

**REGULAR MEETING OF THE ISANTI COUNTY BOARD OF COMMISSIONERS**

Wednesday, December 16, 2015; 9:00 a.m. – Government Center Boardroom

Members Present: Chairperson Anderson; Commissioners Morris, Warring, Turnquist, Oslund  
Members Absent: None  
Others Present: R Heilman, C Struss, K Lakeberg, K Engberg, M Moen, C Rempp, T MacMillan, T Bergloff, P Messer, K Hansen, M Jensen, B Wendorf, J Benting (Reporter: Kytönen)

00o Chairperson Anderson convened the meeting and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. A citizen made public comment.

15/12-29 Motion by Turnquist, seconded by Oslund to approve the agenda. Motion carried unanimously.

15/12-30 Motion by Oslund, seconded by Morris to approve the amended agenda. Motion carried unanimously.

15/12-31 Motion by Turnquist, seconded by Warring to approve the minutes of the December 2, 2015, County Board meeting. Motion carried unanimously.

15/12-32 Motion by Turnquist, seconded by Morris to set the 2016 Commissioner salary at \$27,418 annually (same as 2015). Motion carried unanimously.

15/12-33 Motion by Morris, seconded by Oslund to set the 2016 Commissioner per diem as follows: \$60 in County and \$75 out of County. Motion carried unanimously.

15/12-34 Motion by Morris, seconded by Warring to set a Committee of the Whole Work Session for January 25, 2016, at 1:00 p.m. Motion carried unanimously.

15/12-35 Motion by Turnquist, seconded by Oslund to approve the placement of a culvert in Judicial Ditch #1 for the construction of a pedestrian crossing of Judicial Ditch #1 to provide a safe and easily accessible walkway from the High School and parking areas to the proposed baseball fields. Motion carried unanimously.

15/12-36 Motion by Morris, seconded by Anderson to approve the job description and classification for Community Support Technician at a Grade 13. Motion carried unanimously.

15/12-37 Motion by Turnquist, seconded by Warring to approve the following claims and warrants:

Revenue			
Accent Signage Systems, Inc.	87.33	Lillie/Dean	930.00
Advanced Correctional Healthcare	13056.37	Lillie/Dean	1230.00
Advanced Correctional Healthcare	15583.67	Locators & Supplies, Inc.	1303.98
Allen/Charity	150.00	Loffler Companies, Inc.	1042.00
Allina Health Systems	567.00	Loffler Companies, Inc.	3583.50
Allina Health Systems	593.91	Logan/Jennifer	75.00
Anderson/Brain	61.00	Maa0 Region 3	100.00
Anderson/Valerie Marty	71.50	Madden Galanter Hansen LLP	313.80

