

REGULAR MEETING OF THE ISANTI COUNTY BOARD OF COMMISSIONERS

Wednesday, August 16, 2017, at 9:00 a.m. – Government Center Boardroom

Chairperson Turnquist; Commissioners Anderson, Morris, Oslund, Warring

Members Absent: None

Others Present: K VanHooser, J Edblad, K Anderson, T Marttila, B Lauseng, R Heilman, D Meyer, D Valentyn, L Thomson, P Streed, K Engberg, C Struss, P Messer, K Kolb, C Godeen, T Bergloff, T Schibilla (Reporter: N Olson)

00o Chairperson Turnquist convened the meeting and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. No public comment was made.

17/08-38 Morris/Anderson to approve the August 16, 2017, County Board agenda. Motion carried unanimously.

17/08-39 Motion by Oslund, seconded by Warring, to approve the minutes of the August 1, 2017, County Board meeting. Motion carried unanimously.

17/08-40 Motion by Anderson, seconded by Oslund, to approve the Select 105 Adoption Agreement with USI/Hanratty and Associates. Motion carried unanimously.

17/08-41 Motion by Warring, seconded by Morris, to approve to Select 105 Administration Agreement with USI/Hanratty and Associates. Motion carried unanimously.

17/08-42 Motion by Oslund, seconded by Warring, to approve the COBRA Administration Agreement with USI/Hanratty and Associates. Motion carried unanimously.

17/08-43 Motion by Anderson, seconded by Warring, to approve the Flexible Benefits Plan Administration Agreement with USI/Hanratty and Associates. Motion carried unanimously.

17/08-44 Motion by Morris, seconded by Oslund, to approve the recommendation from Integrity Employee Benefits to switch to The Hartford for Group Life Insurance Renewal effective January 1, 2018. Motion carried unanimously.

17/08-45 Motion by Anderson, seconded by Turnquist, to approve a Resolution Adopting and Accepting a County Ditch Program and Modernization Plan. Motion carried unanimously.

17/08-46 Motion by Morris, seconded by Oslund, to approve setting a budget meeting for August 29, 2017, beginning at 10:00 a.m. in the County Board Room. Motion carried unanimously.

17/08-47 Motion by Warring, seconded by Oslund, to approve setting a budget meeting for September 12, 2017, beginning at 9:00 a.m. in the County Board Room. Motion carried unanimously.

17/08-48 Motion by Turnquist, seconded by Morris, to approve the following claims and warrants:

Advanced Correctional Healthcare	13,448.08	Marco Inc.	8,974.00
Cambridge Medical Center	6,182.05	MN Dept Of Veterans Affairs	7,855.83
City of Cambridge	3,730.48	Reecon LLC	8,870.00
Economic Development Services	6,758.76	Star Quality Glass Corp	5,076.61
Environmental Systems Res Inst Inc.	22,035.00	Summit Food Service, LLC	7,427.31
Granite Electronics Inc.	14,185.20	WatchGuard	7,031.00

Isanti County Auditor-Treasurer	4,042.61	WaterGuards LLC	9,910.50
Knife River Corp.	498,024.40	Wright Express Fleet Services	8,998.29
Total Claims and Warrants		\$ 632,550.12	

Motion carried unanimously.

17/08-49 Motion by Turnquist, seconded by Warring, to approve the request to purchase for (4) workstations for the Information Technology department in the amount of \$16,981.07. Motion carried unanimously.

17/08-50 Motion by Morris, seconded by Warring, to approve the request to purchase audio and video upgrades for the County Board Room in the amount of \$55,356.55. Motion carried unanimously.

