approve the regular full-time status of Steve Chmielewski, Appraiser, effective December 29, 2020; to approve the regular full-time status of Erica Wilson, Administrative Assistant III/Permit Technician, effective January 7, 2021; to approve the termination of Leigh Olson, temporary Administrative Assistant I – Elections Staff, effective December 8, 2020; to accept the resignation of Andrew Beckstrom, part-time Corrections Officer, effective December 22, 2020; to accept the resignation of Alexandra Mathison, full-time Deputy Auditor I, effective January 13, 2021. Motion carried unanimously.

21/01-06 Motion by Anderson, seconded by Oslund, to approve the Isanti County Board of Commissioners Operating Guidelines for 2021. Motion carried unanimously.

21/01-07 Motion by Warring, seconded by Turnquist, to set the County Board meeting schedule for 2021. Beginning February 3, 2021, County Board meetings will be on the first and third Wednesdays of every month beginning at 9:00 a.m. in the Isanti County Board Room of the Isanti County Government Center, 555 18th Avenue SW, Cambridge, MN 55008. Motion carried unanimously.

21/01-08 Motion by Oslund, seconded by Warring, to set the Isanti County Drainage Authority 2021 meetings immediately following County Board meetings on Wednesday, January 20, 2021; Wednesday, April 21, 2021; Wednesday, July 21, 2021; and Wednesday, October 20, 2021, in the County Board Room of the Isanti County Government Center, 555 18th Avenue SW, Cambridge, MN 55008. Motion carried unanimously.

21/01-09 Motion by Anderson, seconded by Turnquist, to set the 2021 Committee of the Whole meeting (work session) schedule. All meetings will be held on Monday's at 1:00 p.m. on the following days: January 11, February 8, March 8, April 12, May 10, June 14, July 12, August 9, September 13, October 11, November 8, and December 13. All meetings will be held in the Isanti County Board Room of the Isanti County Government Center, 555 18th Avenue SW, Cambridge, MN 55008. Motion carried unanimously.

21/01-10 Motion by Turnquist, seconded by Oslund, to set the 2021 mileage rate at \$0.56 per mile, per the IRS-Standard Mileage Rate for 2021. Motion carried unanimously.

21/01-11 Motion by Anderson seconded by Turnquist, to approve the following 2021 Community Organization Payments: Agriculture Society - \$1,250.00; Central MN Initiative Fund - \$3,075.00; Central MN Council on Aging - \$1,267.00; Commission on Aging - \$15,000.00; East Central Regional Library - \$224,537.00; Historical Society - \$20,550.00; Humane Society - \$2,250.00; Refuge (Family Pathways) - \$11,560.00; Safe Cab - \$1,500.00 (paid in full); and Soil & Water Conservation District - \$71,228.00. Motion carried unanimously.

21/01-12 Motion by Oslund, seconded by Turnquist, to approve the following 2021 AMC Policy Committee and Voting Delegate Appointments: 2021 County Board Chair – Susan Morris; Environment & Natural Resources Policy Committee – Greg Anderson; General Government Policy Committee – Mike Warring; Health & Human Services Policy Committee – Terry Turnquist; Public Safety Policy Committee – Susan Morris; Transportation & Infrastructure Policy Committee – Dave Oslund; Voting Delegate Appointment: Greg Anderson, Mike Warring, Susan Morris, Terry Turnquist, Dave Oslund, Julia Lines, Penny Messer, and Richard Heilman. Motion carried unanimously.

21/01-13 Motion by Turnquist, seconded by Oslund, to approve the following 2021 Board and Committee Assignments:

2021 BOARD AND COMMITTEE ASSIGNMENTS

(All Board and Committee assignments are one-year terms unless otherwise noted)

Board of Adjustments

Meets 2nd Thursday of the month; 9:00 a.m.
County Board Room

District 1	<u>Jim Fridstrom</u>
District 2	<u>Val Anderson</u>
District 3	<u>David Lindahl</u>
District 4	<u>David Henderson</u>
District 5	<u>Open</u>

Planning Commission Representative on Board of Adjustment (Appointed by Planning Commission)

