

REGULAR MEETING OF THE ISANTI COUNTY BOARD OF COMMISSIONERS

Wednesday, October 19, 2016; 9:00 a.m. – Government Center Boardroom

Members Present: Chairperson Morris; Commissioners Anderson, Oslund, Turnquist, Warring
Members Absent: None
Others Present: R Heilman, C Struss, K Lakeberg, T Bergloff, S Walek-Hooper, M Carstensen, P Messer (Reporter: Bleninger)

00o Chairperson Morris convened the meeting and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. A member of the public gave comment.

16/10-23 Motion by Oslund, seconded by Turnquist, to approve the agenda. Motion carried unanimously.

16/10-24 Motion by Turnquist, seconded by Warring, to approve the minutes of the October 5, 2016, County Board Meeting with the amendment to 16/09-32 to read Thursday, December 1st for the Truth in Taxation Hearing. Motion carried unanimously.

16/10-25 Motion by Anderson, seconded by Oslund, to approve the request of Long Lake Improvement District for an exempt permit to conduct a raffle at Captains on Long Lake, located in Bradford Township, Isanti County, on January 28, 2017; further to waive any waiting period. Motion carried unanimously.

16/10-26 Motion by Warring, seconded by Anderson, to ratify the hire of Steve Aadland, part-time Bus Driver, effective 10-12-2016. Motion carried unanimously.

16/10-27 Motion by Anderson, seconded by Turnquist, to approve the following RESOLUTION PROVIDING FOR THE SALE OF \$2,210,000 GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN REFUNDING BONDS, SERIES 2016B: WHEREAS, the Board of Commissioners of Isanti County, Minnesota has heretofore determined that it is necessary and expedient to issue the County's \$2,210,000 General Obligation Capital Improvement Plan Refunding Bonds, Series 2016B (the "Bonds"), to crossover refund the County's outstanding Series 2008A GO Capital Improvement Plan Bonds for an interest cost savings; and WHEREAS, the County has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent financial advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9); NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Isanti County, Minnesota, as follows: 1. Authorization; Findings. The Board hereby authorizes Ehlers to assist the County for the sale of the Bonds. 2. Meeting; Proposal Opening. The Board shall meet at 9:00 a.m. on November 16, 2016, for the purpose of considering proposals for and awarding the sale of the Bonds. 3. Official Statement. In connection with said sale, the officers or employees of the County are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the County upon its completion. Whereupon said resolution was declared duly passed and adopted. Motion carried unanimously.

16/10-28 Motion by Oslund, seconded by Warring, to set a Public Hearing on Wednesday, November 16, 2016, at 9:30 a.m. at the Isanti County Government Center for the purpose of receiving comments on the Sale of the General Obligation Capital Improvement Plan Refunding Bonds. Motion carried unanimously.

16/10-29 Motion by Turnquist, seconded by Oslund, to approve the following utility permits: To CenturyLink for a communications line along the west side of CSAH 14; a communications line along

along the north side of CR 36; a communications line along the south side of CR 56; a fiber optic line from CSAH 15 and CR 58 to the south west corner of CR 58; a fiber optic line from CSAH 13 and CSAH 6 to CSAH 13 & CR 62. Motion carried unanimously.

16/10-30 Motion by Anderson, seconded by Warring, to approve SP 030-609-009 Condemnation Settlements totaling \$14,127.83. Motion carried unanimously.

16/10-31 Motion by Turnquist, seconded by Oslund, to approve the request to purchase a phone update to the existing phone system at the Highway Department from TLX-Avaya in the amount of \$10,000. Motion carried unanimously.

16/10-32 Motion by Anderson, seconded by Warring, to approve the request to purchase a Ver-Mac Arrow Board from Street Smart Rental in the amount of \$4500. Motion carried unanimously.

