

**PARKS & RECREATION COMMISSION MINUTES – April 25th, 2017 - 5:00 P.M.
ISANTI COUNTY GOV. BUILDING BOARD ROOM**

Voting Members Present: Luke Merrill, Cliff Edblad, Richard Reichle, Barb Kilpatrick, Bill Carlson, Dave Ringstad, Carol Urness, Wayne Anderson, Dave Oslund

Members Excused: Susan Blom, Robert Shogren

Staff Present: Barry Wendorf

- A.** The meeting was called to order at 5:05 p.m. by Chair Bill Carlson.
Oslund motioned, Urness seconded to approve the meeting agenda. **Motion carried.**
- B.** Minutes – Merrill motioned, Ringstad seconded, to approve meeting minutes of March 28th, 2017. **Motion carried.**
- C.** Budget Report – Ringstad motioned, Merrill seconded to approve the March Budget Report. **Motion carried.**
- D.** Bills and Invoices – Urness motioned, Ringstad seconded to pay 16 bills totaling \$17,490.78 for the month of April. **Motion carried.**
- E.** Director's Report
1. Structure Removal – Sealed bids will be accepted through April 28th.
 2. Pre-scribed Burn Units – All units at Vegsund and Anderson have been completed
 3. Mark Mix Property – The current property owner would like to donate the half acre to the County Parks Department. Prior to accepting this donation an Environmental Site Assessment must be completed. Two quotes have been received to accomplish this task. The high quote was from Granite City Environmental in the amount of \$2,000. And the low quote was from the Javelin Group in the amount of \$1,600. Kilpatrick motioned, seconded by Ringstad to contract with the Javelin Group in order to complete an ESA on the Mix Property prior to accepting donation.
Motion carried.
- F.** Other Business
1. Review of DRAFT Trail & Bikeway Master Plan – Andrea Wedul with Architectural Resources Inc, presented the draft plan to those in attendance. The DRAFT will be available on the County Park Website for review and to provide feedback until May 19th. The FINAL Plan will be presented to the County Board on June 7th.
 2. Per Diems.
- G.** Next Meeting Scheduled for Tuesday May 23rd, 2017 - 5:00pm
- H.** Reichle motioned, Anderson seconded to adjourn meeting. **Motion carried.** Meeting adjourned at 6:24 pm.

Submitted by,
Barry Wendorf
Parks Director