Anderson/Wayne L.	60.00	MailFinance	457.76
Applied Environmental Sciences	3013.75	Malecha/Catherine	68.00
Aramark	173.39	Marco Business Products, Inc.	67.50
Arrow Sprinkler, Inc.	5598.00	Marco, Inc.	728.60
Asleson/Robert	620.43	Marv and Sons Auto/Truck Repair	845.30
Aspen Mills	33.95	Melissa L. Hutchens DDS PA	531.00
Aspen Mills	474.00	Melissa L. Hutchens DDS PA	1674.00
Association of MN Counties	50.00	Menards Cambridge	307.27
Association of MN Counties	1121.88	Menards Cambridge	1010.43
Atom	475.00	Metro Sales, Inc.	192.46
A'viands LLC	462.00	Metro Sales, Inc.	472.39
A'viands LLC	3426.72	Metro Sales, Inc.	2215.00
A'viands LLC	6976.04	Metropolitan Mechanical Cont.	940.00
A'viands LLC	7295.39	MG Cabling, Inc.	275.00
B A Enterprises	276.50	Michael Keller Psychological	600.00
Barrett/Dale	79.00	Mickelson/Bruce	67.00
Ben Meadows	390.09	Midwest Protection Agency, Inc.	1550.00
Berts Auto Body	37.41	MN Chiefs of Police Assoc.	515.00
Berts Auto Body	2589.08	MN County Attorney's Assoc.	21.09
BI Inc., a GEO Group Co.	2230.50	MN County Attorney's Assoc.	325.00
Blom Ph.D., LP/Susan	60.00	MN Equipment Solutions	514.50
Bloomquist Electric	1030.00	MN Equipment Solutions	1055.14
Bob Barker Company, Inc.	2985.41	MN Police/Peace Officers Assoc.	50.00
Boettcher Excavating & Septic Svc.	4400.00	MN Police/Peace Officers Assoc.	96.00
Breitbarth/Steve	160.00	MN Supreme Court	258.00
Bud's Auto Body, Inc.	3150.65	MN Supreme Court	258.00
Cambridge Auto Value	119.45	MobilexUSA Corp.	185.00
Cambridge Medical Center	2201.00	Nac Mechanical	1411.10
Cambridge Napa Auto Parts	9.29	Nastrom/Ramona	64.10
Cambridge True Value	63.47	National Pen Corp.	409.40
Carlson/William	60.00	NFPA	165.00
Cartridge World	104.48	Northern Business Products	169.83
Chisago County Hhwf	2990.00	Northland Fire Protection	725.00
Chop Chop	115.00	Northland Fire Protection	752.00
Clerk, US District Court	40.00	Northland Fire Protection	2100.00
Codex Corp.	3995.00	Northstar	472.11
Costco Wholesale	1294.07	Nystrom & Associates, Ltd.	465.99
Crawfords Equipment, Inc.	940.01	Oak Gallery	252.90
De Lage Landen Financial Services	53.00	Office Depot	838.60
Deere Credit, Inc.	5431.13	Olson/Deanna Lee	204.84
Dodge of Burnsville	25140.00	Olson/Jennifer	61.29
East Central Sanitation	4200.00	O'Reilly Auto Parts	17.11
East Central Solid Waste Comm.	273.58	Phoenix Supply	177.40
ECM Publishers, Inc.	273.58	Phoenix Supply	1057.68
ECM Publishers, Inc.	373.25	Prairie Restorations, Inc.	4100.00
ECM Publishers, Inc.	525.90	Premier Biotech, Inc.	347.52
Ecolab	385.13	Quill Corporation	50.34
Economic Development Services	3386.70	Regents of University of MN	55.50
Edblad/Clifford	60.00	Reichle/Richard	60.00
EMC Publishers, Inc.	610.90	Reliance Telephone, Inc.	1000.00
Enforcement Lighting LLC	861.00	Reynolds/Lyle	72.00

Enforcement Lighting LLC	5215.00	Ringstad/David Wayne	60.00
Enterprise FM Trust	3096.00	Ringstad/David Wayne	76.00
ETS Health	3300.00	RS Eden Corp.	638.40
Finkens Water Centers	44.20	RS Eden Corp.	653.25
First Book National Office	90.00	RS Eden Corp.	1019.65
Fleet Farm	116.69	Sarff-Johnson/Bobbie L.	30.00
Forestry Suppliers, Inc.	64.47	Satellite Tracking of People LLC	210.00
Fredlund/Larry S.	79.80	Schleif/Ron	75.00
Galls, LLC	128.72	Schroepfer/Kenneth George	66.00
Garcia Clinical Laboratory, Inc.	19.00	Shogren/Shannon	60.75
Gopher State One Call	1.45	Special Operations Training Assoc.	1350.00
Grafix Shoppe Corp.	359.71	Sprint	24.60
Grafix Shoppe Corp.	1475.00	Star 95 Car Wash & Detailing	15.00
Grainger	447.32	Star Quality Glass Corp.	10.00
Grainger	742.76	Steve's Tire, Inc.	529.60
Hansen Surveying	2265.00	Steve's Tire, Inc.	909.55
Haubenschild/Dennis	72.00	Steve's Tire, Inc.	2044.58
Hepp's Auto LLC	666.75	Sunshine Printing	92.25
Industries Incorporated	162.53	Sunshine Printing	179.55
Industries Incorporated	364.36	Thomson Reuters-West	915.06
Innovative Office Solutions	75.51	Thomson Reuters-West	2237.20
Innovative Office Solutions	126.42	U.S. Postal Service (Hasler)	10000.00
Innovative Office Solutions	149.28	U-Line	1624.10
Innovative Office Solutions	664.39	Uniforms Unlimited, Inc.	97.80
Inpriva, Inc.	1395.00	Uniforms Unlimited, Inc.	335.79
Isanti County Court Administrator	25.00	University of MN OSTP	505.00
Isanti Rental	6.00	Urness/Carol	60.00
J.P. Cooke Company	15.40	Usset, Weingarden, & Liebo	70.00
J.P. Cooke Company	45.95	Vacker, Inc.	2876.00
Jaques/Lowell	72.00	Verizon	105.07
Jimmy's Johnnys	540.00	Verizon - EM	130.16
Jimmy's Johnnys	540.00	Verizon - PH	117.56
John Hirsch's Cambridge Motors	126.00	Verizon (VS)	32.27
John Hirsch's Cambridge Motors	1305.60	Vintage Lock	504.00
Jones/Teresa	73.00	Walmart Community - Bld. Maint.	273.21
Kanabec County Recorder	20.00	Walmart Community - Sheriff	1497.74
Keepsr, Inc.	609.90	Washington Co. PRTS/MAAP	50.00
Keepsr, Inc.	1251.13	Watson Company	138.34
Kilpatrick/Barb	60.00	Watson Company	1982.92
Kone, Inc.	3741.12	Watson Company	2310.19
Konica Minolta Business Solutions	155.01	Westphal and Associates	150.00
Larson/Danny H.	393.13	Westpoint Repair LLC	37.53
Larson's Cycle, Inc.	62.92	Wheelock/John H.	341.54
Leaf's Towing & Recovery	150.00	Wright Express Fleet Services	7321.03
Leaf's Towing & Recovery	563.00	Xerox Corporation	362.88
Lillie/Dean	750.00	Xerox Corporation	2336.20
Lillie/Dean	840.00		
Total Revenue			\$ 246,655.63
Road and Bridge			
Aspen Equipment Co.	3369.00	Industrial Door Company, Inc.	375.60