16/10-33 Motion by Oslund, seconded by Turnquist, to approve the following ACCEPTANCE OF DONATION TO ISANTI COUNTY. WHEREAS, it is the policy of Isanti County that gifts and donations to the County shall be accepted by the Board of Commissioners; WHEREAS, various departments and programs within Isanti County have received gifts and donation during the month of September 2016 as follows: Parks Department for Habitat Restoration-1000.00 NOW THEREFORE BE IT RESOLVED, that the Isanti County Board of Commissioners hereby formally accepts these gifts and donations. Motion carried unanimously.

16/10-34 Motion by Turnquist, seconded by Anderson, to accept the retirement/resignation of Judy Olson, Deputy Auditor II, with regrets, effective 1-4-2017. Motion carried unanimously.

16/10-35 Motion by Oslund, seconded by Warring, to amend the Budget Supplemental Appropriation Request for Parks Department to reflect Pagel and Keen property acquisitions expenses paid in August 2016, as well as revenue associated to the acquisitions from the Park Legacy Grant and Friends of Anderson Park donation. Motion carried unanimously.

16/10-36 Motion by Turnquist, seconded by Oslund, to approve payment to East Central Sanitation in the amount of \$4200 for materials recycled and marketed; further said funds to come from SCORE. Motion carried unanimously.

16/10-37 Motion by Turnquist, seconded by Anderson, to approve the following Planning Commission Action #1: The request of Sunrise Homes for a preliminary plat of Pine Corners 2nd Addition (legal desc is Outlot A Pine Corners of Sec 35, Twp 36, Rng 24, Springvale Township). Motion carried unanimously.

16/10-38 Motion by Turnquist, seconded by Anderson, to approve the following Planning Commission Action #2: The request of Robert A Brown for an Interim Use Permit for a kennel (legal desc is the SW ½ of the SW ¼ and the SE ¼ of the SW ¼ of Sec 14, Twp 36, Rng 25) with the following conditions: 1. Maximum of 14 dogs on the property. 2. Occasional and unannounced visits from the Isanti County Humane Society and the Isanti County Zoning Office. 3. A yearly visit from a Veterinarian and an annual letter submitted to Isanti County Zoning Office from the visit. 4. The Interim Use Permit will cease once Mr. Brown sells the property and/or if they no longer have dogs for one consecutive year. 5. Must comply with the Minnesota Animal Welfare Act. 6. Must have proper drainage. 7. No commercial breeding to sell. 8. No commercial boarding. 9. Must manage the barking; BASED ON THE FOLLOWING FINDINGS: 1. There is no evidence in the record that indicates that the interim use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values with the immediate vicinity. 2. There is

no indication and conditions have been set so that the establishment or the interim use will not impede the normal and orderly development and improvement of surrounding vacant property uses predominant in the area. 3. The proper drainage has been addressed therefore adequate utilities, access roads, drainage and other necessary facilities have been or are being provided. 4. This is not a commercial operation so that adequate measures have been or will be taken to prevent or control offensive odors, fumes, dust, noise and vibration so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. Motion carried unanimously.

16/10-39 Motion by Anderson, seconded by Turnquist, to approve the following Planning Commission Action #3: The request to recommend amending the Isanti County Zoning Ordinance, Section 6, Agricultural/Residential District, Subdivision 2, Permitted Uses to add the proposed language #26 with the following findings: Personal use aircraft landing airstrip; provided: a. The aircraft landing strip has the approval of the Minnesota Department of Transportation Aeronautics and the Federal Aviation Administration, and meets all the local, state and federal regulations. b. Must be 50' from all property lines, 150' from the right of way of all applicable County, Township, State and private road easements, 1000' from neighboring residences, 1,000 feet from any existing livestock shelter, feedlot and/or arena except that of the property owner. c. The use of the landing strip is limited to the property owner. d. A minimum of 40 acres is required. Motion carried unanimously.

16/10-40 Motion by Warring, seconded by Anderson, to set a Public Hearing for Wednesday, November 16, 2016, at 9:45 a.m. in the Isanti County Board Room to amend the Isanti County Zoning Ordinance as it relates to private and personal airstrips. Motion carried unanimously.