17/08-51 Motion by Oslund, seconded by Warring, to approve the following utility permits: to East Central Electric for a buried power cable across CR 37, Permit No. 17-08-64; to Midcontinent Communications for a buried communications cable along CR 36, Permit No. 17-08-65; to CenturyLink for a buried fiber optic cable and enclosures along CSAH 12, Permit No. 17-08-66; to CenturyLink for an electrical line and enclosures along CR 40, Permit No. 17-08-67; to CenturyLink for a fiber optic cable and enclosures along CSAH 23, Permit No. 17-08-68; to Connexus Energy for a buried electric line across CR 56, Permit No. 17-08-69; to CenturyLink for a buried communications cable along CSAH 21, Permit No. 17-08-70; to Connexus Energy for a buried electric line across CR 56, Permit No. 17-08-71; to CenturyLink for a buried fiber optic cable and enclosures along CR 69, Permit No. 17-08-72; and to CenturyLink for a buried fiber optic cable and enclosures along CSAH 23, Permit No. 17-08-73. Motion carried unanimously.

17/08-52 Motion by Morris, seconded by Oslund, to approve the County Veterans Service Office Operational Enhancement Grant Program Resolution. Motion carried unanimously.

17/08-53 Motion by Anderson, seconded by Oslund, to accept the resignation of Taran Leight, Correctional Officer, effective August 16, 2017. Motion carried unanimously.

17/08-54 Motion by Oslund, seconded by Morris, to approve the replacement of a single bottom cylinder for the R&O elevator. Motion carried unanimously.

17/08-55 Motion by Morris, seconded by Oslund, to approve the following RESOLUTION OF ACCEPTANCE OF DONATIONS TO ISANTI COUNTY. WHEREAS, it is the policy of Isanti County that gifts and donations to the County shall be accepted by the Board of Commissioners; WHEREAS, various departments and programs within Isanti County have received gifts and donations during the month of July 2017 as follows: Sheriff Department for K-9 Program: Wolcyn Tree Farms and Nursery - \$200.00; Hepp's Auto - \$1,000.00; East Central Dental Clinic - \$250.00; Mille Lacs Oil Company - \$300.00; and Steve's Tire, Inc. - \$100.00. NOW THEREFORE BE IT RESOLVED, that the Isanti County Board of Commissioners hereby formally accepts these gifts and donations. Motion carried unanimously.

17/08-56 Motion by Oslund, seconded by Warring, to approve the following two (2) Resolutions: to Amend the List of Tax Forfeited Land for the Public Sale, and to Amend the List of Tax Forfeited Land for the Private Sale. Resolution #1 (Public Sale): WHEREAS, the Isanti County Board of Commissioners has adopted List of Tax-Forfeited Land #2017-1 at its August 1, 2017 meeting; WHEREAS, a basic sale price for parcel 14.075.0010 was omitted from the List of Tax-Forfeited Land #2017-1 as adopted; and WHEREAS, the Isanti County Auditor-Treasurer recommends a basic sale price of \$15,150.00 for that parcel; NOW THEREFORE BE IT RESOLVED, the Isanti County Board of Commissioners hereby amends List of Tax-Forfeited Land #2017-1 (on file with the Auditor-Treasurer) to set the basic sale price for parcel 14.075.0010 at \$15,150.00. Resolution #2 (Private Sale): WHEREAS, the Isanti County Board of Commissioners has adopted List of Tax-Forfeited Land #2017-2 at its August 1, 2017 meeting;

WHEREAS, basic sale prices for parcels 15.176.0010 and 15.278.0340 were omitted from the List of Tax-Forfeited Land #2017-2 as adopted; and WHEREAS, the Isanti County Auditor-Treasurer recommends a basic sale price of \$50.00 for parcel 15.176.0010 and \$50.00 for parcel 15.278.0340; NOW THEREFORE BE IT RESOLVED, the Isanti County Board of Commissioners hereby amends List of Tax-Forfeited Land #2017-2 (on file with the Auditor-Treasurer) to set the basic sale price for parcel 15.176.0010 at \$50.00 and parcel 15.278.0340 at \$50.00. Motion carried unanimously.