Open

Beyond the Yellow Ribbon Task Force

Meets 3rd Thursday of the month; 7:00 p.m.
Armed Forces Reserve Center

Susan Morris
Dave Oslund
Dan Meyer (staff)

Broadband Task Force

Greg Anderson
Terry Turnquist

Budget Committee

County Board Chair
County Board Vice Chair
County Administrator
Auditor-Treasurer
Finance Director

Susan Morris
Terry Turnquist
Julia Lines
Chad Struss
Kelsey Lakeberg

Building Committee

Dave Oslund
Terry Turnquist
Greg Anderson
Mike Warring
Susan Morris

Cambridge-Isanti Bike Trail

Dave Oslund

Central Minnesota Council on Aging

(This appointee also serves on Isanti County Senior Activity Center Board)

Susan Morris
Greg Anderson (alt)

Central Minnesota Jobs and Training

Mike Warring
Terry Turnquist (alt)

Committee of the Whole

Meets monthly

Dave Oslund
Terry Turnquist
Greg Anderson
Mike Warring
Susan Morris

Compliance Committee (Recorders' Fees)

Dave Oslund
Trina Bergloff (staff)
Elisha Long (staff)
Chad Struss (staff)
Kristy Anderson (staff)

Corrections Advisory Board

Meets quarterly; Wednesday's; June , Sept., Dec.; 7:30 a.m.

Terry Turnquist

Department Head Meeting

Meets 4th Friday every 3rd month; 8:30 a.m.
2nd Floor Training Room; January, April, July, October

County Board Chair
County Board Vice Chair

Susan Morris
Terry Turnquist

East Central Regional Development Commission

Meets 4th Monday of every other month; 7:00 p.m.

Terry Turnquist
Greg Anderson (alt)

East Central Regional Juvenile Detention Center

Meets four times a year

Terry Turnquist
Greg Anderson (alt)
Tim MacMillian (staff)

East Central Solid Waste Commission

Meets 2nd Monday of the month

Dave Oslund
Terry Turnquist (alt)
Trina Bergloff (staff)

Economic Development Authority

Meets quarterly

District 1 Dave Oslund
Paul Nordberg
District 2 Terry Turnquist
Loren Nelson
District 3 Greg Anderson
Becky Moritz
District 4 Mike Warring
Randy Polzin
District 5 Susan Morris
Carrie Moline Gibbs

Extension Board (University of MN)

Meets 1st Thursday every other month; 5:00 p.m.
2nd Floor Training Room; March, May, September, November

County Board Chair
County Board Vice Chair
County Auditor/Treasurer

Susan Morris
Terry Turnquist
Chad Struss

District 1 Rob Lininger
District 2 Gary Skarsten

District 3	<u>Marcy Stoeckel</u>
District 4	<u>Ron Schleif</u>
District 5	<u>Ken Schroepfer</u>
At-Large (to serve as alternate)	<u>Diane Bjorklund</u>

Facilities/Security Committee

<u>Dave Oslund</u>
<u>Mike Warring</u>
<u>Julia Lines (staff)</u>
<u>Jeff Benting (staff)</u>

Geographic Information Systems (GIS)

<u>Mike Warring</u>
<u>Greg Anderson</u>

Geologic Atlas Program Committee

<u>Greg Anderson</u>

GPS 45:93 (Formerly NTI)

Meets 4th Friday of the month; 10:00 a.m.

<u>Susan Morris</u>
<u>Greg Anderson (alt)</u>

Greater MSP Advisory Committee

Commissioner
Public Representative
Private Representative

<u>Susan Morris</u>
<u>Janna King</u>
<u>Loren Nelson</u>

Historical Society

<u>Mike Warring</u>

Information Technology Committee

Meets 3rd Tuesday of every quarter beginning in March
9:30 a.m.; 2nd floor training room

<u>Susan Morris</u>
<u>Mike Warring (alt)</u>

Insurance Committee

<u>Susan Morris</u>
<u>Dave Oslund</u>

**Isanti County Emergency Services Council Planning
Advisory Committee (ICESCPAC)**

<u>Terry Turnquist</u>
<u>Greg Anderson (alt)</u>
<u>Susan Morris (alt)</u>
<u>Mari Bostrom (staff)</u>

