

ANNUAL MEETING OF THE ISANTI COUNTY BOARD OF COMMISSIONERS

Tuesday, January 3, 2017, at 9:15 a.m. – Government Center Boardroom

Members Present: Commissioners Morris, Warring, Anderson, Turnquist, Oslund
Members Absent: None
Others Present: K VanHooser, J Edblad, C Struss, B Wendorf, C Caulk, K Lakeberg, R Heilman,
(Reporter: Blenenger, Stickels)

O0o At 9:15 a.m., the meeting was called to order by Kevin VanHooser, County Administrator, leading the assembly in the Pledge of Allegiance.

O0o Kevin VanHooser, County Administrator, called for the election of the County Board Chairperson for 2017.

17/01-01 Motion by Morris, seconded by Oslund, to nominate Terry Turnquist for Chair of the County Board for 2017. Motion carried unanimously.

O0o Kevin VanHooser, County Administrator, turned the meeting over to County Board Chairperson Turnquist.

17/01-02 Motion by Anderson, seconded by Warring, to nominate Dave Oslund for Vice Chair of the County Board for 2017. Motion carried unanimously.

O0o The Oath of Office was administered by Chad Struss to County Assessor Michelle Moen, Commissioner Greg Anderson, Commissioner Terry Turnquist, and Commissioner Mike Warring.

O0o Public Comment Session. There was no public comment.

17/01-03 Motion by Oslund, seconded by Warring, to approve the agenda with the following additions: 13-A. Approve Final Payment to Century Fence Company; 13-B. Approve East Central Electric Payment; 13.C. Request to Lease Vehicle; and the acknowledgement of the retirement of Barb Baar, Deputy County Administrator/Human Resources Director. Motion carried unanimously.

17/01-04 Motion by Morris, seconded by Anderson, to approve the minutes of the December 21, 2016, County Board meeting. Motion carried unanimously.

17/01-05 Motion by Warring, seconded by Anderson, to approve payment to MCIT for Workers Compensation Insurance in the amount of \$202,145; and for Property/Casualty Insurance in the amount of \$200,214. Motion carried unanimously.

17/01-06 Motion by Morris, seconded by Oslund, to approve the Isanti County Board of Commissioners Operating Guidelines for 2017. Motion carried unanimously.

17/01-07 Motion by Oslund, seconded by Morris, to set the 2017 County Board meeting dates for the first and third Wednesday of every month at 9:00 a.m. in the Isanti County Board Room. Motion carried unanimously.

17/01-08 Motion by Morris, seconded by Warring, to approve the County Board 2017 Committee of the Whole work session meeting dates schedule as follows: at 1:00 p.m. on February 15, and 9:00 a.m. on March 27, April 24, May 22, June 26, July 31, August 28, September 25, October 30, November 27, and

December 27. All meetings will be held in the Isanti County Board Room of the Isanti County Government Center. Motion carried unanimously.

17/01-09 Motion by Morris, seconded by Oslund, to approve the 2017 Community Organization Payments as follows: Agricultural Society - \$2,500; Central MN Initiative Fund - \$2,925; Commission on Aging - \$14,400; East Central Regional Library - \$192,174; Family Pathways (Refuge) - \$10,620; Historical Society - \$10,550; Humane Society - \$4,500 (paid in full); MN Safe Ride (Safe Cab) - \$1,800 (paid in full); and Soil and Water Conservation District - \$27,375. Motion carried unanimously.

17/01-10 Motion by Oslund, seconded by Anderson, to approve the following Community Health Board actions: the election of Chair and Vice Chair; the appointment of State Community Health Services Advisory Committee representative and alternate; and 2017 tobacco licenses to Family Dollar, T & C Self Serv, and Crown G&G. Motion carried unanimously.

17/01-11 Motion by Anderson, seconded by Oslund, to amend the start date for part-time Bus Driver Susan Elliott from 12-29-2016 to 12-22-2016. Motion carried unanimously.

O0o Commissioners provided various committee reports.

17/01-12 Motion by Morris, seconded by Warring, to accept the resignation of Heather Sward, County Recorder I, effective 1-11-2017. Motion carried unanimously.

17/01-13 Motion by Oslund, seconded by Anderson, to ratify the hire (through internal transfer) of Heather Sward, Deputy Auditor-Treasurer II - Accounting Coordinator, effective 01-12-2017. Motion carried unanimously.

17/01-14 Motion by Warring, seconded by Morris, to approve the Per Diem Policy with the revision to Section 19.07. Motion carried unanimously.

O0o At this time, Chad Struss, Auditor-Treasurer, presented the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting which was awarded to the Isanti County Auditor-Treasurer. It was further indicated that this is the eighth consecutive year Isanti County has received this award.

