

REGULAR MEETING OF THE ISANTI COUNTY BOARD OF COMMISSIONERS

Wednesday, June 7, 2017, at 9:15 a.m. – Government Center Boardroom

Members Present: Chairperson Turnquist; Commissioners Anderson, Oslund, Warring
Members Absent: Commissioner Morris
Others Present: K VanHooser, J Edblad, C Struss, K Engberg, B Chaffe, B Wendorf, C Lobdell,
R Heilman, T Bergloff, M Bostrom, J Benting (Reporter: N Olson)

00o Chairperson Turnquist convened the meeting and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. No public comment was made.

17/06-01 Motion by Anderson, seconded by Oslund, to approve the June 7, 2017, County Board agenda with the addition of A. 17. Fund request by Court Administrator. Motion carried. Absent for vote: Morris.

17/06-02 Motion by Warring, seconded by Oslund, to approve the request to advertise for bids for an Upgrade to the Video Management System with New IP Cameras and Video Vis Project. Motion carried. Absent for vote: Morris.

17/06-03 Motion by Oslund, seconded by Warring, to approve the minutes of the May 17, 2017, County Board meeting. Motion carried. Absent for vote: Morris.

17/06-04 Motion by Anderson, seconded by Oslund, to approve the June 7, 2017, Community Health Board Action as follows: Approve regular full-time status of Tammy Heinks, Public Health Nurse, effective May 19, 2017. Motion carried. Absent for vote: Morris.

00o Commissioners provided various committee reports.

17/06-05 Motion by Warring, seconded by Oslund, to approve an Application to Conduct Excluded Bingo for the Sons of the American Legion from July 19, 2017, to July 23, 2017, to be held at the Isanti County Fairgrounds, located in Cambridge, Township; Isanti County; further to waive any waiting period. Motion carried. Absent for vote: Morris. Abstain: Anderson.

17/06-06 Motion by Oslund, seconded by Warring, to approve the RESOLUTION AUTHORIZING SPONSORSHIP OF THE GRANDY-BOCK SNOWMOBILE TRAIL (NORTHERN LITES). BE IT RESOLVED, that Isanti County act as sponsor for an application for funding to the State of Minnesota, Department of Natural Resources for maintenance and grooming of the Grandy-Bock Snowmobile Trails. BE IT FURTHER RESOLVED that upon the approval of its application by the State, Isanti County may enter into an agreement with the State of Minnesota for the referenced project(s) and that it will comply with all applicable laws and regulations as stated in the agreement. BE IT FURTHER RESOLVED that Isanti County is hereby authorized to serve as the fiscal agent for the referenced project(s); further to approve the RESOLUTION AUTHORIZING SPONSORSHIP OF THE MYSTIC TRAILS (MYSTIC RIDERS). BE IT RESOLVED, that Isanti County act as the sponsor for an Application for funding to the State of Minnesota, Department of Natural Resources for maintenance and grooming of the Mystic Trails Snowmobile Trails. BE IT FURTHER RESOLVED that upon the approval of its application by the State, Isanti County may enter into an agreement with the State of Minnesota for the referenced project(s) and that it will comply with all applicable laws and regulations as stated in the agreement. BE IT FURTHER RESOLVED THAT Isanti County is hereby authorized to serve as the fiscal agent for the referenced project(s) AND FURTHER TO APPROVE RESOLUTION AUTHORIZING SPONSORSHIP OF THE

CAMBRIDGE, WEBER, STARK TRAIL (CAMBRIDGE DRIFT DUSTERS). BE IT RESOLVED, that Isanti County act as sponsor for an Application for funding to the State of Minnesota, Department of Natural Resources for maintenance and grooming of the Cambridge, Weber, Stark Snowmobile Trails. BE IT RESOLVED, that Isanti County act as the sponsor for an Application for funding to the State of Minnesota, Department of Natural Resources for maintenance and grooming of the Cambridge, Weber, Stark Snowmobile Trails. BE IT FURTHER RESOLVED that upon the approval of its application by the State, Isanti County may enter into an agreement with the State of Minnesota for the referenced project(s) and that it will comply with all applicable laws and regulations as stated in the agreement. BE IT FURTHER RESOLVED THAT Isanti County is hereby authorized to serve as the fiscal agent for the referenced project(s). Motion carried. Absent for vote: Morris.

