

REGULAR MEETING OF THE ISANTI COUNTY BOARD OF COMMISSIONERS

Tuesday, August 1, 2017, at 9:15 a.m. – Government Center Boardroom

Members Present: Chairperson Turnquist; Commissioners Anderson, Morris, Oslund, Warring
Members Absent: None
Others Present: K VanHooser, J Edblad, T Buttacavoli, J Taubert, B Wendorf, J Benting, K Anderson, T Marttila, M Moen, A Larson, K Gilly, T Bergloff, D Wotachek
(Reporter: N Olson)

00o Chairperson Turnquist convened the meeting and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. No public comment was made.

17/08-01 Motion by Morris, seconded by Oslund, to approve the August 1, 2017, County Board agenda with the following addition: A. 15. Add Commissioner Morris as an alternate to the ICESCPAC Committee. Motion carried unanimously.

17/08-02 Motion by Oslund, seconded by Warring, to approve the minutes of the July 18, 2017, County Board meeting. Motion carried unanimously.

17/08-03 Motion by Morris, seconded by Warring, to approve the August 1, 2017, Community Health Board Actions. Motion carried unanimously.

17/08-04 Motion by Oslund, seconded by Warring, to approve the following Personnel Committee Recommendation: to approve the request from Craig Rempp for Heartland Express to hire two new part time dispatchers. Motion carried unanimously.

17/08-05 Motion by Morris, seconded by Anderson, to approve the following Personnel Committee Recommendation: to approve the request from Dan Meyer for Veterans Services to hire one new part time position, not to exceed the annual dollar amount of \$8,600 which will be grant funded. Motion carried unanimously.

17/08-06 Motion by Anderson, seconded by Morris, to approve the following Personnel Committee Recommendation: to approve to update Personnel Policy 1.4 Evaluation & Selection, 1.5 Notification of Candidates, 1.6 Nepotism, and 1.7 Position Change & Compensation. Motion carried unanimously.

17/08-07 Motion by Turnquist, seconded by Oslund, to approve the following 2017 Comparable Worth Recommendations effective December 7, 2017: Highway Accountant – Increase from Grade 17 to Grade 18; Highway Maintenance Supervisor – Increase from Grade 20 to Grade 21; Senior Assistant County Highway Engineer – Increase from Grade 25 to Grade 26; County Highway Engineer – Increase from Grade 29 to Grade 30; Sheriff Patrol Sergeant – Increase from Grade 20 to Grade 21; Case Aid – Increase from Grade 13 to Grade 14; Eligibility Worker – Increase from Grade 14 to Grade 15; Financial Assistant Supervisor – Increase from Grade 21 to 22. Motion carried unanimously.

17/08-08 Motion by Morris, seconded by Warring, to set a special Economic Development Authority meeting on Tuesday, August 29, 2017, at 9:00 a.m. in the County Board Room. Motion carried unanimously.

17/08-09 Motion by Oslund, seconded by Warring, to set a Public Hearing on Wednesday, September 6, 2017, at 9:30 a.m. in the County Board Room for a tax abatement financing request. Motion carried unanimously.

17/08-10 Motion by Anderson, seconded by Morris, to approve the Accurate Controls, Inc., contract. Motion carried unanimously.

17/08-11 Motion by Anderson, seconded by Morris, to withdraw their motion to approve the Accurate Controls, Inc. contract. Motion carried unanimously.

17/08-12 Motion by Warring, seconded by Oslund, to table the Accurate Controls, Inc., contract until additional information is obtained. Motion carried unanimously.

17/08-13 Motion by Morris, seconded by Anderson, to approve the Isanti County Mission and Vision Statement (on file). Motion carried unanimously.

17/08-14 Motion by Anderson, seconded by Oslund, to approve two (2) Memorandum of Agreements with the Teamsters Public and Law Enforcement Employees' Union Local 320 representing the Courthouse Unit and Family Services Unit (on file). Motion carried unanimously.

17/08-15 Motion by Morris, seconded by Anderson, to accept the resignation of Allison Stambaugh, Social Worker, with her last day of employment being August 15, 2017. Motion carried unanimously.

17/08-16 Motion by Warring, seconded by Anderson, to approve the request to move Tim Nelson, Assistant County Attorney III to Assistant County Attorney IV, effective August 8, 2017. Motion carried unanimously.

17/08-17 Motion by Morris, seconded by Oslund, to approve Grant Agreement A-REP-2118/19-ISANTICO-018 in the amount of \$24,000 for Radiological Emergency Preparedness, effective July 2017-June 30, 2019. Motion carried unanimously.

17/08-18 Motion by Anderson, seconded by Oslund, to approve to pay an expense claim for Nancy Anderson, Public Health Nurse, in the amount of \$6.00 after the allowed timeframe for submitting. Motion carried unanimously.

17/08-19 Motion by Oslund, seconded by Anderson, to approve the following utility permits: to Midcontinent Communications for a buried fiber optic cable along CR 70 and across CASH 14, Permit No. 17-08-57; to East Central Electric for an underground electric cable across CSAH 14, Permit No. 17-08-58; to East Central Electric for an underground electric cable across and along CSAH 12, Permit No. 17-08-59; to CenturyLink for a buried fiber optic cable and enclosures along CSAH 23, Permit No. 17-08-60; to CenturyLink for a buried fiber optic cable and enclosures across CR 45, Permit No. 17-08-61; to CenturyLink for a buried fiber optic cable and enclosures across CSAH 12, Permit No. 17-08-62; and to CenturyLink for a buried fiber optic cable and enclosures along CR 68, Permit No. 17-08-63. Motion carried unanimously.

