



Mission:
Working Together to Deliver Quality Services that are Valued by the Community, Today and Tomorrow
Vision:
A modern community where all are treated as neighbors

Annual Meeting of the Isanti County Board of Commissioners
Tuesday, January 4, 2022, at 9:15 a.m.
Government Center Board Room

Members Present: Chairperson Terry Turnquist Morris; Commissioners Dave Oslund, Mike Warring, Greg Anderson, and Susan Morris
Members Absent: None
Others Present: J Lines, J Edblad, C Struss, T Marttila and N Kirkwold; (Reporter: J Kotila and N Hallman)

O0o At 9:15 a.m., Julia Lines, County Administrator, called the meeting to order and led the assembly in the Pledge of Allegiance.

O0o Julia Lines, County Administrator, called for the election of the County Board Chairperson for 2021.

22/01-01 Motion by Morris, seconded by Anderson, to nominate Terry Turnquist for Chair of the County Board for 2022. Motion carried unanimously.

O0o Julia Lines, County Administrator, turned the meeting over to County Board Chairperson Terry Turnquist.

22/01-02 Motion by Warring, seconded by Morris, to nominate Dave Oslund for Vice Chair of the County Board for 2022. Motion carried unanimously.

O0o Public Comment Session. There was no public comment.

22/01-03 Motion by Morris, seconded by Oslund, to approve the January 4, 2022, County Board Agenda with the following addition: D-1 – Request to Purchase Support Hours from ProWest. Motion carried unanimously.

22/01-04 Motion by Oslund, seconded by Warring, to approve the December 15, 2021, County Board Meeting Minutes. Motion carried unanimously.

22/01-05 Motion by Anderson, seconded by Warring, to approve the following Personnel Action Items: to ratify the hire of Gabriela Nelson, full-time Social Worker, effective January 13, 2021; to approve the internal promotion of Nicholas Colombo, Supervised Practitioner, to full-time Assistant County Attorney I, effective December 16, 2021; to approve the regular part-time status of Angela Burhite, Deputy Auditor I, effective January 12, 2022; and to accept the retirement/resignation of Terry Holmes, full-time Corrections Officer, effective February 1, 2022. Motion carried unanimously.

22/01-06 Motion by Oslund, seconded by Warring, to approve the 2022 Isanti County Board of Commissioners Operating Guidelines. Motion carried unanimously.

22/01-07 Motion by Morris, seconded by Oslund, to set the County Board schedule for 2022. Beginning February 1, 2022, County Board meetings will be on the first and third Tuesday of every month

beginning at 9:00 a.m. in the Isanti County Board Room of the Isanti County Government Center, 555 18th Avenue SW, Cambridge, MN 55008. Motion carried unanimously.

22/01-08 Motion by Anderson, seconded by Warring, to set the 2022 Committee of the Whole meeting (work session) schedule. All meetings will be held on the second and fourth Tuesdays of each month beginning at 9:00 a.m. with the exception of January 25, April 26, July 26, and October 25, which will be held after the scheduled EDA meeting. All meetings will be held in the Isanti County Board Room of the Isanti County Government Center, 555 18th Avenue SW, Cambridge, MN 55008. Motion carried unanimously.

22/01-09 Motion by Oslund, seconded by Anderson, to set the 2022 Drainage Authority meetings immediately following County Board meetings on Tuesday, April 10, 2022; Tuesday, July 19, 2022; and Tuesday, October 18, 2022, in the Isanti County Board Room of the Isanti County Government Center, 555 18th Avenue SW, Cambridge, MN 55008. Motion carried unanimously.

22/01-10 Motion by Anderson, seconded by Warring, to approve the following resolution: 2022 ELECTED OFFICIALS SALARY. WHEREAS, the Isanti County Board of Commissioners is responsible for setting compensation of county employees, elected officials, appointed officials and board members, and; WHEREAS, the Isanti County Board of Commissioners considered the duties and responsibilities of each individual position; and WHEREAS, the Isanti County Board of Commissioners considered the salaries of elected officials in other comparable counties; and NOW, THEREFORE BE IT RESOLVED, that the Isanti County Board of Commissioners approve setting the following elected officials minimum salaries for 2022: County Attorney salary at \$117,665.60; County Sheriff salary at \$104,707.20; County Recorder salary at \$73,590.40. Motion carried unanimously.

22/01-11 Motion by Warring, seconded by Oslund, to approve the 2022 AMC Policy Committee Appointments as follows: Environment & Natural Resources Policy Committee – Greg Anderson; General Government Policy Committee – Mike Warring; Health & Human Services Policy Committee – Terry Turnquist; Public Safety Policy Committee – Susan Morris; and Transportation & Infrastructure Policy Committee – Dave Oslund. Motion carried unanimously.