17/06-07 Motion by Anderson, seconded by Warring, to approve the Memorandum of Understanding between Isanti County and LELS Local 209 to participate in Health Care Savings Plan (HCSP). Motion carried. Absent for vote: Morris.

17/06-08 Motion by Anderson, seconded by Oslund, to approve the request to advertise for bids for Public Defenders (CHIPS and TPR) Primary and Secondary. Motion carried. Absent for vote: Morris.

17/06-09 Motion by Anderson, seconded by Oslund, to approve the request to advertise for bids for Public Defenders for Civil, Family and Probate. Motion carried. Absent for vote: Morris.

17/06-10 Motion by Warring, seconded by Oslund, to approve rescheduling the Wednesday, July 19, 2017, County Board meeting to Tuesday, July 18, 2017, and to reschedule the Wednesday August 2, 2017, County Board meeting to Tuesday, August 1, 2017. Motion carried. Absent for vote: Morris.

17/06-11 Motion by Turnquist, seconded by Warring, to approve the property tax abatement for Wilds & Polski LLC for parcels 13.095.0010 and 13.095.0020 for payable 2017 taxes. Motion carried. Absent for vote: Morris.

17/06-12 Motion by Oslund, seconded by Warring, to approve the following resolution classifying tax forfeited properties as “non-conservation land” and requesting DNR approval to sell the parcels. WHEREAS, the County Board of Commissioners of the County of Isanti, State of Minnesota, desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes, and, WHEREAS, said parcels of land have been viewed by the County Board of Commissioners and have been classified as non-conservation lands as provided for in MS 282.01. NOW THEREFORE, BE IT RESOLVED that the Isanti County Board of Commissioners hereby certify that all parcels of land on the attached list (on file) have been viewed and comply with the provisions of MS 85.012, 92.461, 282.01, Subd 8, and 282.018, and other statutes that require the withholding of tax-forfeited lands from sale. BE IT FURTHER RESOLVED that the Isanti County Board of Commissioners hereby request approval from the Minnesota Department of Natural Resources for the sale of said lands. The question was on the adoption of the resolution, and upon vote being taken thereon the following voted in favor thereof: Warring, Anderson, Oslund & Turnquist. And the following voted against the same: None. Whereupon the resolution was declared duly passed & adopted dated June 7, 2017. Motion carried. Absent for vote: Morris.

17/06-13 Motion by Warring, seconded by Anderson, to set Monday, July 17, 2017, starting at 1:00 p.m., for the County Board to tour tax forfeited properties. Motion carried. Absent for vote: Morris.

17/06-14 Motion by Anderson, seconded by Oslund, to ratify the hire of Kati Telander, Deputy Auditor I, effective June 5, 2017. Motion carried. Absent for vote: Morris.

17/06-15 Motion by Anderson, seconded by Warring, to approve the following liquor license renewals: JW Entertainment Corp. – DBA Mystic Inn (on-sale and Sunday); J & K of Crown Inc. – DBA County Line Restaurant & Bar (on-sale, off-sale, and Sunday); Dusty Eagle Incorporated – DBA Dusty Eagle (on-sale and Sunday); and Captains Lakeside Grille LLC (on-sale, off-sale, Sunday). Motion carried. Absent for vote: Morris.

17/06-16 Motion by Oslund, seconded by Warring, to approve the following beer license renewals: Patlok Design Inc. – DBA Sanbrook Golf Course (on-sale). Motion carried. Absent for vote: Morris.

O0o Barbara Chaffee, and various representatives from Central Minnesota Jobs and Training, presented their 2017 annual report to the Board.

