

**REGULAR MEETING OF THE ISANTI COUNTY BOARD OF COMMISSIONERS**

Tuesday, March 2<sup>nd</sup>, 2010; 9:00 a.m. - Government Center Boardroom

Members Present: Chair Morris; Commissioners Larson, Southerland, Daudt, Duff  
Members Absent: None  
Others Present: R Clark, J Mador, C Struss, K Anderson, T Treichel, J Nolan, K Engberg, B Carlson, R Monson, C Caulk, M Bostrom (Reporters: Kytonen, Glander)

o0o Chairperson Morris convened the meeting and led the assembly in the Pledge of Allegiance.

10/03-01 Motion by Duff, seconded by Larson to approve the agenda with the following additions: Refuge Lease Discussion, and Chisago-Isanti Heartland discussion. Motion carried.

10/03-02 Motion by Larson, seconded by Duff to approve the minutes of the February 16<sup>th</sup>, 2010 County Board Meeting. Motion carried.

10/03-03 Motion by Southerland, seconded by Larson to approve an Exempt Permit to the Cambridge-Isanti Hockey Association for the following gambling activities: pull-tabs, tipboards, paddlewheel and bar bingo to be held at the Purple Hawk Supper Club, located in Cambridge Township, Isanti County; further to waive any waiting period. Motion carried.

10/03-04 Motion by Southerland, seconded by Duff to appoint the following 2010 Water Management Plan Task Force: Val Marty Anderson, Bruce Johnson, Jim Shomenta, Kameron Kytonen, Kriste Erickson, Mary Lagaard, Tom Anderson and Commissioners Daudt and Morris. Motion carried

10/03-05 Motion by Southerland, seconded by Duff to approve the following lay offs: W Anderson, Zoning, effective 1-29; and E Tschumper, Public Health, effective 1-25. Motion carried.

10/03-06 Motion by Larson, seconded by Southerland to approve the following budget carry overs: Sheriff-800 MHz radios \$63,805.50; E-Citations \$10,526.25; Public Health-\$2665.05 AED Donation; \$4156.49 MN Responds; \$30,013.21 SHIP. Motion carried.

10/03-07 Motion by Larson, seconded by Southerland to approve the following claims and warrants:

Jane Hackenmueller	\$ 37.00	North American Salt	\$ 28,302.16
Don Hansen	2,760.75	Don Hansen	6,183.50
Don Hansen	2,092.00	Dish Network	40.58
H&L Mesabi	11,187.25	Egan Oil	9,304.00
Federated	10,495.80	CHAMP Software	6,074.76
MN Driving Records	40.47	Quick Series Publishing	508.07
O'Reilly Auto Parts	174.38		

TOTAL CLAIMS AND WARRANTS: \$ 77,200.72

Motion carried.

10/03-08 Motion by Southerland, seconded by Duff to approve the Metropolitan Emergency Service Board Joint Powers Agreement. Motion carried unanimously.

o0o The Board briefly discussed the Refuge rental rate charged by Isanti County for space at Oakview. Kevin VanHooser, County Administrator will check on what others charge for rent locally.

o0o Rick Clark and Julie Mador from the State Auditor's Office presented information regarding the 2009 Audit Entrance.

10/03-09 Motion by Daudt, seconded by Larson to approve the following Designations of Fund Balance at December 31, 2009: Township Parks-\$153,135; Park Land Acquisition-\$189,830; Building Repairs-\$525,000; Jail Operations-\$36,133; Safety and Rescue Donations-\$2536; Sheriff K-9 Donations-\$4977; and AED Donations-\$3,902. Motion carried unanimously.

10/03-10 Motion by Southerland, seconded by Larson to approve the appointment of Kristy Anderson, Information Systems to the Recording Process Compliance Committee. Motion carried unanimously.

o0o Kristy Anderson, Information Systems, presented a Recording Process Compliance funding request as follows: Manatron Support Services - \$24,000; and Egovernment-Collect Tax - \$6500 and is asking for approval.

10/03-11 Motion by Larson, seconded by Southerland to approve the following Recording Process Compliance Funding request: Manatron Support Services \$24,000; and Egovernment Collect Tax \$6500. Motion carried unanimously.

10/03-12 Motion by Larson, seconded by Southerland to approve the following RESOLUTION MCCC-Manatron GRM CollectMax. WHEREAS, Isanti County is an existing Minnesota Counties Computer Cooperative (MCCC) member of the MCCC Manatron Tax User Group; AND WHEREAS, the MCCC Manatron Tax User Group is providing an optional eGovernment service as part of the existing Manatron Tax Contract. The eGovernment services offering online property tax payments and online property tax information is called CollectMax; NOW THEREFORE, BE IT RESOLVED, that the Isanti County Board of Commissioners do hereby approve of the participation in the Manatron GRM CollectMax program. Motion carried unanimously.

o0o Terry Treichel, Auditor-Treasurer and Jill Nolan, Financial Analyst presented information regarding Purchasing cards; asking the Board to consider authorizing application process. Nolan indicated that by using purchasing cards, this would allow for control and authorization of spending; further indicating that at the end of the year, there would be a rebate to the County on the percentage of dollars spent in excess of \$50,000.

10/03-13 Motion by Southerland, seconded by Duff to authorize the Auditor-Treasurers Department to set up the application process for purchasing cards through PFM Financial Services; further to authorize County Administration and the Auditor-Treasurer Department to set up controls (per county policy) on the disbursement of the cards. Motion carried unanimously.

10/03-14 Motion by Daudt, seconded by Southerland to approve a consumption and display permit for Gateway Curling Club, located at the Isanti County Fairgrounds in Cambridge Township. Motion carried unanimously.

10/03-15 Motion by Larson, seconded by Southerland to approve an Agreement with William Carlson for Services Provided through the Isanti County Active Living SHIP program from 3-1-10 to 6-30-11 at no compensation; and to administer funds for the Bike/Walk Trail committee; Bike Classic funds, the walkable workshop funds and other funds remaining from the Isanti County Active Living Program; contingent upon approval by the Isanti County Attorney. Motion carried unanimously.

o0o Chris Caulk, Sergeant presented a request to the County Board to apply for a conditional use permit (CUP) for MNDot to place a 320 foot public service tower on property owned by Isanti County in Section 32

of Brunswick Twp, located in Kanabec County. There was discussion as to whether a CUP is needed as the tower is for public service. Caulk indicated that Brunswick Twp is asking for \$700 for the CUP, but will see if they would waive some or all of the fee.

10/03-16 Motion by Daudt, seconded by Southerland to authorize the Isanti County Sheriff's Department to apply for a conditional use permit for a radio tower at the Isanti County Gravel Pit located in Brunswick Twp in Kanabec County; further to approve up to \$700 payment for the conditional use permit. Motion carried unanimously.

10/03-17 Motion by Southerland, seconded by Duff to appoint Tony Buttacavoli as a temporary on call Emergency Management Director; further to appoint as temporary voting representative to the Metro Region Joint Powers Agreement in absence of the Emergency Management Director (up to 12 weeks). Motion carried unanimously.

o0o The Board presented their Committee Reports.

o0o Commissioner Morris indicated that the Board should be involved in the process of hiring a new Transit Director. Kevin VanHooser noted that we will be part of that process.

10/03-18 Motion by Duff, seconded by Southerland to adjourn (10:35 a.m.). Motion carried unanimously.

Kevin VanHooser, County Administrator

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Susan D Morris, County Board Chairperson

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By: Barbara E Baar, Deputy County Administrator