22/01-12 Motion by Oslund, seconded by Morris, to set the 2022 mileage rate at \$0.585 per mile, per the IRS-Standard Mileage Rate for 2022. Motion carried unanimously.

22/01-13 Motion by Anderson, seconded by Oslund, to approve the first half of 2022 appropriations payments as follows: Agricultural Society - \$1,250.00; Central MN Initiative Fund - \$3,075.00; Central MN Council on Aging - \$1,267.00; Commission on Aging - \$15,000.00; East Central Regional Library - \$236,882.50; Historical Society - \$20,550.00; Humane Society - \$2,250.00; Refuge (Family Pathways) - \$11,560.00; Safe Cab - \$1,500.00 (paid in full); and Soil & Water Conservation District - \$85,081.00. Motion carried unanimously.

22/01-14 Motion by Oslund, seconded by Morris, to approve the following 2022 Board and Committee Assignments:

<u>2022 BOARD AND COMMITTEE ASSIGNMENTS</u>	
(All Board and Committee assignments are one-year terms unless otherwise noted)	
<u>Board of Adjustments</u>	
Meets 2nd Thursday of the month; 9:00 a.m.	
County Board Room	
District 1	Jim Fridstrom

	District 2	Val Anderson
	District 3	David Lindahl
	District 4	David Henderson
	District 5	Tim Mattson
<u>Planning Commission Representative on Board of Adjustment (appointed by Planning Commission)</u>		Open
<u>Beyond the Yellow Ribbon Task Force</u>		Susan Morris
Meets 3rd Thursday of the month; 7:00 p.m.		Dave Oslund
Armed Forces Reserve Center		Dan Meyer (staff)
<u>Broadband Task Force</u>		Greg Anderson
		Terry Turnquist
<u>Budget Committee</u>		
	County Board Chair	Terry Turnquist
	County Board Vice Chair	Dave Oslund
	County Administrator	Julia Lines
	Auditor-Treasurer	Chad Struss
	Finance Director	Kelsey Lakeberg
<u>Building Committee</u>		Dave Oslund
		Terry Turnquist
		Greg Anderson
		Mike Warring
		Susan Morris
<u>Cambridge-Isanti Bike Trail</u>		Dave Oslund
<u>Central Minnesota Council on Aging</u>		
(This appointee also serves on Isanti County Senior Activity Center Board)		Susan Morris
		Greg Anderson (alt)
<u>Central Minnesota Jobs and Training</u>		
		Mike Warring
		Terry Turnquist (alt)
<u>Committee of the Whole</u>		
Meets monthly		Dave Oslund
		Terry Turnquist
		Greg Anderson
		Mike Warring
		Susan Morris
<u>Compliance Committee (Recorders' Fees)</u>		Dave Oslund
		Trina Bergloff (staff)
		Elisha Long (staff)
		Chad Struss (staff)

		Travis Marttila (staff)
<u>Corrections Advisory Board</u>		
Meets quarterly; Wednesday's; June , Sept., Dec.; 7:30 a.m.		Terry Turnquist
<u>Department Head Meeting</u>		
Meets 4th Friday every 3rd month; 8:30 a.m.		
2nd Floor Training Room; January, April, July, October		
	County Board Chair	Terry Turnquist
	County Board Vice Chair	Dave Oslund
<u>East Central Regional Development Commission</u>		
Meets 4th Monday of every other month; 7:00 p.m.		Terry Turnquist
		Greg Anderson (alt)
<u>East Central Regional Juvenile Detention Center</u>		
Meets four times a year		Terry Turnquist
		Greg Anderson (alt)
		Tim MacMillian (staff)
<u>East Central Solid Waste Commission</u>		
Meets 2nd Monday of the month		Dave Oslund
		Terry Turnquist (alt)
		Trina Bergloff (staff)
<u>Economic Development Authority</u>		
Meets quarterly		
	District 1	Dave Oslund
		Paul Nordberg
	District 2	Terry Turnquist
		Loren Nelson
	District 3	Greg Anderson
		Becky Moritz
	District 4	Mike Warring
		Randy Polzin
	District 5	Susan Morris
		Carrie Moline Gibbs
<u>Extension Board (University of MN)</u>		
Meets 1st Thursday every other month; 5:00 p.m.		
2nd Floor Training Room; March, May, September, November		
	County Board Chair	Terry Turnquist
	County Board Vice Chair	Dave Oslund
	County Auditor/Treasurer	Chad Struss
	District 1	Rob Lininger
	District 2	Dawn Christensen
	District 3	Marcy Stoeckel
	District 4	Ron Schleif
	District 5	Ken Schroepfer
	At-Large (to serve as alternate)	Diane Bjorklund