16/10-41 Motion by Oslund, seconded by Turnquist, to set a Public Hearing for Wednesday, December 7, 2016, at 9:30 a.m. in the Isanti County Board Room to discuss the rezoning on a water orientated commercial district on Spectacle Lake. Motion carried unanimously.

16/10-42 Motion by Turnquist, seconded by Oslund, to approve the request to purchase an electronic document management system software licensing package in the approximate amount of \$23,000, and Wi-Fi for the Government Center in the approximate amount of \$21,418.80. Motion carried unanimously.

16/10-43 Motion by Turnquist, seconded by Anderson, to approve the request for employees to take 30 minutes paid time off to attend the Health and Wellness Fair on Tuesday, October 25, 2016. Motion carried unanimously.

O0o Mark Jensen, Isanti County Fiscal Supervisor, presented his agency's monthly financial report to the Board.

16/10-44 Motion by Warring, seconded by Oslund, to approve a one-year contract with Pine Technical College for Supplemental Nutrition Assistance Program (SNAP) participants for employment services. Motion carried unanimously.

16/10-45 Motion by Turnquist, seconded by Anderson, to approve the Community Support Program (CSP) and Moose Lake Contract for 2017 and 2018. Motion carried unanimously.

SOCIAL WELFARE ACTIONS

O0o The Board was advised that the number of Income Maintenance cases as shown by the MAXIS system as of September 30, 2016, was 2,727.

16/10-46 On motion by Mike Warring and seconded by Terry Turnquist: 1) Approval was given for all public assistance and social service actions, public assistance and social service expenditures, and social welfare expenditures as listed on the agenda of this meeting and as detailed in supporting documents maintained in the Family Services Department and 2) Payment of the following Family Services Department claims for Public Assistance, Administration, and Social Services was approved:

Affinity Plus Credit Union	60.00	Marrch	398.00
Aitkin County HRA	5000.00	MCIT	100.00
Anoka County Juvenile Center	7811.00	Medica <65	2295.52
Anoka Hennepin Credit Union	160.05	Medica >65	4025.90
Apple Academy Learning Center	1681.50	Metro Legal Services Inc	285.00
Bomber Club	65.00	Mille Lacs Academy-Castle/Navigators	9360.77
California Dept of Public Health	50.00	Mille Lacs Academy-Ship/Safari Pgm	5277.90
Canvas Health	2690.00	MN Child Support Payment Center	600.00
Carlton County Sheriff's Office	50.00	MN Dept of Health	40.00
Chisago-Isanti Heartland Express	181.09	MSSA-Region 7	45.00
Clinicare Corporation	8222.44	Northern Business Products	1137.19
Country Services Inc.	1632.38	North Homes Children/Family Services	7818.82
Dakota County Sheriff's Dept.	70.00	Northwood Children's Services	7808.10
Department of Human Services	10311.25	PATH	2407.46
Family Pathways	1900.00	Phase Inc.	20188.38
Functional Industries Inc.	740.00	Pine Technical College	58437.33
Gerard Academy	24872.95	REM MN Community Services	5350.60
Hearth Connection	132575.00	Resource Inc.	287.13
Hennepin County Treasurer	525.26	Ripley Richard Real Estate Dev Svcs.	325.00
Holiday Companies	454.91	RISE Incorporated	8232.00
Holiday Station Stores H.O.	100.00	RS Eden Corp.	321.10
Hubbard County DAC	5336.30	Scott County Health & Human Services	15.00
Innovative Office Solutions LLC	252.00	Seven County Process Servers LLC	55.00
Isanti County Auditor-Treasurer	27086.28	Spee-Dee	220.52
Isanti County Family Services	16104.75	St. Louis County Sheriff's Office	50.00
Isanti County H & A Account	582.24	Sunshine Printing	305.55
Isanti County Recorder	104.00	Therapeutic Services Agency Inc.	16353.43
Isanti County Sheriff's Office	350.00	T-Mobile	189.44
Itasca County Court Admin	20.00	U.S. Postal Service (Hasler)	6000.00
Just For Kix	132.00	Verizon Wireless	616.38
Kindred Family Focus	5512.98	Volunteers of America	1001.09
Life By Design Inc.	177.79	Walmart Community-RFCSLLC	79.89
Lighthouse Child/Family Svcs.	665.68	WINDOW Visitation Center	400.00
LSS of MN Guardianship	1232.40	Woodhaven Apartments	20.00
		Xerox Corporation	2180.65
		Foster Care	39,111.52
		Public Assistance	30,823.29
		Social Services	3,345.28
Total all Family Services Vouchers			\$ 492,217.49

