

REGULAR MEETING OF THE ISANTI COUNTY BOARD OF COMMISSIONERS

Wednesday, March 16th, 2011; 9:00 a.m. - Government Center Boardroom

Members Present: Chairperson Southerland; Commissioners Larson, Morris, Duff
Members Absent: Vacancy
Others Present: P Messer, M Jensen, A Larson, K Anderson, T Anderson, R Heilman, T Green, R Monson (Reporters: Glander, Reiter)

o0o Chairperson Southerland convened the meeting and led the assembly in the Pledge of Allegiance.

11/03-15 Motion by Duff, seconded by Larson to approve the agenda with the addition of "Committee Reports". Motion carried.

11/03-16 Motion by Duff, seconded by Larson to approve the minutes of the March 2nd, 2011 County Board Meeting. Motion carried.

11/03-17 Motion by Larson, seconded by Duff to amend County Board action #11/02-08 to read effective date of 3-18-11. Motion carried.

11/03-18 Motion by Larson, seconded by Duff to approve the Mutual Aid Agreement Between Isanti County and the City of Cambridge. Motion carried.

11/03-19 Motion by Larson, seconded by Duff to approve the Rail Served Industrial Park Market Feasibility Study with Charles McSwain Consulting in an amount not to exceed \$42,000. Motion carried.

o0o John Erlandson, representing Fannie Lake Improvement District, presented a request for an assessed advance in the amount of \$32,000.

11/03-20 Motion by Larson, seconded by Morris to authorize an advancement of up to \$32,000 for Fannie Lake Improvement District, to be reimbursed to Isanti County by December 31, 2013 by way of property tax assessments. Motion carried.

o0o Mark Jensen, Family Services Fiscal Supervisor, presented his agency's financial report to the Board.

11/03-21 Motion by Morris, seconded by Larson to amend Marnie Harper's start date to 3-31-11. Motion carried.

SOCIAL WELFARE ACTIONS

The Board was advised that the number of Income Maintenance cases as shown by the MAXIS system as of February 28, 2011, was 3,025

11/03-22 On motion by George Larson and seconded by Susan Morris: 1) Approval was given for all public assistance and social service actions, public assistance and social service expenditures, and social welfare expenditures as listed on the agenda of this meeting and as detailed in supporting documents maintained in the Family Services Department and 2) Payment of the following Family Services Department claims for Public Assistance, Administration, and Social Services was approved:

Allina Health Systems	5,006.50	Medica	4,523.46
American Messaging	24.11	Medicare Premium Collection	289.50

Anoka Cty Juvenile	52,588.40	Metro Transit	140.00
Becker County Workshop	380.00	Mille Lacs County Sheriff	44.28
Blue Cross Blue Shield MN	570.00	Minnesota Child Support Payment Center	1,068.00
Blue Cross Blue Shield TN	585.05	Minnesota Dept of Health	49.00
Borer & Tomney, PLLC	192.00	Minnesota Human Services	2,298.76
Cambridge Isanti High School	350.00	Minnesota Life College	4,144.25
Cass County Sheriff's Office	50.00	MSOP-MN Sex Offender Program	3,050.40
Chisago-Isanti Heartland Express	1,542.84	MSpace Inc.	2,056.00
Constable Bill Bailey	70.00	MSSA	350.00
Cook County Sheriff's Dept.	45.00	NEXUS Inc MLA	6,925.09
Country Services, Inc.	5,110.09	North Homes Inc.	9,662.08
Crow Wing County Treasurer	100.00	North Metro Soccer Association	180.00
Dell Marketing	21,252.60	Northern Business Products	320.01
DHS MAPS	13,576.94	Northwood Children's Services	6,905.87
East Central Energy	10.00	PHASE	1,773.72
Especial Needs	3.05	Pine Technical College	10,537.98
Family Alternatives	5,239.53	Pinewood, Inc.	1,161.60
Family Based Therapy Assn.	60.00	Productive Alternatives Inc.	2,240.00
Family Focus, Inc.	7,669.48	Professional Ass'n of Treatment Homes	7,364.44
Five Cty Mental Health Center	117,841.44	Provide Care Inc.	126.56
Functional Industries	320.85	RISE, Inc.	20,676.42
Hasler Mailing Systems	259.71	River Ride Transit	105.84
Health Partners, Inc.	1,500.26	S & T Office Products	495.94
Hennepin County	1,714.63	Saint Francis High School	225.00
Hennepin County Sheriff's Office	70.00	Saint Joseph's Home for Children	6,618.50
Holiday	499.50	Saint Peter RTC	2,635.00
Identity Genetics, Inc.	285.50	Seven County Process Servers	440.00
Industries, Inc.	10,808.34	Speedway Super America	145.13
Isanti County Auditor-Treasurer	27,505.46	Star Tribune	117.78
Isanti County Family Services	1,167.35	Sunshine Printing	107.78
Isanti County H&A Account	560.00	Therapeutic Services Agency	302.35
Isanti Cty Home Delivered Meals	820.25	T-Mobile	165.05
Isanti County Public Health	122.58	The Linwood Group	424.78
Isanti County Recorder	52.00	Therapeutic Services Agency	9,087.94
Isanti County Sheriff's Office	268.32	U-Haul	258.02
Kanabec County Attorney	171.68	Volunteers of America	128.20
Kanabec County Sheriff	82.96	Wal Mart Community	4.00
Lifeworks Services Inc.	1,682.80	The Watson Company	242.00
Loffler Companies Inc.	6,841.88	Woodland Hills	16,939.64
LSS of Minnesota	462.80	Xerox Corporation	5,180.67
Foster Care	22,413.17	Youth Services International	12,090.00
Public Assistance	13,222.26	Social Services	6,706.89
Total Family Service Vouchers			471,407.26