17/01-15 Motion by Anderson, seconded by Oslund, to ratify the appointment of Annalise Backstrom as Assistant County Attorney I, effective 1-23-2017. Motion carried unanimously.

17/01-16 Motion by Morris, seconded by Warring, to set a public hearing on January 18, 2017, at 9:30 a.m. in the County Board Room for the purpose of adopting the 2017 County Fee Schedule. Motion carried unanimously.

O0o At this time, the County Board of Commissioners acknowledged the retirement of Barb Baar as Deputy County Administrator/Human Resources Director and her 44 years of dedicated service to Isanti County.

17/01-17 Motion by Warring, seconded by Anderson, to appoint Commissioner Oslund to represent the Isanti County Board throughout the process of completing the Isanti County Trail and Bikeway Master Plan. Motion carried unanimously.

17/01-18 Motion by Turnquist, seconded by Warring, to appoint Commissioner Morris to represent the Isanti County Board throughout the process of completing the Isanti County Trail and Bikeway Master Plan. Motion carried unanimously.

17/01-19 Motion by Morris, seconded by Oslund, to approve the following 2017 Committee Appointments as submitted:

BOARD AND COMMITTEE ASSIGNMENTS

(All Board and Committee assignments are one-year terms unless otherwise noted)

Board of Adjustments

Meets 2nd Thursday of the month; 9:00 a.m.
County Board Room

District 1	<u>Ramona Nastrom</u>
District 2	<u>Val Anderson</u>
District 3	<u>Dale Barrett</u>
District 4	<u>Open</u>
District 5	<u>Mark Netzinger</u>

Planning Commission Representative on Board of Adjustment (Appointed by Planning Commission)

Beyond the Yellow Ribbon Task Force

Meets 3rd Thursday of the month; 7:00 p.m.
Armed Forces Reserve Center

<u>Susan Morris</u>
<u>Dave Oslund</u>
<u>Dan Meyer (staff)</u>

Broadband Task Force

<u>Greg Anderson</u>
<u>Terry Turnquist</u>

Building Committee

<u>Dave Oslund</u>
<u>Terry Turnquist</u>
<u>Greg Anderson</u>
<u>Mike Warring</u>
<u>Susan Morris</u>

Cambridge-Isanti Bike Trail

<u>Dave Oslund</u>

Central Minnesota Council on Aging

(This appointee also serves on Isanti County Senior Activity Center Board)

<u>Susan Morris</u>
<u>Greg Anderson (alt.)</u>

Central Minnesota Jobs and Training

<u>Mike Warring</u>
<u>Terry Turnquist (alt.)</u>

Committee of the Whole

Meets monthly

<u>Dave Oslund</u>
<u>Terry Turnquist</u>
<u>Greg Anderson</u>
<u>Mike Warring</u>
<u>Susan Morris</u>

Community Liaison Group (MSOP)

Susan Morris

Comparable Worth Committee

County Board Chair
County Board Vice Chair
Department Head
Employee

Terry Turnquist

Dave Oslund

Compliance Committee (Recorders' Fees)

Dave Oslund

Trina Bergloff (staff)

Michelle Moen (staff)

Chad Struss (staff)

Kristy Anderson (staff)

Corrections Advisory Board

Meets quarterly; Wednesday's; June , Sept., Dec.; 7:30 a.m.

Terry Turnquist

Department Head Meeting

Meets 4th Friday every 3rd month; 8:30 a.m.
2nd Floor Training Room; January, April, July, October

County Board Chair
County Board Vice Chair

Terry Turnquist

Dave Oslund

Drug Task Force

Terry Turnquist

East Central Regional Development Commission

Meets 4th Monday of every other month; 7:00 p.m.

Greg Anderson

Terry Turnquist (alt.)

East Central Regional Juvenile Detention Center

Meets four times a year

Terry Turnquist

Greg Anderson (alt.)

Tim MacMillian (staff)

East Central Solid Waste Commission

Meets 2nd Monday of the month

Dave Oslund

Terry Turnquist (alt.)

Trina Bergloff (staff)

Economic Development Authority

Meets quarterly

District 1

Dave Oslund

Paul Nordberg

District 2

Terry Turnquist

Loren Nelson

District 3

Greg Anderson

Becky Moritz

District 4

Mike Warring

Open

District 5

Susan Morris

Marlys Palmer

Extension Board (University of MN)

Meets 1st Thursday every other month; 5:00 p.m.