Barton Sand & Gravel	24782.98	Innovative Office Solutions	46.83
Blaine Brothers, Inc.	167.35	Innovative Office Solutions	48.24
Boyer Turck Parts	433.50	Innovative Office Solutions	471.22
Brock White Company LLC	360.50	Johnson/Joel	175.00
Cambridge Auto Value	176.83	Knudson Tree Experts, Inc.	1313.00
Cambridge Eye Associates, PA	666.02	Kris Engineering, Inc.	4845.00
Cambridge Napa Auto Parts	873.95	Kris Engineering, Inc.	5123.80
Carlson/Lana S.	600.00	Mac Tools	564.99
Commissioner of Transportation	2639.14	Maney International, Inc.	106.58
Compass Minerals America, Inc.	3713.29	Marco, Inc.	232.97
Compass Minerals America, Inc.	22176.14	Menards-Capital One Commercial	301.68
Contech Engineered Solutions, LLC	1889.44	Mille Lacs Oil Company	8451.00
Deschenes/Michele	125.00	M-R Sign Company, Inc.	109.88
Dlt Solutions, Inc.	2302.04	M-R Sign Company, Inc.	610.50
Emergency Automotive Technology	174.67	Northern States Supply, Inc.	166.20
Enterprise FM Trust	918.72	Northland Fire Protection	541.80
Federated Co-Ops (Highway)	120.66	O'Reilly Auto Parts	16.98
Frontier Precision, Inc.	265.28	Plaisted Companies	59.82
G & K Services, Inc.	247.10	Sherping/Wesley	175.00
Giffrow-Bos/Holly	125.00	Towmaster	214.34
Glens Tire, Inc.	589.88	Towmaster	2317.00
Gs Direct	56.40	Truck Utilities, Inc.	265.00
Hansen Surveying	3544.00	Walmart Community (Highway)	121.56
Hardrives, Inc.	5724.70		
Total Road and Bridge			\$ 102,695.58
Capital Projects - Dispatch Center			
Buetow2 Architects, Inc.	9,890.00	Lindberg Law Office	1,000.00
Buetow2 Architects, Inc.	19,231.00	Ritchart/Stephen and Janelle	2,324.90
Total Capital Projects - Dispatch Center			\$ 32,445.90
Human Services Fund			
Enterprise FM Trust	520.45	Wright Express Fleet Services	127.11
Total Human Services Fund			\$ 647.56
Sheriff Contingency Fund			
Enforcement Lighting, LLC	459.00	Watch Guard	6,327.00
Total Sheriff Contingency Fund			\$ 6,786.00
Go Capital Notes Series 2010A			
Ehlers and Associates, Inc.	2,000.00		
Total Go Capital Notes Series 2010A			\$ 2,000.00
Fannie Lake Improvement District			
ECM Publishers, Inc.	8.25		
Total Fannie Lake Improvement District			\$ 8.25
Judicial Ditch #3 Fund			
Rinke Noonan, Attorneys	1,180.00		
Total Judicial Ditch #3 Fund			\$ 1,180.00

Motion carried unanimously.