<u>Facilities/Security Committee</u>		Dave Oslund
		Mike Warring
		Julia Lines (staff)
		Travis Marttila (staff)
		Dan Lakeberg (staff)
<u>Geographic Information Systems (GIS)</u>		Mike Warring
		Greg Anderson
<u>Geologic Atlas Program Committee</u>		Greg Anderson
<u>GPS 45:93</u> (Formerly NTI)		Susan Morris
Meets 4th Friday of the month; 10:00 a.m.		Greg Anderson (alt)
<u>Greater MSP Advisory Committee</u>		
	Commissioner	Susan Morris
	Public Representative	Janna King
	Private Representative	Loren Nelson
<u>Historical Society</u>		Mike Warring
<u>Information Technology Committee</u>		
Meets 3rd Tuesday of every quarter beginning in March		Susan Morris
9:30 a.m.; 2nd floor training room		Mike Warring (alt)
<u>Insurance Committee</u>		Susan Morris
		Dave Oslund
<u>Isanti County Emergency Services Council Planning</u>		Terry Turnquist
<u>Advisory Committee (ICESCPAC)</u>		Greg Anderson (alt)
		Susan Morris (alt)
		John Elder (staff)
<u>Isanti County Drainage Authority</u>		
	District 1	Dave Oslund
	District 2	Terry Turnquist (vice chair)
	District 3	Greg Anderson (chair)
	District 4	Mike Warring
	District 5	Susan Morris
<u>Isanti County Initiative on Collaboration Leadership & Efficiency (ICICLE)</u>		Terry Turnquist
		Susan Morris
<u>Isanti Community Health Board</u>		
Meets monthly		
	District 1	Dave Oslund

	District 2	Terry Turnquist
	District 3	Greg Anderson
	District 4	Mike Warring
	District 5	Susan Morris
<u>Isanti County Interagency Early Intervention Committee (IEIC)</u>		
		Susan Morris
<u>Isanti County Substance Abuse Prevention & Recovery Coalition</u>		
		Dave Oslund
<u>Isanti County Trail and Bikeway Master Plan Committee</u>		
		Dave Oslund
		Susan Morris
<u>Judicial Ditch #3</u>		
	Commissioner	Greg Anderson
	Commissioner	Dave Oslund
	Commissioner	Terry Turnquist (chari)
<u>Labor Management Committee (Family Services)</u>		
	Meets 4th Tuesday every 4 months; 8:30 a.m.	Terry Turnquist
	March, July, November	Mike Warring
<u>Lakes & Pines Board of Directors</u>		
	Meets 3rd Monday every other month; 10:00 a.m.	Greg Anderson
		Terry Turnquist (alt)
<u>Law Library Committee</u>		
	Annual meeting required	Terry Turnquist
<u>Library Board</u>		
	Meets 2nd Monday of the month; 9:30 a.m.	Mike Warring
	(three-year term)	Terry Turnquist (alt)
		Barbara Kruschel
		Open
<u>Liquor Ordinance Review Committee</u>		
	Commissioner	Mike Warring
	Commissioner	Terry Turnquist
	Auditor-Treasurer	Chad Struss
	County Attorney	Jeff Edblad
	Township Representative	Jim Fridstrom
<u>Local Collaborative Governing Board</u>		
	Meets 4 times a year; Family Services	Terry Turnquist
		Greg Andersn
<u>Metro Area Healthy Families</u>		
		Susan Morris
		Terry Turnquist (alt)