o0o Angie Larson, Chief Deputy Auditor presented an Application from Lakeland Construction Finance LLC to repurchase 6 lots that were forfeited, being located in Horseshoe Meadows, 2nd Addition in the City of Braham, due to Hardship.

11/03-23 Motion by Larson, seconded by Morris to approve the Application for Repurchase of Forfeited

Lands by Lakeland Construction for the following described lands, pursuant to MS 282.241 as follows: Parcel 14.073.0050, Lot 5, Block 1 Horseshoe Meadows 2nd Addition; Parcel 14.074.0060, Lot 6, Block 1 Horseshoe Meadows 2nd Addition; Parcel 14.073.0070, Lot 7, Block 1 Horseshoe Meadows 2nd Addition; Parcel 14.073.0080, Lot 8, Block 1 Horseshoe Meadows 2nd Addition; Parcel 14.073.0090, Lot 9, Block 1 Horseshoe Meadows 2nd Addition; Parcel 14.073.0100, Lot 10, Block 1 Horseshoe Meadows 2nd Addition; that the aggregate of all delinquent taxes and assessments, with penalties, costs and interest, exclusive of taxes and assessments to be reinstated as provided by MS, 282.251 in the sum of \$12,228.79 has been paid, that permission to repurchase said land is hereby requested for the reasons stated as hardship. Motion carried.

11/03-24 Motion by Larson, seconded by Duff to approve spending \$12,000 from the Compliance fund for Don Hansen, County Surveyor to set check points for the Lidar Project (MN Elevation Mapping Project). Motion carried.

11/03-25 Motion by Larson, seconded by Duff to approve payment to East Central Sanitation in the amount of \$4200 for materials recycled and marketed; said monies to come from SCORE. Motion carried.

11/03-26 Motion by Larson, seconded by Morris to approve the following claims and warrants: Carried.

Revenue

Allina Hospitals & Clinics	247.92	Allina Medical Clinic	568.00
American Institutional	129.25	Appert's Food	858.53
Amamark Uniform	14.26	Cambridge Napa	28.15
Cambridge Radio Shack	21.35	CMI	367.65
Consulting Radiologists	26.00	E Weinberg Supply	294.10
Earthgrains Baking	180.24	Emergency Auto	816.70
Hayford Ford	21.60	Jimmy's Johnnys	54.67
Leaf's Towing	160.31	McNears Aisfitness	918.75
Menards Cambridge	48.03	Quill Corp	408.72
Ray Allen Manufacturing	564.25	S & T Office	422.19
Sunshine Printing	85.55	Sysco MN	971.28
Tamarac Medical	170.00	Venture Tech	220.00
Washington Cty Financial	3,379.12	Watson Co	210.22
West Payment	1,428.38	Westphal & Associates	220.00
Appert's Food	916.83	Aquaventure	177.96
AMC	80.00	Bloomquist Electric	395.80
Dalco	54.26	DeLage Landen	56.64
Dell Marketing	142.62	Earthgrains Baking	172.66
East Central Sanitation	4,200.00	ECM publishers	13.96
Franz Reprographics	99.00	Hennepin Cty Sheriff	70.00
Hobart Service	158.07	Industries Inc.	172.90
Jimmy's Johnnys	173.51	Leaf's Towing	822.94
Loffler Co	749.19	MACAI	75.00
MN Boardwalks	76,001.48	NAC	436.00
Natco Transmission	127.98	Northern Business	60.90
Ray Allen Mfg	21.95	RS Eden	607.50
S & T Office	62.80	SHI International	314.21
Siemens Industry	4,186.50	Sprint	26.01
Stanley Security	256.29	Streicher's	330.97