15/12-38 Motion by Turnquist, seconded by Oslund to adopt the 2016 Levy in the amount of \$18,278,500 as follows:

**FINAL 2016 LEVY AND BUDGET  
BREAKDOWN BY FUND - AS OF 12/16/2015**

	<b>GROSS LEVY</b>	<b>LESS: COUNTY PROGRAM AID</b>	<b>NET LEVY</b>
General Fund	\$ 12,518,202	\$ (1,366,504)	\$ 11,151,698
East Central Regional Library	381,852	-	381,852
<b>Total General Fund</b>	<b>12,900,054</b>	<b>(1,366,504)</b>	<b>11,533,550</b>
Road & Bridge Fund	2,081,953	(260,287)	1,821,666
Human Services Fund	4,368,204	(542,264)	3,825,940
G.O. Capital Improvement Debt, Series 2007A	358,100		358,100
G.O. Capital Improvement Debt, Series 2008A	88,900		88,900
G.O. Capital Notes, Series 2010	80,239		80,239
G.O. Jail Refunding, Series 2012A	449,505		449,505
G.O. Dispatch Remodel Series 2016A	120,600		120,600
<b>Total</b>	<b>\$ 20,447,555</b>	<b>\$ (2,169,055)</b>	<b>\$ 18,278,500</b>

Motion carried unanimously.

15/12-39 Motion by Turnquist, seconded by Warring to adopt the 2016 Budget in the amount of \$42,009,958 as follows:

**2016 FINAL BUDGET  
SUMMARY BY FUND - AS OF 12/16/2015**

	<b>EXPENSES</b>	<b>REVENUES</b>	<b>FUND BALANCE USED (ADDED)</b>	<b>COUNTY PROGRAM AID</b>	<b>NET LEVY</b>
General Fund	\$19,661,463	\$ 6,809,522	\$ (48,113)	\$1,366,504	\$11,533,550
Road & Bridge Fund	8,936,720	6,704,767	150,000	260,287	1,821,666
Human Services Fund	12,372,131	8,003,927	-	542,264	3,825,940
Debt Service Fund	1,039,644		(57,700)		1,097,344
<b>Total</b>	<b>\$42,009,958</b>	<b>\$21,518,216</b>	<b>\$ 44,187</b>	<b>\$2,169,055</b>	<b>\$18,278,500</b>
<b>Total Revenue and Other Financing Sources</b>					<b>\$42,009,958</b>

Motion carried unanimously.

15/12-40 Motion by Warring, seconded by Oslund to approve the final Green Lake Improvement District tax levy in the amount of \$7650 for taxes payable in 2016. Motion carried unanimously.

15/12-41 Motion by Morris, seconded by Turnquist to approve final payment of \$25,533.29 to ASTECH Corp. for Contract #1503. Motion carried unanimously.

15/12-42 Motion by Turnquist, seconded by Oslund to approve final payment of \$9,688.15 to Traffic Marking for Contract #1504. Motion carried unanimously.

15/12-43 Motion by Morris, seconded by Warring to approve the following ISANTI COUNTY RESOLUTION NO. 15-13-05 HIGHWAY RIGHT OF WAY PLAT NO. 23 S.P. 030-609-009 COUNTY STATE AID HIGHWAY NO. 9. BE IT RESOLVED; that the Isanti County Board of Commissioners, State of Minnesota, do hereby designate the Right of Way location of County State Aid Highway No. 9 as shown on the Isanti County Highway Right of Way Plat No. 23. Motion carried unanimously.

15/12-44 Motion by Turnquist, seconded by Warring to approve the following RESOLUTION AUTHORIZING APPROVAL AND EXECUTION OF THE AMENDED AND RESTATED JOINT POWERS AGREEMENT FOR THE NORTH TRUNK HIGHWAY 65 COALITION. WHEREAS, Isanti County is a County which borders on or in close proximity to T.H. 65 north of the intersection of Highway 10 ("Governmental Unit"); and WHEREAS, Isanti County is a member of the North Trunk Highway 65 Coalition ("Coalition"); and WHEREAS, at a Special Meeting called for that purpose, the Coalition recommended amending the original joint powers agreement creating the Coalition, as provided for in an Amended and Restated Joint Powers Agreement, a copy of which is on file at the office of the Governmental Unit; and WHEREAS, changes to the original joint powers agreement requires approval of the governing bodies of the Coalition members; and NOW THEREFORE, BE IT RESOLVED, that Isanti County hereby approves the Amended and Restated Joint Powers Agreement, and authorizes the execution of thereof and requests staff to forward a certified copy of this resolution and the signed agreement to the Administrative Representative of the Coalition. Motion carried unanimously.