O0o At this time a Public Hearing was held to consider the following: PETITION TO FORM THE LAKE FRANCIS IMPROVEMENT DISTRICT (ISANTI COUNTY). Kevin VanHooser, County Administrator, read the following published Public Notice into the record: NOTICE IS HEREBY GIVEN THAT THE ISANTI COUNTY BOARD OF COMMISSIONERS will hold a public hearing, pursuant to Minnesota Statutes 103B.521, Subd. 2, on Wednesday, August 16, 2017, at 9:30 a.m. in the County Board Room of the Isanti County Government Center, 555 18th Avenue SW, Cambridge, MN, 55008, to consider the petition filed on July 11, 2017, to form the Lake Francis Improvement District (Isanti County). The Statute requires the Isanti County Board to determine whether the requested lake improvement district should be established. The petition states the lake improvement district will provide a funding mechanism to eradicate the curly leaf pond weed and other weed eradication as necessary and will benefit property owners with a cleaner lake that will provide better recreation for those who own property on the lake and improved wildlife habitat. The lake improvement district will include all properties that abut Lake Francis. The establishment of the Lake Francis Improvement District requires review by the commissioner of natural resources and the approval of the Isanti County Board. Concerned citizens may submit evidence at a public hearing to be held prior to the passage of any resolution establishing the proposed Lake Francis Improvement District. Concerned citizens may also submit evidence and options to the commissioner of natural resources. A copy of the petition for the establishment of the Lake Francis Improvement District is available for public review at the Isanti County Administrator's Office, Isanti County Courthouse. Interested citizens are encouraged to attend the hearing and to express their views regarding this petition. Those persons who are unable to attend may express their views in writing to: Kevin VanHooser, Isanti County Administrator, Isanti County Courthouse, 555 18th Avenue SW, Cambridge, MN, 55008. By order of the Isanti County Board of Commissioners this 18th day of July, 2017. Public comment was made. No written comment was made.

17/08-57 Motion by Morris, seconded by Warring, to close the Public Hearing. Motion carried unanimously.

O0o At this time, Linda Thomson, Executive Director, A Place for You, and Pam Streed, Executive Director, New Pathways, provided Director Reports to the County Board members.

17/08-58 Motion by Anderson, seconded by Warring, to approve a temporary 3.2 malt liquor license for Cambridge-Isanti Area Softball Association for August 25-27, 2017, pending the missing liquor liability insurance certificate is issued to the Auditor-Treasurer's office no later than Wednesday, August 23, 2017. Motion carried unanimously.

17/08-59 Motion by Morris, seconded by Warring, to approve an Application to Repurchase Forfeited Property requested by Thomas Wilkinson for the property located at 35400 Highway 65 NE (PID: 03.016.1500) in the amount of \$21,611.37 which includes delinquent taxes, penalties, interest, and fees. Motion carried unanimously.

O0o Mark Jensen, Isanti County Fiscal Supervisor, presented his agency's monthly financial report to the Board.

17/08-60 Motion by Morris, seconded by Warring, to approve the resignation of Amy Yanta, Social Worker, effective August 18, 2017. Motion carried unanimously.

17/08-61 Motion by Oslund, seconded by Anderson, to approve regular full-time status of Courtney Olson, Social Worker, effective September 1, 2017. Motion carried unanimously.

17/08-62 Motion by Anderson, seconded by Warring, to ratify the hire of Dawn Hoffman, Office Support Specialist, effective August 17, 2017. Motion carried unanimously.

00o At this time, Karrie Kolb, Financial Assistant Supervisor, and Courtney Godeen, Welfare Fraud Investigator, presented reports on medical programs and welfare fraud investigations to the County Board.

17/08-63 Motion by Anderson, seconded by Oslund, to approve the Amendment for Grant Contract for State Developed Crisis Services. Motion carried unanimously.

17/08-64 Motion by Warring, seconded by Oslund, to approve the Phase (Industries) Contract. Voting yes: Anderson, Oslund, Turnquist, Warring. Abstain: Morris. Carried.

