

REGULAR MEETING OF THE ISANTI COUNTY BOARD OF COMMISSIONERS

Wednesday, August 17th, 2011; 9:00 a.m. - Government Center Boardroom

Members Present: Chairperson Southerland; Commissioners Larson, Morris, Warring
Members Absent: Commissioner Duff
Others Present: J Rostberg, C Caulk, J Fridstrom, T Anderson, P Messer, K Hansen, K Anderson, T Treichel, R Heilman (Reporters: Chisholm, Sias)

o0o Chairperson Southerland convened the meeting and led the assembly in the Pledge of Allegiance.

11/08-22 Motion by Warring, seconded by Larson to approve the agenda. Motion carried.

11/08-23 Motion by Larson, seconded by Warring to approve the minutes of the August 3rd, 2011 County Board Meeting. Motion carried.

11/08-24 Motion by Larson, seconded by Warring to approve the following claims and warrants: Motion carried.

Revenue

A-Z	185.00	Allina Health System	60.00
American Institutional	251.66	Appert's Food	595.19
Aquaventure	15.02	Aramark Uniform	122.50
Cambridge Napa Auto	43.15	Cambridge True Value	66.75
City of Cambridge	296.00	Curt Hauge Consulting	125.00
Earthgrains Baking	103.14	East Central Sanitation	4,200.00
ECM Publishers	227.37	Fastenal Co.	1.97
Federated (Sheriff)	35.98	Federated (Heartland)	685.98
Hepp's Auto	407.95	Intereum	256.57
Isanti Cty Public Health	3,868.59	Isanti Rental	50.69
MN Public Transit	455.00	Motorola	1,917.57
Office Depot	124.03	Perlick, Lisa	1,178.00
Pro Legal	3.98	Reiter & Schiller	3.37
RS Eden	730.80	S & T Office	700.61
Steve's Tire	2,501.06	Streicher's	42.74
Sysco MN	1,175.79	Uniforms Unlimited	18.83
Washington Cty Financial	186.19	Xerox Corp	1,257.13
American Institutional	13.05	Anoka Cty Sheriff	38.00
Appert's Food	505.11	Boone, Robert	38.65
City of Braham	3,849.00	Dell Marketing	224.35
DNP Canvas	498.52	Earthgrains Baking	91.68
East Central Water Testing	40.00	ECM	358.61
Ecolab Equipment	263.41	Franklin American	1,250.00
Franz Reprographics	99.00	Government Finance	250.00
GSSC	1,880.95	Isanti County Sheriff	3,441.29
Isanti Fire District	1,607.73	Loffler Co	749.19
MAAP	10.00	Marco	517.80
Midwest Protection	750.00	MN State Auditor	2,112.50
Northern Business Products	380.95	Oakland Vocational Center	2,777.76
Office Depot	150.95	Pakor	209.01
Pine County Sheriffs Office	93.25	Reiter & Schiller	8.88