00o At this time a Public Hearing was held to consider adopting the 2016 Isanti County Fee Schedule. Kevin VanHooser, County Administrator, read the following published Public Notice into the record: NOTICE OF PUBLIC HEARING. The Isanti County Board of Commissioners has scheduled a public hearing, pursuant to Minnesota Statute 373.41, for 9:30 a.m. on December 16, 2015, in the County Board Room, Isanti County Government Center, 555 18<sup>th</sup> Avenue Southwest, Cambridge, Minnesota, 55008. The purpose of the public hearing is to review and consider adopting the 2016 Isanti County Fee Schedule. For further information regarding said hearing, contact the Isanti County Administrator's Office at (763) 689-3859. By Order of the Isanti County Board, this 18<sup>th</sup> day of November, 2015. There were no written comments received and no comments from the public.

15/12-45 Motion by Warring, seconded by Oslund to close the public hearing. Motion carried unanimously.

15/12-46 Motion by Morris, seconded by Warring to adopt the 2016 Isanti County Fee Schedule (on file). Motion carried unanimously.

00o At this time a Public Hearing was held to consider amending the Isanti County Liquor Ordinance. Kevin VanHooser, County Administrator read the following published Public Notice into the record: NOTICE IS HEREBY GIVEN that the Isanti County Board of Commissioners will hold a public hearing on December 16<sup>th</sup>, 2015, at 9:45 a.m. in the County Board Room of the Isanti County Government Center, 555 18<sup>th</sup> Avenue SW, Cambridge, MN, 55008, to consider amending the Isanti County Liquor Ordinance. The proposed amendment allows for the issuance of a microdistillery cocktail room license and an off-sale microdistillery license subject to the requirements of MN Statute 340A.22. The amendment also adds language governing the transfer of liquor licenses. Copies of the proposed amendments are on file at

the Isanti County Auditor-Treasurer Office, 555 18<sup>th</sup> Avenue SW, Cambridge, MN 55008. By Order of the Isanti County Board of Commissioners this 18<sup>th</sup> day of November, 2015. There were no written comments received, and one comment from the Public.

15/12-47 Motion by Warring, seconded by Morris to close the public hearing (9:50 a.m.). Motion carried unanimously.

15/12-48 Motion by Morris, seconded by Warring to adopt the following Isanti County Liquor Ordinance Amendment: 15. MICRODISTILLERY LICENSES. Microdistillery Cocktail Room License. The County Board may issue a microdistillery cocktail room license to the holder of a microdistillery license issued by the Commissioner of Public Safety. The microdistillery cocktail room license authorizes on-sale of distilled liquor produced by the distiller for consumption on the premises of or adjacent to one distillery location owned by the distiller. The microdistillery cocktail room license shall also be subject to the following requirements: a. A distiller may only have one microdistillery cocktail room license and may not have an ownership interest in a distillery licensed under Minnesota Statutes 340A.301, subdivision 6, paragraph (a). b. The requirements of Minnesota Statutes 340A.409 shall apply to the license and a microdistillery cocktail room and taproom may not be co-located. c. No single entity may hold both a microdistillery cocktail room and taproom license and a microdistillery cocktail room and taproom may not be co-located. The license fee for a microdistillery cocktail room license shall be \$300.00 annually. Off-Sale Microdistillery License. The County Board may issue an off-sale microdistillery license for off-sale of distilled spirits to the holder of a microdistillery license issued by the Commissioner of Public Safety. The license may allow for the sale of one 375 milliliter bottle per customer per day of product manufactured on-site, subject to the following requirements: a. The off-sale hours of sale must conform to any hours of sale for retail off-sale licensees in Isanti County. b. No brand may be sold at the microdistillery unless it is also available for distribution by wholesalers. The license fee for an off-sale microdistillery license shall be \$200.00 annually. 22. LICENSE TRANSFERS. All licenses issued hereunder shall be issued only to the applicant and for the premises described in the application. No license may be transferred to another person or place without County Board approval. Any application for a license shall be treated as a new license application for the purposes of all application forms, fees, and investigations. Motion carried unanimously.

