

**REGULAR MEETING OF THE ISANTI COUNTY BOARD OF COMMISSIONERS**

Tuesday, April 7<sup>th</sup>, 2009; 9:15 a.m. - Government Center Boardroom

Members Present: Chair Daudt; Commissioners Larson, Southerland, Morris, Duff  
Members Absent: None  
Others Present: N Dimassis, N Dunbar, R Heilman, W Becklin, M Bolen, C Struss, R Schoenwald, T MacMillan, J Forner, W Anderson, P Messer, T Schibilla, B Wendorf (Reporters: Kytönen, Gainor)

o0o Chairperson Daudt convened the meeting and led the assembly in the Pledge of Allegiance.

09/04-01 Motion by Morris, seconded by Southerland to approve the agenda. Motion carried unanimously.

09/04-02 Motion by Morris, seconded by Duff to approve the minutes of the March 17<sup>th</sup>, 2009 County Board Meeting. Motion carried unanimously.

09/04-03 Motion by Larson, seconded by Southerland to approve the following Health Board Actions: Letters of Understanding between Isanti County Public Health Services and the following Counties for the Minnesota Responds Project: Crown Wing; Cass; Chisago; Morrison; Wright; Sherburne; Benton; and Wadena. Motion carried unanimously.

09/04-04 Motion by Southerland, seconded by Morris to approve the following Public Employees Retirement Association Peace Officer Declaration: WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire Plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below. BE IT RESOLVED, that Isanti County hereby declares that the position of Deputy Sheriff, currently held by Justin Knowles, meets all of the following Police and Fire membership requirements: 1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed; 2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state; 3. Said position charges this employee with the prevention and detection of crimes; 4. Said position gives this employee the full power of arrest; and 5. Said position is assigned to a designated police or sheriff's department. BE IT FURTHER RESOLVED that this governing body hereby requests that the named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision. Motion carried unanimously.

09/04-05 Motion by Morris, seconded by Larson to approve the 2009-2010 AFSCME Employment Agreement (Assistant County Attorney's). Motion carried unanimously.

**COMMITTEE REPORTS.**

o0o Commissioner Larson indicated to the Board that the East Central Solid Waste Commission carbon credits were approved, providing \$127,000 to the ECSWC.

o0o Commissioner Morris provided handouts she had received while attending a Cambridge Rotary/Community Ed Forum on April 2<sup>nd</sup>, with other entities regarding the possibility to collaboration of services. Kevin VanHooser, Administrator indicated that the City of Isanti is trying to pull together another

meeting on April 28<sup>th</sup>, 2009 to meet with townships and the City of Braham.

o0o Commission Morris informed the Board that on April 30<sup>th</sup>, 2009 "Beyond the Yellow Ribbon" will be at the new Cambridge Community/Guard Center asking communities to come together to support military members and their families before, during and after deployment.

o0o Commissioner Daudt indicated to the Board that he has received an email from Rod Elmstrand, Regional Extension Supervisor stating that Elmstrand has taken an early retirement and his last day will be May 1, 2009.

o0o Commissioner Duff presented the Great Yard Award Program and would like Board approval to sponsor this program. The Commissioners expressed concerns regarding the gift laws, and solicitation of gifts.

09/04-06 Motion by Larson, seconded by Southerland to not sponsor the Great Yard Award Program. Motion carried. Voting Yes: Larson, Southerland, Daudt, Morris. Voting No: Duff.

o0o Nick Dimassis, Assistant Director of the East Central Regional Library, introduced Nancy Dunbar as the Branch Manager for the Cambridge Library.

09/04-07 Motion by Duff, seconded by Larson to approve the following utility permits: Connexus Energy for replacement of a power pole along CR #53; and replacement of a power pole along CR #71. Motion carried unanimously.

09/04-08 Motion by Larson, seconded by Duff to approve the following right of way payment for SP 30-596 (Cty Rd 43): Richard S and Linda M Delage in the amount of \$54,200. Motion carried unanimously.

09/04-09 Motion by Larson, seconded by Duff to authorize the following County Highway bids lettings: SP 30-596-01 (CR 43); SAP 30-627-05 (CSAH 27); and CP 08-C-56-301 (CR 56). Motion carried.

o0o Richard Heilman, County Highway Engineer presented a detailed abstract of annual bids on the following: Paint Pavement Markings; Culverts; and Equipment Rental.