O0o Andrea Wedul and Ryan Erspamer, Architectural Resources, Inc., presented an overview of the Isanti County Trail & Bikeway Master Plan to the Board.

17/06-17 Motion by Oslund, seconded by Warring, to approve adopting the Isanti County Trail & Bikeway Master Plan. Motion carried. Absent for vote: Morris.

17/06-18 Motion by Anderson, seconded by Oslund, to approve the following RESOLUTION AUTHORIZING ADMINISTRATION OF MINNESOTA HOUSING FINANCE AGENCY'S FAMILY HOMELESS PREVENTION AND ASSISTANCE PROGRAM July 1, 2017 - June 30, 2019. WHEREAS, the Minnesota Housing Finance Agency, State of Minnesota, has been authorized to undertake a program to provide assistance to low-income families and youth to prevent homelessness; and WHEREAS, Lakes and Pines Community Action Council, Inc., has developed an application as an Administering Entity for the Minnesota Housing Finance Agency's Family Homeless Prevention and Assistance program; and WHEREAS, Lakes and Pines Community Action Council, Inc., has demonstrated the ability to perform the required activities of the Minnesota Housing Finance Agency's Family Homeless Prevention and Assistance Program. NOW, THEREFORE BE IT RESOLVED, that Lakes and Pines Community Action Council, Inc., is hereby authorized as an entity to be charged with the administration of funds made available through the Minnesota Housing Finance Agency's Family Homeless Prevention and Assistance Program in the County of Isanti. Dated this 7th day of June, 2017. Motion carried. Absent for vote: Morris.

17/06-19 Motion by Turnquist, seconded by Warring, to approve a contract with the Regents of the University of Minnesota for a local option sales tax analysis for Isanti County with a fee agreement in the amount of \$750.00. Motion carried. Absent for vote: Morris.

17/06-20 Motion by Oslund, seconded by Warring, to approve the following utility permits: to Xcel Energy for a buried gas line along CSAH 5, Permit No. 17-06-46. Motion carried. Absent for vote: Morris.

17/06-21 Motion by Anderson, seconded by Warring, to ratify the hire of Brandon Minar, Seasonal Highway Worker, effective May 31, 2017. Motion carried. Absent for vote: Morris.

17/06-22 Motion by Oslund, seconded by Turnquist, to approve the following Resolution No. 17-13-02, MnDOT Partnership Contract No. 1028409. Whereas, the Minnesota Department of Transportation wishes to cooperate closely with local units of government to coordinator the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and Whereas, MnDOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02 and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local

roads; and Whereas, the parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write “work orders” against a master contract would provide the greatest speed and flexibility in responding to identified needs. Therefore be it resolved:

1. That Isanti County enter into a Master Partnership Contract with the Minnesota Department of Transportation, a copy of which was before the Board. 2. That the County Administrator and County Engineer are authorized to execute such contract, and any amendments thereto. 3. That the County Engineer is authorized to negotiate work order contract pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and that the County Engineer may execute such work order contracts on behalf of the County without further approval by this Board. Adopted: June 7, 2017. Motion carried. Absent for vote: Morris.

17/06-23 Motion by Warring, seconded by Oslund, to award the dust control quote to EnviroTech Services, Inc., at \$0.900 per gallon (magnesium chloride). Motion carried. Absent for vote: Morris.

17/06-24 Motion by Anderson, seconded by Oslund, to award Contract No. 1702 to A & H Co., Inc., in the amount of \$37,695.00. Motion carried. Absent for vote: Morris.

17/06-25 Motion by Anderson, seconded by Turnquist, to award Contract No. 1704 to Knife River Corp., in the amount of \$2,824,572.75, and omit Contract No. 1705 from the agenda until further options are obtained. Motion carried. Absent for vote: Morris.

17/06-26 Motion by Warring, seconded by Oslund, to approve payment to Waste Management in the amount of \$4200 for materials recycled and marketed; further said funds to come from SCORE. Motion carried. Absent for vote: Morris.