15/12-49 Motion by Morris, seconded by Turnquist to approve the following RESOLUTION COMMITTING FUND BALANCE IN ACCORDANCE WITH GASB 54: WHEREAS, the Governmental Accounting Standards Board (GASB) has adopted Statement 54 (GASB 54), a standard for governmental fund balance reporting and governmental fund type definitions that became effective for governmental fiscal years starting after June 15, 2010; and WHEREAS, GASB 54 requires the governing body to formalize the commitment of fund balance for specific purposes;

NOW THEREFORE BE IT RESOLVED, by the Isanti County Board of Commissioners that effective December 31, 2015, the County has committed fund balance in the General Fund for the specific purposes stated below:

<b>Specific Purpose</b>	<b>Primary Revenue Source</b>
County Park Land Acquisition and Capital Improvements	Portion of building permits and tax forfeited land sales
Township Parks	Portion of building permits
Jail Operations	Charges for services (canteen)
Automated External Defibrillators	Donations
Safety and Rescue	Donations
Sheriff Explorer	Donations

Sheriff K-9	Donations
Sheriff Project Life Saver	Donations
Sheriff Drug Take Back	Donations
Sheriff Chaplain	Donations
Sheriff Gun Range	Donations
Sheriff Dive Team	Donations
Sheriff Mounted Patrol	Donations

BE IT FURTHER RESOLVED, that the specific amount of each commitment shall be calculated by the Auditor-Treasurer department during the preparation of the county's financial statements for the fiscal year ended December 31, 2015. Adopted by the Isanti County Board of Commissioners this 16<sup>th</sup> day of December, 2015. Motion carried unanimously.

15/12-50 Motion by Warring, seconded by Oslund to approve the following RESOLUTION ACCEPTANCE OF DONATIONS TO ISANTI COUNTY. WHEREAS, it is the policy of Isanti County that gifts and donations to the County shall be accepted by the Board of Commissioners; WHEREAS, various departments and programs within Isanti County have received gifts and donations during the month of November 2015 as follows: Veterans Services Department: St Andrews Luther Church-\$335; Veterans Services Department for Veterans Transportation: Isanti VFW Post 2735-\$150; Sheriff Department for Safety and Rescue Program: Stanford Twp-\$500; Sheriff Department for Explorers Program: Isanti County Sportsman's Club-\$1000; and Sheriff Department for K9 Program: Patrick Reinhart-\$1000. NOW THEREFORE BE IT RESOLVED, that the Isanti County Board of Commissioners hereby formally accepts these gifts and donations. Motion carried unanimously.

15/12-51 Motion by Turnquist, seconded by Oslund to approve a temporary liquor license to the Cambridge Fire Relief Association for January 23 and 24, 2016. Motion carried unanimously.

15/12-52 Motion by Morris, seconded by Oslund to ratify the promotion of Elisha Grams, as Deputy Assessor, effective 1-4-2016. Motion carried unanimously.

15/12-53 Motion by Turnquist, seconded by Oslund to ratify the hire of Coreena Peterson, part-time Bus Driver, effective 12-3-2015. Motion carried unanimously.

15/12-54 Motion by Turnquist, seconded by Warring to authorize the Probation Office to purchase six (6) bullet proof vests from Keefers, Inc., in the amount of \$650. Motion carried unanimously.

15/12-55 Motion by Morris, seconded by Warring to dissolve the Rural Retail Tourism Task Force. Motion carried unanimously.

15/12-56 Motion by Turnquist, seconded by Oslund to approve payment to East Central Sanitation in the amount of \$4200 for materials recycled and marketed. Motion carried unanimously.

15/12-57 Motion by Morris, seconded by Oslund to approve the following Planning Commission Action: 1. The request of Kathy Peters to amend their Conditional Use Permit dated September 12, 2013 for a rural farm winery, tourism business (legal desc: SE ¼ of the SW ¼ fct, sec 3, Twp 35, Rg 22, North Branch Twp) with the following conditions: 1. Hours of operation will be Monday-Saturday 8:00 a.m. to 8:00 p.m. and Sundays 10:00 a.m. to 8:00 p.m. (year round). 2. Administrative review conducted by the Isanti County Zoning Office for their permit every five years (three years from this date). 3. Must obtain all State, Local and Federal licenses and that they must turn in a copy of their State License to the Isanti County Zoning Office., 4. No live bands, DJ's or amplified music, 5. Employ up to 5 non-family



