

REGULAR MEETING OF THE ISANTI COUNTY BOARD OF COMMISSIONERS

Wednesday, December 2, 2015; 6:15 p.m. - Government Center Boardroom

Members Present: Chairperson Anderson; Commissioners Morris, Warring, Turnquist, Oslund
Others Present: M Bostrom, K Roddy, T Bergloff, C Struss, L Lovering, J Benting, Various
Audience Members (Reporter: Kytonen)

00o Chairperson Anderson convened the meeting and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. There was no Public Comment.

15/12-01 Motion by Morris, seconded by Oslund to approve the agenda. Motion carried unanimously.

15/12-02 Motion by Turnquist, seconded by Warring to approve the amended agenda. Motion carried unanimously.

15/12-03 Motion by Oslund, seconded by Morris to approve the minutes of the November 18, 2015, County Board meeting. Motion carried unanimously.

15/12-04 Motion by Turnquist, seconded by Warring to approve the following Community Health Board Actions: to approve the following 2016 Tobacco Licenses: Jumpin' Jacks; Outback Saloon & Grill; Pine Brook; Rum River VFW Post 2735; T&C Self Serv; EC's Corner Express; EC's Wine and Spirits; Family Dollar Inc; Isanti Sinclair; Isanti Market and Isanti Mobile; to approve regular status for Justin Navratil, Public Health Planner, effective December 8, 2015. Motion carried unanimously.

15/12-05 Motion by Turnquist, seconded by Warring to amend the start date for Todd Willenbring, Deputy Sheriff to 12-1-2015. Motion carried unanimously.

15/12-06 Motion by Morris, seconded by Turnquist to approve the following Personnel Committee Recommendation: to explore option of hiring a Community Support Technician and if cost is neutral after job description graded by employer consultant, move forward with the position of Community Support Technician and authorize to fill the position and not renew contract with Lighthouse. Motion carried unanimously.

15/12-07 Motion by Warring, seconded by Oslund to approve the following Personnel Committee Recommendation: if an employee does not pass their probationary period, the department head has reauthorization to fill the position without presenting to the Personnel Committee. Motion carried unanimously.

15/12-08 Motion by Turnquist, seconded by Oslund to approve the following Personnel Committee Recommendation: to fill the soon to be vacated full-time Bus Driver position. Motion carried unanimously.

15/12-09 Motion by Warring, seconded by Oslund to approve the following Personnel Committee Recommendation: to fill the full-time Transit Dispatcher position left vacant by the previous transit dispatcher filling a vacant Account Clerk position within that department. Motion carried unanimously.

15/12-10 Motion by Turnquist, seconded by Morris to approve the following Personnel Committee Recommendation: to authorize the Transit Department, effective 1-4-2016, to drive routes on the

following holidays: Martin Luther King, Presidents' Day, Veteran's Day, Friday after Thanksgiving, and Christmas Eve. Motion carried unanimously.

15/12-11 Motion by Morris, seconded by Turnquist to approve the following Personnel Committee Recommendation: to recommend approving carryover of an employee's vacation time to 2016. Motion carried unanimously.

15/12-12 Motion by Turnquist, seconded by Oslund to approve an Exempt Permit to the Princeton Lions Club for a raffle to be held on February 14, 2016, on Green Lake, located in Wyanett Township, Isanti County; further to waive any waiting period. Motion carried unanimously.

15/12-13 Motion by Morris, seconded by Turnquist to approve the following Claims and Warrants:

Buetow 2 Architects, Inc.	\$ 19,231.00	Advanced Correctional Hlthcare	\$ 13,056.37
Kris Engineering	5,128.80	Compass Minerals	22,176.14

TOTAL CLAIMS AND WARRANTS: \$ 55,807.15
Motion carried unanimously.

15/12-14 Motion by Warring, seconded by Oslund to ratify the hire of Harold Kutzke, part-time Bus Driver, effective 12-1-2015. Motion carried unanimously.