RS Eden	857.41	S & T Office	95.46
Star Tribune	296.15	Steve's Tire	226.11
Storm, Gaylen	110.74	Streicher's	274.44
Sunshine Printing	57.71	Sysco MN	981.25
Tamarac Medical	240.00	Verizon Wireless	86.86
Vintage Lock	458.25	Wal-Mart (Sheriff)	735.81
Watson Co	277.33	West Payment	2,848.32
Aramark Uniform Services	59.80	Big Print	86.00
Braham Motor	39.48	Cambridge Auto Value	1,811.48
Cambridge Automotive	81.43	City Cambridge	9,156.17
Chisago Cty HHWF	2,170.00	Cornerhouse	950.00
Dell Marketing	5,465.55	E.L. Reinhardt	1,284.25
East Central Water Testing	40.00	Economic Development	3,301.51
Fritsche, Gordon	3,829.72	Genin, Gail	111.86
Don Hansen, Surveyor	1,836.00	Horning, Brice	383.69
Industries	350.35	Isanti Cty Equipment	12.78
Jimmy's Johnnys	293.43	John Hirsch's	1.12
Kanabec Cty Sheriff	70.54	Konica Minolta	46.57
Madden Galanter Hansen	101.70	Mann, Russell	72.40
Marchbanks, James	10.31	Menards Cambridge	43.27
MN Sheriff's Association	107.05	MCIT Trust	2,500.00
Morris Electronics	341.18	Perlick, Lisa	1,160.00
Quill Corp	87.95	S & T Office	182.39
Sprint	26.48	Stauner, Daniel	29.07
Sunshine Printing	64.13	Thyssenkrupp Elevator	2,571.62
Uniforms Unlimited	108.46	UPS	18.44
Westphal & Associates	1,770.00	Wright Express	13,217.16
Xerox Corp	385.18	Paul Yerigan	9,532.00
Allina Health	65.00	Anderson, David	671.16
Appert's Food	1,199.56	Applied Concepts	2,312.50
Aramark Uniform	85.20	Asleson, Robert	179.01
Benton Co Human Service	369.39	Bloomquist Electric	580.95
Bound Tree Medical	1,174.13	Cambridge Napa Auto	24.01
Cambridge Radio Shack	37.56	Cambridge True Value	19.44
Central Wood Products	1,068.75	Clerk District Ct	40.00
Countryside Animal Impound	1,871.25	Crawfords Equipment	187.03
Cub Pharmacy	290.58	Curt Hauge	60.00
Earthgrains Baking	203.24	East Central Water Testing	40.00
Federated (Heartland)	704.79	Finkens Water Centers	43.18
Galls an Aramark Co	116.46	Gerdin Auto & Tire	96.41
Gopher St One Call	2.90	Grainger	411.48
Granite Electronics	882.50	Hasser Garage Doors	65.00
Iverson, Terry	281.90	John Hirsch's Motors	1,653.07
Kimball-Midwest	158.48	Kleritec	96.75
Leaf's Towing	822.93	Lowe's	51.02
Marco Business	341.71	Marv's Auto	66.37
Matthew Bender	245.62	James McCabe	331.50
Medtox Lab	20.00	Menards Cambridge	552.80
Metropolitan Mechanical	3,782.16	MN Lawyer	249.00
MN St Bar Assoc	35.00	Motorola	1,917.57
Northern Business	108.35	Oakland Vocational	2,690.64

Office Depot	86.54	Olson, Deanna	550.29
Points Excavating	240.00	Sam Psychiatric	800.00
Points Excavating	1,781.21	Stop Stick	255.50
Stericycle	356.17	Sysco MN	1,850.15
Streicher's	867.75	Truh, Walter	181.05
Thomas, John	80.65	Verizon Wireless	518.80
Venture Technologies	220.00	West Payment	1,722.46
Watson Co	1,274.74	Xerox Corp	2,173.67
Wheelock, John	213.69	Aramark Uniform	99.87
Civic Research	179.95	East Central Reg Library	12,146.30
Five County Mental Health	180.00	Bob Fredell	109.59
Gillund Enterprises	274.94	Don Hansen, Surveyor	4,956.00
Hayford Ford	718.27	Hepp's Auto	54.60
Isanti Rental	38.47	Kimball Midwest	52.52
Knudson, Bob	915.00	Macatfo	270.00
MCIT Computer Coop	1,742.68	Morrell & Morrell	100.00
Perlick, Lisa	1,199.00	Scolastic Inc	203.10
Stevens, Sean	134.00	UPS	82.19
Watson Co	464.92	West Payment Center	1,480.43
Wistrom, Darrell	132.00	Xerox Corp	33.92
Yellow Medicine Co Sheriff	47.75		

