

REGULAR MEETING OF THE ISANTI COUNTY BOARD OF COMMISSIONERS

Wednesday, September 7th, 2011; 9:15 a.m. - Government Center Boardroom

Members Present: Chairperson Southerland; Commissioners Larson, Morris, Duff, Warring
Members Absent: None
Others Present: J Benting, P Messer, B Wendorf, M Bolen, M Broten, K Anderson, R Monson, C Remp, K Anderson, T Treichel, A Larson (Reporters: Hunt, Kafer)

00o Chairperson Southerland convened the meeting and led the assembly in the Pledge of Allegiance.

11/09-01 Motion by Larson, seconded by Duff to approve the agenda. Motion carried unanimously.

11/09-02 Motion by Morris, seconded by Warring to approve the minutes of the August 17th, 2011 County Board Meeting. Motion carried unanimously.

o0o There were no Health Board Actions

o0o Jeff Benting, Building Facilities Director, presented quotes to repair wall in Jail garage as follows: Pankan and Sons-\$5640; Paul Yerigan-\$8550, recommending low quote from Pankan.

11/09-03 Motion by Larson, seconded by Warring to award the low bid from Pankan and Sons in the amount of \$5640 to repair the damaged wall in the jail garage. Motion carried unanimously.

o0o Jeff Benting, Building Facilities Director, presented bids to upgrade/repair the 8 elevators located in all the county buildings and with the option of abandonment of Family Services elevator #1 as follows: Kone-Option #1-\$15,277.48 (abandonment), Option #2-\$42,267.48; Thyssrupp-Option #1-\$30,599.80 (abandonment), Option #2-\$59,832.30; Otis-Option #1-\$33,589.48 (abandonment); Option #2-\$60,869.48; recommending low bid from Kone.

11/09-04 Motion by Larson, seconded by Duff to award the bid for the elevator upgrades/repairs to Kone as low bidder; further to approve Option #1, abandonment of Family Services Elevator #1 in the amount of \$15,277.48. Motion carried unanimously. Motion amended on 10-5-11; Board action #11/10-07.

11/09-05 Motion by Morris, seconded by Warring to approve the following Adult Foster Care Contracts and Waivered Services Contracts: Select Home Care; Care Force Homes; Brighter Day Residence; Residential Services of NE MN; Safe Transitions; Progressive Habilitative Services; Eastworth/Northstar; Industries, Inc; Provide Care, Inc; BK Family Nursing Home Care LLC; Becky Asmussen; Betty Buzzell; Brandon and Aimee Vandermeij; Brask Haven, Inc; Clayton and Paula Buzzell; Maxim Health Care; Peggy Hupfer; and Vision Quest Property Management/Elmhurst Commons. Motion carried unanimously.

o0o Penny Messer, Family Services Director, presented a request to discontinue processing Minnesota Care, indicating this is not a requirement of her department and the State will process the applications. Messer further indicated that she needs to give a 30 day notice which would be 10-10-11.

11/09-06 Motion by Morris, seconded by Larson to authorize Family Services to discontinue the MN Care application process, effective 10-10-11. Motion carried unanimously.

o0o Barry Wendorf, Parks Director, presented a request to apply for a Park Legacy Grant in the amount of \$190,000, for development projects at Springvale County Park, which includes extending the paved trail one mile in length (\$150,000), construction of an interpretive shelter (\$30,000), and developing a nine hole disc

golf course (\$10,000). Wendorf indicated that the County match would be 11% equaling \$21,000.

11/09-07 Motion by Larson, seconded by Duff to authorize the Parks Department to apply for a Park Legacy Grant in the amount of \$190,000, with a county match totaling \$21,000. Motion carried unanimously.

o0o Barry Wendorf, Parks Director, presented 2 bids to install a hand pump at the Vegsund Park as follows: Ace Pump & Well-\$8114; Bill's Well Drilling-\$6647; recommending low bid.

11/09-08 Motion by Larson, seconded by Warring to award the bid to Bill's Well Drilling for installation of a hand pump at the Vegsund Family Park in the amount of \$6647. Motion carried unanimously.

o0o Barry Wendorf, Parks Director indicated to the Board that he would like to take them on a tour of the parks possibly on October 5th, after the County Board Meeting.

11/09-09 Motion by Larson, seconded by Warring to approve the following September 2011 Abatement: Joseph/Berdella Hall, PID #07.035.1400, Yr Payable 2009, Reason-pole building value, tax adjustment \$72. Motion carried unanimously.

o0o Kristy Anderson, Information Systems, presented a request to purchase computer equipment for the Veteran's Services Department and recommended low bid from Dell in the amount of \$3391.13.

11/09-10 Motion by Larson, seconded by Morris to authorize the Veteran's Service Department to purchase a computer workstation, laptop, scanner, web camera, printer in the total amount of \$3391.13; further; said monies to come from Veterans Services Operational Grant. Motion carried unanimously.

o0o Russ Monson, Sheriff, presented a request to purchase 5 computers for dispatch area and officer area from Dell as low bid in the amount of \$1249.80 each, which includes tax.

11/09-11 Motion by Larson, seconded by Warring to authorize the sheriff's department to purchase 5 computers in the amount of \$1249.80 each; further that said funds come from E911 funds and capital outlay. Motion carried unanimously.

11/09-12 Motion by Larson, seconded by Morris to approve the following Public Transit Resolution: Resolved that Isanti County enter into an Agreement with the State of Minnesota to provide public transportation service in Chisago and Isanti Counties. Further resolved that Isanti County agrees to provide a local share of 15 percent of the total operating cost and 20% of the total capital costs. Further resolved that Isanti County authorizes the Transit Director and the County Administrator to execute the aforementioned Agreement and any amendments thereto. Motion carried unanimously.