2nd Floor Training Room; March, May, September, November

County Board Chair	<u>Terry Turnquist</u>
County Board Vice Chair	<u>Dave Oslund</u>
County Auditor/Treasurer	<u>Chad Struss</u>
District 1	<u>Rob Lininger</u>
District 2	<u>Gary Skarsten</u>
District 3	<u>Marcy Stoeckel</u>
District 4	<u>Open</u>
District 5	<u>Ken Schroepfer</u>
At-Large (to serve as alternate)	<u>Diane Bjorklund</u>

Facilities/Security Committee

Dave Oslund
Mike Warring
Kevin VanHooser (staff)
Jeff Benting (staff)

Geographic Information Systems (GIS)

Mike Warring
Greg Anderson

Geologic Atlas Program Committee

Greg Anderson

GPS 45:93 (Formerly NTI)

Meets 4th Friday of the month; 10:00 a.m.

Greg Anderson
Terry Turnquist (alt.)

Greater MSP

Public Representative
Private Representative

Janna King
Loren Nelson

Highway 95 Design Advisory Task Force

Meets 3rd Tuesday of each month; at City Hall; 3:30 p.m.

Susan Morris
Dave Oslund

Historical Society

Mike Warring

Information Technology Committee

Meets 3rd Tuesday every other month beginning January
9:30 a.m.; 2nd floor training room

Susan Morris
Mike Warring (alt.)

Insurance Committee

Susan Morris
Dave Oslund

**Isanti County Emergency Services Council Planning
Advisory Committee (ICESCPAC)**

Terry Turnquist
Greg Anderson (alt.)
Mari Bostrom (staff)

Isanti County Initiative on Collaboration Leadership &

Terry Turnquist

Efficiency (ICICLE)

Susan Morris

Isanti Community Health Board

Meets monthly

District 1 Dave Oslund
District 2 Terry Turnquist
District 3 Greg Anderson
District 4 Mike Warring
District 5 Susan Morris

Isanti County Interagency Early Intervention Committee (IEIC)

Susan Morris

Isanti County Trail and Bikeway Master Plan Committee

Dave Oslund
Susan Morris

Joint Transit Board

Meets 3rd Thursday every 3 months; 9:30 a.m.
2nd Floor Training Room; February, May, August, November

Dave Oslund
Mike Warring
Kevin VanHooser (staff)
Penny Messer (staff)
Craig Rempp (staff)

Labor Management Committee (Family Services)

Meets 4th Tuesday every 4 months; 8:30 a.m.
March, July, November

Terry Turnquist
Mike Warring

Lakes & Pines Board of Directors

Meets 3rd Monday every other month; 10:00 a.m.

Greg Anderson
Terry Turnquist (alt.)

Law Library Committee

Annual meeting required

Terry Turnquist

Library Board

Meets 2nd Monday of the month; 9:30 a.m.
(three-year term)

Mike Warring
Terry Turnquist (alt.)
Barbara Kruschel
Karen Lee

Library Task Force

Susan Morris
Mike Warring

Local Collaborative Governing Board

Meets 4 times a year; Family Services

Terry Turnquist
Greg Anderson

Metro Area Healthy Families

Susan Morris
Terry Turnquist (alt.)

Metro Area Water Supply Advisory Committee

Susan Morris
Greg Anderson (alt.)

Metropolitan Emergency Services Board (MESB)

Meets 2nd Wednesday of every other month starting February
(This appointee also serves on the Executive Committee)

Greg Anderson
Terry Turnquist (alt.)

Minnesota Counties Intergovernmental Trust (MCIT)

Voting Delegate

Mike Warring
Terry Turnquist (alt.)

Noxious Weed Appeals Committee

Meets as needed

Greg Anderson
Ron Pederson
Open

Out of Home Placement (Family Services)

Meets quarterly

Terry Turnquist
Mike Warring

Parks and Recreation Commission

Meets 4th Tuesday of the month (except December); 7:00 p.m.
Government Center

Dave Oslund
Barry Wendorf (staff)

District 1	<u>Bill Carlson</u> <u>Susan Blom</u>
District 2	<u>Carol Urness</u> <u>Cliff Edblad</u>
District 3	<u>Wayne Anderson</u> <u>Dave Ringstad</u>
District 4	<u>Luke Merrill</u> <u>Barb Kilpatrick</u>
District 5	<u>Bob Shogren</u> <u>Richard Reichle</u>

Passenger Rail (NLX)

Meets 4th Wednesday of the month; 10:00 a.m.
Pine City Court House

Terry Turnquist
Mike Warring (alt.)

Personnel Committee

County Board Chair
County Board Vice Chair

Terry Turnquist
Dave Oslund

PHASE, Inc.