Total Revenue 190,962.71

Road & Bridge

Aramark Uniform Services	103.76	Canon Financial	213.52
Dahlke Trailer Sales	1,906.62	Dustcoating	18,546.28
Isanti Cty Equipment	201.95	Little Falls Machine	177.07
Northern Safety	96.07	S & T Office	404.33
Towmaster	504.30	Ziegler	566.28
Cemstone Products	1,029.52	Gibbons Eye	450.00
Isanti Rental	15.23	Knife River	124,225.03
Novus Auto	235.98	Braun Intertec	6,105.00
Cambridge Auto	22.67	CATCO	196.59
Cemstone Products	326.28	Electrical Contractors	7,344.14
Fastenal Co	40.35	Foley Belsaw	52.98
Gilsaw Company	229.50	Don Hansen, Surveyor	1,181.00
Hydraulics Plus & Consulting	519.70	I-State Truck Center	796.38
John Hirsch's Motors	306.32	Kollman Tool	25.00
Menards Business Solution	148.62	Northern States Supply	241.55
Royal Tire	267.88	Ruffridge Johnson Equipment	175.28
S & T Office Products	22.25	Target Bank	125.32
Walmart (Highway)	36.24	Wise Guys Plumbing	385.00
Ziegler	59.27	Boyer Truck	329.40
Cambridge Napa Auto	1,022.65	Cambridge Truck	261.81
Commercial Asphalt	3,112.77	Diamond Vogel	1,357.32
East Central Solid Waste	10.00	Hardrives	713,608.83
Isanti Rental	17.12	M-R Sign Co	258.16
Olson Power & Equipment	11.67	Pomps Tire Service	1,819.87
Sawatzky, Dawn	577.13	Steve's Tire Inc	309.59

ACS	391.24	Aramark Uniform	103.76
Cambridge True Value	28.85	Fastenal Co	18.03
Federated (Highway)	13,671.57	Frontier Precision	51.14
G & K Services	151.54	I-State Truck	155.14
Metro Products	81.05	MN Dept of Transportation	4,010.27
Northern Safety Tech	96.03		
Total Road & Bridge			910,059.76
Capital Projects (800 MHZ Radio)			
Motorola	4,536.00	Granite Electronics	43,913.50
Total Capital Projects (800 MHZ Radio)			1,450.80
Forfeited Tax Sale Fund			
ECM Publishers			1,450.80
Total Forfeited Tax Sale Fund			
Green Lake Improvement			
Robert Duncan	192.38	ECM Publisher	9.20
Barbara Prince	49.67	Spee-dee	33.76
Total Green Lake Improvement			285.01
Capital Projects (Government Remodel)			
Central Door Systems	2,000.00	Lowe's	136.20
Menards	92.74		
Total Capital Projects (Government Remodel)	2,228.94		
Long Lake Improvement			
ECM Publishers	30.30	Laciskey, John	64.58
Printing Unlimited	55.71	Burton, Lory	110.00
Stockman, Bob	49.28		
Total Long Lake Improvement			309.87
Fannie Lake Improvement			
Printing Unlimited	151.58		
Total Fannie Lake Improvement			151.58

11/08-25 Motion by Morris, seconded by Larson to approve the following Personnel Committee Recommendations: to revisit the request of Tim MacMillan, Probation Director to reclassify Clerk Typ III to Probation Adm Assist I after levy is set in Sept; to revisit the request of Russ Monson, Sheriff to fill the vacant Jail Program Coordinator position after levy is set in Sept; to revisit the request of Penny Messer, Family

Services Director to fill the vacant Financial Worker position after levy is set in Sept; to authorize Terry Treichel, County Auditor-Treasurer to fill one position of Deputy Auditor -Treasurer I and will revisit the request to fill the other open Deputy Auditor-Treasurer 1 position after the levy is set in Sept; and further to implement a hiring freeze, effective today. Motion carried.

o0o The County Board acknowledged the City of Isanti's intent to withdraw from the Isanti County EDA.

11/08-26 Motion by Larson, seconded by Morris to approve the CVSO Operational Improvement Grant for FY12 in the amount of \$4200; further to approve the following RESOLUTION OF ISANTI COUNTY. BE IT RESOLVED, by Isanti County that the County enter into the Grant contract with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Project: CVSO Veterans Service Enhancement Project. This grant must be used to enhance the operations of the County Veterans Service office under MS 197.608 Subd 4(a) and should not be used to supplant or replace other funding. BE IT FURTHER RESOLVED by Isanti County that James Rostberg, Veterans Service Director, be authorized to execute the Grant Contract for the above mentioned Project on behalf of Isanti County. Motion carried.

11/08-27 Motion by Morris, seconded by Larson to approve volunteer staff for the Veteran's Service Office to assist with "Beyond the Yellow Ribbon." Motion carried.

o0o Chris Caulk, Sergeant appeared before the Board to request to advertise for sealed bids on forfeitures. Caulk indicated that the sealed bids will be opened on September 9th, 2011.