00o Commissioners provided various committee reports.

16/10-47 Motion by Oslund, seconded by Warring, to approve the following Personnel Committee Recommendation #1: to authorize up to an additional 250 hours for the temporary Building Inspector to continue inspections through December 31, 2016. Motion carried unanimously.

16/10-48 Motion by Anderson, seconded by Turnquist, to approve the following Personnel Committee Recommendation #2: to authorize the update of the Accounting Coordinator/Deputy Auditor II job description and the change in title from Deputy Auditor-Treasurer II/Accounting Coordinator to Accounting Coordinator/Deputy Auditor Treasurer II. Motion carried unanimously.

16/10-49 Motion by Turnquist, seconded by Anderson, to approve the following claims and warrants:

Revenue

Accurate Controls	782.76	Marco, Inc.	630.00
Advanced Correctional Healthcare	125.27	Marco, Inc.	45817.71
Allied Blacktop Corp.	1612.50	Matthew Bender & Co.	679.46
Allina	1350.00	Matthew Bender & Co.	149.43
Allina Health Clinics	5743.24	MCCC, MI 33	3819.04
Allina Health System	436.00	MCIT	60.00
Allina Health System	330.00	MCIT	169.00
Anoka County Sheriff's Office	70.00	McKessen Medical-Surgical	117.79
Applied Concepts, Inc.	406.65	Medica	41.54
Aramark	30.22	Menards Cambridge	155.17
ARC Irrigation	150.00	Menards Cambridge	135.94
ASL Interpreting Services, Inc.	46.40	Menards Cambridge	335.18
Asleson/Robert	562.68	Merrill/Luke	60.00
Aspen Mills	98.40	Metro Sales, Inc.	706.48
Aspen Mills	752.20	Metro Sales, Inc.	374.96
Association of MN Counties	150.00	Metro Sales, Inc.	1481.86
Association of MN Counties	1125.00	Metro Sales, Inc.	183.47
Audiology Systems, Inc.	30.00	MHSRC/Range	450.00
A'viands LLC	3993.79	MN County Attorneys Assoc.	245.33
A'viands LLC	3741.99	MN Dept. of Labor and Industry	20.00
A'viands LLC	3726.73	MN Equipment Solutions	66.76
A'viands LLC	3735.96	MN Premier Publications	12.00
Ayto Air and Accessories, Inc.	39.90	MN SCIA	225.00
BCG Consulting Group	1580.00	MN SCIA	225.00
Berts Auto Body	3850.90	MobilexUSA Corp.	420.00
Blom Ph.D., LP./Susan	60.00	Mora Chevrolet	50.39
Braham Monument Co.	240.47	Morris Electronics, Inc.	3002.80
Cambridge Napa Auto Parts	1155.86	Morton Buildings, Inc.	1699.00
Cambridge Napa Auto Parts	19.25	Motorola, Inc.	2359.31
Cambridge Napa Auto Parts	28.09	M-R Sign Company	120.85
Carlson/Julie	271.04	Neopost Great Plains	57.00
Carlson/Ralph W.	42.12	North 65 Chamber of Commerce	25.00
Carlson/William	60.00	Northern Business Products	31.72
Cartridge World	52.24	Northland Fire Protection	402.60
Central Applicators	7253.36	Office Depot	50.98
Children's Dental Services	962.26	Olson/Deanna Lee	1230.46
Cintas Corp. Loc 470	166.03	OMG National	195.92
Clausen/Eric	34.00	O'Reilly Auto Parts	56.38
CMRS-POC	2000.00	Phoenix Supply	93.54