Meets 4th Monday of every month

Susan Morris

Planning Commission

Meets 2nd Thursday of the month; 7:00 p.m.
County Board Room

County Board Chair
County Board Vice Chair
District 1
District 2

Terry Turnquist
Dave Oslund (alt.)
Brian Anderson
Bruce Mickelson
Lowell Jaques
Dennis Haubenschild

District 3	<u>Dave Ringstad</u>
	<u>Teresa Jones</u>
District 4	<u>Lyle Reynolds</u>
	<u>Angela Kersting</u>

Planning Commission (con't.)

District 5	<u>Shannon Shogren</u>
	<u>Larry Fredlund</u>
At-Large (to serve as alternates)	<u>Maurice Anderson</u>
At-Large (to serve as alternates)	<u>Open</u>

Public Health Commission

Meets quarterly

County Board Member	<u>Terry Turnquist</u>
County Board Member	<u>Susan Morris</u>
Medical Consultant	<u>Dr. Donald Deye, M.D.</u>
Clinic Representative	<u>Virginia Vidor</u>
District 1	<u>Gwen O'Brien</u>
District 2	<u>Pauline Grossbach</u>
District 3	<u>Joe Crocker</u>
District 4	<u>Sharon Shelley</u>
District 5	<u>Pat Sundberg</u>

Rail Authority

<u>Dave Oslund</u>
<u>Terry Turnquist</u>
<u>Greg Anderson</u>
<u>Mike Warring</u>
<u>Susan Morris</u>

Refuge/Family Pathways

Meets 4th Tuesday of the month
Family Pathways, North Branch

<u>Susan Morris</u>
<u>Terry Turnquist (alt.)</u>

Safety Committee (Awair)

Meets 2nd Wednesday of odd months
Emergency Operations Center (EOC)

<u>Dave Oslund</u>
<u>Susan Morris (alt.)</u>

Soil and Water Conservation District (SWCD)

Meets 3rd Tuesday of each month; 8:00 a.m.
USDA Service Center in Cambridge

<u>Greg Anderson</u>

Tax Abatement Committee

County Board Member	<u>Susan Morris</u>
County Board Member	<u>Dave Oslund</u>
County Auditor-Treasurer	<u>Chad Struss</u>
County Assessor	<u>Michelle Moen</u>
County Attorney	<u>Jeff Edblad</u>

Toward Zero Deaths (TZD)

<u>Terry Turnquist</u>

Township Officers Meeting

<u>Dave Oslund</u>

Meets quarterly

Terry Turnquist	_____
Greg Anderson	_____
Mike Warring	_____
Susan Morris	_____

Trunk Highway 65 Task Force

Terry Turnquist	_____
Mike Warring (alt.)	_____

Union Negotiations

AFSCME - Assistant County Attorney's	_____
Teamsters - Courthouse Unit	_____
Teamsters - Family Services Unit	_____
49's - Highway	_____
LELS - Deputies	_____
LELS - Jailers / Dispatchers	_____
Non-Contract	_____

Water Management Plan Task Force

Meets 3rd Tuesday every other month; 3:00 p.m.

County Board Member	_____
County Board Member	_____
Isanti County Zoning	_____
Isanti County Zoning	_____
Township Representative	_____
District 1	_____
District 1	_____
District 2	_____
District 3	_____
District 4	_____
District 5	_____
Designated Soil & Water	_____
City of Braham	_____
City of Cambridge	_____
City of Isanti	_____

Motion carried unanimously.

17/01-20 Motion by Warring, seconded by Anderson, to award the 2017 County legal publication bid to the Isanti County News at an index price of .2562. Motion carried unanimously.

17/01-21 Motion by Morris, seconded by Oslund, to approve final payment to Century Fence Company in the amount of \$7,618.65 for Contract No. 1603. Motion carried unanimously.

17/01-22 Motion by Oslund, seconded by Anderson, to approve payment to East Central Electric in the amount of \$74,145.00 for Project No. SP 030-609-009. Motion carried unanimously.

17/01-23 Motion by Anderson, seconded by Warring, to authorize the County Highway Department to lease a 4x4 pickup truck. Motion carried unanimously.

17/01-24 Motion by Anderson, seconded by Warring, to authorize the County Sheriff's Department to lease a vehicle. Motion carried unanimously.

17/01-25 Motion by Morris, seconded by Warring, to approve the contract between Isanti County Family Services acting as Fiscal Host for the Adult Mental Health Initiative and Ripley Richard Real Estate Development Services, LLC. Motion carried unanimously.

17/01-26 Motion by Oslund, seconded by Morris to adjourn (10:31 a.m.). Motion carried unanimously.

Kevin VanHooser, County Administrator

Terry Turnquist, County Board Chairperson

By: Sharon Katka, Office Manager/Personnel Technician