17/06-27 Motion by Turnquist, seconded by Anderson, to approve the final plat of Country View 2 – Keith Fluth, Section 19, Township 37, Range 25, located in Dalbo Township. Motion carried. Absent for vote: Morris.

17/06-28 Motion by Anderson, seconded by Oslund, to approve the final plat of Todd’s Corner – Todd Hanson, Section 26, Township 36, Range 23, located in Cambridge Township. Motion carried. Absent for vote: Morris.

17/06-29 Motion by Oslund, seconded by Warring, to approve the final plat of Manke’s Addition – Jeff & Shawn Manke, Pt Gov’t Lot 1, Section 35, Township 36, Range 25, located in Wyanett Township and that the following conditions must be met prior to being signed and recorded: 1. Re-zoning from water oriented commercial to residential must be approved. 2. The cabins/structures indicated on the plat must be removed prior to the final plat and all substandard septic systems must be abandoned. 3. The construction and removal of all entrances must be completed prior to the final plat being recorded. 4. The shared access location change is acceptable with the followings conditions: Trees will need to be removed on both sides of the existing driveway, as determined by the County Highway Department. Approximately 15 to 20 trees. The property owner will be responsible for the removal of the trees. The tree removal will need to be completed prior to the plat being recorded. The plat will need to be modified to show the access location change. Motion carried. Absent for vote: Morris.

17/06-30 Motion by Warring, seconded by Oslund, to approve the request for a conditional use permit for a retreat center to offer hospitality, education, and Spiritual renewal with temporary lodging with the following conditions: 1. No more than 60 people on site during daytime hours with no more than one “scheduled day event” per day. 2. No more than 35 people for overnight lodging with a check in time of 3:00 p.m. and a check out time of 11:00 a.m. 3. Hours of operation Monday – Thursday 8:00 a.m. to 9:00 p.m. Friday and Saturday 8:00 a.m. to 11:00 p.m. 4. Adequate parking and driveway must be maintained

with 3" of class 5 gravel or better. 5. Must comply with all federal, state and local codes and obtain all necessary building and septic permits. 6. The horses will be on site only. 7. The dormitory/sanctuary and the three hermitages must be constructed according to the site plan which will be located 1,000 feet from any neighboring houses. 8. The three proposed hermitages must meet sanitary regulations per any Federal, State and local septic codes. 9. Signage must comply with the Isanti County Zoning Ordinance. 10. The owner/operator/director must reside on the property. 11. Outdoor non-motorized non-obtrusive recreational activities including but not limited to hiking trails, horseback riding, etc. for the operation of the retreat center. 12. Open 7 days per week April 1st to November 1st of each year. 13. The driveway must have an 18' wide travel surface with 3" of class 5 gravel or better. 14. No alcohol on site for the retreat center. 15. No offsite parking. 16. Parking plan spaces must meet the requirements of the Isanti County Zoning Ordinance and the Minnesota State Building Code. 17. The temporary lodging will be for a maximum of 2 weeks per stay. 18. All lighting must be retained on site with full cut off fixtures and no glare lighting with zero foot-candles at the property line with automatic shut off half hour after quiet time. 19. No outside amplified music, no inside amplified music before 7:00 a.m. or after 10:00 p.m. Monday – Thursday; Friday and Saturday until 11:00 p.m. 20. Group outdoor activities must be located within 600' of the dormitory/sanctuary. 21. All campfires must cease by 11:00 p.m. Findings: 1. The use for this property has been in the ordinance and this type of activity is allowed in this zoning district so the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the immediate vicinity. 2. This distance from the facility to the nearest dwelling is 1,000' therefore the establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area. 3. The driveway, parking lot and lighting have all been addressed and building and wetland permits will be obtained therefore adequate utilities, access roads, drainage and other necessary facilities have been or are being provided. 4. The area for parking provided on the site plan shows adequate area so that adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use. 5. The lighting, parking and sign requirements have been addressed so that adequate measures have been or will be taken to prevent or control offensive odors, fumes, dust, noise and vibration so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. Motion carried. Absent for vote: Morris.