Como Lube & Supplies	883.75	Phoenix Supply	29.76
Consulting Radiologists	204.00	Phoenix Supply	173.98
Costco Membership	110.00	Pima Cty Clerk of Superior Court	37.00
County Star	280.00	Ploetz/John	195.48
De Lage Landen Financial Services	53.00	Project Lifesaver International	1175.00
Digital-Ally, Inc.	130.00	Quill Corporation	206.96
East Central Sanitation	4200.00	Reichle/Richard	60.00
East Central Solid Waste Comm.	80.00	RS Eden Corp.	1962.80
ECM Publisher, Inc.	120.25	Ryan Diagnostics, Inc.	1171.00
ECM Publishers, Inc.	306.03	Shah Software, Inc.	33480.00
ECM Publishers, Inc.	85.50	SHR Sales	136.00
ECM Publishers, Inc.	170.29	Siemens Industry	266.00
Edblad/Clifford	60.00	Smile Makers	33.46
Emergency Svcs. Marketing Corp.	300.00	Sprint	25.08
Enterprise FM Trust	3908.33	St. Croix Regional Medical Center	240.00
Federated Co-Ops (Maint.)	11667.50	Star 95 Car Wash & Detailing	8.50
Franz Reprographics	105.00	Star Quality Glass Corp.	50.00
Fredlund/Larry	79.80	Steve's Tire, Inc.	1884.78
Garcia Clinical Laboratory, Inc.	36.50	Steve's Tire, Inc.	36.45
Gilmore/Dawn	981.31	Strandlund Refrigeration LLC	831.00
Gopher State One Call	21.60	Streicher's	436.59
Government Forms and Supplies	205.02	Suburban Radiologic Consultants	100.00
Grainger	455.35	Sunshine Printing	710.00
Grand View Lodge	904.00	Sunshine Printing	67.35
Granite Electronics, Inc.	367.51	T&S Trophies	39.00
Hansen Surveying	2697.50	Taser International	729.04
Hansen Surveying	3116.50	The Masters Touch	6260.00
Hayford Ford	306.86	Therapeutic Services Agency	160.00
Hayford Ford	38.45	Thomas C Plunkett, Atty at Law	10.00
Hayford Ford	1037.56	Thomson Reuters-West	1713.30
Health Promotions Now	1787.26	Tschida/Char	50.00
Hennepin Cty Medical Examiner	310.00	U.S. Postal Service (Halser)	10000.00
Hepp's Auto Llc	1544.91	Uniforms Unlimited, Inc.	342.00
Hepp's Auto Llc	332.41	Urness/Carol	60.00
Hepp's Auto Llc	913.99	Verizon	140.10
Hillroad Kennels	80.50	Verizon - Assessor	70.02
Innovative Office Solutions LLC	585.03	Verizon - EM	100.16
Innovative Office Solutions LLC	1675.65	Verizon - IT	35.01
Innovative Office Solutions LLC	542.20	Verizon - PH	143.44
Innovative Office Solutions LLC	197.88	Verizon - VS	32.54
Isanti County Sheriff's Office	420.00	Walmart Community - Bld. Maint.	100.95
Jimmy's Johnny's	535.00	Walmart Community - Sheriff	1709.23
Keith Raivo Designs	6000.00	Watch Guard	5409.00
Kilpatrick/Barb	60.00	Watson Company	1270.14
Larson/Danny H.	1125.56	Watson Company	938.35
Law Enforcement Targets, Inc.	153.90	Watson Company	585.61
Law Enforcement Targets, Inc.	2700.00	Watson Company	741.17
Leaf's Towing & Recovery	750.00	Westphal and Associates	75.00
Leeb Underground, Inc.	600.00	Wright Express Fleet Services	8549.48
Lillie/Dean	360.00	Wyanett Township	500.00
Loffler Companies	1042.00	Xerox Corporation	966.94