Sysco MN	1,183.29	Verizon Wireless	29.83
Vintage Lock	615.37	Watson Co	413.96
Xerox	126.42	American Institutional	159.63
Allina Health Systems	255.00	Appert's Food	536.02
American Solutions Bus	1,015.34	Bradford Roadhouse	2,025.00
Aramark Uniform	24.50	Cardmember (Sheriff)	371.39
Braham Motor	39.48	Chisago Isanti Heartland	147.96
Central Door	4,525.00	Crocker, Joe	69.00
County Star	65.00	Dell Marketing	3,059.01
Cub Foods Cambridge	6,401.81	ECM	347.31
Earthgrains Baking	130.16	Expidite Direct Mail	13,355.00
Engel, Stacy	80.00	Gerdin Auto & Tire	109.27
Franklyn American Legion	700.00	GSSC	2,561.84
Grossbach, Pauline	72.50	Heartland Services	724.69
Don Hansen (Surveyor)	7,335.50	Industrial Door	670.67
Holiday	210.26	Keeper of the Stationery	220.00
Isanti Area Chamber	35.00	Leaf's Towing	160.31
Kritzeck, Patricia	171.50	Maa Membership Coordinator	810.00
League of MN Cities	1,700.00	Marco Business	250.95
Madden Galanter Hansen	152.60	Metro Plains Management	25.92
Menards Cambridge	37.45	Morris Electronics	13,168.33
MN Supreme Ct	329.00	Northern Business Products	112.26
Natue Scapes Landscaping	185.00	Perlick, Lisa	1,160.00
Office Depot	21.46	Quill Corp	98.59
Post Board	720.00	S & T Office	78.18
Ray Allen Mfg	15.98	Shapiro & Nordmeyer	7.96
Sam Psychiatric	800.00	Sunshine Printing	60.49
Shelley, Sharon	69.00	Theis Robert	61.50
Sysco MN	951.11	Verizon Wireless	57.03
Uniforms Unlimited	1,581.01	Walmart (Sheriff)	602.90
Virginia Vidor	60.00	Watson Co	18.75
Walmart (Bld Maint)	100.61	Xerox Corp	1,880.32
Westphal & Associates	1,500.00	Zoll	9,281.82
Ziegler	6,835.00	Appert's Food	435.32
American Solutions	760.92	Bear Graphics	1,102.86
Asleson, Robert	603.84	Curt Hauge Consulting	150.00
Countryside Animal Imp	547.50	E Weinberg Supply	742.70
Digital-ally	5,690.00	ECM Publishers	272.03
Earthgrains Baking	165.52	Emergency Automotive	504.00
Economic Development	961.51	Finkens Water	35.70
Fairview Northland	1,200.00	Ida Gustafson	48.96
Grainger	523.82	The Improve Group	210.00
Hepp's Auto	30.91	International Conf of Police	125.00
Intereum	208.25	Kleritec	148.27
Isanti Cty Public Health	3,617.15	McCabe, James	241.00
Rosemary Worlein	1,250.00	Menards Cambridge	604.34
McKesson General Medical	276.84	MN Continuing Legal Ed	132.52
Midwest Childrens	6.32	Northern Business Products	46.99
Motorola	1,917.57	Olson, Deanna	658.28
Northland Fire & Security	215.87	Reliance Telephone	1,000.00

Polar Cheverolet	17,596.16	Rush Heating & Sheetmetal	12.35
RS Eden	494.90	SHI International	28.85
S & T Office Products	40.88	Star Quality Glass	365.01
SHR Sales	64.10	Sunshine Printing	121.82
Streicher's	80.16	Uniforms Unlimited	1,405.57
Sysco MN	1,431.10	Watson Co	125.25
Verizon Wireless	520.42	West Payment Center	146.95
Welsch, Rhonda	57.20	Xerox Corp	1,845.51
Wright Express	12,302.22		

Total Revenue 255,551.83

Road & Bridge

Aggregate	3,815.04	Royal Tire	2,879.33
Canon Financial	213.52	Harddrives	792.61
Aggregate Industries	2,983.39	Catco	5,092.32
Dell Marketing	2,745.38	Fastenal	74.02
Federated (Highway)	22,871.95	Firstlab	119.85
G & K Services	132.83	Industrial Door	142.50
Knife River	129,804.65	Leaf construction	6,216.00
North American Salt	3,795.88	Reliance Data	539.57
Sawatzky, Dawn	577.13	Stonebrooke	15,140.44
ACS	379.84	Aggregate	1,314.28
Cambridge Auto	638.60	Cambridge Napa	883.12
Cambridge Truck & Auto	1,520.77	Cambridge True Value	33.03
Catco	162.66	Fastenal Co	7.26
H & L Mesabi	1,250.27	Maney International	357.80
Menards	144.74	Rogers	358.03
Royal Tire	541.70	SHI International	127.19
Walmart (Highway)	117.75		

Total Road & Bridge 205,773.45

o0o The Board gave various committee reports.