<u>Metropolitan Emergency Services Board (MESB)</u>		
Meets 2nd Wednesday of every other month starting February		Greg Anderson
(This appointee also serves on the Executive Committee)		Terry Turnquist (alt)
<u>Minnesota Counties Intergovernmental Trust (MCIT)</u>		
Voting Delegate		Mike Warring
		Terry Turnquist (alt)
<u>Noxious Weed Appeals Committee</u>		
Meets as needed		Greg Anderson
		Ron Pederson
		Open
<u>One Watershed, One Plan (1W1P)</u>		
Lower St. Croix 1W1P Policy Committee		Susan Morris
		Greg Anderson (alt)
Rum River 1W1P Policy Committee		Greg Anderson
		Terry Turnquist
<u>Out of Home Placement (Family Services)</u>		
Meets quarterly		Terry Turnquist
		Mike Warring
<u>Parks and Recreation Commission</u>		
Meets 4th Tuesday of the month (except December); 7:00 p.m.		Dave Oslund
Government Center		Barry Wendorf (staff)
	District 1	Bill Carlson
		Susan Blom
	District 2	Carol Urness
		Kathy Szczech
	District 3	Wayne Anderson
		Dave Ringstad
	District 4	Luke Merrill
		Rebecca Mauriala-Kuehn
	District 5	Lee Kingsbury
		Richard Reichle
<u>Passenger Rail (NLX)</u>		
Meets 4th Wednesday of the month; 10:00 a.m.		Terry Turnquist
Pine City Court House		Mike Warring (alt)
<u>Personnel Committee</u>		
County Board Chair		Terry Turnquist
County Board Vice Chair		Dave Olsund
<u>PHASE, Inc.</u>		

Meets 4th Monday of every month		Susan Morris
<u>Planning Commission</u>		
Meets 2nd Thursday of the month; 7:00 p.m.		
County Board Room; Commissioners will rotate months, current Board Chair will serve as alternate		
	District 1	Dave Oslund
		Bruce Bloomgren
		Bruce Mickelson
	District 2	Terry Turnquist
		Shaun Fiedler
		Dennis Haubenschild
	District 3	Greg Anderson
		Dave Ringstad
		Teresa Jones
	District 4	Mike Warring
		Lyle Reynolds
		Angela Kersting
	District 5	Susan Morris (alt)
		Kathy Skiba
		Larry Fredlund
	At-Large (to serve as alternates)	Open
	At-Large (to serve as alternates)	Brandon Grell
<u>Public Health Commission</u>		
Meets quarterly	County Board Member	Terry Turnquist
	County Board Member	Susan Morris
	Medical Consultant	Dr. Donald Deye, M.D.
	Clinic Representative	Virginia Vidor
	District 1	Gwen O'Brien
	District 2	Pauline Grossbach
	District 3	Joe Crocker
	District 4	Sharon Shelley
	District 5	Mary Wotzka-Lagaard
<u>Rail Authority</u>		
		Dave Oslund
		Terry Turnquist
		Greg Anderson
		Mike Warring
		Susan Morris
<u>Safety Committee (Awair)</u>		
Meets 2nd Wednesday of odd months		Dave Oslund
Emergency Operations Center (EOC)		Susan Morris (alt)
<u>Second Dwelling Task Force</u>		
	County Board Member	Susan Morris
	County Board Member	Greg Anderson

Isanti County Attorney	Tim Nelson (staff)
Isanti County Zoning	Trina Bergloff (staff)
Isanti County Zoning	Holly Nelson (staff)
Task Force Member	Carrie Moline-Gibbs
Task Force Member	Larry Fredlund
Task Force Member	Dave Ringstad
Task Force Member	Teresa Jones
Task Force Member	Bruce Mickelson
Task Force Member	Sarah Zarbok
Task Force Member	Kathy Hansmann
Task Force Member	David Henderson
Task Force Member	Audy Ford
<u>Soil and Water Conservation District (SWCD)</u>	Greg Anderson
Meets 3rd Tuesday of each month; 8:00 a.m.	
USDA Service Center in Cambridge	
<u>Tax Abatement Policy Committee</u>	
County Board Member	Susan Morris
County Board Member	Dave Oslund
County Auditor-Treasurer	Chad Struss
County Assessor	Elisha Long
County Attorney	Jeff Edblad
EDA Representative	Becky Moritz
EDA Representative	Randy Polzin
<u>Tax Abatement Review Committee</u>	
County Administrator	Julia Lines
County Auditor-Treasurer	Chad Struss
County Assessor	Elisha Long
County Attorney	Jeff Edblad
EDA Representative	Becky Moritz
EDA Representative	Janna King
EDA Representative	Carrie Gibbs
<u>Toward Zero Deaths (TZD)</u>	Terry Turnquist
<u>Township Officers Meeting</u>	Dave Oslund
Meets quarterly	Terry Turnquist
	Greg Anderson
	Mike Warring
	Susan Morris
<u>Trunk Highway 65 Task Force</u>	Terry Turnquist
	Mike Warring (alt)
<u>Union Negotiations</u>	