11/08-28 Motion by Morris, seconded by Warring to authorize the Sheriff's Department to conduct a sealed bid auction for items received through forfeiture; further the sealed bids will be opened on September 9th, 2011. Motion carried.

11/08-29 Motion by Larson, seconded by Warring to accept the resignation of Opal Hoving, Intermittent Part Time Food Service, effective 7-22-11. Motion carried.

11/08-30 Motion by Larson, seconded by Warring to approve a premises permit to the Isanti County Sportsmen's Club to conduct gambling activities at Raven's, located in Bradford Township, Isanti County, further to waive any waiting period. Motion carried.

11/08-31 Motion by Morris, seconded by Larson to approve payment to East Central Sanitation in the amount of \$4200 for materials recycled and marketed; further said funds to come from SCORE. Motion carried.

11/08-32 Motion by Larson, seconded by Morris to approve the following Planning Commission Action #1: to make recommendation to allow for one more month for further review of the conditional use permit issued to Marlin Mell and Leroy Mell for the mining project dated July 14th, 2011 (desc: W ½ of the NW 1/4 fct of Sec 2, Twp 35, Rg 22, North Branch Twp) until the September 8th, 2011 Planning Commission meeting and if he doesn't come into compliance with his original conditional use permit dated 5-1-2009 and the conditions indicated from the 5-12-11 meeting; Isanti County Planning Commission will again consider recommending the revocation project. Motion carried.

11/08-33 Motion by Larson, seconded by Warring to set a public hearing on Wednesday, September 21st, 2011 at 9:30 a.m. to consider changes/corrections to the Isanti County Zoning Ordinance. Motion carried.

11/08-34 Motion by Warring, seconded by Morris to set a public hearing on Wednesday, September 21st, 2011 at 9:35 a.m. to consider amending the Isanti County Zoning Ordinance, Section 6, Agriculture/Residential District, subdivision 4. Interim Uses #13. To consider specific requirements for

personal motorized vehicle track. Motion carried. Voting Yes: Southerland, Morris, Warring. Voting No: Larson.

11/08-35 Motion by Larson, seconded by Warring to waive the building permit fee in the amount of \$229.76 for the historic South Maple Ridge Swedish Mission Church. Motion carried.

o0o Penny Messer, Family Services Director, provided her agency's financial report to the Board.

11/08-36 Motion by Morris, seconded by Larson to approve regular full time status for Marnie Harper, Social Worker, effective 9-30-11; and for Tiffany Cahoe, Financial Worker, effective 8-3-11. Motion carried.

o0o Unmet Mental Health Needs were identified in Isanti County as follows: transportation in the evenings, holidays and weekends; and housing and social gathering places for those with mental illness were also identified.

SOCIAL WELFARE ACTIONS

o0o The Board was advised that the number of Income Maintenance cases as shown by the MAXIS system as of July 31, 2011, was 3,339.

11/08-37 On motion by George Larson and seconded by Susan Morris: 1) Approval was given for all public assistance and social service actions, public assistance and social service expenditures, and social welfare expenditures as listed on the agenda of this meeting and as detailed in supporting documents maintained in the Family Services Department and 2) Payment of the following Family Services Department claims for Public Assistance, Administration, and Social Services was approved:

Aitkin County Sheriff	57.00	Kahler Grand Hotel	207.16
Allina Health Systems	3,243.00	Life By Design Inc.	125.12
Lifeworks Services Inc.	499.44	American Messaging	24.09
Anoka Cty Sheriff's Office	70.00	Benton County Sheriff	50.00
American Diabetes Association	660.00	LSS of Minnesota	795.60
Anoka County Juvenile Center	14,328.00	MCF-TOGO	2,665.00
Apple Tree Dental	371.50	MFSRC	990.00
Becker County Workshop	440.00	MFWCAA	400.00
Blue Cross Blue Shield of MN	659.00	Medica	5,463.84
Blue Cross Blue Shield of TN	585.05	Minnesota Child Support Payment Center	1,060.00
Breezy Point Conference	1,820.00	Minnesota Human Services	1,086.68
The Bridge For Youth	600.00	Minnesota Supervisor's Conference Assn.	300.00
Mille Lacs Cty Sheriff's Office	45.30	Camp Odayin	25.00
Cass Cty Sheriff's Office	50.00	Pine Cty Sheriff's Office	164.50
Cross Cty Education	169.00	The Plaza Hotel & Suites	256.11
Brighter Day Residence Inc.	357.72	MSOP-MN Sex Offender Program	2,952.00
Catholic Charities of St Paul	6,405.00	North Homes Inc.	12,424.98
Central MN Council On Aging	1,362.87	Northern Business Products	1,412.78
Chisago-Isanti Heartland Exp	1,327.17	Northwoods Children's Servoces	13,743.58
Country Services, Inc.	1,575.00	Path Minnesota Inc.	5,127.30
Deaton's Mailing	245.81	RS Eden	48.75
Duluth Transit Authority	37.50	Salvation Army	174.00
Dell Marketing L.P.	4,218.63	PHASE	1,841.94
DHS MAPS	18,404.18	Salvation Army	174.00

East Central Energy	10.00	Identity Genetics, Inc	267.00
Pinehaven Youth & Family	5,757.30	T-Mobile	152.14
Family Alternatives	2,808.90	RISE, Inc.	45,532.64
Family Focus, Inc.	7,402.32	S&T Office Products	318.66
Five County Mental Health	90,165.32	Saint Peter RTC	2,550.00
Functional Industries Inc.	405.00	Seven County Process Servers	550.00
Holiday	565.28	Sheraton MPLS Midtown Hotel	403.72
Sheriff of Charlotte Cty	55.00	Volunteers of America	128.20
Industries, Inc.	10,514.78	Smith Micro Technologies Inc.	1,043.00
Isanti County Attorney	33,007.50	Spee-Dee	1,077.81
Isanti Cty Auditor-Treasurer	56,372.09	Therapeutic Services Agency	3,940.75
Isanti County Family Services	38,382.72	Woodland Hills	11,965.00
Isanti County H&A Account	700.00	YMCA Customer Serv Center	906.00
Isanti County Public Health	4,355.75	Youth Services International	15,600.00
Isanti County Sheriff's Office	594.75	Xerox Corporation	1,681.63
Foster Care	3,678.90	Social Services	15,118.63
Public Assistance	11,121.76	Wal Mart Community	4.00
Isanti Cty Recorder	18.00		
Total all Family Services Vouchers			476,150.71

oOo Kristy Anderson, Information Systems presented the following quotes to purchase 13 computers for Family Services Department: Dell-\$16,746.99; HP-\$20,319.39; recommending low quote from Dell.

11/08-38 Motion by Larson, seconded by Morris to approve the request to purchase computers for the Family Services Department from Dell in the amount of \$16,746.99. Motion carried.

11/08-39 Motion by Larson, seconded by Warring to accept the resignation of Vicki Johnson, Deputy Auditor I, effective 8-24-11. Motion carried.

11/08-40 Motion by Larson, seconded by Warring to approve the following ISANTI COUNTY RESOLUTION NO. 11-13-03 Amendment No. 1 to MnDot Contract No. 96910 Federal Participation for Construction Engineering for S.P. 030-090-001. WHEREAS, the County has entered into Contract No. 96910 with the Commissioner of Transportation, and WHEREAS, the Contract allows for MnDOT to act as the agent for the County in accepting federal funds for Construction Engineering for project S.P. 030-090-001; and WHEREAS, the Contract is being amended to account for additional costs which have arisen during the project, and BE IT RESOLVED, that the estimated total Construction Engineering Costs be amended to \$181,000, and BE IT FURTHER RESOLVED, that Isanti County Engineer is hereby authorized and directed for and on behalf of the County to execute and enter into an amendment with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Amendment No. 1 to MnDOT Contract No. 96910", a copy of which said amendment is made a part hereof by reference. Motion carried.

11/08-41 Motion by Warring, seconded by Larson to adjourn (10:10 a.m.). Motion carried.

Kevin VanHooser, County Administrator

Larry Southerland, County Board Chairperson

By: Barbara E Baar, Deputy County Administrator