11/03-27 Motion by Duff, seconded by Morris to authorize the Zoning/Administration office to purchase a Pocket Memo 955 Conference Recording and Transcription Kit to be shared, from Loffler in the amount of \$1207, plus tax. Motion carried

11/03-28 Motion by Duff, seconded by Morris to approve the following utility permits: East Central Energy for a buried electric service across County Rd #37; and an aerial electric line along and across Cty Rd #31. Motion carried.

11/03-29 Motion by Duff, seconded by Larson to approve final payment for Contract no. 1001 to Hardrives, Inc in the amount of \$96,741.54. Motion carried.

11/03-30 Motion by Larson, seconded by Duff to approve the Amendment #1 Master Partnership Agreement No. 92121 A1 with MNDot; further to authorize the County Highway Engineer to sign the agreement. Motion carried.

o0o Tom Green, Frontline Plus Fire and Rescue, presented a request to amend the specifications for the outdoor siren RFP. No action was taken.

11/03-31 Motion by Morris, seconded by Larson to approve the following RESOLUTION AUTHORIZING ADMINISTRATIVE CITATIONS FOR CERTAIN TRAFFIC OFFENSES PURSUANT TO MN STATUTE 169.999 WHEREAS, the County is authorized to provide for the issuance of administrative citations for specific offenses designated at MS 169.999, subd 1(b) (1), and (3), in the amount designated at MS 169.999, subd 5, as it may be amended from time to time; and WHEREAS, the authority to issue administrative traffic citations authorized by this resolution is reserved by law exclusively to licensed peace officers; and WHEREAS, County peace officers may not issue administrative traffic citations in violation of MS 169.999, and WHEREAS, the County is required to notify a recipient of an administrative traffic citation of his or her right to contest the citation and to appoint a neutral third party to hear and rule on challenges to administrative traffic citations authorized by this resolution; and WHEREAS, MS 169.999 contains numerous requirements related to the issuance of administrative traffic citations including but not limited to prescribing a uniform traffic citation form, use and sharing of fine revenues, and other administrative measures; NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF ISANTI, MINNESOTA: 1. The County hereby authorizes the issuance of administrative citations for traffic offenses designated at MS 169.999, subd 1(b)(1),(2) and (3), as it may be amended from time to time; and 2. The County hereby sets the fine for committing an administrative traffic violation designated by MS 169.999 and this resolution at the amount designated by MS 169.999, subd 5, as it may be amended from time to time; and 3. The County hereby directs that only licensed County peace officers may issue administrative traffic citations authorized by this resolution; and 4. The County hereby directs that no County peace officer may issue an administrative traffic citation in violation of MS 169.999; and 5. The County hereby directs that no administrative traffic citation authorized by this resolution may be issued to a holder of a commercial driver's licenses or the driver of a commercial vehicle in which the administrative violation was committed; and 6. The County hereby directs the appointment of a neutral third party to hear and rule on challenges to administrative traffic citations authorized by this resolution. Such appointment may be renewed annually at the first meeting of the year as all other County Board appointments, or immediately as the County Board directs, in its sole, reasonable direction; 7. The County hereby adopts the uniform administrative traffic citation form prescribed by the Commissioner of Public Safety; 8. The County hereby authorizes County staff to create materials as necessary to supplement the uniform administrative traffic citation to provide recipients of an administrative traffic citation with information related, but not limited to, the recipient's right to challenge the citation; the County's process for handling challenges to administrative traffic citations; the location, dates, and time designated to hear traffic citation challenges; the process for paying a traffic citation; and the effect of an administrative traffic citation on a recipient's driving record; and 9. County staff is hereby directed to inform the Commissioner of Public Safety of the passage of this resolution; 10. County staff is hereby directed to separately account for administrative traffic citations authorized by this resolution in County financial reports, summaries, and audits in keeping with common accounting practices and standards; 11. County staff is hereby directed to designate a special fund for the portion of administrative traffic fines that may be spent on law enforcement purposes, in keeping with common accounting practices and standards, and to report annually, or as otherwise directed by the Board of Commissioners, to the Isanti County Board of Commissioners on said fund. Motion carried.

11/03-32 Motion by Larson, seconded by Morris to approve the request of the sheriff's office to purchase a Barracuda Networks Web Filter and 3 year instant replacement in the amount of \$4360.98; further, payment to come from sheriff's maintenance and repair fund. Motion carried.

11/03-33 Motion by Larson, seconded by Morris to moved to closed session to discuss negotiations (10:10 a.m.). Motion carried.

11/03-34 Motion by Larson, seconded by Duff to move out of closed session (10:59 a.m.). Motion carried.

11/03-35 Motion by Morris, seconded by Duff to adjourn (11:00 a.m.). Carried.

Kevin VanHooser, County Administrator

Larry Southerland, County Board Chair

By: Barbara E Baar, Deputy County Administrator