09/04-10 Motion by Larson, seconded by Morris to award the annual bid for the paint pavement markings to AAA Striping as low bidder (on file). Motion carried unanimously.

09/04-11 Motion by Southerland, seconded by Duff to award the annual bid for culverts to Contech products as low bidder (on file). Motion carried unanimously.

09/04-12 Motion by Larson, seconded by Morris to award the annual bid for equipment rental to all bidders (Leaf Construction; Rydberg & Sons; and Points Excavating); provider will be based on price and availability (bids on file). Motion carried unanimously.

o0o William Becklin, Becklin and Whitney, appeared before the Board regarding the Preservation and Restoration of the Spencer Brook School. Becklin asked the Board to reject Category #8, Painting as that will be donated.

09/04-13 Motion by Morris, seconded by Southerland to reject all bids for Category #8, Painting of the Spencer Brook Historic School. Motion carried unanimously.

09/04-14 Motion by Southerland, seconded by Duff to approve the following Contracts for the

Preservation and Restoration of the Spencer Brook School, contingent upon providing liability insurance, workers compensation insurance and a performance bond: KC Gustafson-\$11,000 (Category 1, Lifting and Lowering Structure; RW Builders-\$11,298 (Category 7, Plastering); KO Masonry-\$5,586 (Category 6, Chimney and Field Stone); Dreyer Construction-\$14,308 (Categories 2,3,4,5, Carpentry); Crow Wing Construction-\$4559 (Category 9, Roofing); and Bloomquist Electric-\$2000 (Category 11-electrical). Motion carried unanimously.

09/04-15 Motion by Southerland, seconded by Larson to award the bid for Category 10 (insulation) to Pietsch Builders in the amount of \$4532, plus an add alternate of \$2033. Motion carried unanimously.

09/04-16 Motion by Larson, seconded by Southerland to approve the following April abatements: Nathan Erickson, PID #16.103.0520, yr payable-2007, 2008, Tax Adjustment \$78, \$120; Joe Zanotti, PID #M10.837070, yr payable-2008, Tax Adjustment \$14; Todd Jones, PID #01.166.0062, yr payable-2007, 2008, Tax Adjustment \$142, \$206; Steven Owens PID #03.048.0060, yr payable-2007, Tax Adjustment \$180; Michael Pokorny PID #13.020.1000, yr payable-2007,2008, Tax Adjustment \$268, \$304. Motion carried unanimously.

09/04-17 Motion by morris, seconded by Larson to approve the Designations of Fund Balance Fiscal year Ending December 31, 2008 (on file in the Auditor/Treasurers Office). Motion carried unanimously.

o0o Richard Schoenwald, Isanti County Probation Officer presented information to the County Board regarding a non profit group known as "Minnesota for Safe Driving". Schoenwald indicated that this group will offer a local Victim Offender/Impact Panel every other month for offenders who are court ordered to attend this class, which will be held at the MINNCo Building. Schoenwald further indicated that the panel consists of speakers who have been affected by drunk driving incidents and/or defendant's sharing their experiences. Schoenwald noted that the cost for this program is \$25, but can be waived.

o0o Tim MacMillan, Probation Director presented a request to approve the 2009 Isanti County Probation Fee Schedule (on file).

09/04-18 Motion by Southerland, seconded by Morris to approve the 2009 Isanti County Probation Fee Schedule. Motion carried unanimously.

09/04-19 Motion by Larson, seconded by Southerland to approve a Letter of Understanding between Isanti and Chisago County for temporary use of Isanti County's old Senior Bus. Motion carried unanimously.

o0o Jackie Forner, Transit Director informed the County Board that the 2010 Stimulus package includes 100% federal funding for a new bus and is asking for approval to purchase a new bus for 2010.