15/12-15 Motion by Morris, seconded by Turnquist to approve the following: PUBLIC EMPLOYEES RETIREMENT ASSOCIATION PEACE OFFICER DECLARATION WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and WHEREAS, Minnesota Statutes 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire Plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below. BE IT RESOLVED that Isanti County hereby declares that the position of Deputy Sheriff, currently held by Todd Willenbring meets all of the following Police and Fire Plan membership requirements: 1. Said position requires a license by the Minnesota peace officer standards training board under sections 626.84 to 626.863 and this employee is so licensed; 2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state; 3. Said position charges this employee with the prevention and detection of crime; 4. Said position gives this employee the full power of arrest, and 5. Said position is assigned to a designated police or sheriff's department. BE IT FURTHER RESOLVED that this governing body hereby requests that the named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision. Motion carried unanimously.

15/12-16 Motion by Warring, seconded by Oslund to approve an application by the Cambridge American Legion Post 290 to Conduct Off-Site Gambling (raffles and pull-tabs) on 01-15-2016 to 01-17-2016 at the Cambridge Curling Club, located in Cambridge Township, Isanti County, further to waive any waiting period. Motion carried unanimously.

15/12-17 Motion by Morris, seconded by Warring to approve the following quotes for the Government Center security workstation: Boeke's Woodshop \$9,073.51, and Star Glass: \$1,782.78. Motion carried unanimously.

15/12-18 Motion by Warring, seconded by Oslund to accept the Emergency Management Program Grant in the amount of \$5000 for mass sheltering. Motion carried unanimously.

15/12-19 Motion by Morris, seconded by Turnquist to authorize the crossing of County Ditch #4 (driveway) for the Robert Kohns final plat. Motion carried unanimously.

15/12-20 Motion by Morris, seconded by Turnquist to approve the final plat of Kohn Addition, located in North Branch Township. Motion carried unanimously.

15/12-21 Motion by Turnquist, seconded by Warring to approve the final plat of Fox Hill Rearrangement located in Isanti Township. Motion carried unanimously.

15/12-22 Motion by Turnquist, seconded by Oslund to approve the 2016 Aquatic Invasive Species Prevention Plan for Isanti County. Motion carried unanimously.

15/12-23 Motion by Morris, seconded by Oslund to approve the Delegation Agreement-Aquatic Invasive Species (AIS) Prevention Inspection of Water-Related Equipment. Motion carried unanimously.

15/12-24 Motion by Morris, seconded by Turnquist to approve regular status for Kelsey Lakeberg, Finance Director, effective 12-2-2015. Motion carried unanimously.

15/12-25 Motion by Turnquist, seconded by Morris to authorize the Sheriff's Department to purchase an IRecord Universe IP Turnkey HP Z230 Recording System from Loffler IRecord in the amount of \$9,997.00. Motion carried unanimously.

15/12-26 Motion by Warring, seconded by Oslund to approve the remodeling project in Family Services (Oakview) of up to \$50,000. Motion carried unanimously.

O0o Recess to 7:00 p.m.

At this time a Public Hearing was held to take public comment regarding the 2016 County Budget and Levy.

O0o County Administrator VanHooser went over the issues that must be discussed at this meeting stating that the County Board cannot adopt the 2016 Budget or Levy at this hearing; however, that will be done on December 16, 2015, in the County Board Room of the Isanti County Government Center.

O0o County Administrator VanHooser proceeded to review the 2016 proposed budget and levy, by way of PowerPoint.

O0o After the presentation, the public was invited to ask questions and provide comments related to the budget.

15/12-27 Motion by Morris, seconded by Warring to close the Public Hearing (8:31 p.m.). Motion carried unanimously.

15/12-28 Motion by Morris, seconded by Oslund to adjourn (8:32 p.m.). Motion carried unanimously.

Kevin VanHooser, County Administrator

Gregory C. Anderson, Board Chairperson

By: Barbara E. Baar, Deputy County Administrator