17/06-31 Motion by Anderson, seconded by Oslund, to table the request to approve the License for Solid Waste Collection until further information is obtained. Motion carried. Absent for vote: Morris.

17/06-32 Motion by Warring, seconded by Oslund, to approve the request to authorize the Planning Commission to amend/review the current Isanti County Solid Waste Ordinance. Motion carried. Absent for vote: Morris.

17/06-33 Motion by Warring, seconded by Turnquist, to approve the request to waive building permit fee and plan review fee for Long Lake Lutheran Church, minus the state surcharge fee. Motion carried. Absent for vote: Morris. Abstain: Anderson.

17/06-34 Motion by Warring, seconded by Oslund, to ratify the hire of Tyler Johnson, full-time Deputy Sheriff, effective June 8, 2017. Motion carried. Absent for vote: Morris.

17/06-35 Motion by Anderson, seconded by Oslund, to approve the request for employees to attend a one (1) hour active shooter informational session by FBI Agent Joe Malhoit on June 22, 2017, from 3:00 p.m. to 4:00 p.m. Motion carried. Absent for vote: Morris.

17/06-36 Motion by Oslund, seconded by Warring, to ratify the hire of Eugene Essen, Maintenance Worker, effective May 30, 2017. Motion carried. Absent for vote: Morris.

17/06-37 Motion by Warring, seconded by Oslund, to accept the retirement of Linda Talberg, Case Aide, effective July 20, 2017. Motion carried. Absent for vote: Morris.

17/06-38 Motion by Anderson, seconded by Oslund, to accept the request to rescind Social Worker Kaylie Lira's resignation that was effective May 31, 2017. Motion carried. Absent for vote: Morris.

17/06-39 Motion by Oslund, seconded by Warring, to ratify the hire of Rebecca Taylor, Social Worker, effective June 19, 2017. Motion carried. Absent for vote: Morris.

17/06-40 Motion by Anderson, seconded by Warring, to approve the following claims and warrants:

Advanced Correctional Healthcare	12206.78	Isanti Soil & Water Conservation Dist.	10623.00
Baratto Brothers Construction Inc.	191008.59	Midwest Protection Agency Inc.	5794.13
Beaudry Oil & Propane	21342.92	Nelson Auto Center	26943.08
Codex Corp.	6035.00	Thomas Auto Body and Collision	8001.69
Commercial Asphalt Co.	5839.31	U.S. Postal Service (Hasler)	10000.00
Contech Engineered Solutions	9165.16	WatchGuard	5344.00
Election Systems & Software	11637.50	Wright Express Fleet Services	9412.28
Frontier Precision Inc.	32830.79		
Total Commissioner Warrants			\$366,184.23

Motion carried. Absent for vote: Morris.

17/06-41 Motion by Warring, seconded by Anderson, to approve the request by the Court Administrator to jointly fund a project to improve the court facilities in the Isanti County Courthouse in the amount of \$13,623.75. Motion carried. Absent for vote: Morris.

00o Commissioners went into closed session to discuss the purchase of property.

17/06-42 Motion by Oslund, seconded by Warring, to move out of closed session (12:08 p.m.). Motion carried. Absent for vote: Morris.

17/06-43 Motion by Warring, seconded by Oslund, to approve the counter proposal to the City of Cambridge for the purchase of property, with stipulations and a closing date by the end of June, 2017. Motion carried. Absent for vote: Morris.

17/06-44 Motion by Oslund, seconded by Warring, to adjourn (12:10 p.m.). Motion carried. Absent for vote: Morris.

Kevin VanHooser, County Administrator

Terry Turnquist, County Board Chairperson

By: Sharon Katka, Office Manager/Personnel Technician