AFSCME - Assistant County Attorney's	Turnquist/Morris (Warring-alt)
Teamsters - Courthouse Unit	Turnquist/Morris (Warring-alt)
Teamsters - Family Services Unit	Turnquist/Morris (Warring-alt)
49's - Highway	Turnquist/Morris (Warring-alt)
LELS - Deputies	Turnquist/Morris (Warring-alt)
LELS - Jailers / Dispatchers	Turnquist/Morris (Warring-alt)
Non-Contract	Turnquist/Morris (Warring-alt)
Water Management Plan Task Force	
Meets 3rd Tuesday every Quarter; 3:00 p.m.	
County Board Member	Greg Anderson
County Board Member	Susan Morris
Isanti County Zoning	Trina Bergloff
Isanti County Zoning	Holly Nelson
Township Representative	Val Anderson
District 1	Kriste Ericsson
District 2	Jim Haubenschild
District 3	Tom Anderson
District 4	Todd Christensen
District 5	Open
Designated Soil & Water	Al Koczur
City of Braham	Marshall Lind
City of Cambridge	Todd Schwab
City of Isanti	Matt Sylvester

Motion carried unanimously.

22/01-15 Motion by Morris, seconded by Anderson, to award the 2022 County legal publication bid to the Isanti-Chisago County Star. Motion carried unanimously.

22/01-16 Motion by Morris, seconded by Turnquist, to approve the negotiated contract with AFSCME County Attorneys unit for 2022, 2023, and 2024. Motion carried unanimously.

22/01-17 Motion by Oslund, seconded by Warring, to approve the negotiated contract with AFSCME Probation unit for 2022, 2023, and 2024. Motion carried unanimously.

00o Commissioners provided various committee reports.

22/01-18 Motion by Turnquist, seconded by Morris, to approve the following claims and warrants:

Aladtec Inc	\$5,902.00	Isanti County Ag Society	\$1,250.00
Association of Minnesota Counties	\$17,952.00	Isanti County Histor. Society	\$20,550.00
Baycom, Inc.	\$5,762.00	Isanti County Humane Society	\$2,250.00
Bond Trust Svcs. Corp, Ref: 329248	\$438,785.00	Isanti Soil & Water Cons. Dist	\$85,081.00

Bond Trust Svcs. Corp, Ref: 38510	\$313,100.00	Little Falls Machine Inc	\$7,207.00
Bond Trust Svcs. Corp., Ref: 328552	\$46,968.75	MCIT	\$440,473.00
Cambridge Drift Dusters	\$7,265.22	Minnesota Safe Ride	\$1,500.00
Central MN Initiative Foundation	\$3,075.00	MnCCC Lockbox	\$63,425.89
Central MN Council On Aging Inc	\$1,267.00	Mystic Riders	\$22,596.00
DW Companies LLC	\$27,275.00	Nac Mechanical	\$5,250.00
East Central Regional Library	\$236,882.50	Northern Lites	\$7,065.13
Family Pathways	\$11,560.00	Wold Architects & Engineers	\$21,900.00
Isanti Co Commission On Aging	\$15,000.00	Total Claims & Warrants	\$1,809,342.49

Motion carried unanimously.

22/01-19 Motion by Anderson, seconded by Morris, to approve the 2022 tobacco license for Northland Minnoco. Motion carried unanimously.

22/01-20 Motion by Morris, seconded by Warring, to approve the following resolution: DELEGATION OF AUTHORITY TO MAKE ELECTRONIC FUNDS TRANSFERS. WHEREAS, Minnesota Statutes §471.38 allows for the use of electronic fund transfer as means of making various payments; and WHEREAS, electronic funds transfer is the process of value exchange via mechanical means without the use of checks, drafts, or similar negotiable instruments; and WHEREAS, the use of electronic funds transfers allows for greater efficiency and security in the payment of certain claims; and WHEREAS, the Isanti County Board of Commissioners shall annually delegate the authority to make electronic funds transfers to the County's chief financial officers; NOW THEREFORE BE IT RESOLVED, the Isanti County Board of Commissioners hereby formally delegates the authority to make electronic funds transfers on behalf of Isanti County to the Chief Financial Officer and his or her delegates. Motion carried unanimously.

22/01-21 Motion by Turnquist, seconded by Anderson, to approve the revised Isanti County Electronic Funds Transfers Policy as drafted. Motion carried unanimously.

22/01-22 Motion by Morris, seconded by Anderson, to approve the purchase of an 80-hour block of support hours for ProWest to assist further with GIS integration in the amount of \$9,500.00. Motion carried unanimously.

22/01-23 Motion by Oslund, seconded by Warring, to adjourn (10:15 a.m.). Motion carried unanimously.

Julia Lines, County Administrator

Terry Turnquist, County Board Chairperson

By: Halee Turner, Administrative Assistant II