Isanti County Drainage Authority

District 1	<u>Dave Oslund</u>
District 2	<u>Terry Turnquist (vice chair)</u>
District 3	<u>Greg Anderson (chair)</u>
District 4	<u>Mike Warring</u>
District 5	<u>Susan Morris</u>

**Isanti County Initiative on Collaboration Leadership &
Efficiency (ICICLE)**

<u>Terry Turnquist</u>
<u>Susan Morris</u>

Isanti Community Health Board

Meets monthly

District 1	<u>Dave Oslund</u>
District 2	<u>Terry Turnquist</u>
District 3	<u>Greg Anderson</u>
District 4	<u>Mike Warring</u>
District 5	<u>Susan Morris</u>

Isanti County Interagency Early Intervention Committee (IEIC)

Susan Morris

Isanti County Substance Abuse Prevention & Recovery Coalition

Dave Oslund

Isanti County Trail and Bikeway Master Plan Committee

Dave Oslund
Susan Morris

Joint Transit Board

Meets 3rd Thursday every 3 months; 9:30 a.m.
2nd Floor Training Room; February, May, August, November
2021 - will meet before March to complete Transit dissolution

Dave Oslund
Mike Warring
Julia Lines (staff)
Penny Messer (staff)
Alyssa Dehn

Judicial Ditch #3

Commissioner
Commissioner
Commissioner

Greg Anderson
Dave Oslund
Terry Turnquist (chari)

Labor Management Committee (Family Services)

Meets 4th Tuesday every 4 months; 8:30 a.m.
March, July, November

Terry Turnquist
Mike Warring

Lakes & Pines Board of Directors

Meets 3rd Monday every other month; 10:00 a.m.

Greg Anderson
Terry Turnquist (alt)

Law Library Committee

Annual meeting required

Terry Turnquist

Library Board

Meets 2nd Monday of the month; 9:30 a.m.
(three-year term)

Mike Warring
Terry Turnquist (alt)
Barbara Kruschel
Karen Lee

Liquor Ordinance Review Committee

Commissioner
Commissioner
Auditor-Treasurer
County Attorney
Township Representative

Mike Warring
Terry Turnquist
Chad Struss
Jeff Edblad
Jim Fridstrom

Local Collaborative Governing Board

Meets 4 times a year; Family Services

Terry Turnquist
Greg Andersn

Metro Area Healthy Families

Susan Morris
Terry Turnquisit (alt)

Metro Area Water Supply Advisory Committee

Susan Morris
Terry Turnquist (alt)

Metropolitan Emergency Services Board (MESB)

Meets 2nd Wednesday of every other month starting February
(This appointee also serves on the Executive Committee)

Greg Anderson
Terry Turnquist (alt)

Minnesota Counties Intergovernmental Trust (MCIT)

Voting Delegate

Mike Warring
Terry Turnquist (alt)

Noxious Weed Appeals Committee

Meets as needed

Greg Anderson
Ron Pederson
Open

One Watershed, One Plan (1W1P)

Lower St. Croix 1W1P Policy Committee

Susan Morris
Greg Andreson (alt)

Rum River 1W1P Policy Committee

Greg Anderson
Terry Turnquist

Out of Home Placement (Family Services)

Meets quarterly

Terry Turnquist
Mike Warring

Parks and Recreation Commission

Meets 4th Tuesday of the month (except December); 7:00 p.m.
Government Center

	<u>Dave Oslund</u>
	<u>Barry Wendorf (staff)</u>
District 1	<u>Bill Carlson</u>
	<u>Susan Blom</u>
District 2	<u>Carol Urness</u>
	<u>Kathy Szczech</u>
District 3	<u>Wayne Anderson</u>
	<u>Dave Ringstad</u>
District 4	<u>Luke Merrill</u>
	<u>Barb Kilpatrick</u>
District 5	<u>Lee Kingsbury</u>
	<u>Richard Reichle</u>

Passenger Rail (NLX)

Terry Turnquist

Meets 4th Wednesday of the month; 10:00 a.m.
Pine City Court House

Mike Warring (alt)

Personnel Committee

County Board Chair
County Board Vice Chair

Susan Morris

Terry Turnquist

PHASE, Inc.