17/08-20 Motion by Oslund, seconded by Morris, to approve the purchase of a pothole velocity patch unit from Cimline, Inc., in the amount of \$67,090.00 through State of Minnesota contract. Motion carried unanimously.

17/08-21 Motion by Oslund, seconded by Warring, to approve the request to award and enter into a contract with the low bid for the Vegsund Family County Park seal coat and crack fill project with Pavement Resources in the amount of \$7,750.00. Motion carried unanimously.

17/08-22 Motion by Morris, seconded by Anderson, to approve the Accurate Controls, Inc., contract bid for the IP cameras and video visitation upgrade project in the Correctional facility. Motion carried unanimously.

17/08-23 Motion by Oslund, seconded by Warring, to approve an invoice to Reecon, LLL, in the amount of \$8,870.00 for the remodel of the Assessor and Information Technology offices, and to NAC Mechanical & Electrical Services in the amount of \$5,790.00 to furnish labor and materials to install one (1) mini-cooling unit at Family Services. Motion carried unanimously.

17/08-24 Motion by Morris, seconded by Warring, to approve the request to pay an expense claim for Travis Marttila, Network Operation Manager, in the amount of \$53.20 after the allowed timeframe for submitting. Motion carried unanimously.

00o At this time, Travis Marttila, Network Operations Manager, introduced Amber Schnautz, GIS Specialist, to the Board.

17/08-25 Motion by Anderson, seconded by Morris, to approve the request to purchase ArcGIS Server Enterprise & Desktop Standard Software in the amount of \$22,035.00 through grant funds. Motion carried unanimously.

17/08-26 Motion by Warring, seconded by Oslund, to approve regular full-time status of Elizabeth Genedak, Administrative Assistant I, effective July 23, 2017. Motion carried unanimously.

17/08-27 Motion by Morris, seconded by Turnquist, to approve the application to request the repurchase of tax forfeited properties. Motion carried unanimously.

17/08-28 Motion by Morris, seconded by Oslund, to approve a Tax Forfeit Private Sale for Friday, October 13, 2017, at 2:00 p.m. in the Isanti County Board Room, to approve the prices that were listed on the sheets presented, to approve all Terms and Conditions of the Private Sale, and approve a Resolution on the Private Sale. Motion carried unanimously.

17/08-29 Motion by Anderson, seconded by Morris, to approve a Tax Forfeit Public Sale for Friday, October 6, 2017, at 9:30 a.m. in the Isanti County Board Room, to approve the prices that were listed on the sheets presented, to approve all Terms and Conditions of the Public Sale, and approve a resolution on the Public Sale. Motion carried unanimously.

17/08-30 Motion by Oslund, seconded by Warring, to approve payment to Waste Management in the amount of \$4200 for materials recycled and marketed; further said funds to come from SCORE. Motion carried unanimously.

17/08-31 Motion by Morris, seconded by Anderson, to approve North Branch Township clean-up day in the amount of \$500.00 to come from SCORE funds. Motion carried unanimously.

17/08-32 Motion by Oslund, seconded by Turnquist, to approve the final plat for Reliable Land and Trust, LLC. Legal description is the N ½ of the NE ¼ of Section 18, Township 36, Range 24, Springvale Township. Motion carried unanimously.

17/08-33 Motion by Warring, seconded by Oslund, to set a Public Hearing for Wednesday, September 6, 2017, at 10:00 a.m. in the Isanti County Board Room to amend the Isanti County Zoning Ordinance as it relates to property being purchased instead of by right of way for railroads, roads, etc. Motion carried unanimously.

17/08-34 Motion by Anderson, seconded by Morris, to approve the following claims and warrants:

Anoka County Treasury Office	23563.00	Leaf Construction, Inc.	18785.00
Beaudry Oil and Propane	8493.38	MCCC, MI 33	16678.19
Central Applicators, Inc.	5928.58	MN Dept. of Corrections	31940.72

Contech Engineered Solutions	8660.48	Morris Electronics	8493.94
Enforcement Lighting LLC	9473.00	Shah Software, Inc.	39780.00
Envirotech Services, Inc.	40614.30	Ziegler, Inc.	6100.00
Identisys	11806.00		
Total Claims and Warrants			\$ 230,316.59

Motion carried unanimously.

17/08-35 Motion by Warring, seconded by Oslund, to appoint Commissioner Morris as an alternate on the ICESCPAC Committee. Motion carried unanimously.

O0o Commissioners provided various committee reports.

17/08-36 Motion by Anderson, seconded by Oslund, to approve a culvert replacement request on Dahlia Street in Braford Township. Motion carried unanimously.

O0o Commissioners provided various committee reports.

17/08-37 Motion by Oslund, seconded by Warring, to adjourn (11:00 a.m.). Motion carried unanimously.

Kevin VanHooser, County Administrator

Terry Turnquist, County Board Chairperson

By: Sharon Katka, Office Manager/Personnel Technician