00o The Board was advised that the number of Income Maintenance cases as shown by the MAXIS system as of July 31, 2017, was 2,356.

17/08-65 On motion by Mike Warring and seconded by Dave Oslund: 1) Approval was given for all public assistance and social service actions, public assistance and social service expenditures, and social welfare expenditures as listed on the agenda of this meeting and as detailed in supporting documents maintained in the Family Services Department and 2) Payment of the following Family Services Department claims for Public Assistance, Administration, and Social Services was approved:

Anoka County Juvenile Center	16415.00	Mille Lacs Academy-New Trails	6588.60
Aurora Plains Academy	5139.96	MSOP-MN Sex Offender Prog	8658.00
Department of Human Services	79454.12	North Homes Children/Family Svcs	6917.10
Gerard Academy	6611.81	Port Group Homes	20142.48
Isanti County Attorney	36045.00	Prairie Lakes Detn Ctr/Resid	5970.00
Isanti County Auditor-Treasurer	26976.00	Rabiner Treatment Center	5143.46
Isanti County Family Services	5083.34	Valley Lake Boys Home	6751.00
McMagon Counseling/Consult Svcs	7796.25	Village Ranch, Inc.	5523.89
Auditors	327484.53		
Total all Family Services Vouchers			\$576,700.54

Motion carried unanimously.

17/08-66 Motion by Oslund, seconded by Turnquist, to approve the final plat for James B. and Linda M. Hove, Hove Ridge. Legal description is the SW ¼ of the NW ¼ fct. of Section 36, Township 35, Range 24, Bradford Township. Motion carried unanimously.

17/08-67 Motion Morris, seconded by Anderson, to approve the request to apply for FY 18 SSTS Program Grant funding. Motion carried unanimously.

PLANNING COMMISSION ACTIONS

17/08-68 Motion by Anderson, seconded by Oslund, to approve the following Planning Commission Action #1: The request of Elmer J Kuemper & Judy K Kuemper, and Tyler McQuay & Richard Wait, to

present a preliminary plat of McQuay Place. Legal description is the SW ¼ of the SW ¼ fct of Section 5, Township 34, Range 24, Stanford Township, with no conditions. Motion carried unanimously.

17/08-69 Motion by Turnquist, seconded by Morris, to approve the following Planning Commission Action #2: The request of Mike & Diane Eklund, to rezone a property from Business to Agricultural/Residential. Legal description is Pt of the SW ¼ of the NE ¼ of Section 19, Township 35, Range 23, Isanti Township with the following findings: Findings: 1. The rezoning of the parcel conforms to the Isanti County Comprehensive Plan that the properties current use would not change. 2. The rezoning of the property is compatible with the present and future land use. 3. They are improving the property so the impacts of the rezoning on the property values would improve. 4. The property currently is being served with public infrastructure with utilities and a township road. 5. This rezoning would establish land use patterns that preserve and protect the natural quality in existing rural characters of the landscape which concurs with the Isanti County Comprehensive Plan. Motion carried unanimously.

17/08-70 Motion by Morris, seconded by Anderson, to set a Public Hearing on Wednesday, September 6, 2017, at 10:30 a.m. in the County Board Room to consider amending the zoning from Business to Agricultural/Residential District for the property described as Pt of the SW ¼ of the NE ¼ of Section 19, Township 35, Range 23, Isanti Township, Mike and Diane Eklund. Motion carried unanimously.

17/08-71 Motion by Anderson, seconded by Morris, to approve the request from Mike Eklund, Isanti County resident, for a refund for a rezone fee that has been paid in the amount of \$500.00. Motion carried unanimously.

17/08-72 Motion by Morris, seconded by Oslund, to adjourn (11:10 a.m.). Motion carried unanimously.

Kevin VanHooser, County Administrator

Terry Turnquist, County Board Chairperson

By: Sharon Katka, Office Manager/Personnel Technician