Meets 4th Monday of every month

Susan Morris

Planning Commission

Meets 2nd Thursday of the month; 7:00 p.m.

County Board Room; Commissioners will rotate months, current Board Chair will serve as alternate

District 1 Dave Oslund

Bruce Bloomgren

Bruce Mickelson

District 2 Terry Turnquist

Shaun Fiedler

Dennis Haubenschild

District 3 Greg Anderson

Dave Ringstad

Teresa Jones

District 4 Mike Warring

Lyle Reynolds

Angela Kersting

District 5 Susan Morris (alt)

Open

Larry Fredlund

At-Large (to serve as alternates) **Open**

At-Large (to serve as alternates) Brandon Grell

Public Health Commission

Meets quarterly

County Board Member

Terry Turnquist

County Board Member

Susan Morris

Medical Consultant

Dr. Donald Deye, M.D.

Clinic Representative

Virginia Vidor

District 1 Gwen O'Brien

District 2 Pauline Grossbach

District 3 Joe Crocker

District 4 Sharon Shelley

District 5 **Open**

Rail Authority

Dave Oslund

Terry Turnquist

Greg Anderson

Mike Warring

Susan Morris

Safety Committee (Awair)

Dave Oslund

Meets 2nd Wednesday of odd months
Emergency Operations Center (EOC)

Susan Morris (alt)

Second Dwelling Task Force

County Board Member
County Board Member
Isanti County Attorney
Isanti County Zoning
Isanti County Zoning
Task Force Member
Task Force Member
Task Force Member
Task Force Member
Task Force Member
Task Force Member
Task Force Member
Task Force Member
Task Force Member
Task Force Member

Susan Morris
Greg Anderson
Tim Nelson (staff)
Trina Bergloff (staff)
Holly Nelson (staff)
Carrie Moline-Gibbs
Larry Fredlund
Dave Ringstad
Teresa Jones
Bruce Mickelson
Sarah Zarbok
Kathy Hansmann
David Henderson
Audy Ford

Soil and Water Conservation District (SWCD)

Meets 3rd Tuesday of each month; 8:00 a.m.
USDA Service Center in Cambridge

Greg Anderson

Tax Abatement Policy Committee

County Board Member
County Board Member
County Auditor-Treasurer
County Assessor
County Attorney
EDA Representative
EDA Representative

Susan Morris
Dave Oslund
Chad Struss
Elisha Long
Jeff Edblad
Becky Moritz
Randy Polzin

Tax Abatement Review Committee

County Administrator
County Auditor-Treasurer
County Assessor
County Attorney
EDA Representative
EDA Representative
EDA Representative

Julia Lines
Chad Struss
Elisha Long
Jeff Edblad
Becky Moritz
Janna King
Carrie Gibbs

Toward Zero Deaths (TZD)

Terry Turnquist

Township Officers Meeting

Meets quarterly

Dave Oslund
Terry Turnquist
Greg Anderson
Mike Warring
Susan Morris

Trunk Highway 65 Task Force

Terry Turnquist
Mike Warring (alt)

Union Negotiations

AFSCME - Assistant County Attorney's	<u>Turnquist/Morris (Warring-alt)</u>
Teamsters - Courthouse Unit	<u>Turnquist/Morris (Warring-alt)</u>
Teamsters - Family Services Unit	<u>Turnquist/Morris (Warring-alt)</u>
49's - Highway	<u>Turnquist/Morris (Warring-alt)</u>
LELS - Deputies	<u>Turnquist/Morris (Warring-alt)</u>
LELS - Jailers / Dispatchers	<u>Turnquist/Morris (Warring-alt)</u>
Non-Contract	<u>Turnquist/Morris (Warring-alt)</u>

Water Management Plan Task Force

Meets 3rd Tuesday every Quarter; 3:00 p.m.