11/09-13 Motion by Morris, seconded by Duff to accept the resignation of Susan Lehner, Transit Operations Coordinator, with regret, effective 9-30-11. Motion carried unanimously.

11/09-14 Motion by Warring, seconded by Duff to ratify the hire of Jodi Newton as part time bus driver, effective 8-29-11. Motion carried unanimously.

11/09-15 Motion by Duff, seconded by Warring to approve the reassignment of the Emergency Medical Services Board from the Central Region to the Metropolitan Region. Motion carried unanimously.

11/09-16 Motion by Morris, seconded by Duff to approve the following claims and warrants:

BMO	\$ 1,709.19	Don E Hansen	\$ 540.00
Don E Hansen	7,061.42	Dept of Transp	7,464.26
Fran Bator	24.99	Chisago Heartland	66,493.75
CenturyLink	\$ 8,244.00	Elder Jones	\$ 70.00
Granite Electronics	5,707.13	Granite Electronics	99,446.19

TOTAL CLAIMS AND WARRANTS: \$ 196,760.93

Motion carried unanimously.

11/09-17 Motion by Larson seconded by Warring to approve an Application to Conduct Off-Site Gambling to the Grandy Lions club for a raffle to be held on September 17th, 2011 at the Purple Hawk Supper Club, located in Cambridge Township, Isanti County; further to waive any waiting period. Motion carried unanimously.

o0o Commissioners provided various committee reports.

o0o Karen Anderson, County Recorder indicated to the Board that her department has maintained a satellite office for Uniform Commercial Code since 2000 and for nearly a year the software for this process has been an ongoing rewrite and now has been informed that we will be asked to pay for this software, plus an annual license fee. Anderson further indicated that this service is available on line and is notifying the Board that she will be terminating the satellite office agreement, effective 12-31-11.

o0o Karen Anderson, County Recorder presented a request to change the fees slightly for Landshark as follows: the "unlimited category" would be changed to a flat \$.25 per page viewed with rest of the fee structure remaining the same as set previously (\$50 setup fee plus \$50 per month access fee).

11/09-18 Motion by Larson, seconded by Warring to change the "unlimited category" to a flat \$.25 per page viewed. Motion carried unanimously.

o0o Terry Treichel, County Auditor/Treasurer and Angie Larson, Chief Deputy Auditor/Treasurer, presented information regarding the Market Value Homestead Credit Conversion to the Value exclusion which effects market Value Credit Aid Shift.

o0o There was lengthy discussion regarding the 2012 Proposed Levy.

11/09-19 Motion by Southerland, seconded by Morris to adopt the 2012 Proposed Levy as follows: Motion carried. Voting Yes: Larson, Southerland, Morris. Voting No: Duff, Warring

	<u>GROSS LEVY</u>	<u>LESS: COUNTY PROGRAM AID</u>	<u>NET LEVY</u>
General Fund	\$ 9,732,320	\$ (994,913)	\$ 8,737,407
East Central Regional Library	352,808	-	352,808
Economic Development Abatement	707		<u>707</u>
Total General Fund	10,085,835	(994,913)	9,090,922
Road & Bridge Fund	2,272,664	(218,005)	2,054,659
Human Services Fund	3,728,291	(357,637)	3,370,654
G.O. Jail Debt, Series 2003A	150,043	-	150,043
G.O. Jail Debt, Series 2004A	81,400	-	81,400
G.O. Capital Improvemnt Debt Series 2007A	204,400	-	204,400

Government Ctr Dept, Series 2007B	729,800	-	729,800
G.O. Capital Improvemt Debt Series 2008A	88,900	-	88,900
G.O. Capital Notes, Series 2011	15,197	-	15,197
TOTAL NET LEVY	\$ 17,356,530	\$ (1,570,555)	\$ 15,785,975

Note: The “economic development abatement” above is the 2nd of 5 years’ abatements for the Isanti Retail Meats project as approved by the Board on 7/2/2008. It is part of the General Fund levy but separated out to demonstrate the levy was added as required by M.S. 469.1815

Plus Green Lake Property Tax Levy \$ 27,000*

Plus Long Lake Special Assessment \$ 16,400**

Plus Fannie Lake Special Assessment \$ 21,750***

*-At its annual meeting in July, the Green Lake Improvement District voted to levy \$27,000 in property taxes to be collected in 2012.

** -The Long Lake Improvement District has voted to charge each property owner \$75.00 for the year 2012. The \$16,400 is an estimate based upon the number of property owners.

***- The Fannie Lake Improvement District has voted to charge each property owner \$250.00 for the year 2012. The \$21,750 is an estimate based upon the number of property owners.

11/09-20 Motion by Warring, seconded by Morris to adopt the Proposed Green Lake Property Tax Levy in the amount of \$27,000. Motion carried unanimously.

11/09-21 Motion by Larson, seconded by Warring to adopt the Proposed Long Lake Special Assessment of \$16,400. Motion carried. Voting Yes: Larson, Southerland, Warring, Morris. Abstains: Duff.

11/09-22 Motion by Larson, seconded by Warring to adopt the Proposed Fannie Lake Special Assessment of \$21,750. Motion carried unanimously.

11/09-23 Motion by Larson, seconded by Duff to set the 2012 Truth in Taxation hearing for Wednesday, December 7th, 2011 at 7:00 p.m. Motion carried unanimously.

11/09-24 Motion by Morris, seconded by Larson to adjourn (11:10 a.m.). Motion carried unanimously.

Kevin VanHooser, County Administrator

Larry Southerland, County Board Chairperson

By: Barbara E Baar, Deputy County Administrator