09-04-20 Motion by Larson, seconded by Southerland to approve the following RESOLUTION-BUS PURCHASE. WHEREAS, Isanti County operates a Transit System; and WHEREAS, Isanti County desires to purchase through the State of Minnesota Cooperative Procurement Process, a vehicle to be used in the transit system; and WHEREAS, the vehicle cost is allocated 100% Federal Share of the "contract amount", and WHEREAS, Isanti County Staff has reviewed the vehicle options offered by approved multiple contracting vendors; and WHEREAS, the staff recommends purchasing a vehicle from Superior Bus Sales (Vendor) for the reason of cost, fleet consistency, and service availability; and NOW THEREFORE BE IT RESOLVED that Isanti County Board of Commissioners hereby authorizes the purchase of a new transit bus from Superior Bus Sales in the approximate amount of \$64,000. Motion carried unanimously.

o0o Wayne Anderson, Isanti County Water Plan Coordinator, discussed the Clean Water Legacy Grant, indicating to the Board that the Zoning Office will begin site visits of septic systems in the Shoreland areas of

North Branch Twp in April 2009, and if determined to be an imminent threat to public health, a letter will be sent telling owner what they need to do to bring their system into compliance. Anderson further indicated that up to \$5000 of grant money will be available through an application process to property owners with very low/low/moderate income, in addition, the Isanti County Board has allocated up to \$500 of the program grant to be available for design costs, and is asking for the Board to set the income level for grant applications.

09/04-21 Motion by Morris, seconded by Larson to set the income level for grant monies for the Clean Water Legacy Grant up to the moderate level; further to allow the costs of new septic systems to be placed on the tax statement as an assessment if requested by homeowner. Motion carried unanimously.

09/04-22 Motion by Larson, seconded by Southerland to accept the resignation with regret of Faye Stein-Smestad, Mental Hlth Wrkr, effective 4-24-09. Motion carried unanimously.

o0o Penny Messer, Family Services Director indicated to the Board that she will be contracting more hours with Five County Mental Health for Mental Health Services, due to Faye's resignation, rather than requesting to fill position at this time. Messer also requested authorization for the other 2 adult mental health workers to accrue up to 60 hours in comp time, to be used by October 1st.

09/04-23 Motion by Larson, seconded by Morris to authorize Family Services to allow 2 adult mental health workers to accrue up to 60 hours of comp time; contingent upon using the overage (over 40 hrs) by October 1st. Motion carried unanimously.

09/04-24 Motion by Morris, seconded by Duff to approve the Letter of Need for the Dellwood Recovery Center. Motion carried unanimously.

o0o Tom Schibilla, Building Facilities Director presented the following quotes to replace a food warmer at the jail kitchen: Superior Products-\$2102.31; Hubert-\$2166; Cook's-\$2717.99; recommending low quote from Superior Products.

09/04-25 Motion by Southerland, seconded by Morris to approve the purchase to replace a food warmer at the jail kitchen from Superior Products in the amount of \$2101.31 (low quote). Motion carried unanimously.

o0o Tom Schibilla, Building Facilities Director presented the following cabling quotes to reroute existing 5e plenum data cable and 3 plenum voice cable for government center remodel with quote being based on time and material: Joos Electric-\$95 p/hr; Gephart Electric, Co-\$47.50 p/hr; and R&L Phone Outlet, Co.-\$45 p/hr/. Schibilla recommended low quote from R&L Phone Outlet.

09/04-26 Motion by Southerland, seconded by Morris to award the cabling quote for government center remodel to R&L Phone Outlet, Co. at the rate of \$45 p/hr (time and material). Motion carried unanimously.

o0o Barry Wendorf, Parks Director appeared before the Board to request to hire additional intermittent park maintenance workers, due to spring and fall conflicts with the current maintenance worker. Wendorf indicated that this will not increase his budget, and will stay within the budgeted monies for the maintenance worker.

09/04-27 Motion by Larson, seconded by Morris to authorize to begin the process to advertise for intermittent part time parks maintenance workers. Motion carried unanimously.

09/04-28 Motion by Morris, seconded by Larson to approve the following claims and warrants:

Don E Hansen	\$ 11,634.50	Construction Services	\$ 1,658.58
Federated Co-ops	5,325.00	Nott Company	133.13
MDI	573.19	League of MN Cities	424.98
Great Northern Equipment	1,078.50		

TOTAL CLAIMS AND WARRANTS: \$ 20,827.88  
Motion carried unanimously.

09/04-29 Motion by Morris, seconded by Larson to approve the following Applications for Funding of Capital Improvement Projects for the Mystic Riders Snowmobile Club: Build and Place enclosed shelter on GIA Trail System; Bridge Replacement; and Safety Fencing. Motion carried unanimously.

09/04-30 Motion by Morris, seconded by Duff to adjourn (11:00 a.m.). Motion carried unanimously.

Kevin VanHooser, County Administrator

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Kurt Daudt, County Board Chairperson

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By: Barbara E Baar, Deputy County Administrator