County Board Member	<u>Greg Anderson</u>
County Board Member	<u>Susan Morris</u>
Isanti County Zoning	<u>Trina Bergloff</u>
Isanti County Zoning	<u>Holly Nelson</u>
Township Representative	<u>Val Anderson</u>
District 1	<u>Kriste Ericsson</u>
District 1	<u>N/A</u>
District 2	<u>Jim Haubenschild</u>
District 3	<u>Tom Anderson</u>
District 4	<u>Open</u>
District 5	<u>Open</u>
Designated Soil & Water	<u>Al Koczur</u>
City of Braham	<u>Marshall Lind</u>
City of Cambridge	<u>Todd Schwab</u>
City of Isanti	<u>Matt Sylvester</u>

Motion carried unanimously.

21/01-14 Motion by Warring, seconded by Anderson, to award the 2021 County legal publication bid to the Isanti-Chisago County Star. Motion carried unanimously.

21/01-15 Motion by Warring, seconded by Oslund, to approve the Resolution Transferring Transit Assets from the Isanti County Public Transit Participation Program to Arrowhead Economic Opportunity Agency (AEOA) dba as Arrowhead Transit. Motion carried unanimously.

21/01-16 Motion by Turnquist, seconded by Oslund, to approve and enter into the Memorandum of Understanding (MOU) with AFSCME Council 65 (Assistant County Attorney's). Motion carried unanimously.

21/01-17 Motion by Turnquist, seconded by Oslund, to approve and enter into the Memorandum of Understanding (MOU) with AFSCME Council 65 (Probation). Motion carried unanimously.

21/01-18 Motion by Turnquist, seconded by Warring, to approve the contract with North Star Family Advocacy Center. Motion carried unanimously.

00o Commissioners presented various committee reports.

21/01-19 Motion by Oslund, seconded by Turnquist, to approve the following claims and warrants:

Advanced Corr. Healthcare Inc	\$ 15,546.48	Isanti County Historical Society	\$ 20,550.00
Association Of MN Counties	\$ 22,076.00	Isanti Soil & Water Cons. Dist	\$ 71,228.00
BJ Baas Builders Inc	\$ 195,299.42	Mn Counties Intergov'tal Trust	\$ 548,771.00
Cambridge Drift Dusters	\$ 7,130.90	Mystic Riders	\$ 22,208.54
Dirtworks Companies LLC	\$ 20,449.06	Nac Mechanical	\$ 13,486.23
East Central Regional Library	\$ 224,537.00	Tritech Software Systems	\$ 71,258.61
Family Pathways	\$ 11,560.00	Washington County Financial Svcs.	\$ 15,509.00
Isanti Co Commission On Aging	\$ 15,000.00	Total Claims & Warrants	\$ 1,274,610.24

Motion carried unanimously.

21/01-20 Motion by Turnquist, seconded by Oslund, to approve an employee expense reimbursement for Susan Morris from the month of October 2020 in the amount of \$574.50. Motion carried unanimously.

21/01-21 Motion by Turnquist, seconded by Oslund, to approve the following resolution: DELEGATION OF AUTHORITY TO MAKE ELECTRONIC FUNDS TRANSFERS. WHEREAS, Minnesota Statutes §471.38 allows for the use of electronic fund transfer as means of making various payments; and WHEREAS, electronic funds transfer is the process of value exchange via mechanical means without the use of checks, drafts, or similar negotiable instruments; and WHEREAS, the use of electronic funds transfers allows for greater efficiency and security in the payment of certain claims; and WHEREAS, the Isanti County Board of Commissioners shall annually delegate the authority to make electronic funds transfers to the County's chief financial officers; NOW THEREFORE BE IT RESOLVED, the Isanti County Board of Commissioners hereby formally delegates the authority to make electronic funds transfers on behalf of Isanti County to the County Auditor-Treasurer and Finance Director and their delegates. Motion carried unanimously.

21/01-22 Motion by Turnquist, seconded by Oslund, to adjourn (10:16 a.m.). Motion carried unanimously.

Julia Lines, County Administrator

Susan Morris, County Board Chairperson

By: Halee Turner, Administrative Assistant II