member employees for the tasting room and winery production 20 employees for harvest season, 6. A handicap bathroom will be provided inside the business, 7. The driveway and sign must be in compliance with MNDot requirements. 8. May have a 35 square foot sign per the Isanti County Zoning Ordinance and the sign will not be lighted, 9. Water meter will be installed on the house and business to be monitored annually with reports to be submitted to the Isanti County Zoning Office., 10. All leftover residues will be composted on site, 11. Maintain evergreen trees to the East for screening, 12. Provide adequate parking for the customer and employee base including handicap parking, 13. All customer activities will be on site. 14. This conditional use permit is for a Farm Winery, 15. Must comply with all state building code requirements, 16. Outdoor seating and tours of the vineyard, 17. Up to 75 people on site; based on the following findings: 1. The property is on a State Aide Highway in an agricultural/residential district and it is an agriculture related business and that screening is in place to protect the neighbors and the hours of operation re conducive to a small operation and the parking is in the back of the property so that the conditional use permit will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor substantially diminish and impair property values within the immediate vicinity, 2. This is farmland so that the establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area. 3. All leftover residues will be composted on site, there will be a handicap bathroom so that adequate utilities, access roads and other necessary facilities have been or are being provided, 4. There is adequate parking for customers and employees so that adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use, 5. There will not be a lighted sign so that adequate measures have been or will be taken to prevent or control offensive odors, fumes, dust, noise and vibration so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. 6. There will not be any live music and that the activities will be indoors this will limit adverse impact on the neighbors. Motion carried unanimously.

15/12-58 Motion by Oslund, seconded by Warring to approve payment to Spencer Brook Township in the amount of \$500 for their annual 2015 Township cleanup. Motion carried unanimously.

O0o Mark Jensen, Family Services Fiscal Supervisor, presented his agency's financial report to the Board.

15/12-59 Motion by Morris, seconded by Turnquist to approve regular full-time status for Amanda Lange, effective January 29, 2016. Motion carried unanimously.

15/12-60 Motion by Warring, seconded by Oslund to approve the retirement of Jan Erickson, Social Worker, effective January 29, 2016, with regret. Motion carried unanimously.

15/12-61 Motion by Turnquist, seconded by Warring to approve the Agreement with TriMin Systems. Motion carried unanimously.

15/12-62 Motion by Turnquist, seconded by Oslund to approve the contract with Pine Technical College for the Minnesota Family Investment and Diversionary Work Program. Motion carried unanimously.

15/12-63 Motion by Warring, seconded by Morris to approve the contract with Pine Technical College for the Wrap/Hands-Up Program. Motion carried unanimously.

15/12-64 Motion by Warring, seconded by Turnquist to approve the contract for Therapeutic Services Agency for the Close to Home Program contract. Motion carried unanimously.

15/12-65 Motion by Turnquist, seconded by Morris to approve the contract between Isanti County Family Services (ICFS) and Teen Focus Recovery Center. Motion carried unanimously.

15/12-66 Motion by Morris, seconded by Oslund to approve the contract between Isanti County Family Services and Lighthouse Child and Family Services (CSP). Motion carried unanimously.

15/12-67 Motion by Oslund, seconded by Turnquist to approve the following agreements: ICFS acting as fiscal host for R7E and Linwood Group Meetings; ICFS acting as fiscal host for R7E and PHASE; ICFS acting as fiscal host for R7E and Rise Inc.-Housing; ICFS acting as fiscal host for R7E and Rise-New Millennium and Advancing Lives; ICFS acting as fiscal host for R7E and Rise-CEA; ICFS acting as fiscal host for R7E and County of Kanabec-web; ICFS acting as fiscal host for R7E and County of Kanabec-psychiatric; ICFS acting as fiscal host for R7E and Aiken HRA-Flex; ICFS acting as fiscal host for R7E and Lighthouse-DBT; and ICFS acting as fiscal host for R7E and Linwood Group Meetings.

### SOCIAL WELFARE ACTIONS

00o The Board was advised that the number of Income Maintenance cases as shown by the MAXIS system as of November 30, 2015, was 2,809.

15/12-68 On motion by Mike Warring and seconded by Susan Morris: 1) Approval was given for all public assistance and social service actions, public assistance and social service expenditures, and social welfare expenditures as listed on the agenda of this meeting and as detailed in supporting documents maintained in the Family Services Department and 2) Payment of the following Family Services Department claims for Public Assistance, Administration, and Social Services was approved:

Aitkin Co. Health & Human Svcs.	37,171.33	Kindred Family Focus	4,856.46
Aitkin Co. HRA	600.00	Laboratory Corporation of America	252.00
Anoka Co. Juvenile Center	15,885.00	Life By Design Inc.	23.19
Canvas Health	44,172.02	Lighthouse Child and Family Services	12,513.90
Catholic Charities Inc.	1,527.94	Linwood Group Meetings, LLC	2,684.65
Central MN Mental Health	430.00	LSS of Minnesota Guardianship	1,310.40
Chisago County Human Services	3,239.90	MAFAS	35.00
Chisago County Press	157.50	MailFinance	459.00
Chisago County Sheriff's Dept.	1,188.95	MCF-STW	4,340.00
Country Services Inc.	1,632.38	Metro Bus	122.00
Dance Dynamics of Isanti	121.00	Metro Legal Services Inc.	51.00
Department of Human Services	12,356.64	Mille Lacs Co Community & Veteran	1,548.76
East Central Veterinarians Inc.	387.45	Mille Lacs Messenger Inc.	118.50
ECM Publishers Inc.	1,130.33	Minnesota Department of Health	50.00
El Paso County District Court	10.00	Next Chapter Technology Inc.	10,500.00
Forest Ridge Youth Services-Comp	3,612.61	Noah's Ark Preschool/Rainbow CC	360.00
Functional Industries Inc.	457.90	North Homes Children and Fam. Svc.	1,224.35
Gerard Academy	37,181.80	Northwood Children's Services	23,023.92
Gruver General Construction	3,420.00	PATH	2,216.81
Harbor Shelter	377.10	PHASE	9,876.16
Harris Communications	119.00	Pine County Dept. of Human Svcs.	1,390.89
Hennepin County Treasurer	1,166.77	Pine County Sheriff's Office	1,099.35
Hinckley News	462.00	Pine Technical College	60,989.14
Holiday Credit Office	429.92	Postmaster	200.00

Holiday Station Stores Home Office	100.00	Rippley Richard Real Estate Dev.	747.50
Industries Incorporated	8,872.39	RISE Incorporated	29,903.75
Innovative Office Solutions LLC	121.48	Seven County Process Servers LLC	360.00
Isanti County Auditor-Treasurer	27,146.09	Spee-Dee	955.94
Isanti County Family Services	21,970.47	Star Isanti-Chisago County	165.00
Isanti County Public Health	1,029.80	Steve's Tire Inc.	15.00
Isanti County Recorder	104.00	Sunshine Printing	204.93
Isanti County Sheriff's Office	41.53	T-Mobile	162.76
Isanti Estates LLC	475.00	Therapeutic Services Agency Inc.	57,658.51
Kanabec Co Family Service Agency	16,860.44	Varidesk LLC	400.00
Kanabec County Sheriff	40.00	Volunteers of America	471.10
Kidspace Corporation	19,807.11	Walmart Community-RFCSLLC	318.86
		Foster Care	59,885.64
		Public Assistance	31,095.61
		Social Services	4,590.60
Total Family Services Vouchers			\$ 589,986.53

15/12-69 Motion by Turnquist, seconded by Morris to approve the following Personnel Committee recommendation: to authorize Family Services to begin the process to fill the position of MnCHOICES Social Worker upon adoption of the 2016 budget. Motion carried unanimously.

15/12-70 Motion by Warring, seconded by Oslund to approve the following Personnel Committee recommendation: to authorize the Transit Department to begin the process to fill the position of Dispatcher. Motion carried unanimously.

15/12-71 Motion by Turnquist, seconded by Oslund to award the bid for completion of a Phase II Archaeological Survey on the Lood Property to Blondo Consulting, LLC in the amount of \$2000. Motion carried unanimously.

15/12-72 Motion by Oslund, seconded by Warring to authorize the Parks Department to purchase a land planer from Crawford Equipment in the amount of \$1200. Motion carried unanimously.

00o Barry Wendorf, Parks Director, presented an update on park activities.

15/12-73 Motion by Turnquist, seconded by Morris to authorize the Maintenance Department to purchase a salt spreader for the John Deere located at Family Services in the amount of \$1500. Motion carried unanimously.

15/12-74 Motion by Warring, seconded by Oslund to approve regular status for Tom Solle, effective 12-22-2015. Motion carried unanimously.

15/12-75 Motion by Oslund, seconded by Morris to move to close session to discuss labor negotiations (11:42 a.m.). Motion carried unanimously.

15/12-76 Motion by Turnquist, seconded by Morris to move out of closed session. Motion carried unanimously.

15/12-77 Motion by Morris, seconded by Oslund to adjourn (12:14 p.m.). Motion carried unanimously.

Kevin VanHooser, County Administrator

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Gregory C. Anderson, Board Chairperson

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By: Barbara E. Baar, Deputy County Administrator