Madden Galanter Hansen Llp	273.30	Xerox Corporation	175.68
MailFinance	457.76	Xerox Corporation	854.66
Marco, Inc.	228.99	Ziegler, Inc.	535.00
Total Revenue			\$ 253,973.34

Road and Bridge			
AAA Striping Service Corp.	119491.47	Metro Sales, Inc.	39.62
ACS Enterprise Solutions LLC	447.40	Walmart Community (Highway)	7.97
Morris Electronics, Inc.	2333.35	Blaine Brothers, Inc.	1325.13
Allina Health	98.50	Boyer Truck Parts	368.55
Brock White Company	1154.00	Brock White Company	538.50
Commercial Asphalt Co.	547.21	Cambridge Auto Value	706.44
Contech Engineered Solutions	413.00	Cambridge Napa Auto Parts	1090.36
East Central Solid Waste Comm.	199.94	Carlson/Lana S.	750.00
Fastenal Company (Hwy)	12.51	Commercial Asphalt Co.	198.90
Innovative Office Solutions	126.88	Enterprise FM Trust	1368.00
Knife River Corp.	656258.92	Fastenal Company (Hwy)	287.23
M-R Sign Company	110.33	Fleetpride, Inc.	1640.51
Maney International	806.87	Glens Tire, Inc.	256.00
Metro Sales	202.39	Hardrives, Inc.	303.00
Morris Electronics, Inc.	1787.32	Innovative Office Solutions	70.70
Northern States Supply	329.97	MN State Patrol, Cmv Section	4.00
Office Systems and Design	475.00	Natco Transmission	283.76
TH Construction of Anoka	125.00	North Central Bus Sales	542.00
Ziegler, Inc.	1320.00	Northern States Supply	199.52
Barton Sand and Gravel Co.	26010.26	Northwest Lasers & Instruments	162.73
Beaudry Oil & Propane	7904.76	Plaisted Companies	1079.19
Gustafson Excavating	175.00	Regents of University of MN	300.00
Menards-Capital One Commercial	233.16	Wheelco Truck & Trailer Parts	53.56
Total Road and Bridge			\$ 832,138.91

Fannie Lake Improvement District			
WaterGuards, LLC	504.00		
Total Fannie Lake Improvement District			\$ 504.00

Blue Lake Improvement District			
Davies/Donald	16.03	WaterGuards, LLC	3434.00
ECM Publishers, Inc.	5.56	WaterGuards, LLC	1147.50
Total Blue Lake Improvement District			\$ 4,603.09

Long Lake Improvement District			
Absolute Portable Restrooms	85.00	Schaubach/Jerry	51.57
Hansen/Don	140.64	WaterGuards LLC	3852.00
Total Long Lake Improvement District			\$ 4,129.21

Human Services Fund			
Wright Express Fleet Services	226.71		
Enterprise FM Trust	921.15		
Total Human Services Fund			\$ 1,147.86

Sheriff Contingency Fund
Applied Concepts, Inc. 1637.75
Total Sheriff Contingency Fund \$ 1,637.75

Capital Projects - Dispatch Center
Baratto Brothers Construction 38038.59
Total Capital Projects - Dispatch Center \$ 38,038.59

O0o Closed session to discuss property purchase.

16/10-50 Motion by Warring, seconded by Oslund, to move out of closed session (10:57 a.m.).
Motion carried unanimously.

16/10-51 Motion by Anderson, seconded by Oslund, to extend an offer to the City of Cambridge to
purchase 2.07 acres of City owned property. Motion carried unanimously.

16/10-52 Motion by Oslund, seconded by Warring, to adjourn (10:58 a.m.). Motion carried
unanimously.

Kevin VanHooser, County Administrator

Susan Morris, County Board Chairperson

By: Sharon Katka, Office Manager/Personnel Technician